

Board of Supervisors

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COUNTY OF COLUSA

ROBERT J. MUSZAR, INTERIM CAO
YOLANDA TIRADO, CHIEF DEPUTY CLERK
ANN NORDYKE, DEPUTY CLERK II
(530) 458-0508
(530) 458-0510
cocolusa@countyofcolusa.org
WWW.COUNTYOFCOLUSA.ORG

BOARD CHAMBERS
547 MARKET STREET, SUITE 108
COLUSA, CA 95932

Agenda

June 3, 2014

Welcome to a meeting of the Colusa County Board of Supervisors. If you are scheduled to address the Board, please state your full name for the record. The Board will not address timed items before they are scheduled. The "Consent Calendar" may be adopted by one motion. Regularly numbered items may be considered at any time during the meeting. All items are listed in accordance with the Ralph M. Brown Act. We invite all members of the public to attend.

9:00 a.m. CALL TO ORDER

- Opening Prayer – Pledge of Allegiance.
- Approval of Minutes of the May 20, 2014 Regular Session.
- Period of Public Comment.
- Announcement of Closed Session.

9:05 a.m. STAFF REPORTS- Note: 3 minutes allowed per Department for Staff Reports.

This time is available for any County Staff who may wish to update the Board of Supervisors on projects as they relate to their respective Departments.

9:10 a.m. PERSONNEL

A. Consider approving the following:

DHHS - Human Service- 5011

Delete: Welfare Investigator II, PFT, DSA Range 36, \$3,783.00 – \$4,832.00 per month, effective December 31, 2013.

District Attorney – 2016

Add: Welfare Investigator II, PFT, DSA Range 36 \$3,783.00 – \$4,832.00 per month, effective January 1, 2014.

B. **District Attorney – 2016-requires a 4/5th vote**

Consider approving a **Step 3** appointment for David Soares, District Attorney Investigator, PFT, DSA Range 39, **Step 3**, \$4,929.00 per month, effective July 1, 2014.

C. Consider approving the following:

Clerk – Central Services 1109

Delete: Account Clerk II, PFT, MSC Range 10, \$2,136.00 – \$2,728.00 per month, effective May 31, 2014, and

Central Services Purchasing Agent, MSC Range 24, \$3,009.00 - \$3,842.00, effective May 31, 2014.

Auditor-Controller – Information Technology – 1109

Delete: Director of Information Technology, PFT, MGT Range 29, \$6,085.00 - \$7,769.00 per month, effective May 31, 2014 and

2-Information Systems Technician, PFT, MSC Range 32, \$3,659.00 - \$4,672.00 per month, effective May 31, 2014.

County Administrative Office - Central Services Department - 1109

Add: Account Clerk II, PFT, MSC Range 10, \$2,136.00 – \$2,728.00 per month, effective June 1, 2014 and

Central Services Purchasing Agent, MSC Range 24, \$3,009.00 - \$3,842.00, effective June 1, 2014.

County Administrative Office - Central Services Department – 1101

Add: Director of Information Technology, PFT, MGT Range 29, \$6,085.00 - \$7,769.00 per month, effective June 1, 2014 and

2-Information Systems Technician, PFT, MSC Range 32, \$3,659.00 - \$4,672.00 per month, effective June 1, 2014.

D. **County Administrative Office-Central Services Department-1101**

1. Consider approving the revised job description for Information Systems Technician, PFT, MSC Range 32, \$3,659.00 – \$4,672.00 per month, effective July 1, 2014.
2. Consider approving the revised job description of Department Information Systems Manager to Department Information Systems Coordinator, PFT, PF Range 43, \$4,836.00 - \$6,173.00 per month, effective July 1, 2014.

