

## Board of Supervisors

District I

John D. Loudon, District II

Kent S. Boes, District III,  
Vice-Chairman

Gary J. Evans, District IV,  
Chairman

Denise J. Carter, District V



## County of Colusa

Wendy G. Tyler, CAO/Clerk to the  
Board of Supervisors/Risk Manager  
Ann Nordyke, Chief Deputy Clerk to  
the Board of Supervisors

Patricia Rodriguez, Deputy Clerk

Melissa Kitts, Deputy Clerk  
(530) 458-0508/0509/0735

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### Board Chambers

546 Jay Street, Suite 108

Colusa, CA 95932

## Minutes

November 13, 2018

The Board of Supervisors of the County of Colusa, State of California meets in Regular Session this 13<sup>th</sup> day of November 2018 at the hour of 9:00 a.m. Present: Supervisors John D. Loudon, Denise J. Carter, Kent S. Boes, and Gary J. Evans. Absent: None.

Present:

- Marcos Kropf, County Counsel.
- Wendy G. Tyler, CAO/Clerk of the Board/Risk Manager.
- Peggy Scroggins, Auditor-Controller's Office.
- Ann Nordyke, Melissa Kitts, Board Clerks.
- Greg Plucker, Community Development Department.
- Greg Hinton, Don Kitamura, Ag Commissioners Office.
- Elizabeth Kelly, Health & Human Services Department.
- Mike Azevedo, Public Works Department.
- Kaline Moore, Angela Gross, CAO's Office.
- Terry Rooney, Behavioral Health Department.
- Patricia Leland, Human Resources Department.
- Gerry Munoz, Probation Department.
- Jim Saso, Sheriff's Office.
- Merced Corona, Supervisor Elect.
- Patti Turner, Liz Harper, Colusa County Resource Conservation District.
- Dave Marks, Colusa City Council.
- Jesse Cain, City of Colusa.
- Michael West, Colusa County Office of Education.
- Ed Hulbert, Colusa Industrial Properties.
- Daurice Kalfsbeek-Smith, Advanced PVA Technologies, Inc.
- Brian Pearson, Pioneer Review.

Opening Prayer - Pledge of Allegiance

PERIOD OF PUBLIC COMMENT

None.

**I. STAFF REPORTS**

Ms. Kelly states that due to the Camp Fire, patients from Paradise have been moved to Colusa Medical Center and Valley West. She further states that AMPLA Health in Colusa has provided two (2) certified medical assistants to Yuba City in order to assist with staffing needs.

Mr. Plucker states that Senate Bill 901 was adopted, which requires Electric Utility companies to prepare a wildfire management plan, to be effective by the summer of 2019. He further states that he will be monitoring their efforts and if the Board would like to submit comments during the process, they will need to be agendized prior to submittal.

Mr. Azevedo states that the Department of Public Works has issued an encroachment permit to facilitate timber salvage within Western Colusa County, which is scheduled to begin this week.

Assistant Sheriff Saso states that the Sheriff's Department continues to receive mutual aid requests from Butte County, primarily to assist with search and rescue for recovery efforts. He further states that they will continue to assist as needed.

Mr. Hinton states that the air quality within the County has been poor due to the Camp Fire. He further states that his Department will continue to monitor and release advisories as needed.

Ms. Scroggins states that her staff received the Award for Counties Financial Transactions Reporting for FY Ended June 30, 2017.

Ms. Leland announces the following individuals received Kudo cards for the month of October 2018 as follows:

<b>EMPLOYEE</b>	<b>DEPARTMENT</b>
Christine Doble	Auditor-Controller
Devin Kelley (2)	DA
Rocio Vaca	DA
Shawnte Bice	Treasurer
Yesenia Ramirez	Treasurer
Debbie Walker	Treasurer

She states the card selected for a \$25.00 gift certificate to a Colusa County vendor was Devin Kelley.

Mr. Rooney states he is preparing for a mutual aid request from Butte County and they are making arrangements to send clinicians to assist with their needs.

**CONSENT AGENDA**

Chair Evans makes time for approval of Consent Agenda Item No.'s 1 through 15. Ms. Carter requests Consent Item No. 2 be pulled from the Consent Agenda and considered separately.

Chair Evans so directs.

Approve Consent Agenda Item No.'s 1, and 3 through 15.

