

Board of Supervisors

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COUNTY OF COLUSA

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(530) 458-0508/0509
cocolusa@countyofcolusa.org
boardclerk@countyofcolusa.org
WWW.COLUSACOUNTYCLERK.COM

BOARD CHAMBERS
547 MARKET STREET
COLUSA, CA 95932

Agenda

August 25, 2009

Welcome to a meeting of the Colusa County Board of Supervisors. If you are scheduled to address the Board, please state your full name for the record. The Board will not address timed items before they are scheduled. The "Consent Calendar" may be adopted by one motion. Regularly numbered items may be considered at any time during the meeting. All items are listed in accordance with the Ralph M. Brown Act. We invite all members of the public to attend.

8:00 a.m. CALL TO ORDER

Announcement of Closed Session matters to be heard.

8:05 a.m. CLOSED SESSION: If the Board of Supervisors does not complete the Closed Session items in the time allotted they will reconvene as time permits.

- A. Pursuant to Government Code Section 54957, the Board will hold a Closed Session to discuss a personnel matter.
- B. Under the Provisions of Government Code Section 54957.6, the Board will meet with it's designated Negotiators, Brian Ring and Marge Kemp-Williams, regarding the Deputy Sheriffs' Association (DSA) re: negotiations and receive instruction.

9:00 a.m.

- Opening Prayer – Pledge of Allegiance.
- Approval of Minutes of August 11, 2009 Regular Session and August 20, 2009 Special Session.
- Period of Public Comment.
- Announcement of Closed Session.

- 9:05 a.m. STAFF REPORTS
This time is available for any County Staff who may wish to update the Board of Supervisors on projects as they relate to their respective Departments.
- 9:10 a.m. PERSONNEL
- A. **Health and Human Services-In Home Supportive Services (IHSS) 5012**
Delete: Public Authority Services Manager, PFT, Range 12, effective June 30, 2009.
- Human Services - 5011**
Add: Public Authority Services Manager, PFT, Range 12, effective July 1, 2009.
- B. **Behavioral Health-4010**
Consider filling the following position:
- Quality Assurance Coordinator, PFT, Range 14, (08M), effective October 1, 2009.
- 9:15 a.m. TREASURER-TAX COLLECTOR
Consider accepting the Colusa County Treasurer's Monthly Investment Report for the month of July 2009.
- 9:20 a.m. AG COMMISSIONER/MIGRANT FARM HOUSING
Consider approving Standard Agreement No. 06-OMS-856, AM 1, to C07-176, approved July 10, 2007, between the County of Colusa Migrant Farm Housing and **the Department of Housing and Community Development** for the irrigation project at the Williams Migrant Camp, with terms and conditions as set forth in the Amendment, and all other terms and conditions to remain in full force and effect and authorize the Director of Migrant Housing to sign on behalf of the Board of Supervisors.
- 9:25 a.m. PUBLIC WORKS
Consider awarding the bid for the Fiscal Year 2009-2010 Road Department Tractor and Mower.
- 9:30 a.m. PUBLIC HEARINGS
- A. **Public Works**
Public Hearing to consider a proposed Resolution of the Colusa County Board of Supervisors Declaring Its Intent to Grant a County-wide Pipeline Franchise to Royale Energy, Inc.
1. Consider approving Introduction and first reading, by title only, of a proposed Ordinance of the Colusa County Board of Supervisors Granting a County-wide Pipeline to Royale Energy, Inc. Further, set September 8, 2009 for adoption of same.

B. Agricultural Commissioner

Public Hearing to consider adopting a proposed Resolution for Master Fee Schedule of the Colusa County Department of Agriculture Amending Fees for Phytosanitary Certificates.

1. Consider adopting a Resolution of the Colusa County Board of Supervisors Adopting the Master Fee Schedule for the Colusa County Department of Agriculture and authorize the Chairman to sign.

9:35 a.m. HEALTH AND HUMAN SERVICES

- A. Consider ratifying a Memorandum of Understanding between the County of Colusa and the **Colusa County Health and Human Services**, for space which it has been used in the old Mental Health Building located at 85 E. Webster Street, Colusa, CA., from July 1, 2008 through June 30, 2009, at the rate of \$78.81 per month. Further, effective July 1, 2009 DHHS agrees to pay County \$125.00 per month for space it has been using in the old Mental Health Building and in addition add to the leased premises the Modular Building also located at 85 E. Webster Street, Colusa, CA, with a sixty (60) day written termination clause by either party and authorize the Chairman to sign.
- B. Consider approving Request For Proposals for the selection of the provider of Paramedic ambulance services for Colusa County and direct the Clerk to publish and post RQPs. Further, set October 14, 2009 at 3:30 p.m. to receive and open RFPs.

