

Board of Supervisors

J. Merced Corona, District I
John D. Loudon, District II,
Vice-Chair
Kent S. Boes, District III,
Chair
Gary J. Evans, District IV,
Denise J. Carter, District V



County of Colusa

Wendy G. Tyler, CAO/Clerk to the
Board of Supervisors/Risk Manager
Ann Nordyke, Chief Deputy Clerk to
the Board of Supervisors
Patricia Rodriguez, Deputy Clerk
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Board Chambers
546 Jay Street, Suite 108
Colusa, CA 95932

Minutes

May 28, 2019

The Board of Supervisors of the County of Colusa, State of California meets in Regular Session this 28th day of May 2019, at the hour of 9:00 a.m. Present: Supervisors Denise J. Carter, Gary J. Evans, Jose Merced Corona, John D. Loudon, and Kent S. Boes.

Present: Jennifer Sutton, Senior Deputy County Counsel.
Wendy G. Tyler, CAO/Clerk of the Board/Risk Manager.
Peggy Scroggins, Robert Zunino, Auditor-Controller's Office.
Ann Nordyke, Melissa Kitts, Board Clerks.
Patricia Leland, Yareli Mora, Krystal Cardona, Human Resources Department.
Greg Plucker, Community Development Department.
Elizabeth Kelly, Health and Human Services Department.
Mike Azevedo, Public Works Department.
Greg Hinton, Maisha Bullock, Ag Commissioner's Office.
Terence Rooney, Behavioral Health Department.
Matt Beauchamp, Sara Martin, Devin Kelley, Mary Godinez-York, District Attorney's Office.
Kaline Moore, Angela Gross, CAO's Office.
Mark Contreras, Kristopher Cooper, Kane Lausten, James Pastorino, Sheriff's Office.
Mary Winters, Colusa citizen.
David Markss, Colusa City Councilman.
Kary Hauck, Sutter Buttes Energy Watch Partnership.
Ben Felt, Lora Cecon, Colusa County Partnership.
Susan Meeker, Pioneer Review.

Opening Prayer - Pledge of Allegiance

PERIOD OF PUBLIC COMMENT

City Councilman Markss, on behalf of the City of Colusa, thanks the Board of Supervisors and County Staff for hosting the Joint Cities and County meeting.

ANNOUNCEMENT OF CLOSED SESSION

Ms. Sutton announces Closed Session as follows:

1. CONFERENCE WITH LABOR NEGOTIATOR
California Government Code 54957.6
Agency Negotiator: Patricia Leland
Employee Organizations: CCEA

I. STAFF REPORTS

None.

CONSENT AGENDA

Chair Boes makes time for approval of Consent Agenda Item No.'s 1 through 19.

Ms. Tyler requests Item No. 1 be pulled from the Consent Agenda and considered separately.

Chair Boes so directs.

Approve Consent Agenda Item No.'s 2 through 19.

2. TREASURER

Accept April 2019 Treasury Monthly Investment Report as presented.

3. BEHAVIORAL HEALTH/MENTAL HEALTH

Approve Contract No. **C19-082**, an Amendment to 17-94093 (A01) with the **Department of Health Care Services** for substance use disorder services.

4. AG COMMISSIONER

Approve Contract No. **C19-083**, an annual agreement with **California Crop Improvement Association**, for services related to seed certification, effective July 1, 2019 and authorize the Agricultural Commissioner to sign on behalf of the County.

5. PURCHASING AND PROCUREMENT/MENTAL HEALTH

Approve Contract No. **C19-084**, a First Modification to Contract C17-215 with **Cynthia Pilaczynski** to provide clients with Patients' Rights Advocacy services by extending the term of the contract.

6. PURCHASING AND PROCUREMENT/MENTAL HEALTH

Approve Contract No. **C19-085**, a First Modification of Contract C18-163 with **Richard Beith dba Mrs. Love's Guest House** for residential care services by extending the term of the contact.

7. PURCHASING AND PROCUREMENT/MENTAL HEALTH

Approve Contract No. **C19-086**, a Third Modification to Contract C16-097 with **Restpadd, Inc.** for hospital-based psychiatric inpatient services, effective May 14, 2019.