1. **BOARD OF SUPERVISORS**

Approve the September 27, 2018 Special Meeting Minutes and authorize the Chair to sign.

3. **CHILD SUPPORT**

Approve Contract No. **C18-186**, a Plan of Cooperation with the **State Department of Child Support Services** for Federal Fiscal Year 2019, effective October 1, 2018 and authorize the Director of Child Support Services to sign on behalf of the County.

4. **PURCHASING AND PROCUREMENT/BEHAVIORAL HEALTH**

Retroactively approve Contract No. **C18-187**, a health service performance standards contract with the **California Department of Health Care Services (#17-94093)** effective July 1, 2017 and authorize the Chair to sign.

5. **COMMUNITY DEVELOPMENT/PLANNING & BUILDING**

Adopt Resolution No. **18-043**, authorizing recordation of parcel map number #17-9-1, Ronald LaGrande Living Trust and Matthew J. LaGrande & Sallie E. LaGrande and authorize the Chair to sign.

6. **AUDITOR**

Approve Contract No. **C18-188**, **CliftonLarsonAllen CPA County Engagement Letter and the Treasury Oversight Committee Engagement Letter** amending and confirming the terms of our contract for professional services and authorize the Chair to sign.

7. **COLUSA COUNTY UNREPRESENTED EMPLOYEES**

Designate December 24, 2018 as the 2018 floating holiday for the Colusa County Unrepresented Employees.

8. **TREASURER**

Accept Corrected August 2018 Treasury Monthly Investment Report.

9. **TREASURER**

Accept October 2018 Treasury Monthly Investment Report as presented.

10. **PURCHASING AND PROCUREMENT/BOARD OF SUPERVISORS**

Approve Contract No. **C18-189**, a third modification to contract PC18-004 with **Hurst+Brooks+Espinosa** to continue to provide County with consulting and advocacy

services from November 23, 2018 through November 23, 2020 authorize the Chair to sign.

11. BOARD OF SUPERVISORS  
Approve the 2019 Board of Supervisors meeting schedule.
12. PURCHASING AND PROCUREMENT/DHHS – WELFARE ADMINISTRATION  
Ratify Contract No. **C18-190**, the second modification to contract C18-134 with **JUMP Technology Services** by clarifying the terms of payment to be paid in full, upfront, no later than November 15, 2018.
13. PURCHASING AND PROCUREMENT/BEHAVIORAL HEALTH  
Approve Contract No. **C18-191**, the Drug Medi-Cal Provider agreement with the **California Department of Health Care Services** and authorize the Director of Behavioral Health to sign.
14. BOARD OF SUPERVISORS/GRAND ISLAND CEMETERY DISTRICT  
Approve Conflict of Interest Code from the Grand Island Cemetery District.
15. APPOINTMENT/WILLIAMS CEMETERY DISTRICT  
Re-appoint Joyce Fulcher (Dist. 3) to the Williams Cemetery District, effective December 16, 2018 through December 15, 2022. **(Application received: Joyce Fulcher)**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Denise J. Carter, Supervisor
<b>SECONDER:</b>	John D. Loudon, Supervisor
<b>AYES:</b>	John D. Loudon, Denise J. Carter, Kent S. Boes, Gary J. Evans

Chair Evans makes time to approve Consent Item No. 2, the minutes from the October 30, 2018 Regular Meeting.

Supervisor Carter states she was not present at the October 30, 2018 meeting, therefore abstains from the item.

2. BOARD OF SUPERVISORS  
Approve the October 30, 2018 Regular Meeting Minutes and authorize the Chair to sign.

<b>RESULT:</b>	<b>APPROVED [3-0-1]</b>
<b>MOVER:</b>	John D. Loudon, Supervisor
<b>SECONDER:</b>	Kent S. Boes, Supervisor
<b>AYES:</b>	John D. Loudon, Kent S. Boes, Gary J. Evans
<b>ABSTAIN:</b>	Denise J. Carter, Supervisor

- III. HUMAN RESOURCES/COMMUNITY DEVELOPMENT – PLANNING & BUILDING
  1. A. Adopt the job description for the new classification of Code Compliance Officer at salary range PF 33, \$4,179 - \$5,354 per month and allocate the Code Compliance Officer classification to the Professional Unit.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	John D. Loudon, Supervisor
<b>SECONDER:</b>	Denise J. Carter, Supervisor
<b>AYES:</b>	John D. Loudon, Denise J. Carter, Kent S. Boes, Gary J. Evans

