

# Board of Supervisors

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# COUNTY OF COLUSA

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BOARD CHAMBERS  
547 MARKET STREET, SUITE 108  
COLUSA, CA 95932

## Agenda

April 2, 2013

Welcome to a meeting of the Colusa County Board of Supervisors. If you are scheduled to address the Board, please state your full name for the record. The Board will not address timed items before they are scheduled. The "Consent Calendar" may be adopted by one motion. Regularly numbered items may be considered at any time during the meeting. All items are listed in accordance with the Ralph M. Brown Act. We invite all members of the public to attend.

9:00 a.m. CALL TO ORDER

- Opening Prayer – Pledge of Allegiance.
- Approval of Minutes of March 12, 2013 Regular Session, March 13, 2013 Special Session and March 19, 2013 Regular Session.
- Period of Public Comment.
- Announcement of Closed Session.

9:05 a.m. STAFF REPORTS- Note: 3 minutes allowed per Department for Staff Reports.

This time is available for any County Staff who may wish to update the Board of Supervisors on projects as they relate to their respective Departments.

9:10 a.m. PERSONNEL

- A. **Ag Commission - 2060/Airport – 468**  
Consider authorizing PERS retirement benefits (employer share only) for the following temporary part time employee: Curtis Gardner, Extra Help Agricultural Aide/Building Maintenance Worker I, effective upon working over 1000 hours.
- B. **District Attorney – 2016**  
Consider adding a limited term position of Fiscal Program Analyst, FT-LT, effective March 20, 2013 - May 15, 2013 and authorize to fill.

C. **County Counsel – 1031**

Consider adding an extra help Clerical position, TPT, \$12.00 per hour, effective April 5, 2013.

9:15 a.m.

DISTRICT ATTORNEY

Consider approving and authorizing the Colusa County District Attorney to apply annually for Victim/Witness Assistance Program Grant Funding through the California Emergency Management Agency and authorizing the District Attorney or his designee to sign and submit the Grant Application for same. Further, authorize the Chief Executive Officer (District Attorney) to sign the Grant Award Agreement and return with the Agreement at a later date for approval/ratification.

9:20 a.m.

SHERIFF

A. Consider accepting bids for Inmate Commissary Services at the Colusa County Jail as received and opened on February 22, 2013 as follows:

1. Aramark 20% commission of net sales
2. Keefe Group 16.5% commission of net sales
3. Swanson Services 28% commission of net sales

B. Consider awarding contract for Inmate Commissary Services and direct the Sheriff to return at a later date with a contract for same.

9:25 a.m.

PUBLIC WORKS/RESOLUTION

Consider adopting a Resolution of the Colusa County Board of Supervisors Appointing Jerry White, LS 3653, as Colusa County Surveyor and authorize the Chair to sign.

9:30 a.m.

PUBLIC HEARINGS

A. **Public Works/Road Commissioner**

Public Hearing to consider the qualifications of the candidate(s) for the position of Colusa County Road Commissioner, pursuant to the requirement of the Street and Highways Code Section 2006(a).  
Candidate: Clay Castleberry.

1. Consider appointment of Clay Castleberry as the Colusa County Road Commissioner, effective April 2, 2013.

B. **San Francisco Institute For Possibility/Camp Topsy**

Public Hearing to consider issuance of a permit for an outdoor recreation (boating) event, known as Camp Topsy, to be held at the East Park Reservoir on June 20, 2013 through June 23, 2013.

1. Consider approving/denying issuance of a permit to San Francisco Institute For Possibility for an outdoor recreation (boating) event, known as Camp Topsy to be held at East park Reservoir from June 20, 2013 through June 23, 2013.

9:40 a.m. FISH AND GAME  
 Consider authorizing the Colusa County Fish and Game Commission to take over "Kids Fish Day" from the Flycasters and approve the program be covered under the County's liability insurance.

9:45 a.m. AG COMMISSION/MIGRANT FARM HOUSING  
 Consider approving a letter of support for a CDBG Application for the City of Williams for sewer line development to connect the Migrant Housing Center to the City of Williams' (City) sewer system and authorize the Director of Migrant Farm Housing to sign on behalf of the Board of Supervisors.

