

## Board of Supervisors

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## COUNTY OF COLUSA

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BOARD CHAMBERS  
547 MARKET STREET, SUITE 108  
COLUSA, CA 95932

# Agenda

## November 13, 2012

Welcome to a meeting of the Colusa County Board of Supervisors. If you are scheduled to address the Board, please state your full name for the record. The Board will not address timed items before they are scheduled. The "Consent Calendar" may be adopted by one motion. Regularly numbered items may be considered at any time during the meeting. All items are listed in accordance with the Ralph M. Brown Act. We invite all members of the public to attend.

9:00 a.m. CALL TO ORDER

- Opening Prayer – Pledge of Allegiance.
- Approval of Minutes of October 23, 2012 Regular Session.
- Period of Public Comment.
- Announcement of Closed Session.

9:05 a.m. STAFF REPORTS- **Note: 3 minutes allowed per Department for Staff Reports.**

This time is available for any County Staff who may wish to update the Board of Supervisors on projects as they relate to their respective Departments.

9:10 a.m. PERSONNEL

A. **Planning and Building Services - 2076**

Authorize the following recommended longevity step increase as a result of the Board of Supervisors completing the performance evaluation held October 23, 2012 for Steven Hackney, Director of Planning Building Services, PFT, DH Range 38, from Step 6 to Step 7, \$9,081.00 per month, effective October 1, 2012.

B. **Department Of Health And Human Services – Public Health – 4012**

Consider a Step 5 appointment for Maryann LaGrande, Registered Nurse (RN), PFT, PF Range 35, **Step 5, \$4,392.00 per month**, effective October 25, 2012.

- C. **Probation – 2035**  
Consider adding the position of Account Clerk I/II, PFT, MSC Range 5/10, \$1,720.00 - \$2,091.00/\$1,944.00 - \$2,363.00 per month, effective December 1, 2012 and authorize to fill.
- D. **Behavioral Health – Mental Health – 4013**  
Consider authorizing hiring a pool of Extra Help employees as a Client Transport Driver, \$25.00 per shift when assigned standby plus \$9.55 per hour while driving if called to transport.
- E. **Personnel – 1040**  
Consider adding the position of Personnel Analyst, CNF Range 32, and authorize filling an extra help part time position, \$20.46 per hour, effective December 1, 2012.
- F. **County Counsel – 1031**  
Consider extending the recruitment deadline for the position of County Counsel to November 30, 2012.

9:15 a.m.

HEALTH AND HUMAN SERVICES

Consider a finding that it is in the best interest of the public to waive the County's formal bid process and accept the following proposals received by the Department of Health and Human Services for purchase of an office cubicle system:

1.	Affordable Office Furniture	\$21,325.11
2.	Office Depot	\$16,246.67

Further, authorize the Director of Health and Human Services to purchase the office cubicle system.

9:20 a.m.

AG COMMISSION

Consider adopting a Resolution of the Colusa County Board of Supervisors Establishing the Rules and Bylaws for the Colusa County Groundwater Commission and authorize the Chairman to sign.

9:25 a.m.

PROBATION DEPARTMENT

- A. Consider accepting proposal #1001476 from Safe Side Security, Inc., for the purchase/installation of the following equipment:

1.00	8 Camera 480 8 TBA	DW-Vmax 480-81	\$1,250.00
4.00	Indoor IDE Dynamic W/IR	D4367WIR	\$1,200.00
1.00	22 Inch Monitor	M22	\$ 225.00
1.00	Camera Power Supply	AX-8 12/24	\$ 195.00
1.00	Monitor Mount 14" to 22"	LYSSWP1420	\$ 135.00
5.00	Team labor charge per hr	SVC Team	\$ 750.00

Total	\$3,755.00
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Further, authorize the Interim Probation Officer to purchase equipment.

- B. Consider approving an agreement between the County of Colusa Probation Department and **Safe Side Security, Inc.**, for maintenance on security equipment, effective November 13, 2012, with terms and conditions as set forth in the agreement and authorize the Chairman to sign.
- C. Consider approving letter to terminate the contractual agreement with APL Counseling on behalf of the Colusa County Behavioral Health Department and Probation Department and authorize the Chairman to sign.

