

Board of Supervisors

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COUNTY OF COLUSA

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BOARD CHAMBERS
547 MARKET STREET, SUITE 108
COLUSA, CA 95932

Agenda

May 15, 2012

Welcome to a meeting of the Colusa County Board of Supervisors. If you are scheduled to address the Board, please state your full name for the record. The Board will not address timed items before they are scheduled. The "Consent Calendar" may be adopted by one motion. Regularly numbered items may be considered at any time during the meeting. All items are listed in accordance with the Ralph M. Brown Act. We invite all members of the public to attend.

8:00 a.m. CALL TO ORDER

8:03 a.m. CLOSED SESSION: If the Board of Supervisors does not complete the Closed Session items in the time allotted they will reconvene as time permits.

- A. Under the provisions of Government Code Section 54956.9(a) (Pending Litigation) the Board will meet with County Counsel, Risk Manager and Personnel to discuss the pending litigation of Janice Lashley, Workers Compensation Claim No. TIBO-549720.
- B. Under the provisions of Government Code Section 54957, the Board of Supervisors will meet with the Personnel Director to discuss the employment of public employees and provide direction.
- C. Under the provision of Government Code Section 54956.9, the Board will discuss with Legal Counsel and the Personnel Director pending/potential litigation, provide direction and take appropriate action.
- D. Under the provisions of Government Code Section 54957, the Board will discuss with the Personnel Director departmental updates regarding personnel matters and discipline.

- E. Under the provisions of Government Code Section 54957 and 54957.6, the Board of Supervisors will meet with Personnel, County Counsel and Robert Muzar, County negotiator to discuss upcoming negotiations, provide direction and take action as necessary.

9:00 a.m.

- Opening Prayer – Pledge of Allegiance.
- Approval of Minutes of May 1, 2012 Regular Session.
- Period of Public Comment.
- Announcement of Closed Session.

9:05 a.m.

STAFF REPORTS- **Note: 3 minutes allowed per Department for Staff Reports.**
This time is available for any County Staff who may wish to update the Board of Supervisors on projects as they relate to their respective Departments.

9:10 a.m.

PERSONNEL

A. **Health and Human Services**

1. **Administration - 5010**

Delete: Legal Administrative Assistant, PFT, MSC, Range 32, \$3,325.00 - \$4,041.00 per month, effective May 15, 2012.

2. **Health And Human Services - 5011**

Consider adding the position of Legal Assistant, PFT, PF Range 32, \$3,355.00 - \$4,078.00 per month, effective May 16, 2012 and authorize to fill.

B. **Behavioral Health Services**

1. **Substance Abuse – 4011**

Delete the following positions effective May 31, 2012:

6-Counselor I (vacant unfunded) PFT, MSC Range 23, \$2,669.00 - \$3,243.00 per month.

2. **Mental Health – 4013**

a. Delete the following positions effective May 31, 2012:

1-Counselor III (vacant unfunded), PFT, PF Range 31, \$3,277.00 – \$3,984.00 per month.

3-Counselor IV (all vacant, one funded and two unfunded), PFT, PF Range 35, \$3,613.00 - \$4,392.00 per month.

b. Consider filling the vacant position of Quality Assurance Coordinator, PFT, PF Range 38, \$3,884.00 – \$4,721.00 per month, effective June 1, 2012.

C. County Clerk – Central Services – 1109

1. Consider authorizing filling the vacancy of Central Services Purchasing Agent, PFT, MSC Range 24, \$2,735.00 – \$3,325.00 per month, effective June 1, 2012.
2. Consider correcting the minutes of April 17, 2012 to read: County Clerk - Central Services - 1109
Consider authorizing an extra help Clerical position, TPT, MSC Range 5, \$10.58 per hour, effective **May 9, June 1**, 2012.
3. Consider authorizing an additional extra help Clerical position, TPT, MSC Range 5, \$10.58 per hour, effective May 16, 2012.

D. Sheriff – 2021

Consider authorizing three extra help Deputy positions, TPT, flat rate, \$19.88 per hour, effective May 16, 2012.