B. Amend the Community Development Department's Position Allocation Schedule, including the recommended job title of Code Compliance Officer vs. Code Enforcement Officer.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Denise J. Carter, Supervisor
<b>SECONDER:</b>	Kent S. Boes, Supervisor
<b>AYES:</b>	John D. Loudon, Denise J. Carter, Kent S. Boes, Gary J. Evans

PROBATION

2. Chair Evans makes time for the approval of Items A,B, & C as follows:

A. Delete one Fiscal Administrative Officer position, PFT, MGT Range 16, \$4,857 - \$6,227 per month, effective December 1, 2018, following the retirement of the incumbent.

B. Add one Fiscal Program Analyst position, PFT, MSC Range 31, \$3,940 - \$5,046 per month, effective October 31, 2018.

C. Amend the Position Allocation Schedule for the Probation Department (budget 2035) with the above changes.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	John D. Loudon, Supervisor
<b>SECONDER:</b>	Kent S. Boes, Vice-Chair
<b>AYES:</b>	John D. Loudon, Denise J. Carter, Kent S. Boes, Gary J. Evans

SHERIFF

3. Consider new hire appointment at Step 4 for Luis Ruiz, Deputy Sheriff, Salary Range DSS 21, Step 4, \$4,945 per month, effective his date of hire. **(4/5th vote required)**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Kent S. Boes, Vice-Chair
<b>SECONDER:</b>	John D. Loudon, Supervisor
<b>AYES:</b>	John D. Loudon, Denise J. Carter, Kent S. Boes, Gary J. Evans

HUMAN RESOURCES

4. Adopt the revised Salary Schedules and Job Class Table reflecting an October 1, 2018 compensation increase approved in the 2016 Memoranda of Understanding with various employee bargaining units.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Denise J. Carter, Supervisor
<b>SECONDER:</b>	John D. Loudon, Supervisor
<b>AYES:</b>	John D. Loudon, Denise J. Carter, Kent S. Boes, Gary J. Evans

IV. AUDITOR

1. Approve 2017-18 Revenue and Appropriations Inter-Budget Adjustment No.'s 134 - 166, 168 - 175 and 177 - 178. **Requires 4/5 vote.**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Kent S. Boes, Vice-Chair
<b>SECONDER:</b>	Denise J. Carter, Supervisor
<b>AYES:</b>	John D. Loudon, Denise J. Carter, Kent S. Boes, Gary J. Evans

2. Approve 2017-18 Intra Budget Adjustment No.'s: 18055 through 18073.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Denise J. Carter, Supervisor
<b>SECONDER:</b>	John D. Loudon, Supervisor
<b>AYES:</b>	John D. Loudon, Denise J. Carter, Kent S. Boes, Gary J. Evans

3. Approve the following Special Claims as follows:

<u>Claim #</u>	<u>Fund/Department</u>	<u>Vendor</u>	<u>Amount</u>
615907	DHHS	Affordable Office Furniture	\$1,077.71
615908	Human Resources	Cordico Psychological Corp	\$400.00
615909	Human Resources	Cordico Psychological Corp	\$400.00

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Denise J. Carter, Supervisor
<b>SECONDER:</b>	Kent S. Boes, Vice-Chair
<b>AYES:</b>	John D. Loudon, Denise J. Carter, Kent S. Boes, Gary J. Evans

V. COUNTY OFFICE OF EDUCATION

1. Chair Evans makes time to receive an update from the County Superintendent of Schools Regarding Williams Settlement Site Visits.

Mr. West updates the Board on the state of education in Colusa County and speaks to the following: **(Williams Settlement Agreement Compliance Report on file in the Board Clerk's Office)**

- Williams Settlement Compliance
- State of Education in Colusa County
- Local Control Funding Formula (LCFF)
- Local Control Accountability Plan (LCAP)
- California Dashboard
- Differentiated Assistance (DA)
- Dashboard Alternative School Status (DASS)

- Assembly Bill 1840 – Education Finance
- Additional Programs

**VI. COMMUNITY DEVELOPMENT DEPARTMENT/PLANNING & BUILDING**

1. Chair Evans makes time to receive an update and presentation regarding the State's 2018 Cannabis legislative activity.