9:50 a.m. AUDITOR  
 A. Consider approving changes in Revenue and Appropriations as follows: Requires 4/5 votes

DEPARTMENT NAME	FUND #	DEPT #	ACCT#	AMOUNT
<i>Increase Revenue &amp; Appropriations:</i>				
Surveyor	00101	1106	467165	(\$910.94)
Total				(\$910.94)
Surveyor	00101	1106	51010	(\$33,147.13)
Surveyor	00101	1106	51021	(\$10,013.40)
Surveyor	00101	1106	51022	(\$6,448.61)
Surveyor	00101	1106	51023	\$16,632.00
Surveyor	00101	1106	51029	(\$56.25)
Surveyor	00101	1106	51030	(\$1,266.18)
Surveyor	00101	1106	51031	(\$30.92)
Surveyor	00101	1106	51033	(\$225.00)
Surveyor	00101	1106	51036	(\$11.39)
Surveyor	00101	1106	53180	\$14,101.55
Surveyor	00101	1106	53230	\$8,502.00
Surveyor	00101	1106	59397	\$11,052.39
Total				(\$910.94)
Sheriff	00101	2021	454608	\$803.00
Total				\$803.00
Sheriff	00101	2021	51012	\$688.00
Sheriff	00101	2021	51022	\$80.00
Sheriff	00101	2021	53253	\$35.00
Total				\$803.00
Sheriff	00101	2021	454608	\$14,390.00
Total				\$14,390.00
Sheriff	00101	2021	51012	\$13,368.00
Sheriff	00101	2021	51022	\$1,022.00

Total				\$14,390.00
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DEPARTMENT NAME	FUND #	DEPT #	ACCT#	AMOUNT
To Increase (Decrease) Appropriations:				
Sheriff	00101	2021	51012	\$3,016.56
Sheriff	00101	2021	51022	\$230.77
Total				\$3,247.33
Sheriff	00101	2021	51012	\$476.82
Total				\$476.82
Sheriff	00101	2021	59390	(\$12,338.62)
Sheriff	00101	2021	53190	\$548.66
Sheriff	00101	2021	57164	\$11,789.96
Total				\$0.00

- B. Presentation and discussion of Revenue and Expenditures Status Reports for the County operating funds for the month ended February 28, 2013.

**10:30 a.m. RECESS BOARD OF SUPERVISORS PHOTO SESSION.**

10:45 a.m. CLOSED SESSION: If the Board of Supervisors does not complete the Closed Session items in the time allotted they will reconvene as time permits.

- A. CONFERENCE WITH LEGAL COUNSEL- EXISTING LITIGATION  
Government Code Section 54956.9(d)(1) – Elaine Rominger and Gerald Rominger, Petitioners v. County of Colusa, Respondents, Adams Group, Inc., Real Parties in Interest, Case No. CV 23899 Superior Court of the State of California, County of Colusa.
- B. CONFERENCE WITH LABOR NEGOTIATOR – Government Code Section 54957.6  
Agency Negotiator Bob Muszar  
Employee Organizations-  
CCEA – Miscellaneous, Professional Admin, and Confidential  
DSA  
Management Coalition  
Appointed Department Heads  
Unrepresented  
County Counsel, Personnel Director and Senior Deputy County Counsel

- C. CONFERENCE WITH LABOR NEGOTIATOR – Government Code Section 54957.6 - **(Sitting as the IHSS Public Authority)**  
Agency Negotiator Bob Muszar – IHSS

## 12:00 NOON RECESS

1:00 p.m. CLOSED SESSION: If the Board of Supervisors does not complete the Closed Session items in the time allotted they will reconvene as time permits.

Under the Provisions of Government Code Section 54957(b)(1) the Board will interview candidates for the position of County Counsel.

