

Board of Supervisors

Jose Merced Corona, District I
John D. Loudon, District II
Kent S. Boes, District III,
Vice-Chair
Gary J. Evans, District IV,
Chair
Denise J. Carter, District V



County of Colusa

Wendy G. Tyler, CAO/Clerk to the
Board of Supervisors/Risk Manager
Ann Nordyke, Chief Deputy Clerk to
the Board of Supervisors
Patricia Rodriguez, Deputy Clerk
Melissa Kitts, Deputy Clerk
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Board Chambers
546 Jay Street, Suite 108
Colusa, CA 95932

Minutes

January 8, 2019

The Board of Supervisors of the County of Colusa, State of California meets in Regular Session this 8th day of January 2019 at the hour of 9:00 a.m. Present: Supervisors Denise J. Carter, John D. Loudon, Jose Merced Corona, Kent S. Boes, and Gary J. Evans.

Present:

Marcos Kropf, County Counsel.
Wendy G. Tyler, CAO/Clerk of the Board/Risk Manager.
Peggy Scroggins, Robert Zunino, Auditor-Controller's Office.
Ann Nordyke, Melissa Kitts, Board Clerks.
Greg Hinton, Ag Commissioner's Office.
Elizabeth Kelly, Health & Human Services Department.
Scott Lanphier, Mike Azevedo, Public Works Department.
Kaline Moore, Angela Gross, CAO's Office.
Terence Rooney, Behavioral Health Department.
Patricia Leland, Human Resources Department.
Gerry Munoz, Probation Department.
Rose Gallo-Vasquez, Clerk-Recorder's Office.
Arnie Gross, Rudy Bernal, Assessor's Office.
Gerry Hernandez, UC Cooperative Extension.
Mary Fahey, Water Resources Department.
Dave Markss, Jesse Cain, Shelly Kittle, City of Colusa.
Ed Hulbert, Colusa Industrial Properties.
Daurice Kalfsbeek-Smith, Advanced PVA Technologies, Inc.
Mary Winters, Rich Selover, Colusa citizens.
Richard Mora, Maxwell citizen.
Susan Meeker, Pioneer Review.

Opening Prayer - Pledge of Allegiance

PERIOD OF PUBLIC COMMENT

Ms. Hernandez from the UC Cooperative Extension states that she is responsible for the coordination of Colusa County's State Fair exhibit and presents the award received for the 2018 exhibit. She further states that in the past, the County's exhibits have increased revenue within the County and hopes that this year's theme, which will feature the Sac Valley Museum, will bring attention and revenue to the museum.

Mr. Singh states that he has been newly elected to the Williams City Council and is looking forward to working with the Board of Supervisors.

ANNOUNCEMENT OF CLOSED SESSION

Mr. Kropf announces Closed Session matters as follows:

1. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
California Government Code 54957(b)

I. STAFF REPORTS

Ms. Leland announces the following individuals received Kudo cards for the Month of December 2018 as follows:

EMPLOYEE	DEPARTMENT
Margaret VanWarmerdam	Auditor-Controller
Patricia Pacot	Auditor-Controller
Tina Jessee	Auditor-Controller
Bill McCloud	BHS
Chantelle Estes	BHS
Donna Deabel	BHS
Jason Fitch	BHS
Lisa Pallow	BHS
Teri Rivera	BHS
Celia Su (x2)	Clerk-Recorder
Jackie Sanchez (x2)	Clerk-Recorder
Suzanne Balzli	Clerk-Recorder
Yvonne Mayberry	Clerk-Recorder
Chris Fusaro	DHHS
Erica Rodriguez (x2)	DHHS
Maria Nava	DHHS
Ricardo Carmona	DHHS
Patty Leland	HR
Yareli Mora	HR
Andrew Patterson	I.T.
Greg Pankey	I.T.
Maria Iniguez	Library - Maxwell

Ms. Leland states the card selected for a \$25.00 gift certificate to a Colusa County vendor goes to Celia Su.

