

Board of Supervisors

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Board Chambers
546 Jay Street Suite 108
Colusa, CA 95932

Agenda

November 3, 2015

Welcome to a meeting of the Colusa County Board of Supervisors. If you are scheduled to address the Board, please state your full name for the record. The Board will not address timed items before they are scheduled. The "Consent Calendar" may be adopted by one motion. Regularly numbered items may be considered at any time during the meeting. All items are listed in accordance with the Ralph M. Brown Act. We invite all members of the public to attend.

9:00 AM

CALL TO ORDER

- Opening Prayer - Pledge of Allegiance.
- MINUTES APPROVAL
 1. Minutes Approval
Board of Supervisors – Regular Meeting – October 20, 2015.
- Period of Public Comment.
- Announcement of Closed Session.

I. STAFF REPORTS - **Note: 3 minutes allowed per Department for Staff Reports.**
 This time is available for any County Staff who may wish to update the Board of Supervisors on projects as they relate to their respective Departments.

II. SAM BRANNAN CHAPTER, 1004 - 3 CLAMPUS VITUS
 1. Consider a request from Sam Brannan Chapter, 1004 E Clampus Vitus to erect a monument and plaque commemorating the events surrounding the activity in the town of Colusa immediately after the assassination of President Abraham Lincoln.

III. HUMAN RESOURCES

1. **County Administrative Office**

Consider amending the position allocation plan to include the following additional positions:

CAO - 1012

Deputy Clerk to the Board of Supervisors I, PFT, CNF 18, \$2,684.00 - \$3,440.00 per month, plus 4% Confidential Pay, effective November 9, 2015.

IT - 1108

IT Technician, PFT, MSC 32, \$3,799.00 - \$4,867.00 per month effective November 9, 2015.

2. **Department of Health and Human Services**

Consider amending the position allocation plan to include the following additional positions for DHHS effective November 9, 2015:

- 4019- Environmental Health Specialist II, PFT, PF 32, \$3,834.00 - \$4,913.00 per month.
- 5011- Office Assistant I/II, PFT, MSC 1/5, \$1,764.00 - \$2,255.00/\$1,946.00 - \$2,491.00 per month.
- 5011 - Eligibility Worker I/II, PFT, MSC 8/12, \$2,096.00 - \$2,684.00/\$2,312.00 - \$2,965.00 per month.
- 5011- Employment Training Worker III, PFT, MSC 24, \$3,116.00 - \$3,992.00 per month.

IV. AUDITOR

1. Consider approving 2015-16 Revenue and Appropriations Inter-Budget Adjustments #001 as follows: **Requires 4/5 vote.**

DEPT. NAME	FUND #	DEPT. #	ACCT. #	AMOUNT
Bridge	00111	3016	53180	(\$666,100.00)
Bridge	00111	3016	53230	\$666,100.00

- V. COUNTY COUNSEL
1. COUNTY COUNSEL
Introduction and first reading, by title only, of a proposed Ordinance of the Colusa County Board of Supervisors adding Chapter 11 to the Colusa County Code Regulating Marijuana Cultivation in the Unincorporated Areas of Colusa County. Further, set a Public Hearing on November 17, 2015 at 9:30 a.m. to consider second reading and possible adoption of same and direct the Clerk to publish and post Notice of Hearing.
 2. COUNTY COUNSEL
Consider adopting a revised Colusa County 125 Cafeteria Plan.
- VI. PURCHASING AND PROCUREMENT
1. **Sheriff**
Consider approving Modification 2 to previously approved fiscal year 2014 Homeland Security Grant Program Spending Plan, as set forth in the Modification and authorize the Sheriff to sign.
 2. PURCHASING AND PROCUREMENT
Sheriff
Consider approving a contract to purchase (1) fixed diesel powered emergency backup generator at the City of Colusa City Fire Department - City of Colusa's Emergency Operations Center - EOC between the County of Colusa and **Cross Electric Co.**, effective through May 15, 2016, in an amount not to exceed \$49,789.25, with a fifteen (15) day written termination clause by either party and authorize the Chair to sign.
 3. PURCHASING AND PROCUREMENT
Consider approving contract for the renovations at the old Title building between the County of Colusa and **REM Construction**, effective November 3, 2015, in an amount not to exceed \$313,790.00, with terms and conditions as set forth in the contract and authorize the Chair to sign.
 4. PURCHASING AND PROCUREMENT
Consider approving the contract for the renovations at the Wells Fargo building in Maxwell CA between the County of Colusa and **Buskirk Construction Inc.**, effective November 3, 2015, in an amount not to exceed \$185,491.00, with a fifteen (15) day written termination clause by either party and authorize the Chair to sign.
- VII. COUNTY ADMINISTRATIVE OFFICE
1. Consider Amending Sections 6.0, 8.0, and 9.0 of the County Purchasing and Procurement Policy (Policy Number 401) to Incorporate Certain Processing Modification Regarding: The

Purchase of Information Technology Equipment; the Use of Approved Vendors When Engaging in Comparative Pricing and to Correct Typographical Errors.