9:20 a.m. SHERIFF

- A. Consider approving Request for Proposals for the procurement of one (1) 38 foot Gooseneck Mobile Command Trailer and authorize the Chairman to sign. Further, set June 1, 2012 at 3:00 p.m. to receive and open sealed bids and direct the Clerk to publish and post RFPs.
- B. Further discussion on the direction of project.
 1. Consider accepting the Request for Proposals for the Diesel Powered Emergency Backup Generator for the Historical Courthouse as opened and received on April 24, 2012 as follows:

• Charlie's Electric, Colusa, CA	\$314,514.00
• WKD Electric, Gridley, CA	\$254,933.00
• Cross Electric, Colusa, CA	
Option 1	\$251,655.36
Option 2	\$238,901.50

9:30 a.m. DISTRICT ATTORNEY

- A. Consider approving Contingencies in the amount of \$2,192.06 for the District Attorney's Office/Revenue and Recovery. Further, Approve the purchase of two (2) unbudgeted Dell Optiplex 390 computers for a total amount of \$2,192.06 from Dell.
- B. Consider approving the purchase of one (1) unbudgeted complete desk unit in the amount of \$1,487.89, for the District Attorney's Office/VPBG, from Affordable Office Furniture and Supplies, to be fully funded by grant monies.
- C. Consider approving the purchase of one (1) unbudgeted Dell Optiplex 390 computer in the amount of \$1,179.02 for the District

Attorney's Office/Victim Witness from Dell, to be fully funded by grant monies.

- D. Consider approving the purchase of one unbudgeted complete desk unit, in the amount of \$1,177.94 for the District Attorney's Office/Victim Witness from Affordable Office Furniture and Supplies, to be fully funded by grant monies.

9:35 a.m. CENTRAL SERVICES

A. **Behavioral Health**

1. Consider rejecting the late bid proposal submitted by Besam Entrance Solutions, in the amount of \$4,345.00 for the ADA Door Operator Improvements for the Behavioral Health Department's front entrance. Further, direct the Interim Director of Behavioral Health Services to return with a contract for same.
2. Consider approving Maintenance Agreement between the County of Colusa Central Services and **Advanced Document Concepts** for a TASKalfa 4500i for the Department of Behavioral Health Services, effective April 1, 2012 through March 31, 2013, with terms and conditions as set forth in the agreement and authorize the Chairman to sign.
3. Consider a finding that it is in the best interest of the County/public to waive the County's formal bid process and accept the following proposals for vehicles for the Department of Behavioral Health Services:
 - Hoblit Motors, Colusa, CA
(2) 2012 Dodge Grand Caravans SE \$42,335.86
 - Sankey Automobile Company, Colusa, CA
(2) 2012 Chevy Express 1500 Van \$44,078.80
 - Swift Chrysler Jeep Dodge (DGS Pricing Contract 1-11-23-20)
(2) 2012 GP Mini-Van, 7-passenger \$46,160.05
4. Consider awarding and authorizing purchase of (2) 2012 vehicles for the Department of Behavioral Health Services.

B. **Health and Human Services**

1. Consider a finding that it is in the best interest of the county/public to waive the County's formal bid process and authorize the purchase of nine (9) Dell Optiplex 990 Desktops for the Department of Health and Human Services, in the amount of \$15,049.97 from Dell Computers. One (1) desktop will be funded through the CERS grant and the remaining (8) eight will be funded by the BOS pre-approved FY2011/12

budget under Department 5010. (DHHS will be utilizing the State's WSCA Agreement #B27160).

2. **Environmental Health Services**

Consider approving the purchase of one (1) Panasonic Laptop, for the Environmental Health Department in the amount of \$2,414.12 from CDW Government. (Purchase to be funded through the CERS grant and utilizing the State's National IPA Technology Solutions agreement #083052-01.

C. **Assessor**

Consider approving, unbudgeted, purchase of one (1) Quantum LTO Tap Drive for the Assessor's Office, in the amount of \$1,475.37 from CDW-G, to be funded by current budget.

D. **Probation Department**

Consider approving Notice to Bidders for two (2) used sedans for the Probation Department, authorize the Chairman to sign the Notice to Bidders and direct the Clerk to publish and post same. Further, set May 30, 2012 at 2:00 p.m. to receive and open sealed bids.