Ms. Tyler states that the County has received notification from the FAA that there is going to be an aeronautical study conducted for a wind turbine project proposed for Walker Ridge. She further states there is a comment period with submissions due by

January 21, 2018. She further advises a letter will be submitted on behalf of the County, with the help of County Counsel and Mr. Plucker. She further states the Board will be copied on the correspondence.

Supervisor Carter states the glider port in Williams may have comments to submit as well.

CONSENT AGENDA

Chair Evans makes time for approval of Consent Agenda Item No.'s 1 through 15.

Supervisor Carter requests Item No. 2 be pulled from the Consent Agenda and considered separately.

Supervisor Loudon requests Item No.'s 1 and 8 be pulled from the Consent Agenda and considered separately.

Chair Evans so directs.

Approve Consent Agenda Item No.'s 3 through 7, and 9 through 15.

3. BOARD OF SUPERVISORS/LOCAL CHILD CARE PLANNING COUNCIL
Approve the Certification Statement regarding the Composition of the Local Child Care Planning Council (LPC), and authorize the Chair to sign.
4. PURCHASING AND PROCUREMENT/CAO
Approve Contract No. **C19-001**, the first modification to contract C14-048 with IQM2, by changing the name to **Granicus, LLC**, effective October 30, 2018 and authorize the County Administrative Officer to sign.
5. PURCHASING AND PROCUREMENT/WELFARE ADMINISTRATION
Approve Contract No. **C19-002**, a Memorandum of Understanding (MOU) between the **Colusa County Office of Education, Pierce Joint Unified School District, Williams Unified School District, Maxwell Unified School District, Colusa Unified School District** for transportation services for foster youth, and authorize the Chair to sign.
6. AG COMMISSIONER
Approve Contract No. **C19-003**, the first amendment to Standard Agreement Number 18-0244 with **California Department of Food and Agriculture** for Exotic Pest Detection, effective July 1, 2018 and authorize the Chair to sign.
7. PURCHASING AND PROCUREMENT/MENTAL HEALTH
Approve Contract No. **C19-004**, with **Restpadd Health Corporation, LLC/Redding** to provide the County with hospital-based psychiatric inpatient services and authorize the Chair to sign.
9. AG COMMISSIONER
Approve Contract No. **C19-005**, Standard Agreement # 18-0554-000-SG with the **California Department of Food and Agriculture** for the Bee Safe Program, effective November 15, 2018 and authorize the Chair to sign.

10. PURCHASING AND PROCUREMENT
Declare three vehicles as surplus and authorize the Purchasing Agent to remove them from inventory and dispose.

11. BEHAVIORAL HEALTH/MENTAL HEALTH
Approve Contract No. **C19-006**, the first amendment to C16-006 a Memorandum of Understanding with **California Health and Wellness Plan (CH&W)**, for coordination of services, effective December 31, 2018, and authorize the Chair to sign.

12. COUNTY COUNSEL/PUBLIC DEFENDER
Approve Contract No. **C19-007**, the third modification to contract C10-296 with attorney, **John E. B. Myers** for dependent children legal representation effective December 31, 2018 and authorize the Chair to sign.

13. APPOINTMENT/COLUSA COUNTY GROUNDWATER COMMISSION
Reappoint Darrin Williams to the Colusa County Groundwater Commission, representing District 1, effective January 1, 2019 through December 31, 2022.
(Application(s) received: Darrin Williams)

14. CLERK RECORDER/ELECTIONS
Ratify CAO signature on Contract No. **C19-008** with the **California Secretary of State**, covering qualifying activities and purchases that improve cyber security and infrastructure related to VoteCal (Statewide voter registration database) made between April 1, 2018 and before June 30, 2021.

15. COUNTY ADMINISTRATIVE OFFICE/INSURANCE FUND
Ratify CAO's signature on Contract No. **C19-009, CSAC Excess Insurance Authority Medical Malpractice Program Extended Participation Agreement**, effective October 1, 2018.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Denise J. Carter, Supervisor
SECONDER:	Kent S. Boes, Vice-Chair
AYES:	Loudon, Carter, Boes, Corona, Evans

Chair Evans makes time to approve Consent Item No. 1, the minutes from the December 11, 2018 Regular Meeting.

