

Board of Supervisors

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County of Colusa

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Board Chambers
546 Jay Street Suite 108
Colusa, CA 95932

Agenda

August 25, 2015

Welcome to a meeting of the Colusa County Board of Supervisors. If you are scheduled to address the Board, please state your full name for the record. The Board will not address timed items before they are scheduled. The "Consent Calendar" may be adopted by one motion. Regularly numbered items may be considered at any time during the meeting. All items are listed in accordance with the Ralph M. Brown Act. We invite all members of the public to attend.

9:00 AM CALL TO ORDER

- Opening Prayer - Pledge of Allegiance.
- MINUTES APPROVAL
 1. Minutes Approval
Board of Supervisors – Regular Meeting – August 11, 2015.
- Period of Public Comment
- Announcement of Closed Session.

I. STAFF REPORTS - **Note: 3 minutes allowed per Department for Staff Reports.**
This time is available for any County Staff who may wish to update the Board of Supervisors on projects as they relate to their respective Departments.

II. HUMAN RESOURCES

1. **Sheriff - 2021**

Consider authorizing a PERS Annuitant/extra help position of Sheriff's Technician, TPT, DSA Range 20, Step 2, \$18.79 per hour, effective August 26 - December 31, 2015. (Position is limited to 28 hours per

week and 960 hours in a fiscal year.)

2. **Human Resources**

Consider approving a contract between the County of Colusa Human Resources Department and the **Appeal Democrat** for employment advertising, effective June 1, 2015 through May 31, 2016, at the Daily rate of \$15.91 and the Sunday Rate of \$16.80 per column inch and authorize the Human Resources Director to sign on behalf of the Board of Supervisors.

III. AUDITOR

1. AUDITOR

Consider approving 2014-15 Revenue and Appropriations Inter-Budget Adjustments #115-129 as follows: **Requires 4/5 vote.**

DEPT. NAME	FUND #	DEPT. #	ACCT. #	PROJ.#	AMOUNT
Library	00101	6021	479910		\$322.77
Library	00101	6021	53230		\$322.77
Library	00101	6021	479910		\$189.14
Library	00101	6021	53230		\$189.14
Library	00101	6021	479910		\$149.48
Library	00101	6021	53230		\$149.48
Library	00101	6021	479910		\$153.72
Library	00101	6021	53230		\$153.72
Sheriff	00101	2021	53180		\$2,222.71
Dev Fee - Sheriff Adm	02336	002336	59452	7360	\$18,710.00
Jail	00101	2031	479910	7360	\$18,710.00
Jail	00101	2031	53180	7360	\$18,710.00
District Attorney	00101	2016	479910		\$27,667.30
District Attorney	00101	2016	57143		\$27,667.30
DA - Indian Gaming	02258	002258	57143		\$2,723.61
Trial Court Security	02342	002342	452810		\$38,414.33
Trial Court Security	02342	002342	59452		\$38,414.33
Sheriff - SLESF	02340	002340	51012		\$90.51
Sheriff - SLESF	02340	002340	51021		\$17.58
Sheriff - SLESF	02340	002340	51022		\$6.84
Sheriff - SLESF	02340	002340	53050		\$112.39
Sheriff - SLESF	02340	002340	53120		\$1,305.94
Sheriff - SLESF	02340	002340	53170		\$359.23
Sheriff - SLESF	02340	002340	53230		\$9,906.61
Sheriff - SLESF	02340	002340	53250		\$1,087.08
Sheriff - SLESF	02340	002340	53251		\$300.00

Sheriff - SLESF	02340	002340	57011		\$7,769.06
Sheriff - SLESF	02340	002340	57034		\$9,341.75
Sheriff - SLESF	02340	002340	57057		\$14,819.19
Sheriff - SLESF	02340	002340	57064		\$4,099.29
Sheriff - SLESF	02340	002340	57157		\$10,084.38
Jail - SLESF	02341	002341	53050		\$816.21
Jail - SLESF	02341	002341	53090		\$67.71
Jail - SLESF	02341	002341	53170		1,417.70
Jail - SLESF	02341	002341	53220		373.42
Stonyford Substn Mnt	02333	002333	53130		631.75
Civil Fee Captl Prj	02331	002331	57111		4,264.51
Sheriff	00101	2021	453402		(109,111.00)
Sheriff	00101	2021	51012		(53,765.00)
Sheriff	00101	2021	51022		(4,113.00)
Sheriff	00101	2021	53170		4.00
Sheriff	00101	2021	57147		(51,237.00)

2. AUDITOR

Consider approving Intra Budget Adjustments Nos: 15150 through 15164 and 15165 through 15184.

IV. PLANNING & BUILDING

1. Consider Introduction, by title only, of an Un-codified Ordinance of the Colusa County Board of Supervisors Creating an Expedited, Streamlined Permitting Process for Small Residential Rooftop Solar Systems. **Further**, set a Public Hearing September 8, 2015 at 9:30 a.m. for second reading and possible adoption and direct the Clerk to publish and post Notice of Hearing.