E. **Public Works - 3010**

Consider approving the following:

Delete: Department Information Systems Manager, PPT (85%), PF Range 43, \$4,836.00 - \$6,173.00 per month/
Engineering Technician III, PPT (15%), MSC Range 30,

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- \$3,484.00 - \$4,449.00 per month, effective June 30, 2014,
- Add: Department Information Systems Coordinator, PFT, PF Range 43, \$4,836.00 - \$6,173.00 per month, effective July 1, 2014 and
- Add: Information Systems Technician, PFT, MSC Range 32, \$3,659.00 - \$4,672.00 per month, effective July 1, 2014.
- 9:20 a.m. AUDITOR
Presentation and discussion of Revenue and Expenditures Status Reports for the County operating funds for the month ended April 30, 2014.
- 9:25 a.m. SHERIFF
Consider approving Spending Plans for FY 2013-14 Supplemental Law Enforcement Funding for Sheriff, Jail and District Attorney, as submitted. (Spending Plan on file in Board Clerk's Office)
- 9:30 a.m. PUBLIC HEARINGS
- A. **San Francisco Institute For Possibility/Camp Tipsy/Public Works**
Public Hearing to consider issuance of a permit for an outdoor recreation (boating) event, know as Camp Tipsy, to be held at the East Park Reservoir on July 7 - 13, 2014.
1. Consider approving/denying issuance of a permit to San Francisco Institute For Possibility for an outdoor recreation (boating) event, known as Camp Tipsy to be held at East Park Reservoir from July 7, 2014 through July 13, 2014.
- B. **Public Works**
Public Hearing to consider a proposed Ordinance of the Colusa County Board of Supervisors Amending Section 33-3.2 of Article III of Chapter 33 of the Colusa County Code Setting the Basis For Establishing The Areas Of Special Food Hazard. **(Introduction, first reading, by title only, held May 6, 2014)**
1. Consider second reading, by title only, and adoption of a proposed Ordinance of the Colusa County Board of Supervisors Amending Section 33-3.2 of Article III of Chapter 33 of the Colusa County Code Setting the Basis For Establishing The Areas Of Special Food Hazard, authorize the Chair to sign the Ordinance and direct the Clerk to publish and post same.
- 9:35 a.m. CENTRAL SERVICES
- A. **Central Services**
Consider accepting fuel bids for various departments as follows:
1. Reading Oil- .07/gallon mark-up at Colusa, Arbuckle & Williams site for both unleaded & diesel fuels.

2. Davies Oil Co., Inc., - .10/gallon mark-up at Colusa, Arbuckle and Williams for both unleaded & diesel and .10/gallon mark-up at Maxwell – unleaded only available.

Further, award and approve contract for same.

B. Health and Human Services

1. Consider accepting bids/quotes for purchase of five (5) Hewlett-Packard desktop computers and five (5) Microsoft Office 2013 licenses for the Department of Health and Human Services as follows:

Computers:

NWN Corp-(HP800G1)	\$3,347.23
CDWG- (HP800GI)	\$7,445.34

Software

CDWG	\$1,673.80
Staples Advantage	\$1,999.95
Office Depot	\$1,939.95

Further, award to NWM Corp for the five (5) computers and CDWG for the software in an amount not to exceed \$5,200.00. to be funded from the current budget and authorize the Director of Health and Human Services to purchase same.

2. Consider accepting bids/quotes for the purchase of twenty-seven (27) Microsoft Office 2013 Licenses for the Department of Health and Human Services as follows:

CDWG	\$ 9,038.52
Office Depot	\$10,475.73
Staples Advantage	\$10,799.73

Further, award bid/quote to CDWG for the purchase of twenty-seven (27) Microsoft Office 2013 Licenses for the Department of Health and Human Services in an amount not to exceed \$9,038.52, to be funded from the current budget and authorize the Director of Health and Human Services to purchase same.

3. Consider accepting bids/quotes for the purchase of Trend Micro email encryption server and software to ensure the security of Personally Identifiable Information (PII) for the Department of Health and Human Services as follows:

Zones Inc	\$11,761.00
Insight Public Sector	\$12,076.80
CDWG	\$14,328.40

Further, award bid/quote to Zones, Inc., for the purchase of Trend Micro email encryption server and software, in the amount of \$11,761.00, to be funded from the current budget and authorize the Director of Health and Human Services to purchase same.