Supervisors Loudon and Corona state they were not present for the December 11, 2018 meeting, therefore abstain from the item.

BOARD OF SUPERVISORS

1. Approve the December 11, 2018 Board of Supervisors meeting Minutes and authorize the Chair to sign.

RESULT:	APPROVED [3 TO 0]
MOVER:	Kent S. Boes, Vice-Chair
SECONDER:	Denise J. Carter, Supervisor
AYES:	Denise J. Carter, Kent S. Boes, Gary J. Evans
ABSTAIN:	John D. Loudon, Jose Merced Corona

Chair Evans makes time to approve Consent Item No. 2, regarding the Carl Moyer Program and the Moyer Rural Assistance Program.

9:14 a.m. Supervisor Carter recuses herself and leaves the room.

AG COMMISSIONER/AIR POLLUTION CONTROL

2. Adopt Resolution No. **19-001**, Approving and Authorizing the Application to Administer the Carl Moyer Program and the Moyer Rural Assistance Program and authorize the Chair to sign.

RESULT:	APPROVED [4 TO 0]
MOVER:	John D. Loudon, Supervisor
SECONDER:	Kent S. Boes, Vice-Chair
AYES:	John D. Loudon, Kent S. Boes, Jose Merced Corona, Gary J. Evans
RECUSED:	Denise J. Carter

9:15 a.m. Supervisor Carter rejoins the session.

Chair Evans makes time to approve Consent Item No. 8, regarding a Change Order with Baldwin Construction, Inc. dba Knife River.

Supervisor Loudon states he has concerns about the significant increase from the cost estimate provided.

Mr. Azevedo states there is an adjustment factor included within the contract, resulting from material cost fluctuations that normally occur during long term contracts.

Ms. Tyler states that a 1 percent change in a contract is not unreasonable.

8. PURCHASING AND PROCUREMENT/ROAD DEPARTMENT - DPW

Ratify Contract No. **C19-010**, Change Order #2 with **Baldwin Construction Co., Inc. dba Knife River** on Norman Road from Willow Creek to Princeton.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	John D. Loudon, Supervisor
SECONDER:	Denise J. Carter, Supervisor
AYES:	Loudon, Carter, Boes, Corona, Evans

III. HUMAN RESOURCES

1. Approve the following actions effective January 1, 2019:

A. An increase to the Miscellaneous Unit Salary Range MSC 2, step 1, from \$1,921 per month (\$11.82 per hour) to \$1,950 per month (\$12.00 per hour),

affecting the classifications of Office Assistant I and Bilingual Office Assistant I.

B. Approve an hourly rate increase from \$11.00 per hour to \$12.00 per hour for the position of Extra Help Client Sitter/Driver.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	John D. Loudon, Supervisor
SECONDER:	Jose Merced Corona, Supervisor
AYES:	Loudon, Carter, Boes, Corona, Evans

HUMAN RESOURCES/ASSESSOR

2. A. Approve revised job descriptions for Auditor-Appraiser I and II.

B. Approve a salary range adjustment for the Auditor-Appraiser II classification from Professional Range 28 (\$3,692 - \$4,730 per mo.) to Professional Range 32, (\$4,077 - \$5,223 per mo.).

C. Approve the position change of an Auditor-Appraiser I, to a flex staffed Auditor-Appraiser I/II and revise the Position Allocation Schedule for the Assessor's Office with the above changes.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	John D. Loudon, Supervisor
SECONDER:	Jose Merced Corona, Supervisor
AYES:	Loudon, Carter, Boes, Corona, Evans

HUMAN RESOURCES/PROBATION

3. Approve new hire appointment at Step 5 for Antoinette Marie Ortiz, Deputy Probation Officer II, Salary Range DSS 19, Step 5, \$4,945 per month, effective her date of hire. **(4/5th vote required)**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Denise J. Carter, Supervisor
SECONDER:	Kent S. Boes, Vice-Chair
AYES:	Loudon, Carter, Boes, Corona, Evans

IV. AUDITOR

1. Grant request of Colusa Basin Drainage District for authorization to conduct Biennial Audits covering a two-year period pursuant to Government Code 26909(b)(1), instead of an annual audit.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Denise J. Carter, Supervisor
SECONDER:	John D. Loudon, Supervisor
AYES:	Loudon, Carter, Boes, Corona, Evans

2. Approve Special Claims.
There were no special claims.

Chair Evans declares a recess at 9:28 a.m. and reconvenes at 9:30 a.m. in Regular Session with all Supervisors present.

