

Board of Supervisors

Kim Dolbow Vann District I
John D. Loudon, District II
Mark D. Marshall, District III,
Gary J. Evans, District IV,
Vice-chair
Denise J. Carter, District V
Chair



County of Colusa

Wendy G. Tyler, CAO/Clerk to the
Board of Supervisors/Risk/Safety
Manager
Yolanda Tirado, Chief Deputy Clerk
to the Board
Ann Nordyke, Deputy Clerk to the
Board II
(530) 458-0508
(530) 458-0510
colusacountyca.iqm2.com
www.countyofcolusa.org

Board Chambers
546 Jay Street Suite 108
Colusa, CA 95932

Agenda

March 8, 2016

Welcome to a meeting of the Colusa County Board of Supervisors. If you are scheduled to address the Board, please state your full name for the record. The Board will not address timed items before they are scheduled. The "Consent Calendar" may be adopted by one motion. Regularly numbered items may be considered at any time during the meeting. All items are listed in accordance with the Ralph M. Brown Act. We invite all members of the public to attend.

9:00 AM

CALL TO ORDER

- Opening Prayer - Pledge of Allegiance.
- MINUTES APPROVAL
 1. Minutes Approval
Board of Supervisors – Regular Meeting – February 23, 2016.
- Period of Public Comment
- Announcement of Closed Session.

I. STAFF REPORTS - Note: 3 minutes allowed per Department for Staff Reports.

This time is available for any County Staff who may wish to update the Board of Supervisors on projects as they relate to their respective Departments.

II.

HUMAN RESOURCES

1. HUMAN RESOURCES

Department of Health and Human Services - Health Division - 4012

Consider revising the job description for Health Program Specialist to a flexibly classed series of Health Program Specialist I/II/III and amending the position allocation chart for DHHS - Health Division and add two positions of Health Program Specialist I/II/III, PFT, PF

Range 26/30/34, \$3,304.00 - \$4,234.00/\$3,648.00 - \$4,676.00/\$4,029.00 - \$5,162.00 per month, effective March 1, 2016 and delete one position of Health Program Specialist, PF Range 30, \$3,648.00 - \$4,676.00 and one position of Public Health Nurse I/II/III, PF Range 38/42/45, \$4,449.00 - \$5,701.00/\$4,913.00 - \$6,295.00/\$5,292.00 - \$6,781.00 per month, effective February 29, 2016.

2. HUMAN RESOURCES

Agricultural Commission Department - Agricultural Division - 2060

Consider reclassifying the position series of Agricultural Biologist & Standards Officer (ABSO)/Air Pollution Control Officer (APCO) I/II/III, PF Range 25/29/33, \$3,223.00 - \$4,130.00/\$3,559.00 - \$4,561.00/\$3,930.00 - \$5,036.00 per month to the position series of Agricultural Biologist & Standards Officer (ABSO) I/II/III, PF Range 25/29/33, \$3,223.00 - \$4,130.00/\$3,559.00 - \$4,561.00/\$3,930.00 - \$5,036.00 per month and amend the position control allocations to reflect the reclassification effective April 1, 2016.

3. HUMAN RESOURCES

Agricultural Commission Department - Agricultural Division - 2060

Consider amending the position control allocation to add an Agricultural Biologist Standards Officer (ABSO) I/II/III, PFT, PF Range 25/29/33, \$3,223.00 - \$4,130.00/\$3,559.00 - \$4,561.00/\$3,930.00 - \$5,036.00 per month, funding split between 2060 (50%) and 2061(50%), effective April 1, 2016.

4. HUMAN RESOURCES

Sheriff Office - 2021

Delete: Assistant Sheriff, PFT, MGT Range 56, effective June 30, 2015.
Lieutenant, PPT (91.32%), MGT 51, effective June 30, 2015.

Add: Assistant Sheriff, PPT (92.5%), MGT Range 56, effective July 1, 2015

Lieutenant, PPT (85%), MGT 51, effective July 1, 2015.

OES Division - 2081

Delete: Lieutenant, PPT (8.68%), MGT 51, effective June 30, 2015.

Add: Assistant Sheriff, PPT (7.5%), MGT Range 56, effective July 1, 2015.
Lieutenant, PPT (15%), MGT 51, effective July 1,

2015.

