

Board of Supervisors

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Mark D. Marshall, District III,
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Denise J. Carter, District V
Chair



County of Colusa

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Board of Supervisors/Risk Manager
Ann Nordyke, Chief Deputy Clerk to
the Board of Supervisors
Patricia Rodriguez, Deputy Clerk
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Board Chambers
546 Jay Street Suite 108
Colusa, CA 95932

Agenda

July 26, 2016

Welcome to a meeting of the Colusa County Board of Supervisors. If you are scheduled to address the Board, please state your full name for the record. The Board will not address timed items before they are scheduled. The "Consent Calendar" may be adopted by one motion. Regularly numbered items may be considered at any time during the meeting. All items are listed in accordance with the Ralph M. Brown Act. We invite all members of the public to attend.

9:00 a.m. CALL TO ORDER

- Opening Prayer - Pledge of Allegiance
- MINUTES APPROVAL
 1. Minutes Approval
Board of Supervisors – Regular Meeting – June 28, 2016
- Period of Public Comment
- Announcement of Closed Session.

I. STAFF REPORTS - Note: 3 minutes allowed per Department for Staff Reports.

This time is available for any County Staff who may wish to update the Board of Supervisors on projects as they relate to their respective Departments.

II. HUMAN RESOURCES

1. PLANNING AND BUILDING SERVICES - 2076
Consider the appointment of Greg Plucker as the Planning and Building Services Director, PFT, DH Range 38, Step 4, \$9,119.00 per month, effective August 8, 2016.
2. BEHAVIORAL HEALTH SERVICES - 4010
Consider a **Step 5** appointment for the position of Quality Assurance Coordinator, for Rajdeep Randhawa, PFT, PF 39, **\$5,561** effective August 1, 2016.
3. SHERIFF - 2021
Consider approving the new job description for the positions of Sheriff's

Records Clerk and Sheriff's Clerk; amend the position allocation chart for the Sheriff's Office and add the positions of Sheriff's Records Clerk, PFT, DSA Range 11, \$2,478 - \$3,177 and Sheriff's Clerk, PPT (75%), DSA Range 2, \$1,987 - \$2,540, effective August 1, 2016; delete the positions of Office Assistant III, PFT, DSA Range 11, \$2,478 - \$3,177 and Office Assistant I, PPT (75%), DSA Range 2, \$1,987 - \$2,540, effective, effective July 31, 2016.

4. **SHERIFFS' OFFICE - JAIL DIVISION**

Consider amending the position allocation chart for the Sheriffs' Office - Jail Division and add the limited term position of Lieutenant, LT-FT, MGS Range 7, \$5,540 - \$7,086 effective August 1, 2016 December 31, 2016.

5. **SHERIFF - 2021**

Consider eliminating POST Incentive Pay for the position of Sheriff effective June 30, 2016 and increasing ELE range 19 by 5% in all steps for the position of Sheriff to compensate for the elimination of POST Incentive Pays totaling 5%, effective July 1, 2016.

6. **HUMAN RESOURCES**

Consider adopting Resolution Of Intention To Approve An Amendment To Contract Between The Board Of Administration California Public Employees' Retirement System And The Board Of Supervisors County Of Colusa to amend the Public Employee Retirement System (PERS) Safety Retirement Contract to provide for a 2.5% at 57 Retirement Formula for new employees hired after the adoption of a related ordinance and authorize the Clerk to execute the required certifications under California Government Code sections 7507 and 20475; **further**, introduce first reading by title only of a proposed un-codified ordinance of the Board authorizing an amendment to the contract between the County of Colusa and the California Public Employees' Retirement System; set Public Hearing for August 23, 2016 at 10:00 a.m. and direct the Clerk to publish and post notice of Public Hearing.

III. **AUDITOR**

1. Approve Intra Budget Adjustments Nos: 16124 through 16128 & 16129 through 16140.
2. Consider approving 2015-16 Revenue and Appropriations Inter-Budget Adjustments #065 -069 as follows: **Requires 4/5 vote.**

DEPT. NAME	FUND #	DEPT. #	ACCT. #	AMOUNT
Library	00101	6021	479310	\$721.16
Library	00101	6021	53230	\$721.16
Library	00101	6021	479910	\$500.00
Library	00101	6021	57011	\$500.00
Literacy	00101	6022	479910	\$4,000.00
Literacy	00101	6022	53230	\$4,000.00
Library	00101	6021	468785	\$1,014.25
Library	00101	6021	53230	\$1,014.25
Library	00101	6021	479910	\$19,006.52

