

## Board of Supervisors

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## COUNTY OF COLUSA

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BOARD CHAMBERS  
547 MARKET STREET, SUITE 108  
COLUSA, CA 95932

# Agenda

## September 11, 2012

Welcome to a meeting of the Colusa County Board of Supervisors. If you are scheduled to address the Board, please state your full name for the record. The Board will not address timed items before they are scheduled. The "Consent Calendar" may be adopted by one motion. Regularly numbered items may be considered at any time during the meeting. All items are listed in accordance with the Ralph M. Brown Act. We invite all members of the public to attend.

9:00 a.m. CALL TO ORDER

- Opening Prayer – Pledge of Allegiance.
- Approval of Minutes of August 28, 2012 Regular Session.
- Period of Public Comment.
- Announcement of Closed Session.

9:05 a.m. STAFF REPORTS- Note: 3 minutes allowed per Department for Staff Reports.

This time is available for any County Staff who may wish to update the Board of Supervisors on projects as they relate to their respective Departments.

9:10 a.m. PERSONNEL

A. **Behavioral Health Services – Mental Health - 4013**

1. Consider adding an additional position of Licensed Psychiatric Technician (LPT), PFT, PFA Range 26, \$2,878.00 – \$3,499.00 per month effective October 1, 2012.
2. Consider adding the position of Medical Billing Specialist, PFT, MSC Range 20, \$2,481.00 - \$3,016.00 per month, effective October 1, 2012 and authorize to fill.

3. Delete the following positions effective August 31, 2012:
- Account Clerk II, PFT, MSC Range 10, \$1,944.00 - \$2,363.00 per month and
  - Electronic Health Records Coordinator, PFT, MSC Range 27, \$2,942.00 - \$3,575.00 per month.

**B. Personnel – 1040**

Consider approving a contingency request in the amount of \$49,606.75 for fiscal year 2011-2012.

9:15 a.m.

BEHAVIORAL HEALTH SERVICES

- A. Consider approving Maintenance and Support Services Agreement between the County of Colusa Behavioral Health Services and **Acroprint Time Recorder Company** for maintenance of the timeQplus Biometric time clocks located at the Department of Behavioral Health and Safe Haven, effective September 11, 2012, with terms and conditions as set forth in the Agreement and authorize the Chairman to sign.
- B. Consider accepting proposals for comparable vans for the Department of Behavioral Health as follows:
- |    |   |             |
|----|---|-------------|
| 1. | Hoblit Motors, Colusa<br>(2) 2013 Doge Grand Caravan SE               | \$47,179.00 |
| 2. | Sankey Automobile Co., Inc, Colusa<br>(2) 2013 Chevy Express 1500 Van | \$52,850.66 |
- C. Consider awarding proposal for comparable vans for the Department of Behavioral Health Services and authorizing the Director to purchase vehicles.

9:20 a.m.

COUNTY LIBRARY

Consider accepting and approving a California Library Literacy and English Acquisitions Services Program (CLLS) Grant award in the amount of \$16,735.00 from the California State Library (CSL) to support Library Adult, Family and Mobile Literacy program staff, supplies and events, and authorize the County Librarian to sign the Application and any related documents on behalf of the Board of Supervisors for submittal to the State.

9:25 a.m.

HEALTH AND HUMAN SERVICES

Consider approving an agreement between the County of Colusa Health and Human Services/Public Guardian and **SEMS Applications, Inc.**, for EMS Internet Edition Service, effective September 11, 2012, with terms and conditions as set forth in the Agreement and authorize the Chairman to sign.

9:30 a.m. CENTRAL SERVICES

A. Consider accepting proposals for the Colusa County Departmental 2012/2013 envelope order as follows:

- |    |                          |            |
|----|--------------------------|------------|
| 1. | Davis Printing & Copying | \$1,455.70 |
| 2. | Tri-City Technology      | \$1,990.24 |
| 3. | Vic's Printing           | \$1,996.96 |
| 4. | Crown Point Envelope     | \$2,282.28 |

B. Consider awarding proposal for the Colusa County Departmental 2012/2013 envelope order, as recommended.

9:35 a.m. PUBLIC WORKS

Consider approving an agreement between the County of Colusa Public Works Department and **Cook Construction** to provide County with repairs to the CSA 1 Century Ranch Water System, effective August 31, 2012 through October 31, 2012, in an amount not to exceed \$1,000.00, with a fifteen (15) day written termination clause by either party and authorize the Chairman to sign.

