

Board of Supervisors

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COUNTY OF COLUSA

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BOARD CHAMBERS
547 MARKET STREET
COLUSA, CA 95932

Agenda

December 8, 2009

Welcome to a meeting of the Colusa County Board of Supervisors. If you are scheduled to address the Board, please state your full name for the record. The Board will not address timed items before they are scheduled. The "Consent Calendar" may be adopted by one motion. Regularly numbered items may be considered at any time during the meeting. All items are listed in accordance with the Ralph M. Brown Act. We invite all members of the public to attend.

8:00 a.m. CALL TO ORDER

Announcement of Closed Session matters to be heard.

8:05 a.m. CLOSED SESSION: If the Board of Supervisors does not complete the Closed Session items in the time allotted they will reconvene as time permits.

- A. Under the Provisions of Government Code Section 54957, a Public Employee Performance Evaluation will be conducted for the **County Librarian**.
- B. Under the Provisions of Government Code Section 54956.9,(b)(1)the Board will discuss with Legal Counsel, possible litigation in one (1) case.
- C. Under the Provisions of Government Code Section 54956.9,(b)(1)the Board will discuss with Legal Counsel, possible litigation in one (1) case.

9:00 a.m.

- Opening Prayer – Pledge of Allegiance.
- Approval of Minutes of November 10, 2009 Regular Session.
- Period of Public Comment.
- Announcement of Closed Session.

- 9:05 a.m. STAFF REPORTS
This time is available for any County Staff who may wish to update the Board of Supervisors on projects as they relate to their respective Departments.
- 9:10 a.m. PERSONNEL
Discuss/consider a "Working from Home Policy" and, if appropriate, refer same to the Personnel Policy Committee to create.
- 9:15 a.m. SHERIFF/JAIL
- A. Consider approving application for FY09 Homeland Security Grant in the amount of \$143,145.00 with no cost match, and approve spending plan for same.
- B. Consider accepting the State of California Department of Boating and Waterways 2009/2010 Equipment Grant, the spending plan and approve purchase of listed items for same. Further, approve Standard Agreement # 09-204-775, between the County of Colusa Sheriff's Department and the **Department of Boating and Waterways** for equipment, effective October 21, 2009 through July 30, 2010, with terms and conditions as set forth in the Agreement and authorize the Sheriff to sign the Agreement and accompanying documents on behalf of the Board of Supervisors.
- 9:20 a.m. APPOINTMENTS
- A. **Colusa Cemetery District**
Consider re-appointment of George Sandridge and Bonita "Bonnie" Peterson to the Colusa Cemetery District, effective November 28, 2009 through November 29, 2013 and fill the expired term of Linda Womble. **(Applications received: George Sandridge and Bonita "Bonnie" Peterson)**
- B. **Princeton Fire Protection District**
Consider re-appointment of Manuel Massa, Jr., to the Princeton Fire Protection District, effective November 27, 2009 through November 28, 2013. **(Applications received: Manuel Massa, Jr.)**
- C. **Sacramento Rive Fire Protection District**
Consider re-appointment of Arthur Olivares and John Garner to the Sacramento River Fire Protection District, effective November 27, 2009 through November 28, 2013. **(Applications received: Arthur Olivares and John Garner)**
- 9:25 a.m. TREASURER-TAX COLLECTOR
Consider accepting the Colusa County Treasurer Tax Collector's Investment Report for November 2009 and the 2010 Treasurer's Goals and Investment Policy.
- 9:30 a.m. CENTRAL SERVICES
Consider approving amendment to Contract No. C06-276, approved

November 28, 2006, between the County of Colusa and **Advanced Document Concepts** adding the Environmental Health Department to the equipment and maintenance services agreement, with terms and conditions as set forth in the Amendment and all other terms and conditions to remain in full force and effect and authorize the Purchasing Coordinator to sign on behalf of the Board of Supervisors.

9:35 a.m. AG COMMISSIONER/AIPORT

- A. Consider approving Airport Lease Agreement between the County of Colusa Airport and **Bill Schmidt and Carrie Schmidt**, effective January 1, 2010, with terms and conditions as set forth in the Agreement and authorize the Chairman to sign.
- B. Consider approving Airport Lease Agreement between the County of Colusa Airport and **Valley Air Services, Ltd.**, effective January 1, 2010, with terms and conditions as set forth in the Agreement and authorize the Chairman to sign.

