

Board of Supervisors

J. Merced Corona, District I
John D. Loudon, District II,
Vice-Chair
Kent S. Boes, District III,
Chair
Gary J. Evans, District IV,
Denise J. Carter, District V



County of Colusa

Wendy G. Tyler, CAO/Clerk to the
Board of Supervisors/Risk Manager
Ann Nordyke, Chief Deputy Clerk to
the Board of Supervisors
Patricia Rodriguez, Deputy Clerk
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Board Chambers
546 Jay Street, Suite 108
Colusa, CA 95932

Minutes

April 16, 2019

The Board of Supervisors of the County of Colusa, State of California meets in Regular Session this 16th day of April 2019 at the hour of 9:01 a.m. Present: Supervisors Denise J. Carter, Gary J. Evans, Jose Merced Corona, John D. Loudon, and Kent S. Boes.

Present: Jennifer Sutton, Senior Deputy County Counsel.
Wendy G. Tyler, CAO/Clerk of the Board/Risk Manager.
Ann Nordyke, Patricia Rodriguez, Board Clerks.
Patricia Leland, Yareli Mora, Krystal Cardona, Human Resources Department.
Greg Plucker, Community Development Department.
Elizabeth Kelly, Health and Human Services Department.
Scott Lanphier, Mike Azevedo, Public Works Department.
Greg Hinton, Maisha Bullock, Ag Commissioner's Office.
Stacey Costello, Colusa County Library.
Kaline Moore, Angela Gross, CAO's Office.
Casey Ryan, Air Pollution Control District.
Kuljeet Mundi, Environmental Health Office.
Kristopher Cooper, Sheriff's Office.
Sajit Singh, Williams City Councilman.
Dave Markss, Colusa City Councilman.
Asa Utterback, Coastland Civil Engineering.
Lew Manor, State of Jefferson.
Diana Roach, Joann Irish, Princeton citizens.
Susan Meeker, Pioneer Review.

Opening Prayer - Pledge of Allegiance

PERIOD OF PUBLIC COMMENT

Mr. Manor updates the Board of Supervisors on the State of Jefferson movement.

I. STAFF REPORTS

Mr. Plucker updates the Board on Assembly Bill 626 regarding Microenterprise Home Kitchens.

Ms. Costello updates the Board on the painting for the Colusa Library and thanks the Board and the CAO for their support.

Mr. Hinton updates the Board on the progress of the opening of the Williams Migrant Housing facility.

Mr. Azevedo updates the Board on the opening of East Park Reservoir and the Governor's Proclamation regarding Federal assistance for storm damage. He further states on April 20, 2019 a bike riding fundraiser will be held for the benefit of the Ranch and Camp fire victims.

CONSENT AGENDA

Approve Consent Agenda Item 1 through 12.

1. BOARD OF SUPERVISORS

Approve the April 2, 2019 Board of Supervisors meeting Minutes.

2. BOARD OF SUPERVISORS

Approve corrected Minutes of the March 19, 2019 Board of Supervisors meeting.

3. TREASURER

Accept March 2019 Treasury Monthly Investment Report as presented.

4. PURCHASING AND PROCUREMENT/PUBLIC HEALTH

Approve Contract No. **C19-054** with **Stoff Outdoor Advertising** for tobacco education billboard advertising.

5. PUBLIC WORKS/ROAD DEPARTMENT

Authorize the Director of Public Works to issue Encroachment Permit 4401 for portions of King and Leesville Roads to the Color it Blue event scheduled for April 27, 2019, upon receipt of appropriate insurance coverage.

6. PURCHASING AND PROCUREMENT/AIRPORT ENTERPRISE

Approve Contract No. **C19-055** with **Barnes & Thornburg, LLP** for the annual inspection pursuant to the Colusa County Airport Storm Water Pollution Preventions Plan (SWPPP), effective July 1, 2019.

7. PURCHASING AND PROCUREMENT/COUNTY LIBRARY

Approve Contract No. **C19-056** a five (5) year Ethernet Service Agreement with **Frontier Communications of America, Inc.** for the Colusa County Library, effective February 27, 2019.

8. PURCHASING AND PROCUREMENT/COUNTY LIBRARY

Approve Contract No. **C19-057** a five (5) year Ethernet Service Agreement with **Frontier Communications of America, Inc.** for the Arbuckle, Grimes, Maxwell, Princeton and Williams Library's, effective February 11, 2019.