9:30 a.m. PLANNING & BUILDING

- A. Consider approving Introduction, first reading, by title only, of an Ordinance of the Board of Supervisors of the County of Colusa Approving Fees for Plan Check and Building Permits for the County Department of Planning & Building. Further, set December 11, 2012 at 9:30 a.m. for a public hearing to consider second reading and adoption of the proposed Ordinance and direct the Clerk to publish and post Notice for same.
- B. Discussion/direction/possible action regarding Proposal for professional services from HMR Architects for construction documents for the structural repairs to the Grimes Library as follows:
  - 1. Phase #1, \$13,500.00
  - 2. Phase #2, \$10,200.00
  - 3. Combining Phase 1 & 2, \$17,500.00
  - 4. Alternative building replacement
- C. Consider approving an agreement between the County of Colusa Planning and Building Department and **Richard's Tree Services** for removal of four (4) trees at the Health and Human Services and one (1) tree at the Arbuckle Library, effective November 13, 2012, in an amount not to exceed \$3,200.00, with a fifteen (15) day written termination clause by either party and authorize the Chairman to sign.
- D. Consider approving an agreement between the County of Colusa Planning and Building Department and **WKD Electric** for electrical services for the Department of Health and Human Services, effective November 13, 2012, in an amount not to exceed \$8,489.00, with a fifteen (15) day written termination clause by either party and authorize the Chairman to sign.
- E. Consider approving an agreement between the County of Colusa Planning and Building Department and **WKD Electric** for electrical services for the County on an as needed basis, effective November

13, 2012 through December 31, 2017, in an amount not to exceed \$50,000.00, with fifteen (15) day written termination clause by either party and authorize the Chairman to sign.

- F. Consider approving an agreement between the County of Colusa Planning and Building Department and **Dave McConnel** for professional services for the County on an as needed basis, effective November 13, 2012 through December 31, 2017, in an amount not to exceed \$50,000.00, with a fifteen (15) day written termination clause by either party and authorize the Chairman to sign.
- G. Consider adopting a Resolution Of The County Board Of Supervisors Authorizing The Director Of Planning & Building To Sign All Loan Contracts And Associated Documents Between The County Of Colusa And Premier Mushroom Related To Funding From The Economic Development Allocation Of The State CDBG Program, State Grant No. 12-EDOC-8491 On Behalf Of The Board Of Supervisors and authorize the Chairman to sign.

9:40 a.m. PUBLIC WORKS

Consider approving Request for Proposals for the groundwater, surface water, and methane landfill gas monitoring at the Evans Road and Stonyford Landfills. Further, set December 31, 2012 at 4:00 p.m., to receive and open sealed RFPs by Public Works Staff and direct the Clerk to publish and post Notice of RFPs.

9:45 a.m. COUNTY COUNSEL

- A. Consider approving Introduction, First Reading, by title only, of an Ordinance of the Board of Supervisors of the County of Colusa Amending Chapter 2, Section 16.2(a) of the Colusa County Code. Further, set December 11, 2012 at 9:30 a.m. for a public hearing to consider second reading and adoptions of the proposed Ordinance and direct the Clerk to publish and post Notice of same.
- B. Discussion/direction regarding the Fish and Game Commission and possible rescission of Resolution 12-035, Amending Section 030 of the Colusa County Fish and Game Advisory Commission.

