



Cortina Community Services District All Mail Ballot Election May 2, 2017

Q & A

Who can vote in this election? Registered voters residing within the CCSD boundaries.

To register to vote you must be:

- A United States citizen
- A resident of California,
- 18 years of age or older on Election Day,
- Not currently imprisoned or on parole for the conviction of a felony and
- Not currently found to be mentally incompetent by a court of law

What are the requirements to run for the CCSD Board?

Candidates must be a registered voter residing within the CCSD boundaries.

When can I file to become a candidate for CCSD?

The candidate filing period opens on January 9, 2017. The last day to file is February 3, 2017. Individuals are encouraged to file early in order to have sufficient time to complete and file all necessary forms before the deadline.

Do I have to pay a filing fee to run for the CCSD Board?

No. Candidates need only complete and file the necessary candidate filing forms during the candidate filing period.

However, individuals wanting to print a candidate statement in the CCSD voter guide would be responsible for paying the cost of printing and translating.

Where do I file?

Candidates can file in person at the Colusa County Clerk-Recorder Registrar's Office at 546 Jay Street, Suite 200, Colusa.

How long are the positions held?

4 years. However terms are staggered, and for this election, 3 members will serve a four year term, and 2 members will serve a 2 year term.

What happens if no one or not enough people run for these positions?

If the measure doesn't pass, the Colusa County Board of Supervisors will continue to serve as the CCSD Board.

If the measure passes, and fewer than 5 individuals file, there will be a vacancy(ies), and the County Board of Supervisors as the governing authority can appoint eligible resident(s) of the district to the CCSD board. If no eligible residents apply to be appointed, a vacancy(ies) would exist. In order to conduct any business, the CCSD must have a quorum (3 board members).

ABOUT ARGUMENTS FOR AND AGAINST THE MEASURE

Arguments may be submitted either for or against the measure to the County Clerk for publication in the Voter Information Guide. If multiple arguments for or against the measure are received, a single argument will be chosen to be printed in the Voter Information Guide for distribution to voters.

The governing board (i.e. Board of Supervisors, school board or special district board) or member or members of the legislative body authorized by the legislative body, or any individual voter who is eligible to vote on the measure, or bona fide association of citizens, or any combination of these voters and associations may file a written argument for or against any county, school or district measure placed on the ballot by the governing body for distribution to the voters within the District as provided by law (§9120, 9162, 9282, 9501). Arguments should be directed to the Colusa County Clerk, Elections Division, 546 Jay Street, Suite 200 Colusa, CA 95932.

Arguments may not exceed 300 words in length.

Rebuttal Arguments may not exceed 250 words in length.

Arguments and Rebuttals must be accompanied by a statement signed by the proponent or author stating that the Argument/Rebuttal submitted is true and correct to the best of their knowledge and belief. Arguments shall not be accepted unless accompanied by the printed name(s) and signature(s) of the person or persons submitting it, or, if submitted on behalf of an organization, the name of the organization and the printed name and signature of at least one of its principal officers. No more than five signatures shall appear with any argument submitted. If an Argument is signed by more than five persons, the signatures of only the first five shall be printed. Filers may obtain an Argument/Rebuttals form from the County Clerk-Recorder Registrar's Office. There is no fee to file Arguments or Rebuttals.

Arguments and Rebuttals will be available for a 10-day Public Examination Period at the County Clerk's Office, immediately following the deadlines.

OVERVIEW OF BOARD RESPONSIBILITIES AND OTHER POSITIONS

Governing Board – 5 members

- Established policies for the operation of the district including, but not limited to, administrative policies, fiscal policies, personnel policies, and purchasing policies GC 61045
- Represents the interests of the entire district
- Keeps a record of all of its actions, minutes of meetings, passage of all ordinances, resolutions, motions, and financial transactions
- Adopts rules or bylaws for its proceedings
- Adopts a conflict of interest code
- Each board member files a statement of economic interest annually
- Meets at least quarterly, at an established date, time, and place
- Conducts meetings in accordance with the Ralph M. Brown Act
- Complies with all "Public Records Requests"
- May appoint one or more advisory committees GC 61048
- Shall appoint a general manager to serve at the pleasure of the board GC 61050
- Set compensation, if any, for the general manager
- Complying with all election related processes, including filing notice of election
- Pay district election fees (2 year election cycle).

General Manager

Selected and appointed by the board and responsible for all of the following:

- The implementation of the policies established by the board of directors for the operation of the district.
- The appointment, supervision, discipline, and dismissal of the district's employees, consistent with the employee relations system established by the board of directors.
- The supervision of the district's facilities and services.
- The supervision of the district's finances. GC 61051

Questions? Call the Colusa County Clerk-Recorder Registrar of Voters Office 458-0500 or toll free 1-877-458-0501