

Board of Supervisors

Kim Dolbow Vann District I
John D. Loudon, District II
Mark D. Marshall, District III,
Gary J. Evans, District IV,
Vice-chair
Denise J. Carter, District V
Chair



County of Colusa

Wendy G. Tyler, CAO/Clerk to the
Board of Supervisors/Risk Manager
Ann Nordyke, Chief Deputy Clerk to
the Board of Supervisors
Patricia Rodriguez, Deputy Clerk
(530) 458-0508/0509
(530) 458-0510
colusacountyca.igam2.com
www.countyofcolusa.org

Board Chambers
546 Jay Street Suite 108
Colusa, CA 95932

Agenda

October 18, 2016

Welcome to a meeting of the Colusa County Board of Supervisors. If you are scheduled to address the Board, please state your full name for the record. The Board will not address timed items before they are scheduled. The "Consent Calendar" may be adopted by one motion. Regularly numbered items may be considered at any time during the meeting. All items are listed in accordance with the Ralph M. Brown Act. We invite all members of the public to attend.

9:00 am CALL TO ORDER

- Opening Prayer - Pledge of Allegiance
- MINUTES APPROVAL
 1. Minutes Approval
Board of Supervisors – Regular Meeting – October 4, 2016
- Period of Public Comment
- Announcement of Closed Session

I. STAFF REPORTS - **Note: 3 minutes allowed per Department for Staff Reports.**

_____ This time is available for any County Staff who may wish to update the Board of Supervisors on projects as they relate to their respective Departments.

II. BOARD OF SUPERVISORS

1. BOARD OF SUPERVISORS
Adopt Proclamation Honoring District Attorney John R. Poyner Upon His Retirement.

III. HUMAN RESOURCES

1. SHERIFF

Add a limited term 50% position to the position allocation list for the Sheriff's Office - 2021 of Sheriff's Technician, PPT 50%, DSA Range 21, \$1,621.00 - \$2,577.00 per month and a limited term 25% position of Sheriff's Clerk, PPT 25%, DSA Range 2, \$507.00 - \$648.00 per month, effective November 1, 2016 through April 30, 2017.

2. SHERIFF
Amend the position allocation chart for the Sheriff's Office - Communications Division, to add one position of Dispatcher Supervisor, PFT, DSA Range 27, \$3,762.00 - \$4,820.00 per month effective November 1, 2016 and delete one position of Dispatcher, PFT, DSA Range 21, \$3,242.00 - \$4,154.00 per month effective October 31, 2016.

3. AUDITOR-CONTROLLER
Amend the position allocation chart for the Auditor-Controller Officer by adding the position of Accountant Auditor III, PFT, PF Range 34, \$4,114.00 - \$5,271.00 per month, effective November 1, 2016 and deleting the position of Property Tax Manager, PFT, PF Range 34, \$4,114.00 - \$5,271.00 per month effective October 31, 2016.

4. HUMAN RESOURCES
Accept the Ad Hoc Committee recommendation and appoint Matthew Beauchamp to fill the unexpired term as District Attorney, Elec. Range 20, step 6, \$12,413.00 per month, effective November 1, 2016.

5. PUBLIC HEALTH
Authorize a limited term PERS Annuitant/extra help position of Public Health Nurse (PHN) - Flu Clinic, effective November 1, 2016 through June 30, 2017, limited to 28 hours per week and 960 hours in a fiscal year.

Authorize a Step 6 appointment of Virginia Bogdonoff, TPT, PERS Annuitant, PHN III - Flu Clinic, TPT, PF 46, Step 6, \$43.65 per hour, effective November 1, 2016.

Authorize a Step 6 appointment of Barbara Hankins, TPT, PERS Annuitant, PHN III - Flu Clinic, TPT, PF 46, Step 6, \$43.65 per hour, effective November 1, 2016.

Authorize a Step 6 appointment of Kimberly Mason, TPT, Registered Nurse - Flu Clinic, PF 35, Step 6, \$32.57 per hour, effective November 1, 2016.

Authorize a Step 6 appointment of Sandra Mckee, TPT, Registered Nurse - Flu Clinic, PF 35, Step 6, \$32.57 per hour, effective November 1, 2016.

6. HUMAN RESOURCES
Approve Agreement for educational services and scholarships with Brandman University, effective October 20, 2016 and authorize the Human Resources Director to sign on behalf of the County.