9:40 a.m. AUDITOR-CONTROLLER

Consider adopting a Resolution of the Colusa County Board of Supervisors To Adopt And Fix The Property Tax Rates For The County Of Colusa For The 2012-2013 Fiscal Year and authorize the Chairman to sign.

9:45 a.m. COUNTY COUNSEL

Consider approving Memorandum of Understanding between the County of Colusa Cooperative Extension and the **Colusa County Fair** for storage space for the Colusa County State Fair Exhibit, effective September 11, 2012, with terms and conditions as set forth in the MOU and authorize the Chairman to sign.

9:50 a.m. PLANNING & BUILDING

A. Consider a finding that it is in the best interest of the public to waive the County's formal bid process and accept a proposal from ThyssenKrupp Elevator for an emergency battery lowering system and electronic door edge for the elevators in the Historic Courthouse and the Criminal Justice Facility in the following amounts:

- Historic Courthouse
 

Battery lowering	\$4,145.00
Detector edge	\$2,905.00
<b>Total</b>	<b>\$7,050.00</b>
  
- Criminal Justice Facility
 

Battery lowering	\$2,265.00
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Detector edge	\$2,905.00
<b>Total</b>	<b>\$5,170.00</b>

Further, direct the Planning and Building Director to return at a later date with a contract for same.

- B. Consider approving a 25% reduction in fees for Community Services District Zone 3-River Glenn.
- C. Consider approving Tax levy for the year 2012/2013 for the Cortina Community Services District No. 2006-1 (formed by Resolution No. 06-061).
- D. Consider approving Tax Levy for the year 2012/2013 for the Cortina Community Facilities District No. 2006-1 (formed by Resolution No. 06-064).

10:00 a.m. SUPERVISOR CARTER

- A. Presentation by Senator LaMalfa.
- B. Consider adopting a Proclamation of the County of Colusa Board of Supervisors Honoring Benjamin Carter For His Dedication And Leadership On The Central Valley Flood Protection Board and authorize the Chairman to sign.
- C. Consider adopting a Proclamation of the County of Colusa Board of Supervisors Honoring Lady Bug Doherty For Her Dedication And Leadership On The Central Valley Flood Protection Board and authorize the Chairman to sign.
- D. Presentation of Certificates of Appreciation to the following Individuals:
  - Lewis Bair
  - Tom Ellis
  - Ashley Indrieri

10:15 a.m. ADMINISTRATION

- A. Discuss East Park/Stony Gorge Reservoir Recreational Facility Site Development Study (RFSDS); consider multiple options and varying levels of detail for further review and development. **(Continued from August 28, 2012)**
- B. Consider approving a Professional Services Agreement between the County of Colusa and **Parsons Brinckerhoff** to draft the Recreational Facility Site Development Study (RFSDS) for the East Park and Stony Gorge Reservoir. **(Continued from August 28, 2012)**

**10:30 a.m. RECESS**

10:45 a.m. CLOSED SESSION: If the Board of Supervisors does not complete the Closed Session items in the time allotted they will reconvene as time permits.

- A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION – Gov. Code §54957 Title: Deputy Director of Health and Human Services
- B. PUBLIC EMPLOYEE APPOINTMENT – Gov. Code § 54957 Title: Director of Health and Human Services
- C. PUBLIC EMPLOYEE APPOINTMENT – Gov. Code § 54957 Title: Director of Behavioral Health Services
- D. CONFERENCE WITH LEGAL COUNSEL – Anticipated Litigation Significant exposure to litigation pursuant to Gov. Code § 54956.9 subdivision (b), Three (3) Cases.
- E. PUBLIC EMPLOYMENT (Gov. Code Section 54957 Title: County Administrative Officer

**12:00 NOON RECESS****CONSENT AGENDA ITEMS 1-6**

*All items are approved by one motion unless pulled by a Board member for separate discussion or action.*

1. BEHAVIORAL HEALTH SERVICES: Approve Modification to Agreement C08-232, between the County of Colusa Behavioral Health Services and **Auburn Counseling Services, Inc.**, to add additional services to agreement and modifying Page 1, Item 3 "Compensation" and Page 2, Item 3, B, "Limit Upon Amount Payable Under Agreement" as set forth in the Modification, with all other terms and conditions to remain in full force and effect and authorize the Chairman to sign.
2. BEHAVIORAL HEALTH SERVICES: Approve Modification to Agreement C08-194, between the County of Colusa Behavioral Health Services and **Victor Treatment Centers, Inc.**, to provide mental health services and modifying Page 1, Item 2, "TERM of CONTRACT to be effective through June 30, 2014; Exhibit "A, and Exhibit "B" Compensation, paragraphs 5 and 6 as set forth in the Modification, with all other terms and conditions to remain in full force and effect and authorize the Chairman to sign.
3. DISTRICT ATTORNEY: Approve out-of-state travel for Brendan Farrell, Sharon Reische and Justin Hammond to attend JustWare training at the New Dawn Technologies facility in Logan, Utah September 24, 2012 through September 28, 2012.

