

Board of Supervisors

Kim Dolbow Vann, District I
Thomas A. Indrieri, District II
Mark D. Marshall, District III
Gary J. Evans, District IV,
Chairman
Denise J. Carter, District V,
Vice-chairman



COUNTY OF COLUSA

KATHLEEN MORAN, COUNTY CLERK
YOLANDA TIRADO, CHIEF BOARD CLERK
ANN NORDYKE, BOARD CLERK
(530) 458-0508
cocolusa@countyofcolusa.org
boardclerk@countyofcolusa.org
WWW.COLUSACOUNTYCLERK.COM

BOARD CHAMBERS
547 MARKET STREET, SUITE 108
COLUSA, CA 95932

Agenda

March 13, 2012

Welcome to a meeting of the Colusa County Board of Supervisors. If you are scheduled to address the Board, please state your full name for the record. The Board will not address timed items before they are scheduled. The "Consent Calendar" may be adopted by one motion. Regularly numbered items may be considered at any time during the meeting. All items are listed in accordance with the Ralph M. Brown Act. We invite all members of the public to attend.

8:00 a.m. CALL TO ORDER

8:03 a.m. CLOSED SESSION: If the Board of Supervisors does not complete the Closed Session items in the time allotted they will reconvene as time permits.

- A. Under the provisions of Government Code Section 54957, a Public Employee Performance Evaluation will be conducted for the position of Agricultural Commissioner, Sealer of Weights and Measurers, Director of Air Quality Standards, Migrant Housing and Airport Operations **(Continued from February 21, 2012.)**
- B. Under the provisions of Government Code Section 54957, the Board will discuss with the Personnel Director departmental updates regarding personnel matters and discipline.
- C. Under the provisions of Government Code Section 54956.9(b)(3), the Board of Supervisors will meet with County Counsel to discuss significant exposure to litigation, provide direction and take action as appropriate.
- D. Under the provisions of Government Code Section 54956.9(b)(1), the Board of Supervisors will meet with legal counsel to discuss matters involving significant exposure to litigation against the County of Colusa in one or more cases.

9:00 a.m.

- Opening Prayer – Pledge of Allegiance.
- Approval of Minutes of February 21, 2012 Regular Session.
- Period of Public Comment.
- Announcement of Closed Session.

9:05 a.m.

STAFF REPORTS

This time is available for any County Staff who may wish to update the Board of Supervisors on projects as they relate to their respective Departments.

9:10 a.m.

PERSONNELA. **Probation – 2035**

Consider appointing William Fenton, Interim Chief Probation Officer, TFT, DH Range 51, Step 5, \$54.76 per hour, effective March 5, 2012.

B. **Department Health and Human Services – 5010**

Consider approving a salary increase for the position of Director of Health and Human Services, from DH Range 38, Step 5, \$8,237.00 per month to DH Range 44, Step 5, \$9,535.00 per month, effective April 1, 2012 and authorize to fill the position.

C. **Behavioral Health Services – 4010**

Consider approving a salary increase for the position of Director of Behavioral Health Services, from DH Range 38, Step 5 \$8,237.00 per month to DH Range 42, Step 5, \$9,081.00 per month, effective April 1, 2012 and authorize to fill the position.

D. **Substance Abuse – 4011**

Consider amending the requirements in the job description for the position of Therapist I, PF Range 29, \$3,121.00 - \$3,794.00 per month, effective April 1, 2012, and authorize filling the current vacancy as a flexibly staffed Therapist I/II/III, PFT, PF Range 29/31/35, \$3,121.00 - \$3,794.00/\$3,277.00 - \$3,984.00/\$3,613.00 - \$4,392.00 per month effective April 1, 2012.

E. **Sheriff – 2021**

1. Consider approving a salary increase for the position of Sheriff, from ELE Range 16, Step 5 \$8,968.00 per month to ELE Range 16, Step 5, \$9,685.00 per month, effective April 1, 2012.
2. Consider adding the position of Deputy Sheriff Trainee, Limited Term, Full Time, \$2,240.00 per month plus benefits while in the Academy, effective April 1, 2012, and authorize to fill the position.