9. HEALTH AND HUMAN SERVICES/WELFARE ADMINISTRATION
Approve Contract No. **C19-058** Second Amended and Restated Joint Exercise of Powers Agreement (JPA) and Contract No. **C19-059** Memorandum of Understanding (MOU) with the **California Statewide Automated Welfare System (CalSAWs)**, effective June 28, 2019.
10. LIBRARY
Approve Contract No. **C19-060** with **Butte County Office of Education**, for summer food service program, effective April 25, 2019 and authorize the County Administrative Officer to sign.
11. APPOINTMENT/AIR POLLUTION CONTROL DISTRICT HEARING BOARD
Re-appoint Adam Shifflett to the Air Pollution Control District Hearing Board, effective March 22, 2019 through March 21, 2022 (**Application received: Adam Shifflett**)
12. PUBLIC WORKS/ROAD DEPARTMENT/SOLID WASTE
Approve Contract No. **C19-061** Grazing License Agreement with **Manhart Farms, LLC.**, for vegetation management at the Evans Road Landfill, effective April 1, 2019 and authorize the Director of Public Works to sign.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Denise J. Carter, Supervisor
SECONDER:	John D. Loudon, Vice-Chair
AYES:	Carter, Evans, Corona, Loudon, Boes

III. HUMAN RESOURCES/COMMUNICATIONS

1. A. Adopt the new classification of Dispatcher Trainee, set the salary range at DSA18, \$3,132 - \$4,014 per month, and allocate the classification to the Deputy Sheriff's Association Unit.
- B. Adopt the combined job description for the Dispatcher Trainee/Dispatcher classifications.
- C. Change all Dispatcher positions to flexibly staffed Dispatcher Trainee/Dispatcher.
- D. Amend the Sheriff's Office Position Allocation Schedule with the above changes.

Comments received by Ms. Leland and Ms. Tyler.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Gary J. Evans, Supervisor
SECONDER:	Jose Merced Corona, Supervisor
AYES:	Carter, Evans, Corona, Loudon, Boes

HUMAN RESOURCES/COMMUNICATIONS

2. Authorize a limited term PERS Annuitant/extra help position of Dispatcher, TPT, DSA Range 22, Step 6, \$25.57 per hour, effective April 3, 2019 - April 2, 2020, subject to a maximum of 28 hours per week and 960 hours in a fiscal year.

Comments received by Ms. Leland.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Denise J. Carter, Supervisor
SECONDER:	John D. Loudon, Vice-Chair
AYES:	Carter, Evans, Corona, Loudon, Boes

HUMAN RESOURCES

3. Adopt Resolution No. **19-011** reclassifying and reallocating certain positions in the Probation Department and Office of the Agricultural Commissioner effective April 1, 2019.

Comments received by Ms. Leland.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jose Merced Corona, Supervisor
SECONDER:	John D. Loudon, Vice-Chair
AYES:	Carter, Evans, Corona, Loudon, Boes

IV. APPOINTMENT/PRINCETON WATER WORKS DISTRICT

1. Appoint two members to the Princeton Water Works District Board, effective April 4, 2019 through April 3, 2023. **(Applications received by: Marie Clark-Johnson, Joann Irish, Chris Stillwell, and Clinton Wills)**

Comments received by Ms. Irish and Ms. Tyler.

RESULT:	CONTINUED TO APRIL 30, 2019 at the request of Supervisor Carter
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V. AUDITOR

1. Approve Special Claims.

<u>Claim #</u>	<u>Fund/Department</u>	<u>Vendor</u>	<u>Amount</u>
621007	DHHS	Kristi D. Ogle	\$3,025.58
621008	DA	Premier Customer CNTNS	\$6,637.50

RESULT:	APPROVED [UNANIMOUS]
MOVER:	John D. Loudon, Vice-Chair
SECONDER:	Gary J. Evans, Supervisor
AYES:	Carter, Evans, Corona, Loudon, Boes

9:35 a.m. Supervisors Carter recuses herself and leaves the room.

Chair Boes declares a recess at 9:35 a.m. and states they are now sitting as the Colusa County Air Pollution Control District with all Directors present, except Supervisor Carter.

