

## Board of Supervisors

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## COUNTY OF COLUSA

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BOARD CHAMBERS  
547 MARKET STREET, SUITE 108  
COLUSA, CA 95932

## Agenda June 11, 2013

Welcome to a meeting of the Colusa County Board of Supervisors. If you are scheduled to address the Board, please state your full name for the record. The Board will not address timed items before they are scheduled. The "Consent Calendar" may be adopted by one motion. Regularly numbered items may be considered at any time during the meeting. All items are listed in accordance with the Ralph M. Brown Act. We invite all members of the public to attend.

9:00 a.m. CALL TO ORDER

- Opening Prayer – Pledge of Allegiance.
- Approval of Minutes of the May 28, 2013 Regular Session and June 4, 2013 Special Session.
- Period of Public Comment.
- Announcement of Closed Session.

9:05 a.m. STAFF REPORTS- Note: 3 minutes allowed per Department for Staff Reports.

This time is available for any County Staff who may wish to update the Board of Supervisors on projects as they relate to their respective Departments.

9:10 a.m. PERSONNEL ITEMS

A. **Library - 6021**

Consider authorizing PERS retirement benefits (employer share only) for the following two temporary part time employees effective upon working over 1000 hours:

Michelle Dennis, Extra Help Library Assistant I  
Ricardo Ramirez, Mobil Computer Lab Assistant/Driver.

B. **Planning And Building – Buildings And Grounds Maintenance – 1073**

Consider adding a position of Building Maintenance Worker I/II, PFT, MSC Range 12/16, \$2,331.00 - \$2,835.00/\$2,571.00 - \$3,126.00 per month, effective July 1, 2013.

9:15 a.m. AG COMMISSION

- A. Consider approving the purchase of unbudgeted fixed assets (2 iPads) in the amount of \$1,000.00, from Walmart, to be purchased with unanticipated funds.
- B. Consider allowing the Ag Department to purchase various unbudgeted fixed assets, with unanticipated funds (See list). Further, direct the Ag Commissioner to proceed with the bid process for two (2) new pickup trucks.

9:20 a.m. SHERIFF

Consider approving Modified Spending Plan for FY 2012 to include the State Homeland Security Grant Program, approved on August 14, 2013. Further, authorize the Sheriff and/or his designee to purchase equipment as listed on the Modified Spending Plan.

9:25 a.m. PUBLIC WORKS

- A. Consider accepting the bids for the Department of Public Works for the Construction Rental Equipment, **without** operator, as received and opened on May 23, 2013 as follows:

1. I-5 Rentals
2. Sierra Trench Protection
3. Holt of California
4. Billy Wycoff Construction
5. All American Rentals, Inc.,
6. David M. McCullough Excavating

- B. Consider approving Job Order Contract for Construction Rental Equipment, without operator, between the County of Colusa Public Works Department and the following:

**I-5 Rentals**  
**Sierra Trench Protection**  
**Holt of California**  
**Billy Wycoff Construction**  
**All American Rentals, Inc.,**  
**David M. McCullough Excavating**

effective July 1, 2013 through June 30, 2014, with terms and conditions as set forth in the contracts and authorize the Chair to sign.

- C. Consider accepting bids for the Department of Public Works for the Construction Rental Equipment, **with** operator, as received and opened on May 23, 2013 as follows:

1. Billy Wycoff Construction
2. David M. McCullough Excavating
3. F & L Farms Trucking, Inc.,
4. Cook Construction

- 5. DeWitt Bros., & Company, Inc.,
- 6. Butte Sand and Gravel

- D. Consider approving Job Order contract for Transportation and Construction Rental Equipment, with operator, for county road maintenance between the County of Colusa Public Works Department and the following:

**Billy Wycoff Construction**  
**David M. McCullough Excavating**  
**F & L Farms Trucking, Inc.,**  
**Cook Construction**  
**DeWitt Bros., & Company, Inc.,**  
**Butte Sand and Gravel**

effective July 1, 2013 through June 30, 2014, with terms and conditions as set forth in the contracts and authorize the Chair to sign.

9:30 a.m. AUDITOR

Consider approving an agreement between the County of Colusa Auditor's Department and **T.D. Service Company** to provide the County with foreclosure services, effective June 17, 2013, with terms and conditions as set forth in the agreement and authorize the Auditor to sign on behalf of the Board of Supervisors.

