

**Transportation Commission &
Transit Agency
COMMISSIONERS**

County of Colusa:

GARY EVANS
KENT BOES, VICE-CHAIR
DENISE CARTER

City Colusa:

DAVE WOMBLE, CHAIR

City of Williams:

FRANK KENNEDY
JOHN TROUGHTON, JR.



COUNTY OF COLUSA
TRANSPORTATION COMMISSION &
TRANSIT AGENCY
1215 MARKET STREET,
COLUSA, CA 95932
TELEPHONE 530-458-0508
FAX (530) 458-2035
Scott Lanphier,
PE, Executive Director
colusacountyca.iqm2.com
www.countyofcolusa.org

**Transportation Commission & Transit Agency
Board Chambers
546 Jay Street, Suite 108
Colusa, CA 95932**

Minutes

October 30, 2018

The Colusa County Transportation Committee (CCTC) and the Colusa County Transit Agency (CCTA) meet in Regular Session this 30th day of October 2018 at the hour of 3:00 p.m. Present: Commissioners Gary J. Evans, Kent S. Boes, Frank Kennedy, John Troughton and Dave Womble. Absent: Commissioner Denise J. Carter.

Present: Jennifer Sutton, Senior Deputy Counsel.
Melissa Kitts, Board Clerk.
Scott Lanphier, Public Works Department.
Thomas Simms, Barbara Rosas, Transit Agency.
Josh Hill, Colusa City Councilman.

I. PERIOD OF PUBLIC COMMENT (TRANSIT AND/OR TRANSPORTATION)
None.

II. APPROVAL OF THE MINUTES
1. Minutes Approval
Transportation Commission & Transit Agency – Regular Meeting – September 18, 2018.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	John Troughton, Commissioner
SECONDER:	Gary J. Evans, Commissioner
AYES:	Evans, Boes, Kennedy, Troughton, Womble
ABSENT:	Denise J. Carter

III. REPORTS (TRANSIT AND/OR TRANSPORTATION)
1. Executive Director
None.

2. Transit Manager

Mr. Simms announces that August and September experienced an increase in ridership. He is projecting that October should be the same, if not better. He believes the increase is a result of the implementation of Free Fare Week and the start of school.

Mr. Simms further follows up on Chair Womble's request made at the last meeting to conduct a study to track the volume of ridership throughout the day. He states that his drivers tracked ridership over a period of 11 days on each transit route and found that ridership increased during standard commuting times. He further states that the Commissioners are more than welcome to ride on the transit routes if they would like to observe.

3. CalTrans

None.

4. City of Colusa

Commissioner Womble states that the boat ramp project is making good progress. He also introduces Josh Hill who will most likely take over for Commissioner Womble to represent the City of Colusa as a Commissioner for the Transportation Commission & Transit Agency.

5. City of Williams

None.

6. California Highway Patrol

None.

IV. SITTING AS THE COLUSA COUNTY TRANSIT AGENCY

Chair Womble declares a recess at 3:07 p.m. and states the Commissioners are now sitting as the Colusa County Transit Agency, with all Commissioners present except Commissioner Denise J. Carter.

Present: Jennifer Sutton, Senior Deputy Counsel.
Melissa Kitts, Board Clerk.
Scott Lanphier, Public Works Department.
Thomas Simms, Barbara Rosas, Transit Agency.
Josh Hill, Colusa City Councilman.

3:07 p.m. (3:05 p.m. Item on Agenda) PUBLIC HEARING

Chair Womble makes time for a Public Hearing to adopt proposed Resolution No. 1819-002 authorizing an increase to Transit fares in accordance with the new fare schedule (Exhibit A).

3:08 p.m. Chair Womble opens the Public Hearing and calls for public comment.

Brief discussion is held regarding ridership and the proposed fare increase.

3:13 p.m. Chair Womble calls for any further public comment. Hearing none, Chair Womble closes the Public Hearing.

1. Adopt Resolution No. **1819-002** authorizing an increase to Transit fares in accordance with the new fare schedule (Exhibit A) and authorize the Chair to sign.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Gary J. Evans, Commissioner
SECONDER:	Frank Kennedy, Commissioner
AYES:	Evans, Boes, Kennedy, Troughton, Womble
ABSENT:	Denise J. Carter

V. SITTING AS THE COLUSA COUNTY TRANSPORTATION COMMISSION

Chair Womble declares a recess at 3:14 p.m. and states the Commissioners are now sitting as the Colusa County Transportation Commission, with all Commissioners present except Commissioner Denise J. Carter.

Present: Jennifer Sutton, Senior Deputy Counsel.
Melissa Kitts, Board Clerk.
Scott Lanphier, Public Works Department.
Thomas Simms, Barbara Rosas, Transit Agency.
Josh Hill, Colusa City Councilman.

Chair Womble makes time to discuss the FY2018-19 Final Overall Work Program (OWP).

Mr. Lanphier states there is a typo on page 7, under the heading "Work Elements", it should read "The following four Work Elements.." rather than "The Following five Work Elements."

1. Approve Colusa County Transportation Commission FY 2018-19 Final Overall Work Program (OWP), designed to respond to growth strategies adopted in local public agency general plans, with corrections, and authorize the Chair to sign.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kent S. Boes, Vice-Chair
SECONDER:	Frank Kennedy, Commissioner
AYES:	Evans, Boes, Kennedy, Troughton, Womble
ABSENT:	Denise J. Carter

VI. COMMENTS FROM THE CHAIR

Mr. Womble states that this will be his last meeting as he is not seeking reelection to the Colusa City Council. He further states Colusa City Councilman Hill will be taking his place on the Commission as representative from the City of Colusa for the remainder of the year.

Chair Womble adjourned the meeting at 3:25 p.m. to reconvene in Regular Session on November 13, 2018 at the hour of 3:00 p.m.

Dave Womble, Chair

Attest: Scott Lanphier,
Secretary to the Transportation
Commission & Transit Agency

BY _____
Melissa Kitts, Deputy Clerk