Present: Jennifer Sutton, Senior Deputy County Counsel.
Wendy G. Tyler, CAO/Clerk of the Board/Risk Manager.
Ann Nordyke, Patricia Rodriguez, Board Clerks.
Patricia Leland, Yareli Mora, Krystal Cardona, Human

Resources Department.
Greg Plucker, Community Development Department.
Elizabeth Kelly, Health and Human Services Department.
Scott Lanphier, Mike Azevedo, Public Works Department.
Greg Hinton, Maisha Bullock, Ag Commissioner's Office.
Stacey Costello, Colusa County Library.
Kaline Moore, Angela Gross, CAO's Office.
Casey Ryan, Air Pollution Control District.
Kuljeet Mundi, Environmental Health Office.
Kristopher Cooper, Sheriff's Office.
Sajit Singh, Williams City Councilman.
Dave Marks, Colusa City Councilman.
Asa Utterback, Coastland Civil Engineering.
Lew Manor, State of Jefferson.
Diana Roach, Joann Irish, Princeton citizens.
Susan Meeker, Pioneer Review.

VI. AG COMMISSIONER/AIR POLLUTION CONTROL DISTRICT

1. Sitting as the Colusa County Air Pollution Control District

Adopt Resolution No. **19-012** authorizing the Colusa County Air Pollution Control District to apply to participate in the Funding Agricultural Replacement Measures for Emission Reductions (FARMER) Program.

Comments received by Mr. Ryan, Mr. Hinton, and Ms. Tyler.

RESULT:	APPROVED [3 TO 1]
MOVER:	John D. Loudon, Vice-Chair
SECONDER:	Jose Merced Corona, Supervisor
AYES:	Jose Merced Corona, John D. Loudon, Kent S. Boes
NAYS:	Gary J. Evans
ABSENT:	Denise J. Carter

9:46 a.m. Supervisor Carter rejoins the session.

Chair Boes adjourns as the Colusa County Air Pollution Control District at 9:46 a.m. and states they are now sitting as the Colusa County Board of Supervisors with all Supervisors present.

Present: Jennifer Sutton, Senior Deputy County Counsel.
Wendy G. Tyler, CAO/Clerk of the Board/Risk Manager.
Ann Nordyke, Patricia Rodriguez, Board Clerks.
Patricia Leland, Yareli Mora, Krystal Cardona, Human Resources Department.
Greg Plucker, Community Development Department.
Elizabeth Kelly, Health and Human Services Department.
Scott Lanphier, Mike Azevedo, Public Works Department.
Greg Hinton, Maisha Bullock, Ag Commissioner's Office.
Stacey Costello, Colusa County Library.
Kaline Moore, Angela Gross, CAO's Office.
Casey Ryan, Air Pollution Control District.
Kuljeet Mundi, Environmental Health Office.

Kristopher Cooper, Sheriff's Office.
Sajit Singh, Williams City Councilman.
Dave Markss, Colusa City Councilman.
Asa Utterback, Coastland Civil Engineering.
Lew Manor, State of Jefferson.
Diana Roach, Joann Irish, Princeton citizens.
Susan Meeker, Pioneer Review.

VII. COMMUNITY DEVELOPMENT DEPARTMENT/PLANNING & BUILDING

1. Adopt Resolution No. **19-013** temporarily suspending the Arbuckle/College City traffic impact fees, reducing County-wide development impact fees, and directing staff to conduct a new County-wide development impact study.

Comments received by Mr. Plucker.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jose Merced Corona, Supervisor
SECONDER:	Denise J. Carter, Supervisor
AYES:	Carter, Evans, Corona, Loudon, Boes

VIII. PURCHASING AND PROCUREMENT/SERVICE AREA #1 CENTURY RANCH

1. Approve Contract No. **C19-062** a request for professional engineering services with **Coastland Civil Engineering, Inc.**

Comments received by Ms. Tyler and Mr. Azevedo.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Denise J. Carter, Supervisor
SECONDER:	Gary J. Evans, Supervisor
AYES:	Carter, Evans, Corona, Loudon, Boes

PURCHASING AND PROCUREMENT/SHERIFF

2. Approve the purchase of a 2019 Polaris RZR XPA 1000 side by side utility task vehicle (UTV) for the Sheriff's Department and authorize the Purchasing Agent to issue a purchase order.