E. **Central Services**

Consider authorizing the Central Services Purchasing Agent to proceed with Request for Proposals for the county-wide departmental envelope order for the 2012/2013 fiscal year.

9:45 a.m.

APPOINTMENTS

First 5 – Colusa Children and Families Commission

Consider appointment of Nancy Dickson to the First 5 – Colusa Children and Families Commission to fill the unexpired term of Caroline Roady, effective through May 1, 2013.

9:50 a.m.

COUNTY COUNSEL

A. Consider adopting a Resolution of the Board of Supervisors of the County of Colusa Authorizing The Distribution of Proposition 172 Funding and authorize the Chairman to sign.

B. Consider County Counsel's recommendation to appoint Supervisor Indrieri to the City of Colusa Oversight Board and Supervisor Marshall to the City of Williams Oversight Board and Public Members.

9:55 a.m.

PUBLIC WORKS

Consider approving an agreement between the County of Colusa Public Works Department and **Scotty's Electric Motor Repair** for the replacement of a defective clear water booster pump for County Service Area 1, Century Ranch Water System Distribution Tank, effective May 15, 2012 through June 30, 2012, in an amount not to exceed \$15,000.00, with a fifteen (15) day written termination clause by either party and authorize

the Chairman to sign.

10:00 a.m. AUDITOR-CONTROLLER

- A. Consider approving Intra-Budget Transfer No. 12051 through 12057.
- B. Consider approving changes in Revenue and Appropriations as follows: Requires 4/5 votes

DEPARTMENT NAME	FUND #	DEPT #	ACCT#	AMOUNT
<i>Increase Revenue & Appropriations:</i>				
Library	00101	6023	479910	\$239.49
Total				\$239.49
Library	00101	6023	53230	\$239.49
Total				\$239.49

DEPARTMENT NAME	FUND #	DEPT #	ACCT#	AMOUNT
<i>To Increase (Decrease) Appropriations:</i>				
Homeland Security	00101	20811	57039-7451	\$4,741.46
Total				\$4,741.46
Sheriff	00101	2021	53090	\$27.29
Sheriff	00101	2021	53120	\$34.29
Sheriff	00101	2021	53130	\$4,345.89
Sheriff	00101	2021	53170	\$136.68
Sheriff	00101	2021	53220	\$72.89
Sheriff	00101	2021	53230	\$4.16
Sheriff	00101	2021	57164	\$18,657.00
Total				\$23,278.20

- C. Consider approving Contingencies, in the amount of \$6,477.00 for General Fund Department 2014-Grand Jury to cover negative appropriations balance and anticipated expenditures through yearend.

10:30 a.m. **RECESS**

CONSENT AGENDA ITEMS 1-9

All items are approved by one motion unless pulled by a Board member for separate discussion or action.

1. SHERIFF: Approve Professional services agreement between the County of Colusa Sheriff's Department and **Forensic Medical Group, Inc** to provide Pathology services for autopsy services in cases of human death that fall under the California Government Code requirements to be investigated by the Sheriff/Coroner's, Coroner's, or Medical Examiner's Office, effective July 1, 2012 through June 30, 2015, with terms and conditions as set forth in the Agreement and authorize Chairman to sign.
2. SHERIFF/PUBLIC HEARING: Set May 29, 2012 at 9:30 a.m. for a public hearing pursuant to Government Code Section 30061 to consider Fiscal Year 2011/12 Supplemental Law Enforcement Services Funds expenditure plans for the Sheriff, Jail and District Attorney and authorize the Chairman to sign the Notice of Public Hearing and direct the Clerk to publish and post same.
3. HEALTH AND HUMAN SERVICES: Approve Amendment to Equipment Service Agreement C07-057, between the County of Colusa Health and Human Services and **Energy Systems** for annual inspection and service of emergency generator located at the Health Department, with modifications as set forth in the Amendment and all other terms and conditions to remain in full force and effect and authorize the Chairman to sign.
4. HEALTH AND HUMAN SERVICES: Approve Modification to Agreement C08-137 between the County of Colusa Health and Human Services and **Colusa Regional Medical Center** for senior meals, with modifications as set forth in the Modification and all other terms and conditions to remain in full force and effect and authorize the Chairman to sign.
5. AG COMMISSION: Approve Agreement Number 12-73-06-0250-RA, Work and Financial Plan between the County of Colusa Agricultural Department and **United States Department of Agriculture Animal and Plant Health Inspection Service Wildlife Services (APHIS-WS)** to protect residents, property, livestock, crops and natural resources from damage caused by predators, effective July 1, 2012 through June 30, 2013, with terms and conditions as set forth in the Agreement and authorize the Ag Commissioner to sign on behalf of the Board of Supervisors.
6. PUBLIC WORKS: Accept, as complete the Repair of Damaged Bridge Rail at various locations and approve the Notice of Completion, authorize the Director of Public Works to sign the Notice of Completion and direct the Clerk to record.
7. PUBLIC WORKS: Approve Annual Road Damage Repair Agreement (Gas Well) between the County of Colusa Public Works Department and **Royale Energy, Inc.**, for repair of damage to County Roads arising as a result of their operation under their use permit, effective May 15, 2012 through May 14, 2013, with terms