4. Consider approving the purchase of two (2) Dell E3540 Laptop computers using the government WSCA Contract B27160, to be used by the Department of Health and Human Services staff providing Eligibility and/or employment services offsite, in the amount \$1,800. to be funded from the current budget and authorize the Director of Health and Human Services to purchase same.
5. Consider accepting bids/quotes for the purchase of thirteen (13) I-Pad Air Devices with WiFi and keyboards for use at offsite meetings for the Department of Health and Human Services as follows:

CDWG	\$8,131.65
Staples Advantage	\$8,129.81
Office Depot	\$9,650.33

Further award bid/quote CDWG for purchase of thirteen (13) I-Pad Air Devices with WiFi and keyboards, in the amount of \$8,131.65, to be funded from the current budget and authorize the Director of Health and Human Services to purchase same.

9:45 a.m. HEALTH AND HUMAN SERVICES

- A. Consider approving transference of oversight and provision of Indigent Burial Services from the Office of the Treasurer-Tax Collector to the Department of Health and Human Services.
- B. **Sitting as the IHSS Public Authority**
 1. Consider approving the rate change as per state-level guidance for the Public Authority (PA) from \$10.36 per hour to \$11.02 per hour based on the increase in the minimum wage to \$9.00 per hour for In-Home Supportive Services providers and a decrease in the administrative portion of the rate.
 2. Consider approving First Modification to contract C13-119, between the County of Colusa Health and Human Services/Colusa County Public Authority and **Refined Technologies, Inc.**, providing software for a registry that will make available data collection and reporting on the IHSS consumers and independent providers, and modifying Section 5 "Term of Agreement" changing the termination date from June 30, 2014 to June 30, 2016, and Section 4,

“Billing and Payment” as set forth in the Modification, with all other terms and conditions to remain in full force and effect and authorize the IHSS Public Authority Program Manager to sign on behalf of the Director of Health and Human Services.

9:50 a.m. COUNTY COUNSEL

- A. Discussion/direction of the Interim Grand Jury Report and its reference to County financial exposure.
- B. Consider approving an State Fair Exhibit Services Contract between the County of Colusa and **Mike Jimena, dba Mikon Productions** for construction, assembly and eventual disassembly of the exhibit, effective June 3, 2014, with terms and conditions as set forth in the Contract and authorize the Chair to sign.

10:10 a.m. RECESS

10:15 a.m. CLOSED SESSION: If the Board of Supervisors does not complete the Closed Session items in the time allotted they will reconvene as time permits.

- A. CONFERENCE WITH LEGAL COUNSEL – SIGNIFICANT EXPOSURE TO LITIGATION- Significant exposure to litigation pursuant to California Government Code Section 54956.9(d)(2): one (1) matter.
- B. CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION- Government Code Section 54956.9(a), In re: Cynthia Dianne Steffen Rudolph, WCAB Case Nos. ADJ7704748 and ADJ9369216.

CONSENT AGENDA ITEMS 1-21

All items are approved by one motion unless pulled by a Board member for separate discussion or action.

1. AUDITOR: Approve Intra Budget Transfer Nos. 14065 through 14070.
2. IT DEPARTMENT: Approve the purchase of new hardware for the purpose of establishing a secure and long term backup strategy for the data stored and processed on the county consolidated server environment used throughout the county, from CDW-G, in the amount of \$2,840.54.
3. SHERIFF/PROCLAMATION: Adopt a Proclamation of the Colusa County Board of Supervisors Honoring Shane E. Maxy Upon His Retirement As Lieutenant For The Colusa County Sheriff's Office and authorize the Chair to sign.
4. SHERIFF: Approve an agreement between the County of Colusa Sheriff's Department and **Stassi Carpentry** for installation of laminate flooring in the Colusa County sheriff's Office Dispatch Center, effective through June 30, 2014, in an amount not to exceed \$2,062.00, with a fifteen (15) day written termination clause by either party and authorize the Chair to sign.

