

Board of Supervisors

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County of Colusa

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Board II
(530) 458-0508
(530) 458-0510
colusacountyca.iqm2.com
www.countyofcolusa.org

Board Chambers
546 Jay Street Suite 108
Colusa, CA 95932

Agenda

January 27, 2015

Welcome to a meeting of the Colusa County Board of Supervisors. If you are scheduled to address the Board, please state your full name for the record. The Board will not address timed items before they are scheduled. The "Consent Calendar" may be adopted by one motion. Regularly numbered items may be considered at any time during the meeting. All items are listed in accordance with the Ralph M. Brown Act. We invite all members of the public to attend.

9:00 AM

CALL TO ORDER

- Opening Prayer - Pledge of Allegiance
- MINUTES APPROVAL
Board of Supervisors – Regular Meeting – December 9, 2014.
Board of Supervisors – Regular Meeting – December 16, 2014.
Board of Supervisors – Regular Meeting – January 13, 2015.
- Period of Public Comment
- Announcement of Closed Session.

I.

STAFF REPORTS - **Note: 3 minutes allowed per Department for Staff Reports.**

This time is available for any County Staff who may wish to update the Board of Supervisors on projects as they relate to their respective Departments.

II.

PERSONNEL

1. DHHS - Administration Division - 5010

Consider approving changes to the Position Allocation list for DHHS - Administration Division - 5010 by adding the position of Accounting Technician and deleting the position vacated by the promotion.

2. **DHHS - Human Services Division - 5011**

Consider approving the following, effective February 1, 2015:

Adding: 2-Eligibility Worker I/II, PFT, MSC Range 8/12, \$2,034.00 - \$2,598.00/\$2,243.00 - \$2,865.00 per month,
1-Eligibility Worker III, PFT, MSC Range 16, \$2,474.00 - \$3,160.00 per month,
1-Office Assistant I/II - Bilingual, PFT, MSC Range 1/5, \$1,712.00 - \$2,188.00/\$1,888.00 - \$2,413.00 per month,
1-Social Services Assistant, PFT, MSC Range 16, \$2,474.00 - \$3,160.00 per month,
1-Social Worker IV, PFT, PF Range 29, \$3,434.00 - \$4,385.00 per month, **and**

Deleting: Staff Services Analyst I position, PFT, PF Range 29, \$3,434.00 - \$4,385.00 per month, effective January 31, 2015.

3. **Health and Human Services – 5011/5010**

Consider changing the effective date of the transfer of the Staff Services Analyst II position originally approved on December 9, 2014 as follows:

Budget Unit 5011

a. Delete one (1) existing position of Staff Services Analyst II, PF, Range 35, effective June 30, 2014.

Budget Unit 5010

a. Add one (1) existing position of Staff Services Analyst II, PF, Range 35, effective July 1, 2014.

4. **Public Works – Parks and Recreation Section**

Consider and approve changes to the Position Allocation list for Public Works - Parks and Recreation Section - 154-7012 by adding the position of Parks and Recreation Lead Worker, PFT, MSC Range 17, \$2,534.00 - \$3,237.00 per month, effective February 1, 2015.

5. **County Librarian**

Consider appointment of Rodney Irons as Interim County Librarian and approve additional compensation for his planned services effective February 1, 2015 and until the regular County Librarian position is filled.

- III. LIBRARY
1. LIBRARY
Consider adopting a Proclamation of the Colusa County Board of Supervisors Honoring Rose Ann Ellis Upon Her Retirement After 36 1/3 years of Services to the County of Colusa and authorize the Chair to sign.
- IV. PURCHASING AND PROCUREMENT
1. **District Attorney**
Consider approving the purchase of a law enforcement utility vehicle for the District Attorney's Office from Folsom Lake Ford, in the amount of \$28,167.30 and utilizing State Contract from the California Department of General Services.
 2. **Probation Department**
Consider approving the purchase of a Toyota Sienna vehicle for the Probation Department from Folsom Lake Toyota, in the amount of \$31,905.57.
- V. AUDITOR
1. AUDITOR
Consider approving Intra Budget Adjustments Nos: 15024 through 15026.
 2. AUDITOR
Consider proposals for Professional Auditing Services for the 2014-15, 2015-16, and 2016-17 fiscal years, award a three year contract in the range of \$162,900 to \$243,727, depending on which vendor is selected, and direct the County Auditor-Controller to bring the formal contract back to a future Board meeting for final approval.
- VI. PLANNING & BUILDING
1. PLANNING & BUILDING
Consider waiver of building and plan check fees for expansion work (storage space for it's equipment) by the Bear Valley-Indian Valley (Stonyford) Fire Protection District.
- VII. COUNTY COUNSEL
1. **Sitting as the Colusa County Air Pollution Control District Board**
Consider approving an agreement between the Air Pollution Control District and **Colusa Industrial Properties, Inc.**, for the District to lease approximately 567 square feet of office space, effective February 1, 2015 through June 30, 2018, at an initial monthly rate \$711.88, subject to an annual adjustment, and authorize the Chair to sign.

VIII.

APPOINTMENTS

1. **Colusa County Planning Commission**

Consider appointment of Commissioners to the Colusa County Planning Commission, effective January 27, 2015. (**Applications received:** Steve Vanderpan, District 1, Robert Moriconi and Ramon Silva, District 2, Eddie Johnson, District 3, Gail Beduhn, District 4 and Marion C. Mathis, District 5.)