and conditions as set forth in the Agreement and authorize the Chairman to sign.

8. PUBLIC WORKS: Approve Annual Road Damage Repair Agreement (Gas Well) between the County of Colusa Public Works Department and **Venoco, Inc.**, for repair of damage to County Roads arising as a result of their operation under their use permit, effective May 15, 2012 through May 14, 2013, with terms and conditions as set forth in the Agreement and authorize the Chairman to sign.
9. PUBLIC WORKS: Approve Annual Road Damage Repair Agreement (Gas Well) between the County of Colusa Public Works Department and **Central Valley Gas Storage** for repair of damage to County Roads arising as a result of their operation under their use permit, effective May 15, 2012 through May 14, 2013, with terms and conditions as set forth in the Agreement and authorize the Chairman to sign.

END OF CONSENT AGENDA

OTHER ITEMS TO BE CONSIDERED AS TIME PERMITS:

10. Supervisors' Reports or Comments.
11. State or Federal Legislation/General Budgetary Matters.
12. Review Claims Register Sheets.
13. ADMINISTRATION
Discuss/consider "Vann" property.
14. Correspondence

FILE NO.	CORRESPONDENCE RECEIVED	STATUS
12-18	Availability of Public Notice that an application, dated 12/12/11 was received from the Butte County Dept. of Public Works by the Commander, Eleventh coast Guard District for approval of location and plans for seismic retrofitting of a bridge across a navigable waterway of the United States. Waterway and Location: Sacramento River, mile 185.0 (297.85km), near Ord Bend, Butte County California.	Distributed
12-19	Letter dated May 7, 2012 from Fish & Game re Public Use of Department of Fish & Game Lands, which appeared in the CA Regulatory Notice Register 2011, No. 41-Z	Filed
12-20	Letter dated May 1, 2012 from Fish & Game re notice of proposed regulatory action relative to Sec 502, Title 14, California Code of Regulations, relating to waterfowl hunting.	Filed

ADJOURN

PERIOD OF PUBLIC COMMENT: Any person may speak about any subject of concern, provided it is within the jurisdiction of the Board of Supervisors and is not already on today's agenda. The total amount of time allotted for receiving such public communication shall be limited to a total of 15 minutes per issue and each individual or group will be limited to no more than 5 minutes each within the 15 minutes allocated per issue. **Note:** *No board action shall be taken on comments made under this comment period.*

ORDINANCES AND PUBLIC HEARINGS: If you challenge in a court action a decision of the Colusa County Board of Supervisors regarding a zoning, planning, land use, or environmental protection matter made at any public hearing described in this notice, you may be limited to raising only those issues (1) you or someone else raised at such public hearing, or (2) raised in written correspondence delivered to the Colusa County Board of Supervisors at, or prior to, such public hearing.

All supporting documentation is available for public inspection and review in the Office of the Board Clerk (located in the Board Chamber), 547 Market Street, Suite 102, Colusa, CA 95932 during regular business hours 8:30 a.m. to 5:00 p.m., Monday through Friday.