5. PROBATION: Approve out-of-state travel for Gerry Munoz, Norma Navarro and Jeanne Broderman to attend the American Probation and Parole Association (APPA) conference/Training in New Orleans August 3-3, 2014.
6. BEHAVIORAL HEALTH: Approve Fourth modification to contract C08-180, between the County of Colusa Behavioral Health Services and **Helios Healthcare, LLC** to provide a 24-hour licensed skilled nursing facility for mentally disabled adults and modifying "TERM" of contract to be effective June 30, 2014 through June 30, 2015, with all other terms and conditions to remain in full force and effect and authorize the Chair to sign.
7. BEHAVIORAL HEALTH: Approve First Modification to Contract C13-091, between the County of Colusa Behavioral Health Services and **Skyway House** to provide County with alcohol/drug abuse residential and outpatient treatment services, effective June 3, 2014, and modifying Exhibit "B" to increase the daily and monthly rates paid to contractor for fiscal year 14/15 as set forth in the Modification, with all other terms and conditions to remain in full force and effect and authorize the Chair to sign.
8. BEHAVIORAL HEALTH: Approve First modification to contract C13-142, between the County of Colusa Behavioral Health Services and **Prudencio G. Samson, M.D.**, to provide psychiatric treatment and counseling services to the patients of Colusa County and perform chart review, peer review of clients plans, medication support treatment and medication evaluation notes and modifying "TERM" to be effective through June 30, 2015, with all other terms and conditions to remain in full force and effect and authorize the Chair to sign.
9. BEHAVIORAL HEALTH: Approve First Modification to contract C13-233, between the County of Colusa Behavioral Health Services and **Davis Guest Home, Inc.**, to provide board and care services, and modifying Section 4, Time of Performance from June 30, 2014 to June 30, 2015, and Exhibit "B" as set forth in the modification, with all other terms and conditions to remain in full force and effect and authorize the Chair to sign.
10. BEHAVIORAL HEALTH: Approve First Modification to contract C13-152, between the County of Colusa Behavioral Health Services and **Crestwood Behavioral Health, Inc.**, for the provision of a 24-hour skilled nursing facility and modifying "TERM" to be effective through June 30, 2015, with all other terms and conditions to remain in full force and effect and authorize the Chair to sign.
11. BEHAVIORAL HEALTH: Approve First Modification to contract C13-087, between the County of Colusa Behavioral Health Services and **Auburn Counseling Services, Inc.**, for after-hours crisis phone line and modifying "TERM" to be effective July 1, 2014 through June 30, 2016 and Exhibit "B" Compensation increasing the monthly rate from \$500. to \$600. per month, in a total amount not to exceed \$7,200. per fiscal year, with all other terms and conditions to remain in full force and effect and authorize the Chair to sign.
12. BEHAVIORAL HEALTH: Approve First Modification to contract C13-086, between the County of Colusa Behavioral Health Services and **Auburn Counseling Services, Inc.**, for Medi-Cal compliance and modifying "TERM" to be effective

- through June 30, 2015 and increasing rate of contract in an amount not to exceed \$69,300. for FY 2014-15, with all other terms and conditions to remain in full force and effect and authorize the Chair to sign.
13. PERSONNEL/DHHS – HUMAN SERVICES – 5011: Correct the minutes of March 25 to read:
"It is moved by Supervisor Marshall, seconded by Supervisor Carter to add a limited term Social Worker Supervisor II, FT, PF Range 33, \$3,787.00 - \$4,836.00 per month, effective May 1 – ~~23~~ **30**, 2014.
 14. PERSONNEL/PUBLIC WORKS – 3010: Authorize the following recommended step increase as a result of the Board of Supervisors completing the performance evaluation held May 26, 2014 for Scott Lanphier, Director of Public Works, PFT, DH Range 44, from Step 2 to Step 3, \$9,650.00 per month, effective June 1, 2014.
 15. PUBLIC WORKS: Approve California Conservation Corps Project Evaluation, Agreement Addendum, and Sponsor Agreement between the County of Colusa Public Works Department and the **State of California Conservation Corps** for labor for road and recreation maintenance projects, effective June 1, 2014 through June 30, 2015, with terms and conditions as set forth in the agreement and authorize the Chair to sign.
 16. HEALTH AND HUMAN SERVICES: Approve First Modification to contract C13-081, between the County of Colusa Health and Human Services and **Jean Rumiano** for legal support for Child Welfare Services and modifying the "TERM" of contract to be effective June 30, 2014 through June 30, 2016, and Attorney Rumiano's address as set forth in the Modification, with all other terms and conditions to remain in full force and effect and authorize the Chair to sign.
 17. HEALTH AND HUMAN SERVICES: Approve an agreement number 14-10042, between the County of Colusa Health and Human Services and the **California Department of Public Health (CDPH)**, for Childhood Lead Poisoning Prevention Program, effective July 1, 2014 through June 30, 2017, in an amount not to exceed \$60,000.00. Further, adopt a Resolution of the Colusa county Board of Supervisors Authorizing Board Chair To Sign The Agreement With The California Department Of Public Health For The Childhood Lead Poisoning Prevention Program and authorize the Chair to sign the Resolution.
 18. HEALTH AND HUMAN SERVICES: Approve First Modification to contract C13-082, between the County of Colusa Health and Human Services and **Preferred Carpet Cleaning and Janitorial** to provide vacation and sick leave relief for department employee, and modifying Section 2, "Time of Performance" to be effective July 1, 2014 through June 30, 2015, with all other terms and conditions to remain in full force and effect and authorize the Chair to sign.
 19. COLUSA COUNTY GROUNDWATER COMMISSION/EASTSIDE MUTUAL WATER COMPANY/APPEAL HEARING: Set June 17, 2014 to consider an Appeal of the Colusa County Groundwater Commission's decision of May 8, 2014 denying the application by Eastside Mutual Water Company for a groundwater substitution water transfer to the San Luis and Delta-Mendota Water Authority and direct the Clerk to publish and post Notice of Hearing.