Mr. Plucker provides an overview of the 2018 legislation and speaks to the following:

- Summary of cannabis related bills considered
- Subject matter of bills
- AB 2164 – Allowing immediate fines for violations
- SB 1459 – Extends the ability of State to issue provisional licenses
- SB 1409 - Industrial hemp
- Summary

Mr. Kropf states that currently all cannabis cultivation and processing, with the exception of limited personal cultivation, is prohibited in the County. The City of Colusa however intends to file an application to annex an area of Colusa Industrial Properties (CIP) in the County, to pursue a proposal for a cannabis cultivation, processing and distribution operation in a facility that it is anticipated will be vacated by Advanced PVA, Inc. He further states that CIP and the City of Colusa have requested the County modify language within the County's current cannabis ordinance, to allow a cannabis business to fill one of the vacant buildings, pending the outcome of the annexation process.

Lengthy discussion is held regarding annexation, timelines, setting precedence for future projects, possible benefits to the County, licensing requirements, and details for a possible amendment to the County's existing ordinance.

The Chair directs County Counsel and Mr. Plucker to develop a proposed modification to the cannabis ordinance for Board consideration at its December 11, 2018 meeting.

**9:50 a.m. (9:30 a.m. on the Agenda) PUBLIC HEARING**

Chair Evans makes time to consider comments received regarding the Secure Rural Schools and Community Self-Determination Act of 2000, Title III funds.

9:52 a.m. Chair Evans opens the Public Hearing and calls for public comment. Hearing none, Chair Evans closes the Public Hearing.

**BOARD OF SUPERVISORS/GENERAL REVENUE**

1. Approve funding the Colusa County Resource Conservation District's proposal in the amount of \$10,000 and the Colusa County Sheriff's Office proposal in the amount of \$15,000 under the Secure Rural Schools and Community Self-Determination Act of 2000, Title III funds.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Denise J. Carter, Supervisor
<b>SECONDER:</b>	John D. Loudon, Supervisor
<b>AYES:</b>	John D. Loudon, Denise J. Carter, Kent S. Boes, Gary J. Evans

**VIII. BOARD OF SUPERVISORS**

1. Adopt a Proclamation recognizing November 26 through November 30, 2018 as California Clerk of the Board of Supervisors Week and authorize the Chair to sign.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Denise J. Carter, Supervisor
<b>SECONDER:</b>	John D. Loudon, Supervisor
<b>AYES:</b>	John D. Loudon, Denise J. Carter, Kent S. Boes, Gary J. Evans

**IX. SUPERVISORS' REPORTS OR COMMENTS**Supervisor Boes

Meetings/functions attended:

- Sites meeting
- Colusa County Transportation Commission & Transit Agency meeting
- Burchfield Halloween parade
- Williams Unified School District meeting
- Williams Unified School District Superintendent meeting
- LAFCo Board meeting
- Regional Housing Authority meeting
- Granzellas Triple D Nation Celebration

Supervisor Loudon

Meetings/functions attended:

- Treasury Oversight meeting
- LAFCo Board meeting
- Grimes Ladies Aid fundraiser dinner
- CDBG meeting
- Regional Housing Authority meeting
- Chamber of Commerce Board meeting
- Sac River Fire Dinner for VFW members
- Take a Vet to School Event, Egling Middle School

Supervisor Carter

Meetings/functions attended:

- Colusa Groundwater Authority meetings
- LAFCo Board meeting
- Airport Land Use and Commission meeting
- Staff meetings
- Landing RV Park Construction project

Supervisor Evans

Meetings/functions attended:

- Sites meetings



CDBG meeting  
Forest Service meetings

- X. STATE OR FEDERAL LEGISLATION/GENERAL BUDGETARY MATTERS  
None.

Chair Evans adjourned the meeting at 10:51 a.m. to reconvene in Regular Session on December 11, 2018 at the hour of 9:00 a.m.

\_\_\_\_\_  
Gary J. Evans, Chair

Attest: Wendy G. Tyler,  
Clerk to the Board of Supervisors

BY \_\_\_\_\_  
Melissa Kitts, Deputy Clerk