

Board of Supervisors

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County of Colusa

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Board Chambers
546 Jay Street, Suite 108
Colusa, CA 95932

Agenda

December 11, 2018

Welcome to a meeting of the Colusa County Board of Supervisors. If you are scheduled to address the Board, please state your full name for the record. The Board will not address timed items before they are scheduled. The "Consent Calendar" may be adopted by one motion. Regularly numbered items may be considered at any time during the meeting. All items are listed in accordance with the Ralph M. Brown Act. We invite all members of the public to attend.

9:00 a.m. CALL TO ORDER

- Opening Prayer - Pledge of Allegiance
- Period of Public Comment – **Note: 5 minutes per person/15 minutes per issue.**

I. STAFF REPORTS - **Note: 3 minutes allowed per Department for Staff Reports.**

This time is available for any County Staff who may wish to update the Board of Supervisors on projects as they relate to their respective Departments.

CONSENT AGENDA

Approve Consent Agenda Item No.'s 1 through 16.

1. BOARD OF SUPERVISORS

Approve the November 13, 2018 Regular Meeting Minutes and authorize the Chair to sign.

2. TREASURER

Accept November 2018 Treasury Monthly Investment Report as presented.

3. TREASURER

Accept the Colusa County Treasurer's Statement of Investment Policy and the 2019 Treasurer's Goals as presented.

4. PURCHASING AND PROCUREMENT/BEHAVIORAL HEALTH

Approve a Memorandum of Understanding with the **Colusa County Office of Education, Pierce Unified School District, Williams Unified School District, Maxwell Unified School District, and the Colusa Unified School District** for case

- management services to the district's foster care youth effective November 1, 2018 and authorize the Chair to sign.
5. HEALTH AND HUMAN SERVICES/WELFARE ADMINISTRATION
Authorize the out-of-state travel request for three (3) Child Welfare staff, Donna Dennis, Danielle Padilla, and Benet Guidera and one (1) District Attorney Investigator, Sara Martin, to attend the 35th International Symposium on Child Abuse in Alabama, March 19, 2018 through March 21, 2019.
 6. PURCHASING AND PROCUREMENT/BUILDING & GROUNDS - MAINTENANCE
Approve contract with **Grimes Heating & Air** for the purchase and installation of an Ansul hood for the kitchen at the Sheriff's Department in an amount not to exceed \$35,126 and authorize the Chair to sign.
 7. PURCHASING AND PROCUREMENT/JAIL
Approve contract with **Trinity Services Group, Inc.**, to provide County with inmate meals for a period of three years effective January 1, 2019 and authorize the Chair to sign.
 8. APPOINTMENT/COLUSA COUNTY GROUNDWATER COMMISSION
Reappoint Jeff Moresco to the Colusa County Groundwater Commission, representing District 5, effective January 1, 2019 through December 31, 2022.
(Application(s) received: Jeff Moresco)
 9. PURCHASING AND PROCUREMENT/EAST PARK RESERVOIR
Ratify the letter of agreement with the **United States Department of the Interior, Bureau of Reclamation**, for a Symbiosis gathering proposed to be held September 19-23, 2019, at East Park Reservoir.
 10. PURCHASING AND PROCUREMENT/LIBRARY
Approve a contract with **Charles Fleming, dba Fleming Bookbinding Company**, for microfilming services on behalf of the Library and authorize the chair to sign.
 11. PURCHASING AND PROCUREMENT/BUILDING & GROUNDS MAINTENANCE
Approve a contract with **Marquee Fire Protection** for inspections and as needed for repair of fire sprinkler systems and authorize the Chair to sign.
 12. PURCHASING AND PROCUREMENT/BUILDING & GROUNDS - MAINTENANCE
Adopt plans, specifications and working details for a proposed Request for Bids (RFB), and Notice to Bidders for the construction of a metal storage building, including concrete pad and site preparation, for the Ag. Department and authorize the Chair to sign.
 13. PURCHASING AND PROCUREMENT/ BUILDING & GROUNDS - MAINTENANCE
Adopt plans, specifications and working details for a proposed Request for Bids (RFB), and Notice to Bidders for the painting of the interior of the Colusa Library and authorize the Chair to sign.
 14. BEHAVIORAL HEALTH
Retroactively approve amendment to C17-217 (State agreement No. 17-94123 A01) with the **California Department of Health Care Services** for substance use

disorder services for fiscal years 2017-18 through 2019-20 and authorize the Chair to sign.

15. SHERIFF

Ratify Project Agreement G17-03-05-L01/Contract No. C32-30-115, with the **California Department of Parks and Recreation** for on-going OHV Grant-Law Enforcement effective July 8, 2018 for \$18,196.00 plus a cost match by the County for a total project cost of \$37,437.00, previously signed by the Sheriff.