8. PURCHASING AND PROCUREMENT/HUMAN RESOURCES
Approve the un-budgeted fixed asset purchase of a lateral file cabinet and authorized the Purchasing Agent to sign the purchase order.
9. BEHAVIORAL HEALTH
Approve Contract No. **C19-087**, an Agreement with **County of Glenn, through its Colusa-Glenn-Trinity Community Action Partnership** for the distribution of Homeless Emergency Action Program (HEAP) funds and authorize the County Administrative Officer (CAO) to sign.
10. PURCHASING AND PROCUREMENT/MENTAL HEALTH
Approve Contract No. **C19-088** with **Willow Glen Care Center** for board and care services, effective July 1, 2109.
11. AG COMMISSIONER
Approve Contract No. **C19-089** with **California Rice Commission**, for rice pesticide surveillance by the County, effective April 22, 2019 and authorize the County Agricultural Commissioner to sign.
12. AG COMMISSIONER
Approve Contract No. **C19-090**, Cooperative Agreement Number 19-0141-000-SA with the **California Department of Food and Agriculture** for the Fuels, Lubricants and Automotive Products Program services, effective July 1, 2019.
13. PURCHASING AND PROCUREMENT/MENTAL HEALTH
Approve Contract No. **C19-091** with **Tri-County Treatment** for sober transitional living services, effective July 1, 2019.
14. SHERIFF
Adopt Resolution No. **19-019** authorizing the Sheriff to execute Contract No. **C19-092**, the **California State Parks Boating And Waterways Safety And Enforcement Financial Aid Program Agreement**, effective July 1, 2019, and to sign reimbursement claims on behalf of Colusa County, and authorize the Auditor to certify the amount of the prior year's vessel taxes.
15. SHERIFF
Adopt Resolution No. **19-020** Authorizing The Sheriff To Apply For, Negotiate, Execute And Submit All Documents Needed To Obtain Off-Highway Motor Vehicle Law Enforcement Grant Funds And To Accept Any Awarded Funds Subject To Board Approval.
16. COLUSA COUNTY ARTS COUNCIL
Adopt Resolution No. **19-021** Designating the Colusa County Arts Council As The Official Arts Organization For The County Of Colusa.
17. APPOINTMENT/NORTHERN SAC VALLEY INTEGRATED REGIONAL WATER MANAGEMENT BOARD (IRWM)
Appoint Terry Bressler to the Northern Sacramento Valley Integrated Regional Water Management Board (IRWM) effective May 28, 2019.

18. PURCHASING AND PROCUREMENT/DHHS ADMINISTRATION
Approve Contract No. **C19-093**, the Memorandum of Understanding (MOU) and the First Modification to this MOU with **Glenn County Community Action Department (CAD)** and authorize the County Administrative Officer to sign retroactive to July 1, 2018.
19. PURCHASING AND PROCUREMENT/EAST PARK RESERVOIR
Approve Contract No. **C19-094**, a Fifth Modification of Contract C16-046 with **Ken Cook dba Stonycreek Garbage Service** for garbage service at East Park Reservoir, effective May 1, 2019.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Denise J. Carter, Supervisor
SECONDER:	John D. Loudon, Vice-Chair
AYES:	Carter, Evans, Corona, Loudon, Boes

Chair Boes makes time for approval of Consent Item No. 1.

1. BOARD OF SUPERVISORS
Approve the May 14, 2019 Board of Supervisors Regular meeting Minutes as corrected.

Comments received by Ms. Tyler.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Gary J. Evans, Supervisor
SECONDER:	Jose Merced Corona, Supervisor
AYES:	Carter, Evans, Corona, Loudon, Boes

III. HUMAN RESOURCES/AUDITOR - PAYROLL

1. A. Approve the classification and salary recommendations below related to the attached Bryce Consulting report and the related recommendations, effective April 1, 2019:

1. Adopt the attached job description for the new classification of Senior Payroll Specialist at salary range CNF34 (\$4,244 - \$5,436 per month) and allocate the Senior Payroll Specialist classification to the Confidential Unit.

2. Reclassify one Payroll Specialist CNF32 to the new classification of Senior Payroll Specialist CNF34 (\$4,244 - \$5,436 per month).

B. Amend the Position Allocation Schedule for the Auditor-Controller's Office to reflect the above changes, effective April 1, 2019.

C. Approve revised job description for the classification of Payroll Specialist, effective May 28, 2019.

Comments received by Ms. Leland.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jose Merced Corona, Supervisor
SECONDER:	Gary J. Evans, Supervisor
AYES:	Carter, Evans, Corona, Loudon, Boes

HUMAN RESOURCES/~~MENTAL HEALTH~~ HEALTH DEPARTMENT

2. Amend the position allocation chart for the Department of Health and Human Services by adding a limited-term position of Health Program Specialist I/II, LT-FT, PF Range 26/30, \$3,512 - \$4,501/\$3,880 - \$4,970 per month, effective June 10, 2019 through June 21, 2019.

Comments received by Ms. Leland and Ms. Tyler.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Denise J. Carter, Supervisor
SECONDER:	Jose Merced Corona, Supervisor
AYES:	Carter, Evans, Corona, Loudon, Boes

HUMAN RESOURCES/SHERIFF

3. Approve the revised job description for the Assistant Sheriff classification.

Comments received by Ms. Leland, Mr. Contreras, Ms. Sutton, and Ms. Tyler.

RESULT:	TABLED TO A DATE UNCERTAIN
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IV. PUBLIC WORKS DEPARTMENT/SERVICE AREAS 1 & 2

1. Adopt Resolution No. **19-022** authorizing the submittal of application(s) for State Water Resources Control Board Financial Assistance.

Comments received by Mr. Azevedo.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Gary J. Evans, Supervisor
SECONDER:	Jose Merced Corona, Supervisor
AYES:	Carter, Evans, Corona, Loudon, Boes

V. DISTRICT ATTORNEY/DA INVESTIGATOR

1. Approve out-of-state travel for District Attorney Investigator Sara Martin to attend National Computer Forensics Institute - Social Networking Investigations in Alabama, June 16-20, 2019.