Library	00101	6021	53230	\$19,006.52
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IV. PURCHASING AND PROCUREMENT

1. SENIOR NUTRITION

Consider making a finding that this contract qualifies as an emergency purchase due to the limited time allowed to replace the former vendor, and that it is not in the best interest of the public to proceed with competitive bidding due to a limited number of qualified vendors and timeframe for commencement of service. **Further**, approve a contract between the Department of Health and Human Services and **Compass Group USA, Inc., by and through its Bateman** division for the weekly delivery of frozen meals for the Senior Nutrition Program, retroactive to May 1, 2016 through June 30, 2017, and authorize the Chair to sign.

V. COUNTY COUNSEL

1. Introduction and first reading, by title only, of a proposed Ordinance Of The Colusa County Board Of Supervisors Adding Section 44-1.20.095 To The County Zoning Code To Create A Limited Exception To Minimum Parcel Size Requirements For Those Parcels Which Have Been Physically Divided Or Split By An Authorized Public Work Of Improvement Or Public Project; **Further**, set a Public Hearing for September 9, 2016 at 9:30 a.m. to consider adoption of the ordinance and direct the Clerk to publish and post Notice of Hearing.

2. COUNTY COUNSEL

Consider setting a Public Hearing for August 9, 2016 at 9:30 a.m. to consider amending Policy AG-14 of Goal AG-1 in the agricultural element of the County General Plan to provide a limited exception to the parcel acreage minimums and direct the Clerk to provide notice of same in accordance with Government Code 65090.

3. COUNTY COUNSEL

Consider approval of Application Processing and Reimbursement Agreement between the County of Colusa and the **City of Colusa** seeking City abandonment of street and alley right-of-ways on County owned property which will be used for the County Detention and Treatment Facility Project; **further**, authorize the payment of an initial \$2,000 deposit to the City of Colusa; and authorize County Counsel to sign the Agreement and any necessary documents necessary to process the Application.

VI. COUNTY ADMINISTRATIVE OFFICE

1. Consider Introduction and First Reading, By Title Only, Of An Ordinance Of The Board Of Supervisors Of The County Of Colusa Amending Chapter 45, Sections 45.5.2, 45.5.4, 45.5.5, 45.5.6.1.2, 45.5.6.1.3, And adding Section 45.5.4.1 to The Colusa County Code Regarding The Use of Department Only Recruitments, and other non-substantive cleanup of the Chapter. **Further**, set August 9, 2016 at 9:30 AM for a Public Hearing and possible adoption of same and direct the Clerk to publish and post Notice of Hearing.

2. COUNTY ADMINISTRATIVE OFFICE
Consider continuing to August 9, 2016 a Continued appeal of the Zoning Administrator's determination of November 20, 2015 that the proposed project by Neighborhood Housing Services Inc. to build homes in a partially built out subdivision in the Arbuckle area, does not comply with County' Zoning Code, Chapter 44, Section 44-3.70.040, subsections C, D, E, and G. **(Continued from the April 5, 2016 Board meeting)**

VII. COLUSA COUNTY FLOOD CONTROL & WATER CONSERVATION DISTRICT

1. **Sitting as the Cortina Creek Flood Control and Flood Water Conservation District**
Consider re-appointment of Braly Zumwalt to the Cortina Creek Flood Control and Water Conservation District, effective July 26, 2016 through July 25, 2020. (Application received: Braly Zumwalt)

RECESS

CONSENT AGENDA

Approve Consent Agenda Item No's 1 through 20.

1. PUBLIC WORKS/ROAD DEPARTMENT
Approve changing the event dates and the name of the gathering for an assembly license previously granted to Paradigm Shift Collaborations, LLC, for a gathering known as "Once Upon a Festival 2016" a fairy tale themed art and music festival at the East Park Reservoir from September 16-18, 2106 to September 8-10, 2016. Further, change the name of the gathering from "Once Upon a Festival 2016" to "LakeOut 2016".
2. PURCHASING AND PROCUREMENT
BEHAVIORAL HEALTH
Approve Third Modification to contract C13-148, between the County of Colusa and the **Colusa County Office of Education** to provide outreach and education to children, youths, families, school staff, communities and adding an Addendum, effective July 26, 2016 through June 30, 2017, with all other terms and conditions set forth in the contract to remain in full force and effect and authorize the Chair to sign.
3. PLANNING & BUILDING
Adopt A Resolution Of The Colusa County Board Of Supervisors Authorizing The Recordation Of Parcel Map Number 15-9-1, L. G. Manor Trust et al., and authorize the Chair to sign, and direct the Clerk to record same.
4. PURCHASING AND PROCUREMENT
AIRPORT
Approve Second Modification to Contract C13-254 between the County of Colusa and **World Fuel Services**, modifying the termination date to November 30, 2016, with all other terms and conditions as set forth in the contract to remain in full force and effect and authorize the Chair to sign.