16. CLERK RECORDER/ELECTIONS

Acknowledge receipt of the Certified Election Results for the Statewide General Election held November 6, 2018.

END OF CONSENT AGENDA

III. HUMAN RESOURCES/PROBATION

1. Resolution approving and certifying appointment of a temporary, part-time, extra help PERS annuitant as a Probation Department Fiscal Administrative Officer and making an exception to the mandated 180 day waiting period; further approve a temporary position and advanced step appointment to hire a part time, Extra Help PERS Annuitant in the classification of Fiscal Administrative Officer, TPT, MGT Range 16, Step 10, \$42.31 per hour, effective December 11, 2018, not to exceed 960 hours in a fiscal year.

HUMAN RESOURCES/ASSESSOR

2. Authorize extending a Temporary PERS Annuitant Extra Help position of Auditor-Appraiser I, TPT, PF Range 28, Step 6, \$29.11 per hour, from December 31, 2018 to December 31, 2019, as needed.

IV. AUDITOR

1. Presentation and discussion of report on Development Impact Fees collected and expended for Fiscal Year 2017-2018.
2. Approve Special Claims.

V. HEALTH AND HUMAN SERVICES/WELFARE ADMINISTRATION - IHSS

1. **Sitting as the IHSS Public Authority Board**
Approve the Public Authority rate change to increase the minimum wage from \$11 to \$12 per hour, with payroll taxes of \$0.68 per hour, and increase the administrative rate from \$0.78 to \$0.80 per hour for In Home Support Services (IHSS) providers in 2019 as regulated by the California Fair Wage Act of 2016.

VI. COMMUNITY DEVELOPMENT DEPARTMENT

1. Discussion and possible direction on developing a Tax Share Agreement with the City of Colusa.

VII. PUBLIC WORKS/ROAD DEPARTMENT

1. Adopt a proclamation honoring Daryl Pride upon his retirement as County Surveyor/Associate Engineer after 32 years of exemplary service to the County of Colusa and authorize the Chair to sign.

VIII. COUNTY ADMINISTRATIVE OFFICE

1. Ratify agreement with **Butte County** for reimbursement of costs associated with the operation of the Colusa County Migrant Housing Complex as an emergency shelter due to the Camp Fire.

IX. SUPERVISORS' REPORTS OR COMMENTS

X. STATE OR FEDERAL LEGISLATION/GENERAL BUDGETARY MATTERS

9:30 a.m. PUBLIC HEARINGS

PUBLIC WORKS/ROAD DEPARTMENT – EAST PARK RESERVOIR

1. Public Hearing and contingent approval of assembly licenses for Symbiotic Experiences, Inc. subject to environmental review and related approval.

COMMUNITY DEVELOPMENT/PLANNING & BUILDING

2. Continued public hearing, introduction by title only, and passage of a proposed Ordinance adopting a California Environmental Quality Act (CEQA) Categorical Exemption and amending various sections of the Colusa County Code and authorize the Chair to sign. **(Continued from October 30, 2018 Board meeting)**

COUNTY COUNSEL

3. Public hearing, and introduction by title only of a proposed ordinance amending sections 11-3 and 11-6 and adding sections 11-6.1 through 11-6.1.5 to Chapter 11 of the Colusa County Code to allow limited commercial cannabis operations in a limited county area subject to an annexation proposal by the City of Colusa.

ADJOURN

PERIOD OF PUBLIC COMMENT: Any person may speak about any subject of concern, provided it is within the jurisdiction of the Board of Supervisors and is not already on today's agenda. The total amount of time allotted for receiving such public communication shall be limited to a total of 15 minutes per issue and each individual or group will be limited to no more than 5 minutes each within the 15 minutes allocated per issue. **Note:** No board action shall be taken on comments made under this comment period.

ORDINANCES AND PUBLIC HEARINGS: If you challenge in a court action a decision of the Colusa County Board of Supervisors regarding a zoning, planning, land use, or environmental protection matter made at any public hearing described in this notice, you may be limited to raising only those issues (1) you or someone else raised at such public hearing, or (2) raised in written correspondence delivered to the Colusa County Board of Supervisors at, or prior to, such public hearing.

ADA COMPLIANCE: Upon request, Agendas will be made available in alternative formats to accommodate persons with disabilities. In addition, any person with a disability who requires a modification or accommodation to participate or attend this meeting may request necessary accommodation. Please make your request to the County Board Clerk, specifying your disability, the format in which you would like to receive this Agenda, and any other accommodation required no later than 24 hours prior to the start of the meeting.

All supporting documentation is available for public inspection and review in the Office of the Board Clerk, 547 Market Street, Suite 102, Colusa, CA 95932 during regular business hours 8:30 a.m. to 5:00 p.m., Monday through Friday.