9:45 a.m. COUNTY LIBRARY

Consider accepting a scholarship for the County Librarian from the California State Library in the amount of \$1,225.00 for the County Librarian to attend the Association for Rural and Small Libraries (ARSL) Conference, September 9-13, 2009, in Gatlinburg, Tennessee, and approve out-of-state travel for same.

9:50 a.m. AUDITOR-CONTROLLER

- A. Consider approving Intra Budget Transfer Numbers 29070 through 29076.
- B. Approve changes in Revenue and Appropriations as follows:
Requires 4/5 votes

DEPARTMENT NAME	FUND #	DEPT #	ACCT#	AMOUNT
<i>Increase Revenue & Appropriations: 2008-2009</i>				
Sheriff	00101	2021	455410	\$3,488.12
Sheriff	00101	2021	51012	\$1,053.68
Sheriff	00101	2021	51013	\$10.00
Sheriff	00101	2021	51022	\$169.44
Sheriff	00101	2021	53180	\$2,255.00

Total				\$3,488.12
Sheriff-SLESF	02340	002340	453408	\$6,883.17
Total				\$6,883.17
Sheriff-SLESF	02340	002340	53170	\$173.15
Sheriff-SLESF	02340	002340	53220	\$737.13
Sheriff-SLESF	02340	002340	53230	\$2,155.06
Sheriff-SLESF	02340	002340	57011	\$1,209.06
Sheriff-SLESF	02340	002340	57057	\$2,608.77
Total				\$6,883.17
Jail-SLESF	02341	002341	453408	\$2,642.69
Jail-SLESF	02341	002341	57011	\$2,642.69
Revenue & Recovery	00101	1026	441900	(\$200.00)
Revenue & Recovery	00101	1026	466112	\$39.96
Revenue & Recovery	00101	1026	466113	\$940.50
Revenue & Recovery	00101	1026	467110	\$360.00
Revenue & Recovery	00101	1026	467112	\$35.00
Revenue & Recovery	00101	1026	467576	(\$184.80)
Revenue & Recovery	00101	1026	468350	\$25.00
Total				
Revenue & Recovery	00101	1026	51035	\$1,015.66
Total				\$1,015.66
DA-VPBG	00101	2008	479360	(\$2,227.32)
District Attorney	00101	2016	479360	\$2,227.32
Total				\$0.00
District Attorney	00101	2016	53199	\$2,227.32
DA-VPBG	00101	2008	51010	(\$268.76)
DA-VPBG	00101	2008	51021	(\$109.31)
DA-VPBG	00101	2008	51022	(\$47.12)
DA-VPBG	00101	2008	53199	(\$1,802.13)
Total				\$0.00
Welfare Fraud	00101	20161	467550	-\$605.36
Total				(\$605.36)
Welfare Fraud	00101	20161	51010	(\$3,142.16)
Welfare Fraud	00101	20161	51011	(\$22,710.)
Welfare Fraud	00101	20161	51012	\$3,785.14
Welfare Fraud	00101	20161	510171	(\$77.92)
Welfare Fraud	00101	20161	510172	(\$78.92)
Welfare Fraud	00101	20161	51019	\$43.20
Welfare Fraud	00101	20161	51021	(\$1,393.20)
Welfare Fraud	00101	20161	51022	(\$1,790.93)

Welfare Fraud	00101	20161	51029	(\$3.88)
Welfare Fraud	00101	20161	51030	(\$122.08)
Welfare Fraud	00101	20161	51031	(\$2.03)
Welfare Fraud	00101	20161	51033	(\$21.60)
Welfare Fraud	00101	20161	51035	(\$101.00)
Welfare Fraud	00101	20161	53050	\$79.59
Welfare Fraud	00101	20161	53060	(\$4.92)
Welfare Fraud	00101	20161	53061	\$127.10
Welfare Fraud	00101	20161	53100	(\$90.00)
Welfare Fraud	00101	20161	53120	(\$55.11)
Welfare Fraud	00101	20161	53121	\$160.90
Welfare Fraud	00101	20161	53150	(\$85.00)
Welfare Fraud	00101	20161	53170	\$50.53
Welfare Fraud	00101	20161	53180	\$188.47
Welfare Fraud	00101	20161	53190	(\$175.00)
Welfare Fraud	00101	20161	53230	(\$393.00)
Welfare Fraud	00101	20161	53231	(\$188.05)
Welfare Fraud	00101	20161	53250	(\$3,893.95)
Welfare Fraud	00101	20161	53251	\$338.00
Welfare Fraud	00101	20161	53253	(\$882.54)
Welfare Fraud	00101	20161	59390	\$29,903.00
Total				(\$605.36)