Present: Marcos Kropf, County Counsel.
Wendy G. Tyler, CAO/Clerk of the Board/Risk Manager.
Peggy Scroggins, Robert Zunino, Auditor-Controller's Office.
Ann Nordyke, Melissa Kitts, Board Clerks.
Greg Hinton, Ag Commissioner's Office.
Elizabeth Kelly, Health & Human Services Department.
Scott Lanphier, Mike Azevedo, Public Works Department.
Kaline Moore, Angela Gross, CAO's Office.
Terence Rooney, Behavioral Health Department.
Patricia Leland, Human Resources Department.
Gerry Munoz, Probation Department.
Rose Gallo-Vasquez, Clerk-Recorder's Office.
Arnie Gross, Rudy Bernal, Assessor's Office.
Gerry Hernandez, UC Cooperative Extension.
Mary Fahey, Water Resources Department.
Dave Markss, Jesse Cain, Shelly Kittle, City of Colusa.
Ed Hulbert, Colusa Industrial Properties.
Daurice Kalfsbeek-Smith, Advanced PVA Technologies, Inc.
Mary Winters, Rich Selover, Colusa citizens.
Richard Mora, Maxwell citizen.
Susan Meeker, Pioneer Review.

9:30 a.m. PUBLIC HEARING

Chair Evans makes time for a public hearing, and introduction by title only of a proposed ordinance amending some sections of the County Code to allow limited commercial cannabis operations in a limited county area subject to an annexation proposal by the City of Colusa.

Comments received by Chair Evans, Supervisors Carter and Loudon, Ms. Tyler, and Mr. Kropf.

9:44 a.m. Chair Evans opens Public Hearing and calls for public comment.

Comments received from Mr. Hulbert and Mr. Mora.

9:51 a.m. Chair Evans calls for further public comment. Hearing none, Chair Evans closes the Public Hearing.

COUNTY COUNSEL

1. Approve Introduction by title only of a proposed ordinance amending Sections 11-3 and 11-6 and adding Sections 11-6.1 through 11-6.1.5 to Chapter 11 of the Colusa County Code to allow limited commercial cannabis operations in a limited county area subject to an annexation proposal by the City of Colusa as modified during discussion to include property as identified by APN, but excluding all County owned property. **(Continued from October 30, 2018 and December 11, 2018)**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	John D. Loudon, Supervisor
SECONDER:	Jose Merced Corona, Supervisor
AYES:	Loudon, Carter, Boes, Corona, Evans

V. BEHAVIORAL HEALTH/MHSA HOUSING

1. Chair Evans makes time for a presentation by Terence Rooney, Director of Behavioral Health, for the "No Place Like Home" program.

Mr. Rooney speaks to the following:

- Funding
- Homeless statistics
- Colusa Housing Needs
- Shared Resources
- Local Housing Survey
- Explore feasibility

Comments received by Supervisors Loudon, Carter, Corona, Evans, Ms. Kelly, Ms. Tyler, and Mr. Selover.

The Board expresses a desire to proceed with a survey to determine the needs of Colusa County.

VI. COMMUNITY DEVELOPMENT DEPARTMENT

1. Adopt Resolution No. **19-002** approving Contract No. **C19-011**, amendments to the Colusa Groundwater Authority Joint Powers Agreement and authorize the Chair to Sign.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kent S. Boes, Vice-Chair
SECONDER:	Denise J. Carter, Supervisor
AYES:	Loudon, Carter, Boes, Corona, Evans

2. Designate William Abbott from the law firm of Abbott & Kindermann, Inc. as the County's Administrative Hearing Officer to conduct administrative hearings pursuant to County Code section 42-10(d).

