

Board of Supervisors

Kim Dolbow Vann, District I,
Chairman
Thomas A. Indrieri, District II
Mark D. Marshall, District III
Gary J. Evans, District IV,
Denise J. Carter, District V



COUNTY OF COLUSA

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BOARD CHAMBERS
547 MARKET STREET
COLUSA, CA 95932

Agenda

December 14, 2010

Welcome to a meeting of the Colusa County Board of Supervisors. If you are scheduled to address the Board, please state your full name for the record. The Board will not address timed items before they are scheduled. The "Consent Calendar" may be adopted by one motion. Regularly numbered items may be considered at any time during the meeting. All items are listed in accordance with the Ralph M. Brown Act. We invite all members of the public to attend.

8:00 a.m. CALL TO ORDER

CLOSED SESSION: If the Board of Supervisors does not complete the Closed Session items in the time allotted they will reconvene as time permits.

- A. Under the Provisions of Government Code Section 54957, a Public Employee Performance Evaluation will be conducted for the Director of Planning and Building.
- B. Under the Provisions of Government Code Section 54957, a Public Employee Performance Evaluation will be conducted for the County Librarian.
- C. Under the Provisions of Government Code Section 54956.9(a) the Board will meet with County Counsel to discuss pending case Gerald B. DeLucchi as Trustee of the Gerald B. DeLucchi Living Trust Plaintiff, vs. County of Colusa et al., Defendants, Colusa County Superior Court, Case No.CV23754.
- D. Under the Provisions of Government Code Section 54956.9, the Board will discuss with Legal Counsel Potential Litigation in one (1) case.
- E. Under the Provisions of Government Code Section 54957, the Board will discuss with Legal Counsel employee qualification verification

issues.

- F. Under the Provisions of Government Code 54956.9 (c), the Board will discuss with Legal Counsel possible litigation in one (1) case.

9:00 a.m.

- Opening Prayer – Pledge of Allegiance.
- Approval of Minutes of December 7, 2010 Regular Session.
- Period of Public Comment.
- Announcement of Closed Session.

9:05 a.m.

STAFF REPORTS

This time is available for any County Staff who may wish to update the Board of Supervisors on projects as they relate to their respective Departments.

9:10 a.m.

PERSONNEL

A. **Clerk 2070/1051**

Consider changing the range for the position of County Clerk Recorder, from ELE Range 1 to ELE Range 8, effective December 1, 2010, budgeted effective January 1, 2011.

B. **Health And Human Services – Health – 4012**

Consider revising the requirement for the job description for Public Health Nurse (PHN) I from required one year of experience to preferred one year of experience.

9:15 a.m.

COOPERATIVE EXTENSION

Consider approving Cooperative Extension county employees' time off and closure of the office during the Holiday season from December 20, 2010 through January 2, 2011.

9:20 a.m.

SHERIFF/JAIL

- A. Consider approving Master Services agreement (Site ID 15116) between the County of Colusa Sheriff's Office and **Securus Technologies, Inc.**, for inmate telephone services, effective February 1, 2011, with terms and conditions as set forth in the agreement and authorize the Sheriff or his designee to sign on behalf of the Board of Supervisors.

- B. Consider accepting the bids for the Sheriff's Office for two (2) desktop Live Scan Machines: L Scan 500 or equivalent with related software and two (2) adjustable cabinets: L Scan 1000P or equivalent as received and opened on December 3, 2010 at 3:00 p.m. as follows:

- | | |
|---------------------|-------------|
| • Identix Inc., | \$63,358.00 |
| • DataWorks Plus | \$54,975.00 |
| • Cross Match Sales | \$36,826.66 |

- Cogent Systems \$43,673.21

1. Consider awarding bid for two (2) desktop Live Scan Machines: L Scan 500 or equivalent with related software and two (2) adjustable cabinets: L Scan 1000P or equivalent.

9:25 a.m. COUNTY LIBRARY

Consider accepting a Grant award in the amount of \$25,000.00 from Sierra Health Foundation to create and implement an E-Train Mobile Learning Center which will use online resources and technology to build literacy skills and strengthen job readiness for County residents in need.

9:30 a.m. HEALTH AND HUMAN SERVICES

Consider approving agreement for construction oversight inspection services for the Colusa Independence Transitional Housing project between the County of Colusa Health and Human Services and **Fox Appraisal**, effective December 14, 2010, with terms and conditions as set forth in the agreement and authorize the Chairman to sign.

9:35 a.m. AUDITOR-CONTROLLER

- A. Approve changes in Revenue and Appropriations as follows:
Requires 4/5 votes

DEPARTMENT NAME	FUND #	DEPT #	ACCT#	AMOUNT
<i>Increase Revenue & Appropriations:</i>				
Bldg & Grds-Maint	00101	1073	479910	\$83,607.75
Bldg & Grds-Maint	00101	1073	53090	\$19.07
Bldg & Grds-Maint	00101	1073	53130	\$16,219.14
Bldg & Grds-Maint	00101	1073	53170	\$48.71
Bldg & Grds-Maint	00101	1073	53230	\$2,503.92
Bldg & Grds-Maint	00101	1073	57361	\$64,816.93
Total				\$83,607.76

B. **Information Technology Department**

1. Consider a finding that it is in the best interest of the public to waive the County's formal bidding process and approve purchase of new DELL servers for current countywide email system in the amount of \$19,976.15. (GSA contract)
2. Consider establishing a countywide email address requirement.
3. Consider approving the following county department joining the countywide email system with the assigned email license purchases as follows:

- Health and Human Services 52
- Sheriff 80

• Public Works

30

4. Consider purchase of backup firewall for the main county network.

9:45 a.m. COUNTY COUNSEL

- A. Consideration of and possible action on Board direction to County Counsel, and Director of Planning and Building to implement SB 863 (2010).
- B. Consider introduction, first reading, by title only, of a proposed Ordinance Adding A Special Tax Levy To The Colusa County Code, for the Walnut Ranch Area, adding Chapter 18B to said Code. Further, set January 11, 2011 at 9:30 a.m., for Public Hearing and adoption of the proposed Ordinance and direct the Board Clerk to publish and post Notice of Hearing for same.
- C. Discussion of a resolution placing special tax on the April 12, 2011 Special Election Ballot.