Comments received by Ms. Gross, Mr. Cooper, and Ms. Tyler.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Gary J. Evans, Supervisor
SECONDER:	John D. Loudon, Vice-Chair
AYES:	Carter, Evans, Corona, Loudon, Boes

IX. COUNTY ADMINISTRATIVE OFFICE

1. Approve Contract No. **C19-019a** revised Facility Use License Agreement with **Veterans of Foreign Wars Post #2441** for use and maintenance of the Colusa Veterans Hall, effective January 8, 2019.

Comments received by Ms. Tyler.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	John D. Loudon, Vice-Chair
SECONDER:	Gary J. Evans, Supervisor
AYES:	Carter, Evans, Corona, Loudon, Boes

COUNTY ADMINISTRATIVE OFFICE/RISK MANAGEMENT/LOSS PREVENTION

2. Chair Boes makes time for a Presentation on Loss Prevention and Safety activities.

Comments received by Ms. Tyler

COUNTY ADMINISTRATIVE OFFICE/SURVEYOR

3. Approve Contract No. **C19-063** with Sutter County for County Surveyor Services.

Comments received by Ms. Tyler and Mr. Lanphier.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Denise J. Carter, Supervisor
SECONDER:	John D. Loudon, Vice-Chair
AYES:	Carter, Evans, Corona, Loudon, Boes

X. BOARD OF SUPERVISORS

1. Approve letter requesting State Funding Augmentation for County Public Administrator, Public Guardian, and Public Conservator Programs.

Comments received by Ms. Tyler and Ms. Kelly.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	John D. Loudon, Vice-Chair
SECONDER:	Jose Merced Corona, Supervisor
AYES:	Carter, Evans, Corona, Loudon, Boes

2. Approve letter in opposition of Assembly Bill 964 (Medina) - County Jails: in-person visitation.

Comments received by Ms. Tyler.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	John D. Loudon, Vice-Chair
SECONDER:	Jose Merced Corona, Supervisor
AYES:	Carter, Evans, Corona, Loudon, Boes

3. Approve a letter of support for Assembly Concurrent Resolution 66, designating a portion of Interstate 5 in Colusa County as Officer Natalie Corona Memorial Highway.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Denise J. Carter, Supervisor
SECONDER:	John D. Loudon, Vice-Chair
AYES:	Carter, Evans, Corona, Loudon, Boes

XI. SUPERVISORS' REPORTS OR COMMENTS

Supervisors Carter

Meetings/functions attended:

Visit Bear Valley Flowers
Sheriff meeting
Middle Upper Sacramento Regional Flood Management
Plan Conference call.
LAFCo meeting
Airport Consultants meeting
Colusa Groundwater Authority activities
Library Volunteer Brunch
Transportation and Transit Special Meeting

Supervisor Carter thanks Westside Spreading for the donation of compost for the Courthouse and Library grounds.

Supervisor Loudon

Meetings/functions attended:

Grimes Fire Dinner
Regional Housing Authority meeting
Chamber of Commerce meeting
Sac River Fire Dinner
Housing Plan meeting
LAFCo
Grimes Sheriff Community meeting
CDBG meeting
Behavioral Health meeting
VFW meeting
Strengthening Community Collaborative meeting

Supervisor Corona

Meetings/functions attended:

Advocate Planning meeting
Arbuckle Sheriff Community meeting
Calls regarding road conditions

Supervisor Evans

Meetings/functions attended:

Calls regarding road conditions
Sites meetings
Forest Service meetings
CDBG meeting
Ethics Training
Transportation and Transit Special Meeting

Supervisor Boes

Meetings/functions attended:

Transportation and Transit Special meeting

Regional Housing Authority meeting

Strengthening Community Collaborative meeting

Chair Boes updates the Board on the grand opening of Loves Truck Stop.

XII. STATE OR FEDERAL LEGISLATION/GENERAL BUDGETARY MATTERS

None.

Chair Boes adjourned the meeting at 10:35 a.m. to reconvene in Regular Session on April 30, 2019 at the hour of 9:00 a.m.

Kent S. Boes, Chair

Attest: Wendy G. Tyler,
Clerk to the Board of Supervisors

BY _____
Patricia Rodriguez, Deputy Clerk