V. PURCHASING AND PROCUREMENT

1. **Colusa County Library**

Consider approving the purchase of un-budgeted printers for the County Libraries using funds from the Guy M. Morse Trust in an amount not to exceed \$3,965.00 and authorize the Purchasing Agent to make purchase.

VI. COUNTY ADMINISTRATIVE OFFICE

1. **Risk Management**

Presentation of the annual safety award by Gene Herndon, Trindel Insurance Fund.

2. **County Administrative Office**

Consider adopting a Resolution of the Colusa County Board of Supervisors Approving First Modification To Tri-County Regional Juvenile Rehabilitation Facility Joint Exercise of Powers Agreement

as Set Forth in the Amendment to the Agreement, effective July 1, 2015 and authorize the Chair to sign. **Further**, approve First Amendment to the Joint Exercise of Powers Agreement for the Establishment and Operation of the Tri-County Regional Juvenile Rehabilitation Facility, by and between the County of Colusa and the **County of Yuba** and the **County of Sutter**, effective July 1, 2105, with modifications as set forth in the First Amendment and all other terms and conditions to remain in full force and effect and authorize the Chair to sign.

3. **County Administrative Office**

Presentation/Receive Report and Mitigation Recommendations from Consulting Arborist Denice Britton regarding the overall condition of the American Elm trees located on the Market Street side of the Historic Courthouse in Colusa and possibly provide direction to staff.

VII. APPOINTMENTS

1. **Arbuckle Cemetery District**

Consider appointment of Jeffrey B. Hass to the Arbuckle Cemetery District Board, to fill the vacancy created by Walt Foster, effective August 25, 2015 through August 24, 2019. **(Applications received: Jeffrey B. Hass)**

RECESS

CONSENT AGENDA

Approve Consent Agenda Item Nos. 1 through 10 as follows:

1. PURCHASING AND PROCUREMENT

County Administrative Office

Ratify emergency purchase of contractual services between the County of Colusa and **Denice Britton**, Arborist, effective July 22, 2015, with terms and conditions as set forth in the contract and signed by the CAO. (Pursuant to Colusa County Code Chapter 17, Section 17-3 and Policy 401, Section 4.1.3.3)

2. PURCHASING AND PROCUREMENT

Department of Health and Human Services

Approve First Modification to C13-083, between Colusa County and the **Colusa County One Stop** for provision of staffing and payroll services, modifying Item 4A. Compensation increasing the total from \$35,000.00 to \$45,000.00, with all other terms to remain in full force and authorize the Chair to sign.

3. PURCHASING AND PROCUREMENT

Approve Second Modification to contract C13-148, between the County of Colusa and the **Colusa County Office of Education** to provide outreach and education to children, youth, families, school staff, communities, extending the contract through June 30, 2016, and modifying the name of the superintendent and the address, with all other terms and conditions to remain in full force and effect and authorize the Chair to sign.

4. COUNTY COUNSEL

Probation Department

Approve Probation's Day Reporting Center Lease between the County of Colusa and landlord **Jerry Payne**, effective September 1, 2015 through June 30, 2017 in the amount of \$800 per month from September 1, 2015 through June 30, 2016 and \$850.00 per month from July 1, 2016 through June 30, 2017, with a thirty (30) day written termination clause and authorize the Board Chair to sign the lease.

5. TREASURER

Accept Treasurer's Monthly Investment Report for July 2015.

6. DISTRICT ATTORNEY

Approve out of state travel for Fiscal Program Analyst Sharon Reische to attend the Journal Technologies Professionals Training Conference 2015 in Logan Utah 10/20-23/15.

7. ADMINISTRATION

Delete Policy No. 500 Defensive Driving Policy (adopted June 2, 1990) and renumber updated Driving Policy (adopted June 5, 2009) to Policy No. 500, Driving Policy.

8. AUDITOR

Set Public Hearing for September 22, 2015, at 1:30 p.m. for the purpose of hearing proposals for revisions to the Recommended County of Colusa Fiscal Year 2015-16 Budget and direct the Clerk to publish and post Notice of Hearing.

9. SHERIFF

Adopt a Resolution of the Colusa County Board of Supervisors Re-certifying and Adding Additional Supporting Detail to the County's Proclamation of a Local Drought Emergency and authorize the Chair to sign.