9:40 a.m. FIRST 5 COLUSA CHILDREN AND FAMILIES COMMISSION

Consider Introduction, and first reading, by title only, of a proposed Ordinance of the County of Colusa Repealing Ordinance 628 and Revoking Section 2-90 of Chapter 2 of the Colusa County Code Entitled "Children and Families Commission" and Substituting a New Section 2-90 Entitled "First 5 Colusa Children & Families Commission". Further, set January 12, 2010 at 9:30 a.m. for a public hearing and direct the Clerk to publish and post Notice of Hearing.

9:45 a.m. HEALTH AND HUMAN SERVICES

- A. Consider approving purchase of assets/software for Department 5011- Human Services in the amount of \$32,426.00, to be funded from the current budget. Further, authorize the Director of Health and Human Services to proceed with the bid process for same.
- B. Consider approving Service Learning Agreement #420, between the County of Colusa Health and Human Services and **California State University, Chico (School of Social Work)**, effective October 15, 2009 through October 14, 2012, with terms and conditions as set forth in the Agreement and authorize the Director of Health and Human Services to sign on behalf of the Board of Supervisors.

9:50 a.m. ASSESSOR/BOARD OF EQUALIZATION

Sitting as the Board of Equalization, Colusa County Assessment Appeals Board

Consider setting January 26, 2010 at 10:45 a.m., for Assessment Appeal Hearing for the following:

James R. Quessenberry, Appeal #09-01; APN#001-141-003-000 (2008/2009 Tax Year) to include the Supplemental #990-007-068-000 (2006/2007 Tax Year) and #991-007-068-000 (2007/2008 Tax Year).

9:55 a.m. PLANNING & BUILDING

- A. Consider approving an agreement between the County of Colusa Planning and Building Department and **Eco-Analysts** to prepare an Initial Study for the Colusa Industrial properties Walnut Ranch Tie-In Project (**Del Oro Water Company**), UP#09-7-2, effective December 8, 2009, with terms and conditions as set forth in the agreement and authorize the Chairman to sign.
- B. Consider approving an agreement between the County of Colusa Planning and Building Department and **Golden Hills Consulting** to prepare the Cultural Resources Survey for the Colusa Shooting Club, #09-07-1, effective December 8, 2009, with terms and conditions as set forth in the agreement and authorize the Chairman to sign.
- C. Consider approving an agreement between the County of Colusa Planning and Building Department and **Eco-Analysts** to prepare the Biological Field Surveys and Report for the Colusa Shooting Club, UP#09-7-1, effective December 8, 2009, with terms and conditions as set forth in the agreement and authorize the Chairman to sign.
- D. Discussion/direction for pest control agreement for county offices.
- E. Discuss/action regarding appointments to the General Plan Steering Committee.

10:30 a.m. RECESS10:45 a.m. PUBLIC WORKS

- A. Consider approving an agreement between the County of Colusa and **Karen Anania** for secretarial services, accounts payable and receivable for Services Area #1 & Service Area #2, effective January 1, 2010 through December 31, 2010, in an amount not to exceed \$7,200.00, with a thirty (30) day written termination clause by either party and authorize the Chairman to sign.
- B. Consider approving an agreement between the County of Colusa Public Works Department and **David Miller's Pest Control**, for pest control services at the Arbuckle, Williams, Colusa and Maxwell Road Yards on a monthly basis, effective October 1, 2009 through June 30, 2010, with terms and conditions as set forth in the agreement and authorize the Director of Public Works to sign on behalf of the Board of Supervisors.
- C. Consider approving Notice to Contractors, Special Provision Bid Book for the East Camp Road at Spring Creek Bridge Replacement and authorize the Chairman to sign. Further, delegate authority to the Director of Public Works to advertise the project upon receipt of approval from the Federal Highway Administration (FHWA), and

direct the Clerk to publish and post the notice to contractors upon notification from the Department of Public Works that authorization has been received.

- D. Consider approving usage of development impact fees on Wildwood Road in Arbuckle, CA.
- E. Discussion and direction regarding universal waste collection for the County of Colusa as proposed by Recology Butte Colusa Counties (formerly NorCal Waste Systems of Butte County).