RECESS

CONSENT AGENDA

Approve Consent Agenda Item Nos. 1 through 11 as follows:

1. LIBRARY

Approve out -of-state travel for Library Director, Stacey Costello, to attend the Great Stories Club Training Session in Chicago, Illinois, November 15-17, 2015.

2. DISTRICT ATTORNEY

Approve out of state travel for Investigators Dave Salm and Sara Martin to attend the California Homicide Investigators Association Conference in Las Vegas, NV from March 1-4, 2016.

3. PURCHASING AND PROCUREMENT

District Attorney

Approve Second Modification to Contract C14-162 between the County of Colusa and **Cynthia DeWoody**, to provide specialized forensic interviewing and related services for the Colusa County District Attorney's Office, and modifying the contract by extending the end date of contract from June 30, 2015 to June 30, 2016, with all other terms and conditions to remain in full force and effect and authorize the Chair to sign.

4. ADMINISTRATION

Accept the resignation of John Lauppe from the Arbuckle Cemetery District Board, effective October 31, 2015.

5. ADMINISTRATION

Appoint individuals to Special Districts in accordance with California Election Code Section 10515 and California Water Code sections 50741 and 21265 as follows:

Arbuckle Recreation and Park District

Charles Wayman, effective December 4, 2015 through December 6, 2019

Melissa Baikie-Rick, effective December 4, 2015 through December 6, 2019

Maxwell Park and Recreation District

Randy Wilkins, effective December 4, 2015 through December 6,

2019

4M Water District

Marion C. Mathis, effective December 4, 2015 through December 6, 2019

Jared Mathis, effective December 4, 2015 through December 6, 2019

Glen E. Mathis III (DJ Mathis-filed) effective December 4, 2015 through December 6, 2019

LaGrande Water District

Michael V. LaGrande, effective December 4, 2015 through December 6, 2019

Kenneth LaGrande, effective December , 2015 through December 6, 2019

Maxwell Irrigation District

Joe Richter, effective December 4, 2015 through December 6, 2019

Mary Wells, effective December 4, 2015 through December 6, 2019

Matthew Southam, (filed) effective December 4, 2015 through December 6, 2019

Reclamation District 108

Frederick "Fritz" Durst, effective December 4, 2015 through December 6, 2019

Roger Cornwell, effective December 4, 2015 through December 6, 2019

Sean Doherty, effective December 4, 2015 through December 6, 2019

Reclamation District 2047

Manuel Barrett, effective December 4, 2015 through December 6, 2019

Don Cecil, effective December 4, 2015 through December 6, 2019

John Garner, effective December 4, 2015 through December 6, 2019

Rick Simson, effective December 4, 2015 through December 6, 2019

Sacramento River West Side Levee District

Thomas Ellis, effective January 4, 2016 through January 6, 2020

Daniel Tibbitts, effective January 4, 2016 through January 6, 2020

Roger Cornwell, effective January 4, 2016 through January 6, 2020

6. CLERK RECORDER/ELECTIONS

Adopt a Resolution of the Colusa County Board of Supervisors Appointing Directors to Special Districts Pursuant to California Elections Code 10515(a) et. seq., to serve as indicated with 4-year terms December 4, 2015 to

December 6, 2019, and 2-year terms December 4, 2015 to December 1, 2017 as follows.

Arbuckle Public Utility District:

George Jimenez (4-yr.)

Bear Valley - Indian Valley Fire Protection District:

Dwain Whitney, Frank Pendell, and Ralph William Minto (4-yr.), and Frank Elliott (2-yr.)

Colusa County Water District:

Joseph M. Marsh, Halbert W. Charter, and Larry Rominger (4-yr.)

Maxwell Recreation And Park District:

Thomas Kyle Miller, and Walter Avery (4-yr.), and Stephanie Fermin (2-yr.)

Stonyford Recreation And Park District:

Harry (Pete) Petersen and David Brandenberger (4-yr.)

and authorize the Chair to sign the Resolution.

7.

CLERK RECORDER/ELECTIONS

Adopt a Resolution of the Colusa County Board of Supervisors Appointing Directors to Special Districts Pursuant to Election Code 10515(a), et. seq., to serve 4-year terms December 4, 2015 through December 6, 2019 as follows:

4M Water District:

DJ "Glenn" Mathis

Glenn Valley Water District:

Robert J. Alvernaz and Alan Alvernaz

Holthouse Water District:

Ron Lee, Designee
Leo Holthouse

Maxwell Irrigation District:

Matthew Southam

Westside Water District:

Allen Myers (Clifford A. Myers),
Larry LaGrande, and
Douglas Parker

and authorize the Chair to sign the Resolution.