And amend the position control allocation chart to reflect the change in funding.

5. HUMAN RESOURCES

Sheriff Office - 2021

Delete: Office Assistant I, PPT(50%), DSA Range 1, \$969.00 - \$1,238.00 per month, effective March 8, 2016.

Add: Office Assistant I, PPT(75%), DSA Range 1, \$1,453.00 - \$1,857.00 per month, effective March 9, 2016.

And amend the position control allocation chart to reflect the increase in time for the position.

6. HUMAN RESOURCES

District Attorney's Office - 2016

Delete: Fiscal Program Analyst, PFT, MSC Range 31, effective June 30, 2015.

District Attorney's Office - 2016 (90%)/Victim Witness - 2036 (10%)

Add: Fiscal Program Analyst, PFT, MSC Range 31, effective July 1, 2015.

And amend the position control allocation chart to reflect the change in funding.

III. AMERICAN RED CROSS

1. **American Red Cross Northeastern California**

Consider adopting a Proclamation of the Colusa County Board of Supervisors Declaring March 2016 American Red Cross Month and authorize the Chair to sign.

IV. AUDITOR

1. AUDITOR

Consider approving 2015-16 Revenue and Appropriations Inter-Budget Adjustments #029-036 as follows: **Requires 4/5 vote.**

DEPT. NAME	FUND #	DEPT. #	ACCT. #	AMOUNT
15-CDBG-10570	02707	002707	454608	\$803,985.00
15-CDBG-10570	02707	002707	479910	\$40,000.00
15-CDBG-10570	02707	002707	53170	\$20.00
15-CDBG-10570	02707	002707	53171	\$5.00

15-CDBG-10570	02707	002707	53180	\$803,960.00
15-CDBG-10570	02707	002707	532309	\$40,000.00
Sheriff	00101	2021	454608	\$513.92
Sheriff	00101	2021	51012	\$477.40
Sheriff	00101	2021	51022	\$36.52
Flood, Soil, Water Cons	00101	2050	455999	\$150,000.00
Flood, Soil, Water Cons	00101	2050	53180	\$147,500.00
Flood, Soil, Water Cons	00101	2050	53250	\$2,500.00
Public Works - Road	00110	3010	479100	\$13,105.00
DPW - East Park	04006	0000	59397	(\$3,587.90)
DPW - East Park	04006	0000	51012	\$2,840.58
DPW - East Park	04006	0000	51029	\$11.20
DPW - East Park	04006	0000	51030	\$42.00
DPW - East Park	04006	0000	510301	\$509.60
DPW - East Park	04006	0000	510331	\$0.70
DPW - East Park	04006	0000	51037	\$183.82
Public Works - Road	00110	0000	479910	\$8,649.56
Develop Fee - PW	02697	002697	59452	\$8,649.56
Victim Witness	00101	2036	454659	\$18,293.00
Victim Witness	00101	2036	51010	\$6,066.00
Victim Witness	00101	2036	51021	\$1,433.00
Victim Witness	00101	2036	51022	\$513.00
Victim Witness	00101	2036	51029	\$6.00
Victim Witness	00101	2036	51030	\$856.00
Victim Witness	00101	2036	51031	\$6.00
Victim Witness	00101	2036	510321	\$420.00
Victim Witness	00101	2036	51033	\$54.00
Victim Witness	00101	2036	51036	\$3.00
Victim Witness	00101	2036	53090	\$10.00
Victim Witness	00101	2036	53120	\$120.00
Victim Witness	00101	2036	53170	\$2,048.00
Victim Witness	00101	2036	53171	\$65.00
Victim Witness	00101	2036	53200	\$75.00
Victim Witness	00101	2036	53210	\$809.00
Victim Witness	00101	2036	53231	\$17.00
Victim Witness	00101	2036	53251	\$280.00
Victim Witness	00101	2036	53260	\$60.00
Victim Witness	00101	2036	55280	(\$4,000.00)
Victim Witness	00101	2036	57011	\$1,150.00
Victim Witness	00101	2036	57065	\$1,230.00
District Attorney	00101	2016	59390	\$4,000.00