20. COUNTY COUNSEL: Approve/ratify Lexis Advance Subscription Agreement between the County of Colusa County Counsel and **LexisNexis** for access to its legal research data-base services, effective July 12, 2013 through August 13, 2016, with terms and conditions as set forth in the agreement and signed by Senior Deputy County Counsel.
21. COUNTY COUNSEL: Approve Lexis Advance Subscription Amendment for State/Local Government (Existing Subscriber Version) between the County of Colusa County Counsel and **LexisNexis** for access to its legal research data-base services, effective July 1, 2014 through August 31, 2016, with terms and conditions as set forth in the Amendment and authorize the Chair to sign.

END OF CONSENT AGENDA

OTHER ITEMS TO BE CONSIDERED AS TIME PERMITS:

22. Supervisors' Reports or Comments.
23. State or Federal Legislation/General Budgetary Matters.
24. Review Claims Register Sheets.
25. ADMINISTRATION
- A. **Supervisor Indrieri**
Discussion and possible action regarding the VFW hall kitchen rehabilitation.
- B. **Supervisor Vann**
Consider approving contracts providing for Relinquishment and Assignment of Project Water from Six Assignee Districts to the County of Colusa (County), Contract Number 14-06-200-8310A-LTR1-Central Valley Project, California, effective June 3, 2014 as follows:
1. Colusa County Water District
 2. Cortina Water District
 3. 4-M Water District
 4. Holthouse Water District
 5. La Grande Water District
 6. Myers-Marsh Mutual Water Company
- with terms and conditions as set forth in the contracts and authorize the Chair to sign.

ADJOURN

PERIOD OF PUBLIC COMMENT: Any person may speak about any subject of concern, provided it is within the jurisdiction of the Board of Supervisors and is not already on today's agenda. The total amount of time allotted for receiving such public communication shall be limited to a total of 15 minutes per issue and each individual or group will be limited to no more than 5 minutes each within the 15 minutes allocated per issue. **Note:** No board action shall be taken on comments made under this comment period.

ORDINANCES AND PUBLIC HEARINGS: If you challenge in a court action a decision of the Colusa County Board of Supervisors regarding a zoning, planning, land use, or environmental protection matter made at any public hearing described in this notice, you may be limited to raising only those issues (1) you or someone else raised at such public hearing, or (2) raised in written correspondence delivered to the Colusa County Board of Supervisors at, or prior to, such public hearing.

ADA COMPLIANCE: Upon request, Agendas will be made available in alternative formats to accommodate persons with disabilities. In addition, any person with a disability who requires a modification or accommodation to participate or attend this meeting may request necessary accommodation. Please make your request to the County Board Clerk, specifying your disability, the format in which you would like to receive this Agenda, and any other accommodation required no later than 24 hours prior to the start of the meeting.

All supporting documentation is available for public inspection and review in the Office of the Board Clerk (located in the Board Chamber), 547 Market Street, Suite 102, Colusa, CA 95932 during regular business hours 8:30 a.m. to 5:00 p.m., Monday through Friday.