10:30 a.m. RECESS**3:00 p.m. TRANSPORTATION/TRANSIT MEETING****CONSENT AGENDA ITEMS 1-6**

All items are approved by one motion unless pulled by a Board member for separate discussion or action.

1. PLANNING AND BUILDING/PARCEL MAP/RESOLUTION: Adopt a Resolution of the Colusa County Board of Supervisors Authorizing the Recordation of Parcel Map Number 10-2-1, Bruce J. Myers and Katherine M. Myers, authorize the Chairman to sign the Resolution and the Clerk to record same.
2. AG COMMISSIONER: Approve Standard Agreement Number 10-0522, between the County of Colusa Ag Commissioner's Office and **the State of California Department of Food and Agriculture** for Apiary Inspection, effective July 1, 2010 through June 30, 2011, in an amount not to exceed \$9,868.00, with a thirty (30) day written termination clause by either party and authorize the Ag Commissioner to sign on behalf of the Board of Supervisors.
3. CENTRAL SERVICES/HEALTH AND HUMAN SERVICES: Approve amendment to contract No. C06-276 between the County of Colusa Central Services Department and **Advanced Document Concepts** for a fax option upgrade to the Health and Human Service's equipment (Taskalfa 520i) and add to the equipment and maintenance services agreement as set forth in the amendment and with all other terms and conditions to remain in full force and effect and authorize the Chairman to sign.

4. AG COMMISSIONER/RESOLUTION: Adopt a Resolution of the Colusa County Board of Supervisors Approving the 2010/11 Operation and Maintenance Contract 10-OMS-911 for the Williams Migrant Center and authorize the Chairman to sign the Resolution.
5. AG COMMISSIONER: Amend motion of October 19, 2010 to include the contract amount as follows:
- “**C10-258** 3. AG COMMISSIONER/MIGRANT HOUSING: Approve Standard Agreement Number 10-OMS-911, between the County of Colusa Migrant Housing and **the State of California, Department of Housing and Community Development**, for occupancy of the Housing Center(s) for the administration of a program in order to provide housing and housing-related services for migratory workers and their families in California and may contract with housing authorities and other appropriate local, public and private non-profit agencies for the purpose of securing or obtaining such housing and other related services, effective through August 31, 2011, **in the amount of \$439,010.00**, with terms and conditions as set forth in the Agreement and authorize the Ag Commissioner to sign on behalf of the Board of Supervisors.”
6. AG COMMISSIONER/PROCLAMATION: Adopt a Proclamation of the Colusa County Board of Supervisors Honoring Harry Krug, Ag Commissioner Upon His Retirement from the Colusa County Ag Commissioner’s Office and authorize the Chairman to sign.

END OF CONSENT AGENDA

OTHER ITEMS TO BE CONSIDERED AS TIME PERMITS:

7. Supervisors’ Reports or Comments.
8. State or Federal Legislation/General Budgetary Matters.
9. Review Claims Register Sheets.
10. ADMINISTRATION
- A. Consider appointing two Board members to the YOBG/SB81 Juvenile Hall Construction Project.
 - B. Consider RFPs for workers comp general liability coverage.
 - C. Consider transfer of administrative responsibilities of CSA and CSD billings.
 - D. Consider appointments to the Sacramento River Conservation Area Forum (SRCAF).
 - E. Consider designating the Director of Planning and Building to sign on behalf of the Board of Supervisors Form 504 as it relates to the Williams

Veterans Hall project.

- F. Consider directing the Board Clerks through Central Services to obtain Request for Proposals for placement of glass on the top of the desks purchased for the Board Clerks, Board members and Personnel. Further, direct the Board Clerks to purchase same from the lowest responsible quote.

11. Agenda Review.

ADJOURN

PERIOD OF PUBLIC COMMENT: Any person may speak about any subject of concern, provided it is within the jurisdiction of the Board of Supervisors and is not already on today's agenda. The total amount of time allotted for receiving such public communication shall be limited to a total of 15 minutes per issue and each individual or group will be limited to no more than 5 minutes each within the 15 minutes allocated per issue. **Note:** *No board action shall be taken on comments made under this comment period.*

ORDINANCES AND PUBLIC HEARINGS: If you challenge in a court action a decision of the Colusa County Board of Supervisors regarding a zoning, planning, land use, or environmental protection matter made at any public hearing described in this notice, you may be limited to raising only those issues (1) you or someone else raised at such public hearing, or (2) raised in written correspondence delivered to the Colusa County Board of Supervisors at, or prior to, such public hearing.

All supporting documentation is available for public inspection and review in the Office of the Board Clerk (located in the Board Chamber), 547 Market Street, Colusa, CA 95932 during regular business hours, 8:30 a.m. to 5:00 p.m., Monday through Friday.