IV. AUDITOR

1. Consider approving 2015-16 Revenue and Appropriations Inter-Budget Adjustments #087 -091 as follows: **Requires 4/5 vote.**

| DEPT. NAME | FUND # | DEPT. # | ACCT. # | AMOUNT |
|----------------------|--------|---------|---------|-----------|
| Col Co Judicial Dist | 00101 | 20131 | 431700 | 59,638.64 |

| | | | | |
|----------------------|-------|--------|--------|------------|
| Col Co Judicial Dist | 00101 | 20131 | 53230 | 59,638.64 |
| Airport Enterprise | 04001 | 0000 | 479280 | 64,986.80 |
| Airport Enterprise | 04001 | 0000 | 53232 | 54,421.41 |
| Airport Enterprise | 04001 | 0000 | 53254 | 10,565.39 |
| Employee Benefits | 00101 | 1103 | 59390 | (4,129.56) |
| Employee Benefits | 00101 | 1103 | 53180 | 4,129.56 |
| Rebates & Refunds | 00101 | 1107 | 55450 | 2,747.78 |
| Rebates & Refunds | 00101 | 1107 | 59390 | (2,747.78) |
| 96 Rehab Grant | 02653 | 002653 | 441900 | 22.13 |
| 96 Rebab Grant | 02653 | 002653 | 59452 | 22.13 |

2. AUDITOR

Consider approving 2016-17 Revenue and Appropriations Inter-Budget Adjustments #004 -005 as follows: **Requires 4/5 vote.**

| DEPT. NAME | FUND # | DEPT. # | ACCT. # | AMOUNT |
|----------------------|--------|---------|---------|----------|
| F&G-Kid's Activities | 02679 | 002679 | 59452 | 2,856.00 |
| Fish & Game | 00151 | 2078 | 479910 | 2,856.00 |

3. AUDITOR

Approve Intra Budget Adjustments No's: 16192 through 16207.

Requires 4/5 vote

V. PLANNING AND BUILDING

- Review, discuss, and provide any desired direction for future organizational and operational initiatives initially identified for the Planning and Building Department to enhance how the Department performs its functions and deliveries its services and approve the transfer of the Environmental Health Division to the Planning and Building Department and the Custodial Services Unit and Building & Grounds Maintenance Division to the County Administrative Office.

VI. PUBLIC WORKS/ROAD

- Award contract for the Department of Public Works contract 800000 Striping 2016-Various Locations as received and opened on September 14, 2016, to the lowest responsive bidder as follows:

| | | |
|-------------------------|---|--------------|
| Linear Options | - | \$352,055.16 |
| Chrip Company | - | \$369,615.51 |
| Central Striping , Inc. | - | \$377,631.07 |

and authorize the Chair to sign.

VII. PURCHASING AND PROCUREMENT

- Approve the purchase of four (4) vehicles for the Sheriff's Office in an amount not to exceed \$29,134.80 from Folsom Lake Ford utilizing CMAS contract 1-15-23-14B and authorize the Purchasing Coordinator to submit purchase order for same.

VIII. COUNTY ADMINISTRATIVE OFFICE

1. Consider adopting a Resolution Identifying and Making a Certain Assurances Concerning Funding for the Tri-Counties Juvenile Rehabilitation Facility to be Constructed in Marysville, California and authorize the Chair to sign.

IX. CONSENT AGENDA

Approve Consent Agenda Item No's 1 through 12.

1. TREASURER

Accept Corrected July Investment Report and August Investment Report as presented.

2. PURCHASING AND PROCUREMENT/AIRPORT

Approve a third modification to fuel services contract C13-254 with World Fuel Services, extending the contract one year, and authorize the Chair to sign.

3. PURCHASING AND PROCUREMENT/SHERIFF

Approve the specifications, working details and Notice to Bidders for the purchase and installation of ballistic protective windows for the Sheriff's Office lobby and authorize the Chair to sign. **Further**, set November 14, 2016 at 3:00 p.m. to receive and open sealed bids and direct the Clerk to publish and post notice of same.

4. PUBLIC WORKS/ROAD DEPARTMENT

Authorize the Director of Public Works to issue Encroachment Permit 4225 to the Arbuckle Revitalization Committee for the annual car show on October 30, 2016.