4. PUBLIC WORKS: Authorize the Director of Public Works to issue an Encroachment Permit to the Arbuckle Revitalization Committee for the Annual Car Show and Barbecue closing Main Street (5<sup>th</sup> Street) between Lucas Street and 6<sup>th</sup> Street and close Hall Street between the railroad tracks and the alley between 5<sup>th</sup> and 6<sup>th</sup> Street. Closed Amanda Street between 5<sup>th</sup> Street and the alley between 5<sup>th</sup> and 6<sup>th</sup> Streets from 4 a.m. to 4p.m. on October 28, 2012.
5. AUDITOR-CONTROLLER/PUBLIC HEARING: Set **September 25, 2012 at 1:30 p.m.** for a Public Hearing in the Board of Supervisors Chambers, 547 Market Street, Suite 108, Colusa, CA., on the Recommended County of Colusa Fiscal Year 2012-13 Budget. The Hearing may be continued from day to day with final adoption and close of the hearing no later than October 2, 2012. Within the scheduled Public Hearing the Board will also hear comments on the Fiscal Year 2012-2013 Budget of the Air Pollution Control District, the Colusa County Flood Control and Water Conservation District, the Colusa County Service Area #1 (Century Ranch), the Colusa County Service Area #2 (Stonyford), and the In Home Supportive Services Public Authority. The Board of Supervisors will sit as the governing body of each of the respective entities.
6. RESIGNATION/COLUSA COUNTY MENTAL HEALTH BOARD: Accept the resignation of Jeanne Irons, effective September 10, 2012 from the Colusa County Mental Health Board and direct the Clerk to publish and post vacancy.

### **END OF CONSENT AGENDA**

#### *OTHER ITEMS TO BE CONSIDERED AS TIME PERMITS:*

7. Supervisors' Reports or Comments.
8. State or Federal Legislation/General Budgetary Matters.
9. Review Claims Register Sheets.
10. ADMINISTRATION
  - A. Consider approving an agreement between the County of Colusa and John Kettleon.
  - B. Consider approving purchase of 4 voting booths for the Elections Department, in the amount of \$4,949.11 (includes shipping and sales tax).

### **ADJOURN**

PERIOD OF PUBLIC COMMENT: Any person may speak about any subject of concern, provided it is within the jurisdiction of the Board of Supervisors and is not already on today's agenda. The total amount of time allotted for receiving such public communication shall be limited to a total of 15 minutes per issue and each individual or group will be limited to no more than 5 minutes each within the 15 minutes allocated per issue. **Note:** No board action shall be taken on comments made under this comment period.

ORDINANCES AND PUBLIC HEARINGS: If you challenge in a court action a decision of the Colusa County Board of Supervisors regarding a zoning, planning, land use, or environmental protection matter made at any public hearing described in this notice, you may be limited to raising only those issues (1) you or someone else raised at such public hearing, or (2) raised in written correspondence delivered to the Colusa County Board of Supervisors at, or prior to, such public hearing.

ADA COMPLIANCE: Upon request, Agendas will be made available in alternative formats to accommodate persons with disabilities. In addition, any person with a disability who requires a modification or accommodation to participate or attend this meeting may request necessary accommodation. Please make your request to the County Board Clerk, specifying your disability, the format in which you would like to receive this Agenda, and any other accommodation required no later than 24 hours prior to the start of the meeting.

All supporting documentation is available for public inspection and review in the Office of the Board Clerk (located in the Board Chamber), 547 Market Street, Suite 102, Colusa, CA 95932 during regular business hours 8:30 a.m. to 5:00 p.m., Monday through Friday.

#### AGENDA NOTE

The Board of Supervisors will be conducting a yearly evaluation of the job performance of the **Director of Child Support Services** on September 25, 2012 in a Closed Session meeting. Comments relevant to this subject may be submitted on a form provided by the Personnel Department (458-0420) prior to 5:00 p.m. Thursday, September 14, 2012. Comments need to be written and signed.