

Board of Supervisors

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COUNTY OF COLUSA

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BOARD CHAMBERS
547 MARKET STREET
COLUSA, CA 95932

Agenda

September 8, 2009

Welcome to a meeting of the Colusa County Board of Supervisors. If you are scheduled to address the Board, please state your full name for the record. The Board will not address timed items before they are scheduled. The "Consent Calendar" may be adopted by one motion. Regularly numbered items may be considered at any time during the meeting. All items are listed in accordance with the Ralph M. Brown Act. We invite all members of the public to attend.

8:00 a.m. CALL TO ORDER
Announcement of Closed Session matters to be heard.

8:05 a.m. CLOSED SESSION: If the Board of Supervisors does not complete the Closed Session items in the time allotted they will reconvene as time permits.

Under the Provisions of Government Code Section 54957.6, the Board will meet with it's designated Negotiators, Brian Ring and Marge Kemp-Williams, regarding the Deputy Sheriffs' Association (DSA) re: negotiations and receive instruction.

9:00 a.m.

- Opening Prayer – Pledge of Allegiance.
- Approval of Minutes of August 25, 2009 Regular Session.
- Period of Public Comment.
- Announcement of Closed Session.

9:05 a.m. STAFF REPORTS
This time is available for any County Staff who may wish to update the Board of Supervisors on projects as they relate to their respective Departments.

9:10 a.m. PERSONNEL

A. District Attorney – Various Budget Changes

Consider the following position percentage changes to reflect the change in funding:

DISTRICT ATTORNEY - 2016 (100%)

Delete: Chief Deputy District Attorney, PFT, Range 26 (08M), effective June 30, 2009.

DISTRICT ATTORNEY - 2016 (55%)/VPBG - 2008 (10%)/INDIAN GAMING - 002258 (35%)

Add: Chief Deputy District Attorney, PFT, Range 26 (08M), effective July 1, 2009.

DISTRICT ATTORNEY - 2016 (50%)/INDIAN GAMING - 002258 (50%)

Delete: District Attorney Chief Investigator, PFT, Range 40 (08D), effective June 30, 2009.

DISTRICT ATTORNEY - 2016 (80%)/DA - INDIAN GAMING - 002258 (20%)

Add: District Attorney Chief Investigator, PFT, Range 40 (08D), effective July 1, 2009.

DISTRICT ATTORNEY - 2016 (90%)/VPBG - 2008 (10%)

Delete: District Attorney Investigator, PFT, Range 39 (08D), effective June 30, 2009.

WELFARE FRAUD - 20161 (100%)

Add: District Attorney Investigator, PFT, Range 39 (08D), effective July 1, 2009.

DISTRICT ATTORNEY - 2016 (90%)/VICTIM WITNESS - 2036 (10%)

Delete: Fiscal Program Analyst, PFT, Range 7 (08M), effective July 1, 2009.

VPBG - 2008 (10%)/DA - 2016 (54%)/WELFARE FRAUD - 20161 (1%)/INDIAN GAMING - 002258 (25%)/VICTIM WITNESS - 2036 (10%)

Add: Fiscal Program Analyst, PFT, Range 7 (08M), effective July 1, 2009.

DISTRICT ATTORNEY - 2016 (100%)

Delete: Senior Legal Secretary, PFT, Range 18 (08C), effective June 30, 2009.

DISTRICT ATTORNEY - 2016 (95%)/INDIAN GAMING - 002258 (5%)

Add: Senior Legal Secretary, PFT, Range 18 (08C), effective July 1, 2009.

VICTIM WITNESS - 2036 (100%)

Delete: Victim Witness Advocate II, PFT, Range 18 (08C), effective June 30, 2009.

VICTIM WITNESS - 2036 (95%)/INDIAN GAMING - 002258 (5%)

Add: Victim Witness Advocate II, PFT, Range 18 (08C), effective July 1, 2009.

INDIAN GAMING - 002258 (100%)

Delete: Extra Help Attorney, TPT, \$45.00 per hour flat rate, effective June 30, 2009.

Extra help Investigator, TPT, \$30.00 per hour flat rate, effective June 30, 2009.