9:55 a.m. AUDITOR-CONTROLLER

- A. Consider approving Intra-Budget Transfer Nos. 13001 through 13004.
- B. Consider approving changes in Revenue and Appropriations as follows: Requires 4/5 votes

DEPARTMENT NAME	FUND #	DEPT #	ACCT#	AMOUNT
<i>Increase Revenue &amp; Appropriations:</i>				
Drug Prevention	00101	2022	479475	\$847.23

Total				\$847.23
Drug Prevention	00101	2022	57064	\$847.23
Total				\$847.23
Road Fund	00110	3010	479910	\$168,545.06
Total				\$168,545.06
Road Fund	00110	3010	53180	\$168,545.06
Total				\$168,545.06
Drug Prevention	00101	2022	479475	\$530.86
Total				\$530.86
Drug Prevention	00101	2022	57064	\$530.86
Total				\$530.86
Sheriff	00101	2021	467505	\$11,818.91
Total				\$11,818.91
Sheriff	00101	2021	51012	\$10,436.79
Sheriff	00101	2021	51013	\$150.00
Sheriff	00101	2021	51022	\$1,232.12
Total				\$11,818.91
Sheriff	00101	2021	467510	\$10,458.67
Total				\$10,458.67
Sheriff	00101	2021	51012	\$2,295.68
Sheriff	00101	2021	51022	\$266.69
Sheriff	00101	2021	53180	\$7,896.30
Total				\$10,458.87

DEPARTMENT NAME	FUND #	DEPT #	ACCT#	AMOUNT
To Increase (Decrease) Appropriations:				
Dev Fee-Public Works	02697	020697	59452	\$21,023.94
Total				\$21,023.94
Dev Fee-Rd Fac	02701	002701	59452	\$147,521.12
Total				\$147,521.12

- C. Presentation/discussion and acknowledgment of Development Impact Fees collected and expended for fiscal year 2011-12, pursuant to Government Code Section 66006.

- D. Discussion/direction regarding the remittance of the Courthouse Construction Funds to the State of California –Judicial Council.

**10:30 a.m. RECESS**

10:45 a.m. CLOSED SESSION: If the Board of Supervisors does not complete the Closed Session items in the time allotted they will reconvene as time permits.

- A. CONFERENCE WITH LEGAL COUNSEL- Significant Exposure to Litigation – Claim against the County filed by Rodney L. Koch, Government Code Section 54956.9.
- B. CONFERENCE WITH LEGAL COUNSEL- Government Code Section 54956.9 – Elaine Rominger and Gerald Rominger, Petitioners v. County of Colusa, Respondents, Adams Group, Inc., Real Parties in Interest, Case No. CV 23899 Superior Court of the State of California, County of Colusa.
- C. CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION- Government Code, Subdivision (a) of Section 54956.9), Curtis Boewer, Workers' Compensation Claim #TIBM-544368 and Colusa County Superior Court Case No. CV23866.
- D. CONFERENCE WITH LEGAL COUNSEL – Anticipated Litigation Significant exposure to litigation pursuant to subdivision (b) of § 54956.9: Three (3) Cases.
- E. PUBLIC EMPLOYEE APPOINTMENT – Gov. Code § 54957  
Title: Director of Behavioral Health Services
- F. CONFERENCE WITH LABOR NEGOTIATOR – Government Code Section 54957.6  
Agency Negotiator Bob Muszar  
Employee Organizations:  
Department Heads  
Management Coalition  
DSA  
CCEA  
Unrepresented  
Assistant Personnel Director  
County Counsel  
Personnel Director  
Senior Deputy County Counsel

**12:00 NOON RECESS**

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## **CONSENT AGENDA ITEMS 1-15**

*All items are approved by one motion unless pulled by a Board member for separate discussion or action.*