5. AG COMMISSIONER
Approve Contract No. 16-0422-SF between the County of Colusa and the **California Department of Food and Agriculture** to provide services as part of the County's Glassy-Winged Sharpshooter (GWSS) Program, for revenue up to \$6,992.42, effective July 1, 2016 through June 30, 2018, with terms and conditions as set forth in the contract and authorize the Chair to sign.
6. AG COMMISSIONER
Approve annual contract #16-0378-SF between the County of Colusa and the **California Department of Food and Agriculture** to provide regulatory enforcement services in support of federal Phytophthora ramorum-Regulatory (SOD) regulations, for revenue up to \$1,280.49, effective July 1, 2016 through June 30, 2017, and authorize Chair to sign.
7. AG COMMISSIONER
Approve Agreement No. 16-C0005 between the County of Colusa and the **Department of Pesticide Regulations (DPR)**, to provide Enforcement Evaluation and Improvement Project (EEIP) services to DPR, effective July 1, 2016 through February 28, 2017, with terms and conditions as set forth in the agreement and authorize the Chair to sign.
8. SHERIFF
Adopt a Resolution Of The Colusa County Board Of Supervisors Certifying The Continuance Of A Local Drought Emergency and authorize the Chair to sign.
9. PURCHASING AND PROCUREMENT
Department of Health & Human Services
Approve a contract between the County of Colusa and **The Regents of the University of California (University) on behalf of its Davis campus UC Davis Extension** for the mandatory training of Eligibility Workers, in an amount not to exceed \$106,650 effective July 1, 2016 through June 30, 2017 and authorize the Chair to sign.
10. PURCHASING AND PROCUREMENT
Department of Health & Human Services
Approve Agreement #CW-2016-05 between the County of Colusa and **The Regents of the University of California (University) on behalf of its Davis campus UC Davis Extension** for the mandatory training of Child Welfare Services in an amount not to exceed \$14,812.50 effective July 1, 2016 through June 30, 2017 and authorize the Chair to sign.
11. HEALTH AND HUMAN SERVICES
Approve First Modification to Contract No. C14-101 between the County of Colusa and the **California Department of Public Health (CDPH)**, to increase operating revenue for the Childhood Lead Poisoning Prevention Program (CLPP), effective July 1, 2016 through June 30, 2017, with terms and conditions as set forth in the contract to remain in full force and effect and authorize the Chair to sign.

12. HEALTH AND HUMAN SERVICES
Accept the allotment of funds from the California Department of Public Health (CDPH) in the amount of \$5,854 for the funding period July 1, 2016 through June 30, 2017 and authorize the County Health Officer, Dr. Gregory Burt, to sign the Acceptance of Allotment and the Board Chair to sign required Certifications associated with receipt of this funding.

13. PURCHASING AND PROCUREMENT
HUMAN RESOURCES
Approving a Contract between the County of Colusa and **Adventist Health** for pre-employment and medical exam services not to exceed \$25,000 per fiscal year, effective July 26, 2016, with terms and conditions as set forth in the contract and authorize the Chair to sign.

14. TREASURER
Accept the June 2016 Treasurer Monthly Investment Report.

15. COLUSA COUNTY CEMETERY DISTRICT
Accept the Resignations of Barb Salazar, effective July 1, 2016 and Yolanda Tirado, effective July 6, 2016 from the Colusa County Cemetery District Board and direct the Clerk to publish and post Notice of Vacancies.

16. COLUSA COUNTY CEMETERY DISTRICT
Accept the Colusa Cemetery District Conflict of Interest Code, as adopted by the Colusa Cemetery District Board on June 13, 2016.

