

Board of Supervisors

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County of Colusa

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Board Chambers
546 Jay Street Suite 108
Colusa, CA 95932

Agenda

May 17, 2016

Welcome to a meeting of the Colusa County Board of Supervisors. If you are scheduled to address the Board, please state your full name for the record. The Board will not address timed items before they are scheduled. The "Consent Calendar" may be adopted by one motion. Regularly numbered items may be considered at any time during the meeting. All items are listed in accordance with the Ralph M. Brown Act. We invite all members of the public to attend.

9:00 a.m. CALL TO ORDER

- Opening Prayer - Pledge of Allegiance
- MINUTES APPROVAL
 1. Minutes Approval
Board of Supervisors – Regular Meeting – May 3, 2016.
- Period of Public Comment
- Announcement of Closed Session.

I. STAFF REPORTS - Note: 3 minutes allowed per Department for Staff Reports.

This time is available for any County Staff who may wish to update the Board of Supervisors on projects as they relate to their respective Departments.

II. HUMAN RESOURCES

1. DISTRICT ATTORNEY

Consider amending the position allocation chart and add a limited term position of Fiscal Program Analyst, LT-FT, MSC Range 31, \$3,706.00 - \$4,748.00 per month, effective June 1, 2016 - July 4, 2016.

III. AUDITOR

1. AUDITOR

Consider approving 2015-16 Revenue and Appropriations Inter-Budget

Adjustment #046 as follows: **Requires 4/5 vote.**

DEPT. NAME	FUND #	DEPT. #	ACCT. #	AMOUNT
Sheriff	00101	2021	454608	\$1,773.55
Sheriff	00101	2021	51012	\$450.88
Sheriff	00101	2021	51022	\$34.49
Sheriff	00101	2021	53180	\$1,250.00
Sheriff	00101	2021	53253	\$38.18

2. AUDITOR
Approve Intra Budget Adjustments Nos: 16047 through 16053.

3. AUDITOR
Presentation by Smith and Newell Certified Public Accountants of the County's Financial Statements together with Independent Auditor's Report for the Year Ended June 30, 2015.

IV. PURCHASING AND PROCUREMENT

1. DHHS

Consider awarding a bid to Technique Communications for the installation of Voice/Data stations and feeds at the Department of Health and Human Services. **Further**, approve a contract between the County of Colusa and **Technique Communication**, for the installation of Voice/Data stations and feeds, effective May 17, 2016, in an amount not to exceed \$30,999.00, with terms and conditions set forth in the contract and authorize the Chair to sign.

V. CONSENT AGENDA

Approve Consent Item Nos. 1 through 17 as follows:

1. TREASURER

Consider adopting a Resolution Of The Colusa County Board Of Supervisors Authorizing Investments Of Monies In Local Agency Investment Fund and authorize the Chair to sign.

2. PURCHASING AND PROCUREMENT

Behavioral Health Services

Approve Third Modification to contract C13-233 between the County of Colusa and **Davis Guest Home, Inc.**, modifying Section 2, Time of Performance, extending the termination date to June 30, 2017 and updating Exhibit "B", to Fiscal year 2016-2017 Rate Quote Transitional Rate Program/Services, effective May 17, 2016, with all other terms and conditions as set forth in the contract to remain in full force and effect and authorize the Chair to sign.

3. AG COMMISSIONER

Approve annual contract #16-0276-SA between County of Colusa and **California Department of Food and Agriculture** for nursery inspections, effective July 1, 2016 through June 30, 2017, in the amount of \$805.00, with terms and conditions set forth in the contract and authorize the Chair to sign.

4. AG COMMISSIONER
Approve contract #16-0220-SA between the County of Colusa and **the California Department of Food and Agriculture**, for California Organic Inspections, effective July 1, 2016 through June 30, 2017, in the maximum amount of \$2,370.00, with a thirty (30) day written termination clause by either party and authorize the Chair to sign.
5. AG COMMISSIONER
Approve annual agreement between the County of Colusa and **California Crop Improvement Association**, for services related to seed certification, effective July 1, 2016 through June 30, 2017, in an amount not to exceed \$4,300.00 per fiscal year, with terms and conditions as set forth in the agreement and authorize the Acting Agricultural Commissioner to sign on behalf of the County.
6. AG COMMISSIONER
Ratify annual contract between the County of Colusa and **California Rice Commission**, for increased surveillance activities over the use of rice pesticides, effective May 1, 2016 through July 15, 2016, in the amount not to exceed \$9,000.00, with a fifteen (15) day written notice by either party and authorize the Acting Agricultural Commissioner to sign on behalf of the County.
7. PURCHASING AND PROCUREMENT
Approve First Modification to contract C15-093 between the County of Colusa and **Colusa One Stop**, modifying Section 2, "Term" to June 30, 2017 and modify Section 4, "Method of Payment" to change the due date of the final invoice for services to be provided to the County no later than June 15, 2017, with all other terms and conditions as set forth in the contract to remain in full force and effect, and authorize the Chair to sign.
8. LIBRARY
Approve out-of-state travel for Alissa Morrow, Literacy Coordinator to attend the 2016 ALA Conference, in Orlando, Florida, June 23-24, 2016.
9. PURCHASING AND PROCUREMENT
DHHS
Consider approving Second Modification to contract C13-081 between County of Colusa and **Jean Rumiano**, modifying Section 2, Time of Performance; extending the term of the contract to June 30, 2018, effective July 1, 2016, with all other terms and conditions set forth in the contract to remain in full force and effect and authorize the Chair to sign.
10. PURCHASING AND PROCUREMENT
DHHS
Approve First Modification of Contract C15-112, between the County of Colusa and **Colusa County Office of Education-Stage 1 Childcare**; Modifying Section 2, "Term" extending the term of the Contract from June 30, 2016 to June 30, 2017, Section 3, "Compensation" to reflect the \$95,000 is payable each fiscal year with all other terms and conditions as set forth in the Contract to remain in full force and effect and authorize the Chair to sign.