9:20 a.m.

SHERIFF

- A. Consider accepting Request for Proposals for Consulting/Planning Services and Updating of Current Emergency Operations plans for

the County of Colusa Sheriff's Office as received and opened on February 14, 2012 at 10:00 a.m.:

1. Howell Consulting \$10,250.00
2. Jan Decker dba Crisis Management Consulting \$18,500.00

- B. Consider awarding Request For Proposals and approving a Professional Services Agreement for the Consulting/Planning Services and Updating of Current Emergency Operations plans for the County of Colusa Sheriff's Office.
- C. Consider approving Notice to Bidders for the Sheriff's Office for two (2) personal Watercraft plus trailers to be purchased by the Sheriff's Office under the 2011-2012 Boating and Waterways Equipment Grant and direct the Clerk to publish and post Notice to Bidders. Further, set April 2, 2012 at 10:00 a.m., to receive and open same.
- D. Consider approving an agreement between the County of Colusa Sheriff's Department and **Swatt/Miers Architects** for the Colusa County Animal Control Assessment and Building Feasibility Study, effective March 13, 2012, with terms and conditions as set forth in the agreement and authorize Chairman to sign.

9:30 a.m. AG COMMISSION/MIGRANT HOUSING

Consider authorizing the Director of Migrant Housing to pursue Community Development Block Grant Program Funding (CDBG) for projects at the Migrant Housing Center.

9:40 a.m. CENTRAL SERVICES

A. **Ag Commission/Migrant Center/RFPs**

1. Consider accepting Request For Proposals for the purchase of mattresses and box springs for the Migrant Center as follows:

- American Furniture, Yuba City, CA \$ 3,408.41
- Don's Furniture Warehouse, Yuba City, CA \$ 6,408.19
- Marysville Furniture, Marysville, CA \$11,071.41

2. Consider awarding RFP for the purchase of mattresses and box springs for the Migrant Center.

B. **Veterans Services-Williams**

Consider deeming an old and inoperable Fox Stove, County Fixed Asset ID #0003418, as surplus and possible options for disposal of same.

C. **Behavioral Health Services**

1. Consider approving "Business Class Service Order Agreement" ID# 4867566, between the County of Colusa

Behavioral Health Services and **Comcast** for internet services, effective March 13, 2012, with terms and conditions as set forth in the Agreement and authorize the IT Director to sign on behalf of the Board of Supervisors.

2. Consider approving Bid Documents/Specifications and Notice to Bidders for an ADA Compliant Door Operator Improvements for the Department of Behavioral Health Main Entrance Location and authorize the Chairman to sign the Notice to Bidders and direct the Clerk to publish and post Notice of same. Further, set April 4, 2012 at 10:00 a.m. to receive and open sealed bids.

3. Consider approving Equipment Lease Agreement, Delivery & Acceptance Certificate and Non-Appropriation Addendum between the County of Colusa Behavioral Health Department and **Wells Fargo Financial Leasing, Inc./ Advanced Document Concepts** for copier Model KM-5035, Serial #M3044299, effective March 13, 2012, with terms and conditions as set forth in the Agreement and authorize the Chairman to sign.

9:50 a.m. PLANNING AND BUILDING

- A. Discussion/direction/action re: waiving the Permit Fees and Plan Check Fees for the remodel of the Williams Library Restroom and the Arbuckle Library Restroom.

- B. Discussion/direction/action re: waiving the County Permit and Plan Check Fees on the construction/rehab for the Williams Veteran's Hall.

9:55 a.m. AUDITOR-CONTROLLER

- A. Consider approving Intra-Budget Transfer Nos. 12021 through 12029.

- B. Presentation and discussion of Revenue and Expenditure Status Reports for the County operating funds for the month ended January 31, 2012.