- V. COUNTY COUNSEL
1. Consider approving an agreement between the County and **Golden State Finance Authority** for the County to collect special taxes and contractual assessments levied by the Authority on parcels in Colusa County as part of the Authority's Property Assessed Clean Energy Program ("PACE"), effective March 8, 2016, with terms and conditions as set forth in the agreement and authorize the Chair to sign.
- VI. PURCHASING & PROCUREMENT
1. **Migrant Housing**
Consider approving the purchase of 60 double sided twin size mattresses and 35 double sided full size mattresses for the Migrant Housing division from Marysville Mattress & Upholstery in an amount not to exceed \$11,708.55 and authorize the Purchasing Agent to purchase same.
- VII. HEALTH AND HUMAN SERVICES
1. Presentation regarding the co-location of CalWORKs services at the Colusa One Stop (COS).
- VIII. APPOINTMENTS
1. **Colusa Mosquito Abatement District**
Consider re-appointment of Vic Townzen and Tom Critchfield to the Colusa Mosquito Abatement District, effective March 8, 2016 through March 7, 2020. (**Applications received:** Vic Townzen, Tom Critchfield)
 2. **College City Cemetery District**
Consider re-appointment of Ernest Steven Dawley to the College City Cemetery District, effective February 21, 2016 through February 20, 2020. (**Applications received:** Ernest Steven Dawley)
 3. **Groundwater Management Commission**
Consider re-appointment of G. Bruce Rolan to the Groundwater Management Commission, effective March 24, 2016 through March 23, 2021. (**Applications received:** G. Bruce Rolan)
 4. **Colusa County Local Child Care Planning Council**
Consider re-appointment of Ginger Harlow to the Colusa County Local Child Care Planning Council, effective March 3, 2016 through March 2, 2018. (**Applications received:** Ginger Harlow)
 5. **Cypress Hill Cemetery District**
Consider re-appointment of Ralph Minto to the Cypress Hill Cemetery District effective March 8, 2016 through March 7, 2020. (**Applications received:** Ralph Minto)

6. **Air Pollution Control Affairs Advisory Committee**

Consider re-appointment of Richard Selover to the Air Pollution Control Affairs Advisory Committee effective March 8, 2016 through March 7, 2019. (**Applications received:** Richards Selover)

IX. ADMINISTRATION

1. ADMINISTRATION

Consider approving a Modified Third Amended And Restated Sites Project Authority Joint Exercise of Powers Agreement between the County of Colusa and the following:

Colusa County Water District (CCWD)
County of Glenn (Glenn County)
Glenn-Colusa Irrigation District (GCID)
Maxwell Irrigation District (MID)
Orland-Artois Water District (OAWD)
Proberta Water District (PWD)
Reclamation District 108 (RD 108)
Tehama-Colusa Canal Authority (TCCA)
Westside Water District (WWD)

effective January 12, 2016, with terms and conditions as set forth in the Joint Powers Agreement and authorize Supervisor Vann to sign on behalf of the Board of Supervisors.

CONSENT AGENDA

Approve Consent Agenda Item Nos. 1 through 10 as follows:

1. SHERIFF

Adopt a Resolution of the Colusa County Board of Supervisors Certifying the Continuance of a Local Drought Emergency and authorize the Chair to sign.

2. SHERIFF

Approve upgrade of the County/Sheriff's Emergency 911 System, authorize the Sheriff to receive and expend up to \$218,000 and to coordinate and sign any necessary related documents for same.

3. COUNTY COUNSEL

Set a public hearing on **March 22, 2016 at 11:00 a.m.** to determine whether a public nuisance exists on Assessor's Parcel Number 015-144-010, otherwise known as 1315 Clay Street Colusa, California 95932, and direct clerk to publish notice of hearing in accordance with California Government Code section 6061.

4. HEALTH AND HUMAN SERVICES
Approve Memorandum of Understanding (MOU) between the County of Colusa and the **California Department of Social Services (CDSS)** for access to an online employer verification service known as the Work Number, effective March 8, 2016 through September 30, 2017, at no cost to the county, with a thirty (30) day written termination clause by either party and authorize the Board Chair to sign.

5. SHERIFF
Approve out of state travel for Sheriff Joe Garofalo, Asst. Sheriff Jim Saso and Lieutenant Miguel Villaseñor to attend the American Jail Association Conference and Jail Expo in Austin, Texas from May 22 - 25, 2016.