9:35 a.m. HEALTH AND HUMAN SERVICES/IHSS PUBLIC AUTHORITY

Consider approving an agreement between the County of Colusa Health and Human Services/IHSS Public Authority and **Refined Technologies, Inc.**, for the purchase and delivery of registry software for the PA, effective July 1, 2013 through June 30, 2014, in an amount not to exceed \$7,300.00, with a thirty (30) day written termination clause by either party and authorize the Public Authority Manager to sign on behalf of the Board of Supervisors.

**10:00 a.m. RECESS**

10:15 a.m. CLOSED SESSION: If the Board of Supervisors does not complete the Closed Session items in the time allotted they will reconvene as time permits.

- A. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION  
Significant exposure to litigation pursuant to California Government Code § 54956.9, two (2) Cases.
- B. PUBLIC EMPLOYEE APPOINTMENT OR EMPLOYMENT – California Government Code Sections 54954.5 and 54957(b)(1)  
Title: County Counsel
- C. CONFERENCE WITH LABOR NEGOTIATOR – Government Code Section 54957.6 (**Sitting as the IHSS Public Authority**)

Agency Negotiator Bob Muszar  
IHSS Workers

### **CONSENT AGENDA ITEMS 1-16**

*All items are approved by one motion unless pulled by a Board member for separate discussion or action.*

1. ASSESSOR: Approve Modification to agreement C11-118, between the County of Colusa Assessor and **Megabyte Systems, Inc.**, for maintenance services to include SQL Server Database support of the MPTS2010+ Property Tax System utilized by the Assessor, Auditor and Tax Collector modifying Exhibit A as set forth in the Modification and Exhibit B, Term of Agreement to be effective July 1, 2013 through June 30, 2014, in the monthly amount of \$7,324.37, with all other terms and conditions to remain in full force and effect and authorize the Chair to sign.
2. COLUSA COUNTY MANAGEMENT COALITION/CCMC: Designate July 5, 2013 as the Management Coalition's Official Floating Holiday for 2013.
3. HEALTH AND HUMAN SERVICES: Approve an agreement between the County of Colusa Health and Human Services and **Sail House** to provide the County with long-term residential care service to clients referred to the Contractor by County, effective July 1, 2013, with terms and conditions as set forth in the agreement and authorize the Chair to sign.
4. HEALTH AND HUMAN SERVICES: Approve an agreement between the County of Colusa Health and Human Services and **Colusa County Community Advocates** for Parents and Children for Foster Parent recruitment, training and retention programs, effective July 1, 2013, with terms and conditions as set forth in the agreement and authorize the Chair to sign.
5. HEALTH AND HUMAN SERVICES: Approve an agreement between the County of Colusa Health and Human Services and **Colusa County One-Stop Partnership** for services for participants in the Independent Living Program, effective July 1, 2013, with terms and conditions as set forth in the agreement and authorize the Chair to sign.
6. SHERIFF: Approve FS Agreement No. 11-LE-11051360-208, Modification 006, Cooperative Law Enforcement Annual Operating Plan & Financial Plan between the County of Colusa Sheriff's Department and **the USDA, Forest Services Mendocino National Forest** for the illegal marijuana grow detection, investigation, and eradication of marijuana operations in the Mendocino National Forest, effective through September 30, 2013, with terms and conditions as set forth in the FS Agreement and authorize Chair to sign.
7. PLANNING AND BUILDING/COUNTY LIBRARY/WILLIAMS BRANCH: Approve an agreement between the County of Colusa Planning and Building Department and **R.B. Spencer, Inc.**, for installation of the H.V.A.C. System in the Williams Library Building, effective June 11, 2013 through July 26, 2013, in an amount not to exceed \$35,000.00, with a fifteen (15) day written termination clause by either party and authorize the Chair to sign.

8. AUDITOR: Approve changes in Revenue and Appropriations as follows:  
Requires 4/5 votes

DEPARTMENT NAME	FUND #	DEPT #	ACCT#	AMOUNT
<i>Increase Revenue &amp; Appropriations:</i>				
Adult Literacy	00101	6022	479910	\$1,500.00
Total				\$1,500.00
Adult Literacy	00101	6022	53180	\$1,500.00
Total				\$1,500.00

DEPARTMENT NAME	FUND #	DEPT #	ACCT#	AMOUNT
To Increase (Decrease) Appropriations:				
Road Fund	00110	3010	53180	\$1,565.43
Road Fund	00110	3010	59397	(\$1,565.43)
Total				\$0.00
Road Fund	00110	3010	53180	(\$1,100,000.)
Road Fund	00110	3010	59396	\$1,100,000.
Total				\$0.00