DISTRICT ATTORNEY - 2016 (100%)

Add: Extra Help Attorney, TPT, \$45.00 per hour flat rate, effective July 1, 2009.

VPBG - 2008 (100%)

Extra Help Investigator, TPT, \$30.00 per hour flat rate, effective July 1, 2009.

B. Behavioral Health**Mental Health-4013**

1. Consider filling a Clinical Program Manager I/II, PFT, Range 14/16 (08M), effective October 1, 2009.

Substance Abuse – 4011

2. Authorize one extra help position of Counselor II, TPT, \$17.75 per hour (Schedule 08C), effective September 9, 2009 to cover sick leave and/or vacation.

C. County Library - 6021

Consider filling an extra help position for the Stonyford Branch Library, Library Assistant I, TPT, Range 5 (08C), effective September 9, 2009 and authorize the filling of any additional budgeted extra help Library Assistant I positions on an as needed basis for fiscal year 09-10.

9:20 a.m.

APPOINTMENTS**A. MAXWELL PUBLIC UTILITY DISTRICT**

Consider filling a vacancy on the Maxwell Public Utility District Board due to the resignation of Chris Buchanan. **(Applications received: None.)**

B. MAXWELL IRRIGATION DISTRICT

1. Consider accepting the resignation of Douglas B. McGeoghegan from the Maxwell Irrigation District, effective June 23, 2009.

2. Consider appointment of Richard Richter to the Maxwell Irrigation District, as recommended by the Directors of the Maxwell Irrigation District, to fill the unexpired term of Douglas B. McGeoghegan, effective September 8, 2009 through December 2, 2011.

9:25 a.m. MIGRANT HOUSING

- A. Consider adopting a Resolution of the Colusa County Board of Supervisors Approving the 2009/10 Operation and Maintenance Contract for the Williams Migrant Center and authorize the Chairman to sign.
- B. Consider approving Standard Agreement No. 09-OMS-886 between the County of Colusa Department of Agriculture and **the Department of Housing and Community Development** for operation of the Williams Migrant Center, effective through August 31, 2010, with terms and conditions as set forth in the Agreement and authorize the Agricultural Commissioner to sign on behalf of the Board of Supervisors.

9:30 a.m. HEALTH AND HUMAN SERVICES

- A. Consider approving mini-grant application to First 5 for purchase of breastfeeding support and education materials and authorize the Director of Health and Human Services to sign the application on behalf of the Board of Supervisors. Further, approve First 5 Colusa Children and Families Commission Mini-Grant Agreement between the County of Colusa Health and Human Services and **the First 5 Colusa Children And Families Commission**, effective September 8, 2009 through April 30, 2010, with terms and conditions as set forth in the Agreement and authorize the Director of Health and Human Services to sign on behalf of the Board of Supervisors.
- B. Consider approving Subcontract Agreement No. IIC-025-10 between the County of Colusa Health and Human Services and **the CSU, Chico Research Foundation, California State University, Chico on behalf of its program the Area 3 Agency on Aging** for the Senior Nutrition Program, effective July 1, 2009 through June 30, 2010, in the maximum amount of \$43,540.00, with a seventy-five (75) day written termination clause by either party and authorize the Director of Health and Human Services to sign on behalf of the Board of Supervisors.
- C. Consider transfer of \$200,000.00 from Public Health Realignment Fund 02811 to Social Services Realignment Fund 02810, per Welfare & Institution Code (WIC) 17600.20.
- D. Consider approving Consulting and Technical Assistance Agreement No. PQCR-2009-05 between the County of Colusa Health and Human Services and **The Regents of the University of California on behalf of its Davis Campus UC Davis Extension** to assist County Child Welfare Services (CWS) to develop and implement their Peer Quality Case Review (PQCR),

effective September 8, 2009 through September 30, 2010, with terms and conditions as set forth in the Agreement and authorize the Director of Health and Human Services to sign on behalf of the Board of Supervisors.

9:40 a.m.

PUBLIC WORKS

Consider adopting An Ordinance of the Colusa County Board of Supervisors Granting a Countywide Pipeline Franchise to Royale Energy, Inc., authorize the Chairman to sign and direct the Clerk to publish and post. **(Introduction and first reading held on August 25, 2009)**

9:45 a.m.