17. ADMINISTRATION
Acknowledge receipt of Resolutions requesting consolidation of Municipal and District Elections with the General Election to be held on Tuesday, November 8, 2016 and direct the County Clerk- Registrar of Voters to provide election services to cities and districts and to collect actual election costs from each consolidation jurisdiction.

18. COUNTY COUNSEL
Consider approving an on-line legal research Subscription Amendment between the County of Colusa and **LexisNexis**, extending the existing agreement to September 1, 2016 through August 31, 2019, for \$385 per month, with terms and conditions as set forth in the agreement to remain in full force and effect and authorize the Chair to sign.

19. PURCHASING AND PROCUREMENT
PUBLIC WORKS
Consider re-approving the Work Order Contracts for Construction Rental Equipment, with and without operators, between the County of Colusa and David M. McCullough Excavating effective July 1, 2016 through June 30, 2017, with terms and conditions as set forth in the contracts and authorize the Chair to sign.

20. HEALTH AND HUMAN SERVICES
Consider adopting A Resolution Of The Colusa County Board Of Supervisors Authorizing The County Administrative Officer To Execute California Department Of Veterans Affairs Medi-Cal And Subvention Certificates Of Compliance to forego the necessity of formal Board action to approve and sign each year and authorize the Chair to sign.

END OF CONSENT AGENDA

IX. ADMINISTRATION

1. Receive presentation from Scott Brown of Larsen Wurzel & Associates, Inc. on the process to and potential costs of obtaining water through the Sites JPA; **further** consider approving the completion and submission of a Phase 1 Proposal to Participate Form increasing our participation in the JPA to include Reservoir Project Agreement Committee Membership.
2. Consider letter opposing AB2835 (Cooper) requiring public agencies to provide employee organizations the opportunity to participate by performing their own orientation during the new hire orientations.

X. SUPERVISORS' REPORTS OR COMMENTS

XI. STATE OR FEDERAL LEGISLATION/GENERAL BUDGETARY MATTERS

XII. CLAIMS

1. AUDITOR
Consider approving Special Claims.
2. Consider approving Claim Register Sheets for period June 28, 2016 through July 25, 2016.

XIII. CLOSED SESSION

1. COUNTY COUNSEL
CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION
Government Code Section 54956.9(a), *Colusa Regional Medical Center Bankruptcy*, United States Bankruptcy Court for the Eastern District of California, Case Number 16-23655-B-7.
2. COUNTY COUNSEL
CONFERENCE WITH REAL PROPERTY NEGOTIATOR
California Government Code section 54956.8
Property: Courthouse Annex, 532 Oak Street, Colusa, CA 95932
Negotiator: Wendy G. Tyler and Mark Marshall
Property Owner: County of Colusa
Under negotiation: Potential terms and conditions of sale or other conveyance or exchange.
3. COUNTY COUNSEL
CONFERENCE WITH LEGAL COUNSEL - SIGNIFICANT EXPOSURE TO LITIGATION

Significant exposure to litigation pursuant to California Government Code section 54956.9(d)(2): Two matters.

ADJOURN

PERIOD OF PUBLIC COMMENT: Any person may speak about any subject of concern, provided it is within the jurisdiction of the Board of Supervisors and is not already on today's agenda. The total amount of time allotted for receiving such public communication shall be limited to a total of 15 minutes per issue and each individual or group will be limited to no more than 5 minutes each within the 15 minutes allocated per issue. **Note:** No board action shall be taken on comments made under this comment period.

ORDINANCES AND PUBLIC HEARINGS: If you challenge in a court action a decision of the Colusa County Board of Supervisors regarding a zoning, planning, land use, or environmental protection matter made at any public hearing described in this notice, you may be limited to raising only those issues (1) you or someone else raised at such public hearing, or (2) raised in written correspondence delivered to the Colusa County Board of Supervisors at, or prior to, such public hearing.

ADA COMPLIANCE: Upon request, Agendas will be made available in alternative formats to accommodate persons with disabilities. In addition, any person with a disability who requires a modification or accommodation to participate or attend this meeting may request necessary accommodation. Please make your request to the County Board Clerk, specifying your disability, the format in which you would like to receive this Agenda, and any other accommodation required no later than 24 hours prior to the start of the meeting.

<p>All supporting documentation is available for public inspection and review in the Office of the Board Clerk (located in the Board Chamber), 547 Market Street, Suite 102, Colusa, CA 95932 during regular business hours 8:30 a.m. to 5:00 p.m., Monday through Friday.</p>
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