11:15 a.m. AUDITOR-CONTROLLER

- A. Consider approving Intra Budget Transfer Nos. 10004 through 10006.
- B. Approve changes in Revenue and Appropriations as follows:
Requires 4/5 votes

DEPARTMENT NAME	FUND #	DEPT #	ACCT#	AMOUNT
<i>Increase Revenue & Appropriations:</i>				
Road Dept	00110	3010	454164	\$341,045.25
Road Dept	00110	3010	4541651	\$31,226.00
Total				\$372,271.25
Road	00110	3010	53230	\$372,271.25
Total				\$372,271.25

DEPARTMENT NAME	FUND #	DEPT #	ACCT#	AMOUNT
<i>To Increase (Decrease) Appropriations:</i>				
Road	00110	3010	59396	(\$287,600.)
Road	00110	3010	53180	\$282,000.00
Road	00110	3010	55330	\$5,600.00
Total				\$0
Sheriff-SLESF	002340	002340	53120	\$1,800.01
Sheriff-SLESF	002340	002340	53230	\$1,028.23
Sheriff-SLESF	002340	002340	57011	\$1,087.52
Sheriff-SLESF	002340	002340	57034	\$5,308.23
Sheriff-SLESF	002340	002340	57039	\$1,1413.13
Sheriff-SLESF	002340	002340	57057	\$561.25
Sheriff-SLESF	002340	002340	57064	\$8,970.22
Sheriff-SLESF	002340	002340	57157	<u>\$5,321.88</u>
Total				\$25,490.47

- C. Request the Board of Supervisors to discuss and consider approving Criminal Justice Facility refinancing documents and termination

documents and authorize the Board Chair and other appropriate County Officials to sign required documentation and to do any and all things in order to execute and deliver any and all agreements, documents and certificates deemed necessary. Refinancing documents include (but are not limited to) the following:

1. Consider adopting a Resolution of the Board of Supervisors of Colusa County Authorizing the Execution and Delivery of a Lease Agreement and Site Lease and Authorizing and Directing Certain Actions in Connection Therewith and authorize the Chairman to sign.
2. Consider approving Leaseback Agreement #09-021 Dated as of December 1, 2009, Between Colusa County and **Municipal Finance Corporation**, effective through December 16, 2020, with terms and conditions as set forth in the Agreement and authorize the Chairman to sign.
3. Consider approving Site Lease #09-021 Dated as of December 1, 2009, Between Colusa County and **Municipal Finance Corporation**, effective December 1, 2009, with terms and conditions as set forth in the Site Lease and authorize the Chairman to sign.
4. Consider approving Assignment of Lease and Site Lease #09-021 Dated as of December 1, 2009, Between Municipal Finance Corporation and **City National Bank**, effective December 1, 2009, with terms and conditions as set forth in the Leases and authorize the Chairman to sign.
5. Consider approving Certificate of County and authorizing the Chairman to sign.
6. Consider approving Incumbency and Signature Certificate and authorize the Chairman to sign.
7. Consider approving Certificate of Acceptance and authorize the Chairman to sign.
8. Consider approving County Counsel Opinion Letter and authorize County Counsel to sign.
9. Consider approving Insurance Authorization Letter #09-021, and authorize the Chairman to sign.
10. Consider approving Insurance Data form and authorizing the Auditor Controller to complete on behalf of the Board of Supervisors.

11. Consider approving Termination Agreement Dated as of December 1, 2009, between the County of Colusa, **ABAG Finance Corporation, and U.S. Bank National Association**, with terms and conditions as set forth in the Agreement and authorize the Chairman to sign.

12:00 p.m. RECESS

1:30 p.m. CLOSED SESSION

Announcement of Closed Session matters to be heard.

1:31 p.m. CLOSED SESSION: If the Board of Supervisors does not complete the Closed Session items in the time allotted they will reconvene as time permits.

Under the Provisions of Government Code Section 54957(b)(1) the Board will interview candidates for the position of the Director of Public Works.

CONSENT AGENDA ITEMS 1-9

All items are approved by one motion unless pulled by a Board member for separate discussion or action.