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Denise J. Carter, Supervisor
SECONDER:	Kent S. Boes, Vice-Chair
AYES:	Loudon, Carter, Boes, Corona, Evans

Chair Evans makes time to conduct nominations and elections of the 2019 Board Chair and Vice-Chair and passes the gavel to the Clerk of the Board.

The Clerk calls for nominations for Chair. Chair Evans nominates Supervisor Boes for Chair. The Clerk calls for any other nominations. Hearing none, the Clerk closes the nominations.

VIII. BOARD OF SUPERVISORS

1. Elect Supervisor Boes as Chair for 2019.

RESULT:	APPROVED [4 TO 0]
MOVER:	Denise J. Carter, Supervisor
SECONDER:	Gary J. Evans, Chair
AYES:	John D. Loudon, Denise J. Carter, Jose Merced Corona, Gary J. Evans
ABSTAIN:	Kent S. Boes

The Clerk calls for nominations for Vice-Chair. Supervisor Corona nominates Supervisor Loudon for Vice-Chair. The Clerk calls for any other nominations. Hearing none, the Clerk closes the nominations.

2. Elect Supervisor Loudon as Vice-Chair for 2019.

RESULT:	APPROVED [4 TO 0]
MOVER:	Jose Merced Corona, Supervisor
SECONDER:	Kent S. Boes, Vice-Chair
AYES:	Denise J. Carter, Kent S. Boes, Jose Merced Corona, Gary J. Evans
ABSTAIN:	John D. Loudon

Supervisor Boes presents Chair Evans with a plaque and lists his many achievements during his 2 year tenure as Chair of the Board of Supervisors.

IX. SUPERVISORS' REPORTS OR COMMENTS

Supervisor Boes

Meetings/functions attended:

- Transportation Commission and Transit Agency meeting
- Hospital Preparedness Program workshop
- Emergency Medical Care Committee meeting
- Williams City Council meeting
- Paradise Evacuee meeting
- Williams Unified School District meeting
- American Medical Response meeting
- Retirement celebration for Debbie Walker
- Regional Housing Authority

Supervisor Loudon

Meetings/functions attended:

- Treasury Oversight Board meeting
- Behavioral Health Board meeting
- Continuum of Care Board meeting

VFW meeting
North Central Counties Consortium meeting
Colusa City Council meeting
Community Action Partnership meeting
Literacy Collaborative meeting
Resource Conservation District Board meeting
Sac River Fire Dinner
LAFCo Board meeting
Chamber of Commerce mixer
Christmas Time in Colusa
Resource Conservation District Christmas meeting
Regional Housing Authority Board meeting
RD108 Board meeting
Grimes New Year's Breakfast

X. STATE OR FEDERAL LEGISLATION/GENERAL BUDGETARY MATTERS

Ms. Tyler states that once she receives the lobbyist review of the State's proposed budget, she will forward it to the Board. She further states the mid-year budget review process is underway.

Supervisor Carter suggests that the County extend an invitation to Governor Newsom to visit Colusa County so he can see a good example of a rural county.

Ms. Tyler states she will work with the Board Chair and draft an invitation to the Governor.

Chair Evans declares a recess at 10:46 a.m. to convene in Closed Session and reconvenes at 11:28 a.m. in Regular Session with all Supervisors present.

Present: Marcos Kropf, County Counsel.
Wendy G. Tyler, CAO/Clerk of the Board/Risk Manager.
Ann Nordyke, Melissa Kitts, Board Clerks.

XI. CLOSED SESSION/COUNTY COUNSEL

1. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

California Government Code 54957(b). He states there is no reportable action.

Chair Evans adjourned the meeting at 11:29 a.m. to reconvene in Regular Session on January 22, 2019 at the hour of 9:00 a.m.

Gary J. Evans, Chair

Attest: Wendy G. Tyler,
Clerk to the Board of Supervisors

BY _____
Melissa Kitts, Deputy Clerk