2. **Colusa County Fish and Game Commission**

Consider re-appointment of John J. Throughton, Jr., and Jon S. Wrynski to the Colusa County Fish and Game Commission, Alternates at Large, effective January 5, 2015 through January 4, 2019. (**Applications received:** John J. Throughton, Jr., and Jon S. Wrynski)

3. **Colusa Cemetery District**

Consider appointment of Gregory F. Coronado to the Colusa Cemetery District, effective January 27, 2015 through January 26, 2019. (**Applications received: Gregory F. Coronado**)

IX.

ADMINISTRATION

1. ADMINISTRATION

Consider appointment of members of the Board of Supervisors to various Committees, Commissions, Boards and Liaison assignments for 2015 Calendar Year.

RECESS

CONSENT AGENDA 1-10

1. HEALTH AND HUMAN SERVICES

Approve a contract between the County of Colusa and **Questa Engineering Corporation** for the Local Agency Management Plan (LAMP) for operation of the Onsite Wastewater Treatment Systems (OWTS), effective February 1, 2015 through January 31, 2016, in the amount of \$35,000, with a fifteen (15) day written termination clause and authorize the Chair to sign.

2. AG COMMISSIONER

Approve two lease agreements between the County of Colusa and **Colusa Industrial Properties, Inc.**, for the County to lease a total of approximately 6,830 square feet of office space, effective February 1, 2015 through June 30, 2018, at an initial monthly rate \$7,100.14, subject to annual adjustment, and authorize the Chair to sign.

3. PURCHASING AND PROCUREMENT
Approve the third modification to Contract C13-091 between the County of Colusa and **Skyway House** changing the name of Contractor from Skyway House to Skyway House, Inc., effective January 27, 2015, with all other terms and conditions to remain in full force and effect and authorize the Chair to sign.

4. PURCHASING AND PROCUREMENT
Ratify a contract between the County of Colusa and the **Colusa One Stop** to ensure continuity of the provision of CalWORKs employment-related services to the residents of Colusa County, effective January 1, 2015 through June 30, 2015, in the amount of \$84,223, with a fifteen (15) day written termination clause by either party and authorize the Chair to sign.

5. ADMINISTRATION
Accept letter dated December 8, 2014 from the Colusa County Airport regarding the passing of Committee Member Jim Erdman and direct the Clerk to publish and post Notice of Vacancy.

6. ADMINISTRATION
Accept the Resignation of Mary Winters from the Colusa County Mental Health Board, effective January 27, 2015 and direct the Clerk to publish and post Notice of Vacancy.

7. BEHAVIORAL HEALTH
Accept the resignation of Rachel Saldana's from the Mental Health Board, effective January 27, 2015 and direct the Clerk to publish and post Notice of Vacancy.

8. BEHAVIORAL HEALTH
Withdraw Clint Gonzales's appointment from the Mental Health Board, due to lack of attendance and direct the Clerk to publish and post Notice of Vacancy.

9. SHERIFF
Approve out of state travel for Sergeant Mike Bradwell to attend training in Quantico Virginia from April 5-June 12, 2015 at the FBI National Academy.

10. TREASURER
Accept Treasurer's Monthly Investment Report for December 2014

END OF CONSENT AGENDA

XI. SUPERVISORS' REPORTS OR COMMENTS

XII. STATE OR FEDERAL LEGISLATION/GENERAL BUDGETARY MATTERS

XIII. CLAIMS

1. AUDITOR

Consider approving Regular Claims Register Sheets from January 13, 2015 through January 26, 2015.

2. AUDITOR

Consider approving Special Claims.

XIV. CLOSED SESSION

1. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION

Government Code Section 54956.9(a), *Delucchi v. Colusa County, et al.* In the Court of Appeals for the Third District of California, Case No. C069632.

2. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION

Government Code Section 54956.9(a), *Rominger v. Colusa County, et al.* In the Colusa County Superior Court, case no. CV23899.

3. PUBLIC EMPLOYEE PERFORMANCE EVALUATION - Gov. Code § 54957

Title: County Librarian.

4. CONFERENCE WITH REAL PROPERTY NEGOTIATOR

California Government Code section 54956.8

Property: Approximately 4.36 acres consisting of 2 parcels (A.P.N. 17-130-047 and 017-130-064).

Negotiator: County Counsel, Marcos Kropf

Property Owner: Colusa Industrial Properties, Inc.

Under negotiation: Potential purchase and related terms.

ADJOURN

3:00 PM TRANSPORTATION AND TRANSIT AGENCY MEETING

PERIOD OF PUBLIC COMMENT: Any person may speak about any subject of concern, provided it is within the jurisdiction of the Board of Supervisors and is not already on today's agenda. The total amount of time allotted for receiving such public communication shall be limited to a total of 15 minutes per issue and each individual or group will be limited to no more than 5 minutes each within the 15 minutes allocated per issue. **Note:** No board action shall be taken on comments made under this comment period.

ORDINANCES AND PUBLIC HEARINGS: If you challenge in a court action a decision of the Colusa County Board of Supervisors regarding a zoning, planning, land use, or environmental protection matter made at any public hearing described in this notice, you may be limited to raising only those issues (1) you or someone else raised at such public hearing, or (2) raised in written correspondence delivered to the Colusa County Board of Supervisors at, or prior to, such public hearing.

ADA COMPLIANCE: Upon request, Agendas will be made available in alternative formats to accommodate persons with disabilities. In addition, any person with a disability who requires a modification or accommodation to participate or attend this meeting may request necessary accommodation. Please make your request to the County Board Clerk, specifying your disability, the format in which you would like to receive this Agenda, and any other accommodation required no later than 24 hours prior to the start of the meeting.

All supporting documentation is available for public inspection and review in the Office of the Board Clerk (located in the Board Chamber), 547 Market Street, Suite 102, Colusa, CA 95932 during regular business hours 8:30 a.m. to 5:00 p.m., Monday through Friday.