DEPARTMENT NAME	FUND #	DEPT #	ACCT#	AMOUNT
To Increase (Decrease) Appropriations: 2008-2009				
Jail	00101	2031	53170	\$272.80
Jail	00101	2031	57014	\$108.24
Jail	00101	2031	57064	\$509.56
Jail	00101	2031		\$890.60
Total				
Sheriff	00101	2021	57147	\$16,518.03
Sheriff	00101	2021	57147	\$1,453.21
Jail	00101	2031	57001	\$327.11
Total				\$18,298.35
Sheriff	00101	2021	51010	\$35.88
Sheriff	00101	2021	51012	\$1,384.82
Sheriff	00101	2021	51014	\$818.12
Sheriff	00101	2021	51021	\$316.97
Sheriff	00101	2021	51022	\$370.82
Total				\$2,926.61
Sheriff	00101	2021	53120	\$237.86

Sheriff	00101	2021	53130	\$130.00
Sheriff	00101	2021	53230	\$1,347.23
Total				\$1,715.09
Sheriff	00101	2021	53120	\$2,734.00
Sheriff	00101	2021	53170	\$1,337.84
Sheriff	00101	2021	57018	\$216.11
Sheriff	00101	2021	57064	\$10,506.33
Sheriff	00101	2021	57157	\$44,931.42
Total				\$59,725.70
District Attorney	00101	2016	51010	\$9,135.45
District Attorney	00101	2016	51012	\$3,428.09
District Attorney	00101	2016	51016	\$250.00
District Attorney	00101	2016	510171	\$654.90
District Attorney	00101	2016	510172	\$654.90
District Attorney	00101	2016	51021	\$7,318.52
District Attorney	00101	2016	51029	\$12.84
District Attorney	00101	2016	51030	\$1,023.44
District Attorney	00101	2016	51031	\$5.38
District Attorney	00101	2016	51033	\$65.00
District Attorney	00101	2016	51035	\$79.00
District Attorney	00101	2016	53180	\$5,549.07
Total				\$28,176.59
C/F-TAN Investment	00102	000102	479910	(\$5,000,000.)
G/F-TAN Investment	00102	000102	479360	\$5,000,000.

C. **Risk Management**

Discuss and consider Claim Against the County filed on July 1, 2009 by Roger and Vicky LaBelle for damage.

9:55 a.m.

CENTRAL SERVICES

A. Consider accepting Request for Proposal for the 2009/2010 County Envelope Order as follows:

- | | | |
|----|-------------------------|------------|
| 1. | Vic's Printing | \$2,437.08 |
| 2. | Tri-City Tech | \$2,525.94 |
| 3. | Johnson Printing | \$2,905.32 |
| 4. | Response Envelope, Inc. | \$3,755.18 |

and awarding same to Vic's Printing, in the amount of \$2,437.08.

B. Consider approving Amendment to Agreement C06-276, between the County of Colusa Central Services and **Advanced Document Concepts** to add the Transit Department to the equipment and maintenance services agreement, effective August 25, 2009 through August 25, 2014, with terms and conditions as set forth in

the amendment and authorize the Transit Manager to sign on behalf of the Board of Supervisors.

10:00 a.m. DEPARTMENT OF CONSUMER AFFAIRS
Presentation by Michael Lafferty regarding services provided by the Department of Consumer Affairs.

10:30 a.m. RECESS

3:00 P.M. TRANSPORTATION AND TRANSIT AGENCY MEETING

CONSENT AGENDA ITEMS 1-10

All items are approved by one motion unless pulled by a Board member for separate discussion or action.

1. SHERIFF/JAIL: Approve Modification to C02-246, between the County of Colusa Sheriff's Department and **DSSI** Support/Maintenance Agreement for software and maintenance, modifying the "TERM OF CONTRACT" increasing the annual fee from \$15,000.00 to \$17,250.00, with all other terms and conditions to remain in full force and effect and authorize the Chairman to sign.
2. VETERAN'S SERVICES: Approve agreement between the County of Colusa Veterans Services and **Colusa Regional Medical Center** for the Senior Health Fair booth, effective October 29, 2009, with terms and conditions as set forth in the Agreement and authorize the Veteran's Services representative to sign on behalf of the Board of Supervisors.
3. HEALTH AND HUMAN SERVICES: Approve Standard Agreement 06-EHAPCD-2729, Amendment No. 1 to C08-004 between the County of Colusa Health and Human Services and **the Department of Housing and Community Development** for a one-year extension of the construction commencement and completion of the transitional housing facility, with terms and conditions a set forth in the Amendment and all other terms and conditions to remain in full force and effect and authorize the Director of Health and Human Services to sign on behalf of the Board of Supervisors.
4. HEALTH AND HUMAN SERVICES: Approve agreement between the County of Colusa Health and Human Services and **Colusa Regional Medical Center** for the Senior Health Fair booth(s), effective October 29, 2009, with terms and conditions as set forth in the Agreement and authorize the Director of Health and Human Services to sign on behalf of the Board of Supervisors.
5. PUBLIC WORKS: Ratify Contract No. 0910-15 between the County of Colusa Public Works Department and **Haling and Associates** for Methane Gas Management Plans for the Evans Road and Stonyford Landfills, effective August 5, 2009 through December 31, 2009, with terms and conditions a set