11. ADMINISTRATION
Colusa County Local Child Care Planning Council
Consider re-appointment of Tiffany Sines to the Colusa County Local Child Care Planning Council, effective, May 17, 2016 through May 18, 2020. **(Applications received: Tiffany Sines)**

12. COUNTY COUNSEL
Sitting as the Cortina Community Services District Board
Approve contract between the County of Colusa and **United Landscape Resource, Inc., dba Botanica Landscaping** for landscape maintenance services at the River Glen and Reddington Ranch subdivisions, in a total maximum amount of \$34,383.80, effective April 1, 2016, with all other terms and conditions as set forth in the contract and authorize the Chair to sign.

13. COUNTY COUNSEL
Approve initiation of process under section 45-7 of Chapter 45 of the Colusa County Personnel Code for the potential layoff of the Assistant Revenue and Recovery Officer.

14. HUMAN RESOURCES
Approve Memorandum of Understanding (MOU) between the County of Colusa and the **Colusa County Deputy Sheriff's Association (CCDSA) Unit**, effective January 1, 2016 to September 30, 2019, with terms and conditions as set forth in the MOU and authorize the Chair to sign.

15. HUMAN RESOURCES
Approve a Resolution of the Colusa County Board of Supervisors approving the Salary and Benefits Compensation Package for Unrepresented Employees effective January 1, 2016 and authorize the Chair to sign.

16. HUMAN RESOURCES
Approve a Resolution Of The Colusa County Board Of Supervisors Approving The Salary And Benefits Compensation Package For Appointed Department Heads Effective January 1, 2016 and authorize the Chair to sign.

17. COUNTY COUNSEL
Approve a legal services agreement between the County of Colusa and **Best Best & Krieger**, in an amount not to exceed \$50,000.00 every fiscal year, effective May 5, 2016 and authorize County Counsel to sign on behalf of the County.

END OF CONSENT AGENDA

- VI. ADMINISTRATION
 1. ADMINISTRATION
Consider assisting the City of Colusa Fire Department in an amount not to exceed \$10,000, to assist in the purchase of one (1) 2006 Ford Cutaway E450 Super Duty Utility Ambulance (Basic Life Support (BLS) ambulance). **Further**, the funds will come from Supervisor Loudon's Special Project Fund.

VII. SUPERVISORS' REPORTS OR COMMENTS

VIII. STATE OR FEDERAL LEGISLATION/GENERAL BUDGETARY MATTERS

IX. CLAIMS

1. AUDITOR
Consider approving Special Claims.

2. AUDITOR
Consider approving Claim Register Sheets for period May 3, 2016 through May 16, 2016.

RECESS

X. CLOSED SESSION

1. COUNTY COUNSEL
CONFERENCE WITH LEGAL COUNSEL - SIGNIFICANT EXPOSURE TO LITIGATION
Significant exposure to litigation pursuant to California Government Code section 54956.9(d)(2): one matter.

2. COUNTY COUNSEL
CONFERENCE WITH REAL PROPERTY NEGOTIATOR
California Government Code section 54956.8
Property: Commercial office located at 605 Jay St., Colusa, CA 95932-2437 (A.P.N. 001-086-012) and 310 6th St., Colusa, CA 95932-2431 (A.P.N. 001-086-013).
Negotiator: Marcos Kropf, County Counsel
Property Owner: Farm Credit Services of Colusa-Glenn, ACA
Under negotiation: Potential purchase and related terms.

3. COUNTY COUNSEL
CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION
California Government Code Section 54956.9(d)(4). Potential initiation of litigation: one matter.

ADJOURN

PERIOD OF PUBLIC COMMENT: Any person may speak about any subject of concern, provided it is within the jurisdiction of the Board of Supervisors and is not already on today's agenda. The total amount of time allotted for receiving such public communication shall be limited to a total of 15 minutes per issue and each individual or group will be limited to no more than 5 minutes each within the 15 minutes allocated per issue. **Note:** No board action shall be taken on comments made under this comment period.

ORDINANCES AND PUBLIC HEARINGS: If you challenge in a court action a decision of the Colusa County Board of Supervisors regarding a zoning, planning, land use, or environmental protection matter made at any public hearing described in this notice, you may be limited to raising only those issues (1) you or someone else raised at such public hearing, or (2) raised in written correspondence delivered to the Colusa County Board of Supervisors at, or prior to, such public hearing.

ADA COMPLIANCE: Upon request, Agendas will be made available in alternative formats to accommodate persons with disabilities. In addition, any person with a disability who requires a modification or accommodation to participate or attend this meeting may request necessary accommodation. Please make your request to the County Board Clerk, specifying your disability, the format in which you would like to receive this Agenda, and any other accommodation required no later than 24 hours prior to the start of the meeting.

All supporting documentation is available for public inspection and review in the Office of the Board Clerk (located in the Board Chamber), 547 Market Street, Suite 102, Colusa, CA 95932 during regular business hours 8:30 a.m. to 5:00 p.m., Monday through Friday.