10. ADMINISTRATION

Assessor/Board of Equalization

Sitting as the Board of Equalization, Colusa County Assessment Appeals Board

Set October 20, 2015 at 10:45 a.m. for an Assessment Appeal Hearing for the following:

1. Royale Energy, Inc.: **Appeal #15-07**, APN 035-750-012-000 for value placed on land and mineral rights (Lonestar East 1 Lonestar Gas) for tax year 2014-15 and direct the Clerk to send Notice of Hearing to Applicant;
2. Royale Energy, Inc.: **Appeal #15-08**, APN 035-750-010 for value placed on land and mineral rights (Gobel 21-1 Lonestar Gas) for tax year 2014-15 and direct the Clerk to send Notice of Hearing to Applicant;
3. Royale Energy, Inc.: **Appeal #15-09**, APN 035-750-006-000 for value placed on land and mineral rights (Lonestar 2 Lonestar Gas) for tax year 2014-15 and direct the Clerk to send Notice of Hearing to Applicant;
4. Royale Energy, Inc.: **Appeal #15-10**, APN 035-750-005-000 for value placed on land and mineral rights (Lonestar 1 Lonestar Gas) for tax year 2014-15 and direct the Clerk to send Notice of Hearing to Applicant;
5. Royale Energy, Inc.: **Appeal #15-11**, APN 035-710-004-000 for value placed on land and mineral rights (Goddard 7-1 Forbes) for tax year 2014-15 and direct the Clerk to send Notice of Hearing to Applicant;
6. Royale Energy, Inc.: **Appeal #15-12**, APN 035-710-003-000 for value placed on land and mineral rights (Morrow 1-7 Williams Gas) for tax year 2014-15 and direct the Clerk to send Notice of Hearing to Applicant;
7. Royale Energy, Inc.: **Appeal #15-13**, APN 035-710-002-000 for value placed on land and mineral rights (Parks 9-2 Lonestar Gas) for tax year 2014-15 and direct the Clerk to send Notice of Hearing to Applicant;
8. Royale Energy, Inc.: **Appeal #15-14**, APN 036-040-009-000 for value placed on land and mineral rights (Dorset#1 No field) for tax year 2014-15 and direct the Clerk to send Notice of Hearing to Applicant;
9. Royale Energy, Inc.: **Appeal #15-15**, APN 036-040-008-000 for value placed on land and mineral rights (Zodiac #1 No field) for tax year 2014-15 and direct the Clerk to send Notice of Hearing to Applicant;

10. Royale Energy, Inc.; **Appeal #15-16**, APN 035-710-007-000 for value placed on land and mineral rights (Magnum #1 Williams Gas) for tax year 2014-15 and direct the Clerk to send Notice of Hearing to Applicant;

END OF CONSENT AGENDA

IX. SUPERVISORS' REPORTS OR COMMENTS

X. STATE OR FEDERAL LEGISLATION/GENERAL BUDGETARY MATTERS

XI. CLAIMS

1. AUDITOR

Consider approving Claim Register Sheets for period August 11, 2015 through August 24, 2015.

2. AUDITOR

Consider approving Special Claims.

XII. CLOSED SESSION

1. CONFERENCE WITH LABOR NEGOTIATOR

California Government Code Section 54957.6
Agency Negotiator: Robert J. Muszar
Employee Organizations: All

2. PUBLIC EMPLOYMENT

California Government Code 54957. One matter.

3. CONFERENCE WITH LEGAL COUNSEL - SIGNIFICANT EXPOSURE TO LITIGATION

Significant exposure to litigation. California Government Code section 54956.9(d)(2): One matter.

4. CONFERENCE WITH LEGAL COUNSEL - POTENTIAL INITIATION OF LITIGATION

California Government Code Section 54956.9(d)(4): Two matters.

ADJOURN

3:00 PM TRANSPORTATION COMMISSION - TRANSIT AGENCY MEETING

PERIOD OF PUBLIC COMMENT: Any person may speak about any subject of concern, provided it is within the jurisdiction of the Board of Supervisors and is not already on today's agenda. The total amount of time allotted for receiving such public communication shall be limited to a total of 15

minutes per issue and each individual or group will be limited to no more than 5 minutes each within the 15 minutes allocated per issue. **Note:** No board action shall be taken on comments made under this comment period.

ORDINANCES AND PUBLIC HEARINGS: If you challenge in a court action a decision of the Colusa County Board of Supervisors regarding a zoning, planning, land use, or environmental protection matter made at any public hearing described in this notice, you may be limited to raising only those issues (1) you or someone else raised at such public hearing, or (2) raised in written correspondence delivered to the Colusa County Board of Supervisors at, or prior to, such public hearing.

ADA COMPLIANCE: Upon request, Agendas will be made available in alternative formats to accommodate persons with disabilities. In addition, any person with a disability who requires a modification or accommodation to participate or attend this meeting may request necessary accommodation. Please make your request to the County Board Clerk, specifying your disability, the format in which you would like to receive this Agenda, and any other accommodation required no later than 24 hours prior to the start of the meeting.

All supporting documentation is available for public inspection and review in the Office of the Board Clerk (located in the Board Chamber), 547 Market Street, Suite 102, Colusa, CA 95932 during regular business hours 8:30 a.m. to 5:00 p.m., Monday through Friday.

NOTE:

The Board of Supervisors will be conducting a yearly evaluation of the job performance of the **County Counsel** on September 9, 2015 in a Closed Session meeting. Comments relevant to this subject may be submitted on a form provided by the Personnel Department (485-0420) prior to 5:00 p.m. Friday, August 29, 2015. Comments need to be written and signed.