- C. Consider approving changes in Revenue and Appropriations as follows: Requires 4/5 votes

DEPARTMENT NAME	FUND #	DEPT #	ACCT#	AMOUNT
<i>Increase Revenue & Appropriations:</i>				
Road Fund	00110	3010	455500	(\$15,799.16)
Total				(\$15,799.16)
Road Fund	00110	3010	53230	(\$15,799.16)

Total				(\$15,799.16)
Road Fund	00110	3010	479470	\$6,001.79
Total				\$6,001.79
Road Fund	00110	3010	53090	\$2,000.00
Road Fund	00110	3010	53163	\$23.94
Road Fund	00110	3010	53170	\$600.00
Road Fund	00110	3010	53171	\$415.00
Road Fund	00110	3010	53230	\$1,625.80
Road Fund	00110	3010	57058	\$113.53
Road Fund	00110	3010	57064	\$1,223.52
Total				\$6,001.79

DEPARTMENT NAME	FUND #	DEPT #	ACCT#	AMOUNT
To Increase (Decrease) Appropriations:				
Road Fund	00110	3010	53180	\$102,395.43
Road Fund	00110	3010	53230	\$5,119.77
Road Fund	00110	3010	59397	(\$107,515.20)
Total				\$0.00

10:00 a.m. APPOINTMENTS

A. **Groundwater Management**

Consider reappointment to the Colusa County Groundwater Management of the following individuals:

- Lorraine Marsh, effective March 13, 2012 through March 14, 2017
- James Erdman, effective March 23, 2012 through March 24, 2017
- G. Bruce Rolen, effective March 23, 2012 through March 24, 2017

B. **Colusa Cemetery District**

Consider appointment of Dennis John Newgard to the Colusa Cemetery District, to fill the vacancy created by the resignation of Ken Flagor, effective March 13, 2012 through March 14, 2016.

(Applications received: Dennis John Newgard)

10:05 a.m. PUBLIC WORKS

A. Consider accepting the bids for the repair on damaged Bridge Rails at various locations through the County as received and opened on February 29, 2012 at 10:00 a.m. as follows:

1. Central Fence Company, San Jose CA. \$80,207.16

- 10% Bid Bond
2. Dunton Construction, Anderson, CA \$36,685.00
10% Bid Bond
- B. Consider awarding bid and approving an agreement for the construction on County Roads Repair of Damaged Bridge Rail at various locations BR8000.
- C. Consider approving Notice to Bidders, Bid Specification, and proposal for the purchase of budgeted fixed asset, one (1) 10 horsepower three phase – 240 volt rotary air compressor for the Colusa County Road Department Williams Yard, authorize the Chairman to sign the Notice to Bidders and direct the Clerk to publish and post same. Further, set April 4, 2012 at 10:00 a.m. to receive and open sealed bids.
- D. Consider a finding it is in the best interest of the county to waive the formal bid process and approve the purchase of the following unbudgeted fixed assets:
- One (1) 2011 F550 Regular Cab Truck 4x2 Cab/Chassis with a Dump body, in an amount not to exceed \$48,000.00
 - One (1) 2011 F550 Extended Cab Truck 4x2 Cab/Chassis with Dump body, in an amount not to exceed \$50,000.00.
 - Two (2) 2011 F350 Regular Cab Truck 4x4 Cab/Chassis with Snow Plow, in an amount not to exceed \$37,000.00 each.
- utilizing the California Multiple Award Schedule (CMAS).
- E. **Sitting as the Colusa County Water Conservation and Flood Control District**
1. Consider approving a Funding Agreement between the County of Colusa and **Sutter-Butte Flood Control Agency (SBFCA)** granting \$10,000.00 to be used to fund efforts related to an agriculture flood zone, effective March 13, 2012, with terms and conditions as set forth in the agreement and authorize the Chairman to sign.
2. Consider adopting a Resolution of the Board of Supervisors of the County of Colusa supporting and endorsing the five guiding principles of the Agriculture Floodplain Management Alliance and authorize the Chairman to sign.