5. PUBLIC WORKS/ROAD DEPARTMENT

Accept, as complete, the construction project on County Line and Freshwater roads, approve Notice of Completion, authorize the Director of Public Works to sign and record same.

6. PURCHASING AND PROCUREMENT

Approve first modification to contract C13-121, between the County of Colusa and **Sail House, Inc.**, for the provision of long-term residential care services, increasing compensation to Sail House, effective November 1, 2016, with all other terms and conditions to remain in full force and effect and authorize the Chair to sign.

7. PURCHASING AND PROCUREMENT/HEALTH AND HUMAN SERVICES

Approve second modification to Contract C15-112 between the County of Colusa and the **Colusa County Office of Education (CCOE)** for childcare services and authorize the Chair to sign.

8. HEALTH AND HUMAN SERVICES

Approve a sub-grantee contract between the County of Colusa and the **California State University, Chico Research Foundation**, for the County to provide nutritional education and obesity prevention services paid by Foundation grant funds in the amount of \$115,696.76, effective October 1, 2016 through September 30, 2019, with terms and conditions set forth in the contract and

authorize the Chair to sign.

9. HEALTH AND HUMAN SERVICES

Approve Subcontract Agreement number IIIIC-025-17, between the County of Colusa and the **California State University, Chico Research Foundation's** on behalf of its program the Area 3 Agency on Aging for Senior Nutrition services, effective July 1, 2016 through June 30, 2017, with terms and conditions set forth in the agreement and authorize the Chair to sign.

10. HEALTH AND HUMAN SERVICES

Approve grant agreement between the County of Colusa and **CalRecycle, also known as the Department of Resources Recycling and Recovery**, to receive grant funds of \$16,501 for provision of the Local Enforcement Agency program to oversee permitting and inspection of solid waste facilities, effective July 1, 2016, and authorize the Department of Health and Human Services Director to sign on behalf of the County.

11. AG COMMISSIONER

Adopt A Resolution Of The Colusa County Board Of Supervisors Approving The Appointment Of Greg Hinton As The Single Designated Official Authorized To Sign Documents Pertaining To The State Community Development Block Grant (CDBG) Program's Open Grant No. 12-CDBG-8377 and authorize the Chair to sign.

12. SHERIFF

Adopt a Resolution Of The Colusa County Board Of Supervisors Certifying The Continuance Of A Local Drought Emergency and authorize the Chair to sign.

END OF CONSENT AGENDA

X. SUPERVISORS' REPORTS OR COMMENTS

XI. STATE OR FEDERAL LEGISLATION/GENERAL BUDGETARY MATTERS

XII. CLAIMS

1. AUDITOR

Consider approving Special Claims.

2. AUDITOR

Consider approving Claim Register Sheets for period October 4, 2016 through October 17, 2016.

XIII. CLOSED SESSION

1. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION

Government Code section 54956.9(a), Colusa Regional Medical Center Bankruptcy, United States Bankruptcy Court for the Eastern District of California, Case Number 16-23655-B-7.

ADJOURN

PERIOD OF PUBLIC COMMENT: Any person may speak about any subject of concern, provided it is within the jurisdiction of the Board of Supervisors and is not already on today's agenda. The total amount of time allotted for receiving such public communication shall be limited to a total of 15 minutes per issue and each individual or group will be limited to no more than 5 minutes each within the 15 minutes allocated per issue. **Note:** No board action shall be taken on comments made under this comment period.

ORDINANCES AND PUBLIC HEARINGS: If you challenge in a court action a decision of the Colusa County Board of Supervisors regarding a zoning, planning, land use, or environmental protection matter made at any public hearing described in this notice, you may be limited to raising only those issues (1) you or someone else raised at such public hearing, or (2) raised in written correspondence delivered to the Colusa County Board of Supervisors at, or prior to, such public hearing.

ADA COMPLIANCE: Upon request, Agendas will be made available in alternative formats to accommodate persons with disabilities. In addition, any person with a disability who requires a modification or accommodation to participate or attend this meeting may request necessary accommodation. Please make your request to the County Board Clerk, specifying your disability, the format in which you would like to receive this Agenda, and any other accommodation required no later than 24 hours prior to the start of the meeting.

| |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>All supporting documentation is available for public inspection and review in the Office of the Board, 547 Market Street, Suite 102, Colusa, CA 95932 during regular business hours 8:30 a.m. to 5:00 p.m., Monday through Friday.</p> |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|