6. PUBLIC WORKS/ROAD DEPARTMENT
Accept, as complete, the construction project on State Route 45 in the Town of Princeton Notice of Completion, authorize the Director of Public Works to sign and direct the Clerk to record.

7. PUBLIC WORKS
Ratify application for additional Bureau of Reclamation funding in support of East Park Reservoir projects and signed by the Chair, Denise J. Carter.

8. AG COMMISSIONER
Adopt a Revised Resolution of The Board of Supervisors of the County of Colusa approving the 2015/16 and 2016/17 Fiscal Year Operations and Maintenance Contract Between the State of California Department of Housing and Community Development and the County of Colusa, contract #15-OMS-10538 and authorize the Chair to sign.

9. PURCHASING AND PROCUREMENT
Ratify Change Order 1 in the amount of \$3,200 for Contract C14-235, entitled "Re-roof 250 5th Street" PC15-079, between the County of Colusa and Alpine Roofing and signed by the former ICAO, Robert J. Muszar on behalf of the Board of Supervisors.

10. PURCHASING AND PROCUREMENT
Ratify Change Orders to Contract 15-169, entitled "Renovations at 250 5th Street" between the County of Colusa and REM Construction as follows:

 Change Order #1, Hazardous Material, (PC15-080), in the amount of \$2,103.84;

 Change Order #2, Insulation,(PC15-081), in the amount of \$3,697.25;

Change Order #3, Electric Demo, (PC15-082), in the amount of \$5,113.13 and

Change Order #4 , Electric Panel, (PC15-083), in the amount of \$581.47

in the total amount of \$16,621.40 and signed by the former ICAO, Robert J. Muszar on behalf of the Board of Supervisors.

END OF CONSENT AGENDA

XI. SUPERVISORS' REPORTS OR COMMENTS

XII. STATE OR FEDERAL LEGISLATION/GENERAL BUDGETARY MATTERS

XIII. CLAIMS

1. AUDITOR

Consider approving Special Claims.

2. AUDITOR

Consider approving Claim Register Sheets for the period February 23, 2016 through March 7, 2016.

RECESS

XIV. CLOSED SESSION

1. LIABILITY CLAIM

California Government Code section 54956.95. One matter.

2. PUBLIC EMPLOYMENT

California Government Code 54957(b)(1); Title: Agricultural Commissioner.

1:30 PM PUBLIC HEARING/PLANNING & BUILDING

Public Hearing to consider an appeal of the Zoning Administrator's determination of November 20, 2015 that the proposed project by Neighborhood Housing Services to , Inc., to build homes in a partially built out subdivision in the Arbuckle area, does not comply with County' Zoning Code, Chapter 44, Section 44-3.70.040, subsections C, D, E, and G.

ADJOURN

PERIOD OF PUBLIC COMMENT: Any person may speak about any subject of concern, provided it is within the jurisdiction of the Board of Supervisors and is not already on today's agenda. The total amount of time allotted for receiving such public communication shall be limited to a total of 15 minutes per issue and each individual or group will be limited to no more than 5 minutes each within the 15 minutes allocated per issue. **Note:** No board action shall be taken on comments made under this comment period.

ORDINANCES AND PUBLIC HEARINGS: If you challenge in a court action a decision of the Colusa County Board of Supervisors regarding a zoning, planning, land use, or environmental protection matter made at any public hearing described in this notice, you may be limited to raising only those issues (1) you or someone else raised at such public hearing, or (2) raised in written correspondence delivered to the Colusa County Board of Supervisors at, or prior to, such public hearing.

ADA COMPLIANCE: Upon request, Agendas will be made available in alternative formats to accommodate persons with disabilities. In addition, any person with a disability who requires a modification or accommodation to participate or attend this meeting may request necessary accommodation. Please make your request to the County Board Clerk, specifying your disability, the format in which you would like to receive this Agenda, and any other accommodation required no later than 24 hours prior to the start of the meeting.

<p>All supporting documentation is available for public inspection and review in the Office of the Board Clerk (located in the Board Chamber), 547 Market Street, Suite 102, Colusa, CA 95932 during regular business hours 8:30 a.m. to 5:00 p.m., Monday through Friday.</p>
--