10:30 a.m. RECESS

CONSENT AGENDA ITEMS 1-3

All items are approved by one motion unless pulled by a Board member for separate discussion or action.

1. HEALTH AND HUMAN SERVICES: Approve modification to C11-232, to Subcontract Agreement No. IIC-025-12, between the County of Colusa Health and Human Services and **CSU, Chico Research Foundation, California State University, Chico on behalf of its program the Area 3 Agency on Aging**, with terms as contained in the Modification and all other terms and conditions to remain in full force and effect and authorize the Interim Director of Health and Human Services to sign on behalf of the Board of Supervisors.

2. Correct the minutes of February 7, 2012 to read:
PERSONNEL – 1040
Authorize the following recommended step increase as a result of the Board of Supervisors completing the performance evaluation held January 24, 2012 for Nicole Berry, Personnel Director, PFT, DH Range 35, from Step 1 to Step 2, \$6,609.00 per month, effective December 1, 2011 ~~January 1, 2012~~.

3. COMMUNITY ADVOCATES FOR PARENTS AND CHILDREN: Approve a request to allow CAPC to place an activity/display on the lawn of the Colusa Historical Courthouse during the month of April 2012. **(Continued from February 7, 2012)**

END OF CONSENT AGENDA

OTHER ITEMS TO BE CONSIDERED AS TIME PERMITS:

4. Supervisors' Reports or Comments.

5. State or Federal Legislation/General Budgetary Matters.

6. Review Claims Register Sheets.

7. ADMINISTRATION
 - A. **Supervisor Marshall**
 1. Update/report on Trindel Meeting of February 29, 2012.
 2. Consider Participation in the California PaintCare Paint Recycling Program.

 - B. **Supervisor Evans**
Consider appointment of members of the Board of Supervisors to various committees, commissions, boards, and liaison assignments for 2012. **(Continued from January 24 and February 7, 2012 & February 21, 2012)**

C. County Counsel/Planning & Building/Resolution/Planning Commission Appeal/Adams Group

Consider adopting a Resolution of the Colusa County Board of Supervisors Approving a Mitigated Negative Declaration and Adopting Tentative Subdivision Map #09-5-1 and authorize the Chairman to sign.

8. Correspondence:

FILE NO.	CORRESPONDENCE RECEIVED	STATUS
12-02	Water Conditions in California Report 1 Feb. 1, 2012	Filed
12-03	Fish & Game Commission letter re: Central Valley Salmon Sport fishing	Filed
12-04	Fish & Game Commission letter re: Klamath-Trinity Rivers Salmon Sport fishing	Filed
12-05	2012 James Irvine Foundation Leadership Award recipients and announcement of the nomination process for the 2013 awards	Filed

ADJOURN

PERIOD OF PUBLIC COMMENT: Any person may speak about any subject of concern, provided it is within the jurisdiction of the Board of Supervisors and is not already on today's agenda. The total amount of time allotted for receiving such public communication shall be limited to a total of 15 minutes per issue and each individual or group will be limited to no more than 5 minutes each within the 15 minutes allocated per issue. **Note:** *No board action shall be taken on comments made under this comment period.*

ORDINANCES AND PUBLIC HEARINGS: If you challenge in a court action a decision of the Colusa County Board of Supervisors regarding a zoning, planning, land use, or environmental protection matter made at any public hearing described in this notice, you may be limited to raising only those issues (1) you or someone else raised at such public hearing, or (2) raised in written correspondence delivered to the Colusa County Board of Supervisors at, or prior to, such public hearing.

All supporting documentation is available for public inspection and review in the Office of the Board Clerk (located in the Board Chamber), 547 Market Street, Colusa, CA 95932 during regular business hours, 8:30 a.m. to 5:00 p.m., Monday through Friday.