PROBATION

Consider approving a Lease Agreement between the County of Colusa Probation Department and **Satellite Tracking Of People, LLC** for GPS monitoring of juvenile as well as adult offenders, effective September 8, 2009, with terms and conditions as set forth in the Lease Agreement and authorize the Chairman to sign.

9:50 a.m.

AUDITOR-CONTROLLER

- A. Consider adopting A Resolution Of The Colusa County Board Of Supervisors To Adopt and Fix The Property Tax Rates For The County Of Colusa For The 2009-2010 Fiscal Year and authorize the Chairman to sign.
- B. Consider approving the 2009-10 Revenue and Expenditure budget for the Cross Creek-Whisper Creek Lighting Fund (Fund #02133), for a total of \$2,750.00.
- C. Consider acknowledging the correct 2009-10 Expenditure budget for Service Area #1-Century Ranch (Fund #02660) should be \$63,609.00 instead of \$101,409.00.
- D. **Information Technology**
 1. Consider approving the purchase of an E-mail Spam filter for the county wide Email system, at a cost of \$2,538.05, to be funded from the current 2009/10 budget.
 2. Consider waiving the County's formal bid process and approve the purchase of wireless network equipment to connect the District Attorney's new office to the county network, at a cost of \$9,634.25, using the National Intergovernmental Purchasing Alliance Contract, to be funded from the current 2009/10 budget.
 3. Consider waiving the County's formal bid process and approve the purchase of a telephone system for the county departments that reside at 546 Jay, 547 Market and 346 5th Streets, at a cost of \$37,667.80, using the CMAS government pricing contract, to be funded from the current 2009/10 budget.

4. Consider approving the installation of new telephone wire in the county building at 546 Jay/547 Market Streets, at a cost of \$1,489.50, to be funded from the current 2009/10 budget.

10:00 a.m. ASSESSOR/BOARD OF EQUALIZATION

Sitting as the Board of Equalization, Colusa County Assessment Appeals Board

- A. Consider setting November 10, 2009 at 10:45 a.m., for Assessment Appeal Hearing for the following:
 1. SK Foods, LP; Appeal #08-11, APN 800-001-316-000 for value placed on the fixtures for tax year 2007/2008 and direct the Clerk to send Notice of Hearing to Applicant.
 2. SK Food, LP; Appeal #09-05, APN 800-001-316-000 for value placed on improvements/personal property for tax year 2008/2009 and direct the Clerk to send Notice of Hearing to Applicant.
 3. RHM Industrial Specialty Foods, Inc., Appeal #08-12, APN 017-090-062-000 for improvement values and fixture values for tax year 2007/2008 and direct the Clerk to send Notice of Hearing to Applicant.
 4. RHM Industrial Specialty Foods, Inc., Appeal #09-06, APN 017-090-062-000 for land, improvement, fixture and personal property values for tax year 2008/2009 and direct the Clerk to send Notice of Hearing to Applicant.
- B. Consider setting November 3, 2009 at 10:45 a.m. for an Assessment Appeal Hearing for the following:

American Tower Corp & Subsidiaries; Appeal # 08-09, APN 800-001-056, and Appeal # 08-10, APN 800-001-103 for personal property only, Tax year 2007/2008 and direct the Clerk to send Notice of Hearing to Applicant.

10:30 a.m. ADMINISTRATION/COUNTY LIBRARY

Presentation of donation to the County/County Library by GEMMA Powers Systems of California, Inc.

10:40 a.m. RECESS

CONSENT AGENDA ITEMS 1-6

All items are approved by one motion unless pulled by a Board member for separate discussion or action.