1. PLANNING & BUILDING: Approve an agreement between the County of Colusa Planning & Building Department and **W.V. Alton** for maintenance of the HVAC system for the Criminal Justice Facility, effective November 13, 2012, in an amount not to exceed \$2,844.00, with a fifteen (15) day written termination clause by either party and authorize the Chairman to sign.
2. SHERIFF: Approve an agreement between the County of Colusa Sheriff's Department and **Watch Systems** which provides on-line public viewing of Sex registrants within Colusa County, effective November 13, 2012, with terms and conditions as set forth in the Agreement and authorize the Chairman to sign.
3. APPOINTED DEPARTMENT HEADS: Approve Appointed Department Head's request to designate December 24, 2012 as their floating holiday.
4. APPOINTMENTS/PRINCETON FIRE PROTECTION DISTRICT: Re-appoint the following individuals to the Princeton Fire Protection District, effective November 29, 2012 through November 30, 2016:
  - Jim Zoller and
  - David Gordon**(Applications received: Jim Zoller and David Gordon)**
5. CHILD SUPPORT SERVICES: Approve 2012-2014 Plan of Cooperation between the Colusa County Child Support Services and **California Department of Child Support Services** designating the standards and responsibilities of each department, effective October 1, 2012 through September 30, 2014, with terms and conditions as set forth in the Plan and authorize the Director of Child Support Services to sign on behalf of the Board of Supervisors.
6. TREASURER TAX COLLECTOR: Accept the Colusa County Treasurer Tax Collector's Monthly Investment Report for October 2012.
7. PUBLIC WORKS: Ratify Agreement 1213-09, between the County of Colusa Public Works Department and **Ramos Environmental Services** to provide the county with pickup and disposal of waste oil, used filters, and other oil by-products, effective October 10, 2012 through June 30, 2013, with terms and conditions as set forth in the agreement and signed by the Director of Public Works on behalf of the Board of Supervisors.
8. PUBLIC WORKS: Ratify Agreement 1213-10, between the County of Colusa Public Works Department and **Bob's Concrete Pumping** to provide concrete pumping services for the Bridge maintenance on County Bridge 31-DA Grapevine Creek, effective October 11, 2012 through November 15, 2012, with terms and

conditions as set forth in the agreement and signed by the Director of Public works on behalf of the Board of Supervisors.

9. HEALTH AND HUMAN SERVICES: Rescind agreement C12-157, between the County of Colusa Health and Human Services on behalf of Dos Rios Continuum of Care (COC) and **Colusa County Office of Education**, for the purpose of preventing homelessness of potential discharges and ensuring the linkage of clients to mainstream resources, approved on June 26, 2012. **Further**, approve Memorandum of Understanding between Colusa County Department of Health and Human Services for Dos Rios Continuum of Care and **Colusa County Office of Education** for the purpose of preventing homelessness of potential discharges and ensuring the linkage of clients to mainstream resources, effective June 12, 2012, with terms and conditions as set forth in the MOU and authorize the Director of Health and Human Services to sign on behalf of the Board of Supervisors.
10. HEALTH AND HUMAN SERVICES: Approve Interagency Agreement for fiscal year 2012-2014, between the County of Colusa Health and Human Services (DHHS), Public Health Division, DHHS, Social Services Division and **Colusa County Probation Department** to assure compliance with federal and state regulations and appropriate expenditure of Early and Periodic Screening, Diagnosis, and Treatment funds in implementation of the Child Health and Disability Prevention Program, effective July 1, 2012 through June 30, 2014, with terms and conditions as set forth in the agreement and authorize the Director of Health and Human Services to sign on behalf of the Board of Supervisors.
11. HEALTH AND HUMAN SERVICES: Approve Modification to agreement C12-198, between the County of Colusa Health and Human Services and the **California Department of Social Services (CDSS)** providing agency adoption services, effective July 1, 2012 and adding language as set forth in the Modification to the Scope of Work regarding Form 700, with all other terms and conditions to remain in full force and effect and authorize the Chairman to sign.
12. HEALTH AND HUMAN SERVICES: Approve Memorandum of Understanding between the Colusa County Health and Human Services and **Colusa County One-Stop Partnership and Poor And The Homeless** for the Pathways Program, effective October 1, 2012 through June 30, 2013, with terms and conditions as set forth in the MOU and authorize the Director of Health and Human Services to sign on behalf of the Board of Supervisors.
13. HEALTH AND HUMAN SERVICES: Approve Annual Children's Medical Services (CMS) plan and budget for FY 2012-2013 for the following programs: Child Health and Disability Prevention (CHDP), California Children's Services (CCS) and the Health Care Program for Children in Foster Care (HCPCFC), authorize the Director of Health and Human Services or her designee to sign required documents and the Chairman to sign all other documents related to this matter for submission of same to the State of California.