9. AUDITOR: Approve Intra Budget Transfer Nos. 13063 through 13066.
10. APPOINTMENT/ARBUCKLE CEMETERY DISTRICT: Re-appoint John Lauppe to the Arbuckle Cemetery District, effective July 1, 2013 through June 30, 2017.  
**(Applications received: John Lauppe)**
11. PUBLIC WORKS: Authorize the Director of Public Works to issue an Encroachment Permit to Jim Robison dba Mendocino Rally to close a section of Brim Road in Williams, CA., for the purpose of conducting an automobile race on July 20, 2013.
12. PUBLIC WORKS/PUBLIC HEARING: Set June 25, 2013 at 9:30 a.m. for a Public Hearing on the qualifications of the candidate(s) for the position of Colusa County Road Commissioner, pursuant to the requirement of the Street and Highways Code Section 2006(a). Candidate: Scott M. Lanphier PE.
13. PUBLIC WORKS/NOTICE TO BIDDERS: Approve Notice to Bidders, Special Provisions, Bid Book for Construction on County Roads at Various locations: County Line Road, Hahn Road, Myers Road, Sycamore Slough Road and Old Highway 99W Sealcoat Surfacing, Contract No. 300000SC, set July 11, 2013 at 10:00 a.m. to receive and open sealed bids and direct the Clerk to publish and post Notice to Bidders.

- 14. AG COMMISSION/AIRPORT: Approve/ratify an agreement between the County of Colusa Ag Commission/Airport and **Mead & Hunt, Inc.**, for the Airport Land Use Compatibility Planning Services, effective November 7, 2012, with terms and conditions as set forth in the agreement and signed by the Airport Manager on behalf of the Board of Supervisors.
- 15. AG COMMISSION/AIRPORT: Approve Modification to agreement C09-191, between the County of Colusa and **Mead & Hunt, Inc.**, to provide Design Service Phases for Airport Pavement Management System (APMS) and Automated Weather Observation System III (AWOS III), effective through June 30, 2014 and modifying the agreement as set forth in the Modification, with all other terms and conditions to remain in full force and effect and authorize the Chair to sign.
- 16. ADMINISTRATION/COUNTY COUNSEL: Approve an agreement between the County of Colusa Board of Supervisors and **Stoel Rivas**, to provide the County with County Counsel services, effective June 11, 2013, with terms and conditions as set forth in the agreement and authorize the Chair to sign.

**END OF CONSENT AGENDA**

*OTHER ITEMS TO BE CONSIDERED AS TIME PERMITS:*

- 17. Supervisors' Reports or Comments.
- 18. State or Federal Legislation/General Budgetary Matters.
- 19. Review Claims Register Sheets.
- 20. ADMINISTRATION  
Consider/discuss approving the County Administrative Office Project-Consultant's Work Plan.
- 21. Correspondence.

FILE NO.	CORRESPONDENCE RECEIVED	STATUS
13-40	State of California-Natural Resources Agency/CA Dept of Fish and Wildlife/Wildlife Conservation Board-Notice of Meeting for June 4, 2013 at 2:00 p.m., Sacramento, CA	Distributed

**ADJOURN**

PERIOD OF PUBLIC COMMENT: Any person may speak about any subject of concern, provided it is within the jurisdiction of the Board of Supervisors and is not already on today's agenda. The total amount of time allotted for receiving such public communication shall be limited to a total of 15 minutes per issue and each individual or group will be limited to no more than 5 minutes each within the 15 minutes allocated per issue. **Note:** *No board action shall be taken on comments made under this comment period.*

ORDINANCES AND PUBLIC HEARINGS: If you challenge in a court action a decision of the Colusa County Board of Supervisors regarding a zoning, planning, land use, or environmental protection matter made at any public hearing described in this notice, you may be limited to raising only

those issues (1) you or someone else raised at such public hearing, or (2) raised in written correspondence delivered to the Colusa County Board of Supervisors at, or prior to, such public hearing.

ADA COMPLIANCE: Upon request, Agendas will be made available in alternative formats to accommodate persons with disabilities. In addition, any person with a disability who requires a modification or accommodation to participate or attend this meeting may request necessary accommodation. Please make your request to the County Board Clerk, specifying your disability, the format in which you would like to receive this Agenda, and any other accommodation required no later than 24 hours prior to the start of the meeting.

All supporting documentation is available for public inspection and review in the Office of the Board Clerk (located in the Board Chamber), 547 Market Street, Suite 102, Colusa, CA 95932 during regular business hours 8:30 a.m. to 5:00 p.m., Monday through Friday.