1. PUBLIC WORKS: Ratify Contract No. 0910-11 between the County of Colusa Public Works Department and **Safety Center, Inc.**, for Man Lift Training, effective July 1, 2009 through June 30, 2010, with terms and conditions a set forth in the Contract and signed by the Interim Director of Public Works on behalf of the Board of Supervisors.
2. PUBLIC WORKS: Ratify Contract No. 0910-04 between the County of Colusa Public Works Department and **Three B's Toilet Rental**, for rental toilets with cleaning and maintenance, effective July 1, 2009 through June 30, 2010, with terms and conditions a set forth in the contract and signed by the Interim Director of Public Works on behalf of the Board of Supervisors.
3. PUBLIC WORKS: Ratify Contract No. 0910-02 between the County of Colusa Public Works Department and **Lannie's Septic Services**, for septic services, effective July 1, 2009 through June 30, 2010, with terms and conditions a set forth in the Contract and signed by the Interim Director of Public Works on behalf of the Board of Supervisors.
4. AG COMMISSIONER: Approve Standard Agreement No. 09-0071, between the County of Colusa Ag Commissioner's Office and the **Department of Food and Agriculture** for Weed Management Area Funding, effective January 1, 2010 through December 31, 2010, in an amount not to exceed \$16,599.00, with a sixty (60) day written termination clause party and authorize the Agricultural Commissioner to sign the Agreement and Certification on behalf of the Board of Supervisors.
5. AG COMMISSIONER: Approve Standard Agreement No. 09-0300, between the County of Colusa Ag Commissioner's Office and the **Department of Food and Agriculture** for Nursery and Seed Inspection Program, effective July 1, 2009 through June 30, 2010, in an amount not to exceed \$500.00, with a sixty (60) day written termination clause and authorize the Agricultural Commissioner to sign Agreement and Certification on behalf of the Board of Supervisors.
6. COLUSA CEMETERY BOARD/RESIGNATION: Accept the resignation of Eva Meraz-Robey from the Colusa Cemetery Board, effective October 1, 2009 and direct the Clerk to publish Notice of Vacancy to same.

END OF CONSENT AGENDA

OTHER ITEMS TO BE CONSIDERED AS TIME PERMITS:

7. Supervisors' Reports or Comments.
8. State or Federal Legislation/General Budgetary Matters.
9. ADMINISTRATION
 - A. Consider selection of Committee Members for the State Parks.
 - B. Consider response to the 2008-2009 Colusa County Grand Jury Final

Report.

- C. Discussion/direction and possible action regarding sale of a Palm tree in Williams, CA. **(Continued from August 25, 2009)**
- D. Consider approving the County of Colusa Mission Statement. **(Continued from June 16, June 30, July 28, August 11, and August 25, 2009)**

10. Review Claims Register Sheets.

11. Agenda Review.

12. Correspondence:

FILE NO.	CORRESPONDENCE RECEIVED	STATUS
09-17	Letter from Gayle Arant expressing her appreciation to Courtney Elliott and Diane Steffen (Colusa County Animal Control Officers) for their devotion to the care and well being of county animals.	Distributed

ADJOURN

PERIOD OF PUBLIC COMMENT: Any person may speak about any subject of concern, provided it is within the jurisdiction of the Board of Supervisors and is not already on today's agenda. The total amount of time allotted for receiving such public communication shall be limited to a total of 15 minutes per issue and each individual or group will be limited to no more than 5 minutes each within the 15 minutes allocated per issue. **Note:** *No board action shall be taken on comments made under this comment period.*

ORDINANCES AND PUBLIC HEARINGS: If you challenge in a court action a decision of the Colusa County Board of Supervisors regarding a zoning, planning, land use, or environmental protection matter made at any public hearing described in this notice, you may be limited to raising only those issues (1) you or someone else raised at such public hearing, or (2) raised in written correspondence delivered to the Colusa County Board of Supervisors at, or prior to, such public hearing.

All supporting documentation is available for public inspection and review in the Office of the Board Clerk (located in the Board Chamber), 547 Market Street, Colusa, CA 95932 during regular business hours, 8:30 a.m. to 5:00 p.m., Monday through Friday.

NOTE:

The Board of Supervisors will be conducting a yearly evaluation of the job performance of the **Director of Planning and Building** on September 22, 2009 in a Closed Session meeting. Comments relevant to this subject may be submitted on a form provided by

the Personnel Department (458-0420) prior to 5:00 p.m. Friday, September 11, 2009.
Comments need to be written and signed.