### RECONVENE IN OPEN SESSION

1. Announce action taken, if any, during Closed Session.

## **CONSENT AGENDA ITEMS 1-8**

*All items are approved by one motion unless pulled by a Board member for separate discussion or action.*

1. ADMINISTRATION/SUPERVISOR VANN/RESOLUTION: Adopt a Resolution of the Colusa County Board of Supervisors Supporting Nomination of Honorable James D. Healy to the National Freight Advisory Committee and authorize the Chair to sign.
2. SHERIFF: Approve FS Agreement No. 11-LE-11051360-208, Mod. 05, Cooperative Law Enforcement Annual Patrol Operations Plan & Financial Plan, between the County of Colusa Sheriff's Department and **USDA, Forest Service Mendocino National Forest**, effective through September 30, 2013, with terms and conditions as set forth in the Agreement and authorize the Chair to sign.
3. SHERIFF: Approve an agreement between the County of Colusa Sheriff's Department and **McNary Moore Funeral Service** for the use of services, facilities and coroners cases where autopsies are performed, effective July 1, 2013 through June 30, 2015, with terms and conditions as set forth in the agreement and authorize the Chair to sign.
4. SHERIFF: Approve Modification of Agreement to C02-245 between the County of Colusa Sheriff's Department and **ATIMS, formerly, DSSI** for Law Enforcement Software, modifying term of Agreement to be effective January 1, 2013 through December 31, 2013 and increasing Term of Contract from \$18,500.00 to \$19,250.00, with all other terms and conditions to remain in full force and effect and authorize the Chair to sign.
5. PUBLIC WORKS: Ratify professional services agreement 1213-12, between the County of Colusa Public Works Department and **Billy Wycoff Construction** to relocate Public Roadway Works Materials Storage Vaults, effective March 14, 2013 through July 1, 2013, with terms and conditions as set forth in the agreement and signed by the Director of Public Works on behalf of the Board of Supervisors.

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6. PUBLIC WORKS: Approve Notice of Public Hearing to consider Vacation of a Portion of Delevan Road, set April 30, 2013 at 9:30 a.m. for a public hearing on the proposed vacation and direct the Clerk to publish and post notice of hearing and the Department of Public Works to post notice at the location.
  7. HEALTH AND HUMAN SERVICES: Approve Modification to Agreement C11-164, between the County of Colusa Health and Human Services and **Colusa County One-Stop** adding language to Exhibit A and Exhibit B, as set forth in the Modification, with all other terms and conditions to remain in full force and effect and authorize the Chair to sign.
  8. HEALTH AND HUMAN SERVICES/VETERAN SERVICES: Approve out-of-state travel for the Assistant Veterans Service Officer to attend the National Association of County Veterans Service Officers (NACVCO) conference in Reno, Nevada, June 3-7, 2013.

### END OF CONSENT AGENDA

#### OTHER ITEMS TO BE CONSIDERED AS TIME PERMITS:

9. Supervisors' Reports or Comments.
10. State or Federal Legislation/General Budgetary Matters.
11. Review Claims Register Sheets.
12. ADMINISTRATION  
Consider authorizing Michael Azevedo, Colusa County Public Works, to accept surplus property from Solano County (Fouts Springs) on behalf of the County of Colusa, retroactive to March 1, 2013.

### **ADJOURN**

PERIOD OF PUBLIC COMMENT: Any person may speak about any subject of concern, provided it is within the jurisdiction of the Board of Supervisors and is not already on today's agenda. The total amount of time allotted for receiving such public communication shall be limited to a total of 15 minutes per issue and each individual or group will be limited to no more than 5 minutes each within the 15 minutes allocated per issue. **Note:** *No board action shall be taken on comments made under this comment period.*

ORDINANCES AND PUBLIC HEARINGS: If you challenge in a court action a decision of the Colusa County Board of Supervisors regarding a zoning, planning, land use, or environmental protection matter made at any public hearing described in this notice, you may be limited to raising only those issues (1) you or someone else raised at such public hearing, or (2) raised in written correspondence delivered to the Colusa County Board of Supervisors at, or prior to, such public hearing.

ADA COMPLIANCE: Upon request, Agendas will be made available in alternative formats to accommodate persons with disabilities. In addition, any person with a disability who requires a modification or accommodation to participate or attend this meeting may request necessary accommodation. Please make your request to the County Board Clerk, specifying your disability, the format in which you would like to receive this Agenda, and any other accommodation required no later than 24 hours prior to the start of the meeting.

All supporting documentation is available for public inspection and review in the Office of the Board Clerk (located in the Board Chamber), 547 Market Street, Suite 102, Colusa, CA 95932 during regular business hours 8:30 a.m. to 5:00 p.m., Monday through Friday.