- forth in the Contract and signed by the Interim Director of Public Works on behalf of the Board of Supervisors.
6. PUBLIC WORKS: Ratify Contract No. 0910-01 between the County of Colusa Public Works Department and **Richard's Tree Service** for Tree Trimming, Removal and Debris Cleanup, effective July 1, 2009 through June 30, 2010, with terms and conditions a set forth in the Contract and signed by the Interim Director of Public Works on behalf of the Board of Supervisors.
 7. PUBLIC WORKS: Ratify Contract No. 0910-14 between the County of Colusa Public Works Department and **Chrip Company**, for Installation of Thermoplastic Pavement Markings on Lonestar and Harbison, effective July 1, 2009 through July 31, 2009, with terms and conditions a set forth in the Contract and signed by the Interim Director of Public Works on behalf of the Board of Supervisors.
 8. PUBLIC WORKS: Authorize the Interim Director of Public Works to issue an Encroachment Permit to the Arbuckle Revitalization Committee closing Main Street (5th Street) between Lucas Street and 6th Street and closing Hall Street between the railroad tracks and the alley between 5th Street and 6th Street for the Annual Car Show and BBQ.
 9. SHERIFF/JAIL: Approve out-of-state travel for Lt. Miguel Villasenor to attend training by the National Institute of Corrections: Administering the Small Jail, in Aurora, Colorado, October 26-29, 2009.
 10. CLERK-RECORDER: Accept Certificate of Facts re: November 3, 2009 General District Election, as presented by the County Registrar.

END OF CONSENT AGENDA

OTHER ITEMS TO BE CONSIDERED AS TIME PERMITS:

11. Supervisors' Reports or Comments.
12. State or Federal Legislation/General Budgetary Matters.
13. ADMINISTRATION
 - A. Discussion/direction and possible action regarding sale of a Palm tree in Williams, CA.
 - B. Consider approving a Modification to C09-141 Joint Powers Agreement between the County of Colusa and Colusa Unified School District.
 - C. Consider a Modification to C09-201 Joint Powers Agreement between The County of Colusa and the Maxwell Unified School District.
 - D. Consider allocation of 2009 payments Title II and Title III Secure Rural Schools and Community Self Determination Act, projects,

- E. Consider approving the County of Colusa Mission Statement. **(Continued from June 16, 2009, June 30, 2009, July 28, 2009 and August 11, 2009)**
 - F. Discuss October 6, 2009 Employee Appreciation BBQ.
 - G. Discuss status of County website.
14. Review Claims Register Sheets.
 15. Agenda Review.
 16. Correspondence:

FILE NO.	CORRESPONDENCE RECEIVED	STATUS
09-15	Letter dated July 29, 2009 from Steven J (Veteran) and Susan J. Ringor, expressing their appreciation to Ms. Carol Pearson for the help they received from her.	Distributed
09-16	Letter dated August 10, 2009 from the State of California Fish & Game Commission re: proposed emergency regulatory action relating to incidental take of California tiger salamander.	Filed

ADJOURN

PERIOD OF PUBLIC COMMENT: Any person may speak about any subject of concern, provided it is within the jurisdiction of the Board of Supervisors and is not already on today's agenda. The total amount of time allotted for receiving such public communication shall be limited to a total of 15 minutes per issue and each individual or group will be limited to no more than 5 minutes each within the 15 minutes allocated per issue. **Note:** *No board action shall be taken on comments made under this comment period.*

ORDINANCES AND PUBLIC HEARINGS: If you challenge in a court action a decision of the Colusa County Board of Supervisors regarding a zoning, planning, land use, or environmental protection matter made at any public hearing described in this notice, you may be limited to raising only those issues (1) you or someone else raised at such public hearing, or (2) raised in written correspondence delivered to the Colusa County Board of Supervisors at, or prior to, such public hearing.

All supporting documentation is available for public inspection and review in the Office of the Board Clerk (located in the Board Chamber), 547 Market Street, Colusa, CA 95932 during regular business hours, 8:30 a.m. to 5:00 p.m., Monday through Friday.

NOTE:

The Board of Supervisors will be conducting a yearly evaluation of the job performance of the **Director of Planning and Building** on September 22, 2009 in a Closed Session meeting. Comments relevant to this subject may be submitted on a form provided by

the Personnel Department (458-0420) prior to 5:00 p.m. Friday, September 11, 2009.
Comments need to be written and signed.