8. PUBLIC WORKS/ROAD DEPARTMENT

Set November 17, 2015 at 9:30 a.m. for a Public Hearing to consider issuance of assembly licenses pursuant to Colusa County Code 26 to Paradigm Shift Collaborations, LLC, for an outdoor assembly/event known as "Once Upon a Festival 2016" a fairy tale themed art and music festival scheduled for May 6-8, 2016 to be held at the East Park Reservoir and direct the Clerk to publish and post Notice of Hearing.

9. PURCHASING AND PROCUREMENT

Department of Public Works

Approve contract to have maintenance done to the roof on the maintenance building at the Williams Yard, effective November 3, 2015, in an amount not to exceed \$16,454.00, with terms and conditions as set forth in the contract and authorize the Chair to sign.

10. AG COMMISSIONER

Ratify Memorandum of Understanding (MOU) between Colusa County and **California Agricultural Commissioners and Sealers Association (CACASA)** for 15/16 Pesticide Use Reporting, effective July 1, 2015 through June 30, 2016, in the amount of \$6,798.00 and authorize the Board Chair to sign.

11. PURCHASING AND PROCUREMENT

County Administrative Office/Board of Supervisors

Approve 1st modification to Contract C14-235 between the County and **Alpine Roofing** for the re-roofing of the Title Building located at 250 5th Street Colusa CA, increasing compensation paid to the contractor by \$18,050, to an amount not to exceed \$39,950.00, and replacing Attachment A to increase the services provided to address unforeseen circumstances, with all other terms and conditions to remain in full force and effect and authorize the Chair to sign.

END OF CONSENT AGENDA

IX. ADMINISTRATION

1. ADMINISTRATION

Consider approving Form of Election to Participate in the Sites Reservoir Project with terms as set forth in the form and authorize the Chair to sign.

2. ADMINISTRATION

Consider approving Agreement regarding Financial Commitment between the Colusa County of California and **Sites Project**

Authority, effective November 3, 2015 with terms and conditions as set forth in the Agreement and authorize the Chair to sign.

3. ADMINISTRATION

Discussion concerning possible financial assistance/loan to Proberta Plus-Water Districts for share of Sites JPA dues.

X. SUPERVISORS' REPORTS OR COMMENTS

XI. STATE OR FEDERAL LEGISLATION/GENERAL BUDGETARY MATTERS

XII. CLAIMS

1. AUDITOR

Consider approving Special Claims.

2. AUDITOR

Consider approving Claim Register Sheets for the period October 20, 2015 through November 2, 2015.

XIII. CLOSED SESSION

1. CONFERENCE WITH LABOR NEGOTIATOR - California Government Code Section 54957.6

Agency Negotiator: Robert J. Muszar
Employee Organizations: All

2. CONFERENCE WITH REAL PROPERTY NEGOTIATOR - California Government Code section 54956.8

Property: Commercial office located at 605 Jay St., Colusa, CA 95932-2437 (A.P.N. 001-086-012) and 310 6th St., Colusa, CA 95932-2431 (A.P.N. 001-086-013).

Negotiator: CAO, Robert J. Muszar
Property Owner: Farm Credit Services of Colusa-Glenn, ACA
Under negotiation: Potential purchase and related terms.

3. PUBLIC EMPLOYMENT - California Government Code 54957(b)(1).
One matter.

4. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION

Government Code Section 54956.9(a), *In Re Mary Casey Carranza*;
Workers' Compensation Appeals Board, Claim No. CTIF-236341.

ADJOURN

PERIOD OF PUBLIC COMMENT: Any person may speak about any subject of concern, provided it is within the jurisdiction of the Board of Supervisors and is not already on today's agenda. The total amount of time allotted for receiving such public communication shall be limited to a total of 15 minutes per issue and each individual or group will be limited to no more than 5 minutes each within the 15 minutes allocated per issue. **Note:** No board action shall be taken on comments made under this comment period.

ORDINANCES AND PUBLIC HEARINGS: If you challenge in a court action a decision of the Colusa County Board of Supervisors regarding a zoning, planning, land use, or environmental protection matter made at any public hearing described in this notice, you may be limited to raising only those issues (1) you or someone else raised at such public hearing, or (2) raised in written correspondence delivered to the Colusa County Board of Supervisors at, or prior to, such public hearing.

ADA COMPLIANCE: Upon request, Agendas will be made available in alternative formats to accommodate persons with disabilities. In addition, any person with a disability who requires a modification or accommodation to participate or attend this meeting may request necessary accommodation. Please make your request to the County Board Clerk, specifying your disability, the format in which you would like to receive this Agenda, and any other accommodation required no later than 24 hours prior to the start of the meeting.

<p>All supporting documentation is available for public inspection and review in the Office of the Board Clerk (located in the Board Chamber), 547 Market Street, Suite 102, Colusa, CA 95932 during regular business hours 8:30 a.m. to 5:00 p.m., Monday through Friday.</p>
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