1. AG COMMISSIONER: Approve Standard Agreement No. 09-0485, between the County of Colusa Ag Commissioner and **the State of California, Department of Food and Agriculture** for County Bee Inspection Program, effective July 1, 2009 through June 30, 2010, in an amount not to exceed \$9,968.00, with a thirty (30) day written termination clause by either party and authorize the Ag Commissioner to sign on behalf of the Board of Supervisors.
2. DEPUTY SHERIFFS' ASSOCIATION/MOU: Ratify Memorandum of Understanding between the County of Colusa and the **Deputy Sheriffs' Association**, effective November 1, 2009 through June 30, 2012, with terms and conditions as set forth in the MOU as previously signed by the Chairman, pursuant to Board direction as "appropriate" on November 3, 2009.
3. COUNTY CLERK-REGISTRAR OF VOTERS/RESOLUTION/APPOINTMENTS/SACRAMENTO RIVER WEST SIDE LEVEE DISTRICT: Adopt a Resolution of the Colusa County Board of Supervisors Appointing Trustees Pursuant to Water Code Section 50740 ET SEQ., as follows:

Marty Stripling, effective December 4, 2009-December 6, 2013

and authorize the Chairman to sign the Resolution.
4. COUNTY CLERK-REGISTRAR OF VOTERS/RESOLUTION/APPOINTMENTS/MAXWELL RECREATIO AND PARK DISTRICT: Adopt a Resolution of the Colusa County Board of Supervisors Appointing Director to Maxwell Recreation and Park District Pursuant to Elections Code Section 10515 et seq., as follows:

Andre Young, effective December 4, 2009 – December 6, 2013

and authorize the Chairman to sign the Resolution.

5. COUNTY CLERK-REGISTRAR OF VOTERS/RESOLUTION/APPOINTMENTS/RECLAMATION DISTRICT NO. 479: Adopt a Resolution of the Colusa County Board of Supervisors Appointing Trustees Pursuant to Water Code Section 50740, ET. SEQ., as follows:

Charles Marsh, effective December 4, 2009 – December 6, 2013

and authorize the Chairman to sign.

6. PLANNING & BUILDING/RESOLUTION/PARCEL MAP: Adopt a Resolution of the Colusa County Board of Supervisors Authorizing the Recordation of Parcel Map Number 05-12-4, Kenfield L. Alldrin and Janette I. Alldrin, authorize the Chairman to sign the Resolution and direct the Clerk to record.
7. HEALTH AND HUMAN SERVICES: Approve amendment to contract (C09-175) between the County of Colusa Health and Human Services and **the Colusa County Office of Education**, to provide Stage I Child Care services to CalWORKs Welfare to Work clients, modifying "Compensation" from \$123,701.00 to \$119,982.00, effective July 1, 2009 through June 30, 2010, with all other terms and conditions to remain in full force and effect and authorize the Director of Health and Human Services to sign on behalf of the Board of Supervisors.
8. HEALTH AND HUMAN SERVICES: Approve Children's Medical Services (CMS) Plan and Budget for fiscal year 2009-2010, authorize the Chairman to sign the Plan and Budget and all accompanying documents for submission to the State.
9. HEALTH AND HUMAN SERVICES: Approve Agreement between the County of Colusa Health and Human Services and **Colusa County One-Stop Partnership** for the provision of Independent Living Program Services, effective September 8, 2009 through June 30, 2010, with terms and conditions as set forth in the agreement and authorize the Chairman to sign.

END OF CONSENT AGENDA

OTHER ITEMS TO BE CONSIDERED AS TIME PERMITS:

10. Supervisors' Reports or Comments.
11. State or Federal Legislation/General Budgetary Matters.
12. Review Claims Register Sheets.
13. ADMINISTRATION
Discuss/consider proposed agenda for the workshop on January 19, 2010.

14. Agenda Review.

ADJOURN

PERIOD OF PUBLIC COMMENT: Any person may speak about any subject of concern, provided it is within the jurisdiction of the Board of Supervisors and is not already on today's agenda. The total amount of time allotted for receiving such public communication shall be limited to a total of 15 minutes per issue and each individual or group will be limited to no more than 5 minutes each within the 15 minutes allocated per issue. **Note:** *No board action shall be taken on comments made under this comment period.*

ORDINANCES AND PUBLIC HEARINGS: If you challenge in a court action a decision of the Colusa County Board of Supervisors regarding a zoning, planning, land use, or environmental protection matter made at any public hearing described in this notice, you may be limited to raising only those issues (1) you or someone else raised at such public hearing, or (2) raised in written correspondence delivered to the Colusa County Board of Supervisors at, or prior to, such public hearing.

All supporting documentation is available for public inspection and review in the Office of the Board Clerk (located in the Board Chamber), 547 Market Street, Colusa, CA 95932 during regular business hours, 8:30 a.m. to 5:00 p.m., Monday through Friday.