- 14. COLUSA COUNTY MANAGEMENT COALITION(CCMC): Approve designation of December 24, 2012 as the Colusa County Management Coalition's floating holiday for 2012.
- 15. SHERIFF/RESOLUTION: Rescinding Resolution Number 12-043, a Resolution of the Board of Supervisors of Colusa County, State of California of Designation of Applicant's Agent Resolution, adopted on October 23, 2012. **Further**, adopt a Resolution of the Board of Supervisors of Colusa County State of California of Designation of Applicant's Agent Resolution and authorize the Chairman to sign.

**END OF CONSENT AGENDA**

*OTHER ITEMS TO BE CONSIDERED AS TIME PERMITS:*

- 16. Supervisors' Reports or Comments.
- 17. State or Federal Legislation/General Budgetary Matters.
- 18. ADMINISTRATION
  - A. Discussion/action regarding transfer of responsibility of the Office of Veteran's Services.
  - B. Discussion/action regarding prohibition of property taxes on LAFCo annexation.
  - C. Consider appointment of members of the Board of Supervisors to various committees, commissions, boards, and liaison assignments.
  - D. Consider designating Mr. John Ketelsen, Interim County Counsel, until such time as the position of County Counsel is filled.
  - E. Discussion/direction to staff regarding possible recruitment of a CAO.
  - F. Discussion/direction regarding water rights to CSA 1 and 2.
  - G. Discussion regarding out of pocket expenses for volunteers.
- 19. Review Claims Register Sheets.
- 20. Correspondence.

FILE NO.	CORRESPONDENCE RECEIVED	STATUS
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12-35	Letter dated October 17, 2012 from State Fish and Game Commission re Notice of proposed regulatory action relative to sections 27.25,27.30,27.35,27.45,27.50, 27.65,28.26,28.27,28.28, 28.29,28.49,28.54,28.55,28.56 and 28.58, Title 14 CA Code of Regulations, relating to recreational fishing regulations for federal ground fish and associated species for consistency with federal rules 2013 and 2014, which will be published in the CA Regulatory notice Register on October 19, 2012.	Filed
12-36	Colusa County Audit Report Court Revenues July 1, 2004-June 30, 2011 received from John Chiang California State Controller October 2012.	Filed
12-37	Letter dated October 24, 2012 from State Fish & Game Commission re notice of proposed regulatory action resulting from Commission's February 2, 2012 meeting when it made a fining pursuant to Section 2075.5, Fish and Game Code, that listing the southern mountain yellow-legged frog ( <i>Rana muscosa</i> ) as Endangered under CESA is warranted; and listing the Sierra Nevada yellow-legged frog ( <i>Rana sierrae</i> ) as Threatened under CESA is warranted.	Filed

**ADJOURN**

PERIOD OF PUBLIC COMMENT: Any person may speak about any subject of concern, provided it is within the jurisdiction of the Board of Supervisors and is not already on today's agenda. The total amount of time allotted for receiving such public communication shall be limited to a total of 15 minutes per issue and each individual or group will be limited to no more than 5 minutes each within the 15 minutes allocated per issue. **Note:** No board action shall be taken on comments made under this comment period.

ORDINANCES AND PUBLIC HEARINGS: If you challenge in a court action a decision of the Colusa County Board of Supervisors regarding a zoning, planning, land use, or environmental protection matter made at any public hearing described in this notice, you may be limited to raising only those issues (1) you or someone else raised at such public hearing, or (2) raised in written correspondence delivered to the Colusa County Board of Supervisors at, or prior to, such public hearing.

ADA COMPLIANCE: Upon request, Agendas will be made available in alternative formats to accommodate persons with disabilities. In addition, any person with a disability who requires a modification or accommodation to participate or attend this meeting may request necessary accommodation. Please make your request to the County Board Clerk, specifying your disability, the format in which you would like to receive this Agenda, and any other accommodation required no later than 24 hours prior to the start of the meeting.

All supporting documentation is available for public inspection and review in the Office of the Board Clerk (located in the Board Chamber), 547 Market Street, Suite 102, Colusa, CA 95932 during regular business hours 8:30 a.m. to 5:00 p.m., Monday through Friday.