Comments received by Mr. Beauchamp, and Ms. Martin.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Gary J. Evans, Supervisor
SECONDER:	Denise J. Carter, Supervisor
AYES:	Carter, Evans, Corona, Loudon, Boes

DISTRICT ATTORNEY/VICTIM WITNESS PROGRAM

- 2. Approve out-of-state travel for Victim Witness Coordinator Mary Godinez-York to attend Crimes Against Children Conference in Dallas, Texas August 11-15, 2019.

Comments received by Mr. Beauchamp, and Ms. Kelly.

RESULT:	APPROVED [4 TO 1]
MOVER:	John D. Loudon, Vice-Chair
SECONDER:	Gary J. Evans, Supervisor
AYES:	Denise J. Carter, Gary J. Evans, John D. Loudon, Kent S. Boes
NAYS:	Jose Merced Corona

VI. AUDITOR

- 1. Approve Special Claims as follows:

<u>Claim #</u>	<u>Fund/Department</u>	<u>Vendor</u>	<u>Amount</u>
622074	PERSONNEL	CORDICO PSYCHOLOGICAL	\$400.00
622345	HUMAN RESOURCES	MADEIRA GROUP INTERNATIONAL	\$895.00

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Denise J. Carter, Supervisor
SECONDER:	John D. Loudon, Vice-Chair
AYES:	Carter, Evans, Corona, Loudon, Boes

VII. SHERIFF/HOMELAND SECURITY - OES

- 1. Approve Resolution adopting the 2018 updated Federal Emergency Management Agency (FEMA) approved Local Hazard Mitigation Plan (LHMP) for the County of Colusa.

Comments received by Ms. Tyler.

RESULT:	PULLED at the request of CAO – To be reagendaized for June 11, 2019 meeting
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SHERIFF

- 2. Approve the Colusa County Sheriff's Office Field Services Division and Correctional Services Division (Jail) 2018-2019 Supplemental Law Enforcement Funds Spending Plans (County FY 2019-2020), in the amount of \$106,160.

Comments received by Mr. Contreras.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	John D. Loudon, Vice-Chair
SECONDER:	Denise J. Carter, Supervisor
AYES:	Carter, Evans, Corona, Loudon, Boes

VIII. COMMUNITY DEVELOPMENT DEPARTMENT

- 1. Review, consider, and potential action in response to Colusa County Partnership's request for \$2,500 to partially meet the \$10,000 matching fund commitment of their 2019 USDA Rural Business Development Grant Application.

Comments received by Mr. Plucker, Ms. Tyler, Ms. Ceccon, and Mr. Felt.

RESULT:	TABLED UNTIL THE JUNE 25, 2019 MEETING at the request of Chair Boes
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2. Adopt Ordinance No. **799** amending Section 11-6.1(b) of Chapter 11 of the Colusa County Code to add State License Types 4 (Cultivation; Nursery) and 8 (Testing) to the list of allowed commercial cannabis types.

Comments received by Mr. Plucker.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	John D. Loudon, Vice-Chair
SECONDER:	Denise J. Carter, Supervisor
AYES:	Carter, Evans, Corona, Loudon, Boes

Ms. Kitts recuses herself as Clerk of the meeting and sits in the audience. Ms. Nordyke is now seated as Clerk.

IX. APPOINTMENT/COLUSA CEMETERY DISTRICT BOARD

1. Appoint Melissa Kitts to the Colusa Cemetery District Board, effective May 28, 2019 through December 8, 2021. (**Applications received: Resa Lyn and Melissa Kitts**)

Comments received by Ms. Tyler and Ms. Nordyke.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	John D. Loudon, Vice-Chair
SECONDER:	Denise J. Carter, Supervisor
AYES:	Carter, Evans, Corona, Loudon, Boes

Ms. Kitts returns and is now seated as the Clerk.

X. SUTTER BUTTES ENERGY WATCH PARTNERSHIP

1. Chair Boes makes time for a Presentation from Sutter Buttes Energy Watch Partnership (SBEWP) regarding assistance to improve the energy efficiency goals for Colusa County and related legislative deadlines.

Comments received by Ms. Hauck and Ms. Tyler.

Following comments, Chair Boes directs Ms. Tyler to work with SBEWP to see if there are ways the County can benefit from the program.

XI. SUPERVISORS' REPORTS OR COMMENTS

Supervisor Carter

Meetings/functions attended:

- Colusa County Census meeting
- United Health Ribbon Cutting
- Farm to School meeting
- Joint Cities - County meeting
- Meetings with Princeton Water Works District

Supervisor Loudon

Meetings/functions attended:

- Behavioral Health Board meeting
- Fish Training
- Regional Housing Authority Board meeting
- RD108 Board meeting
- Budget meetings
- Joint Cities - County meeting

Supervisor Corona

Meetings/functions attended:

- Fish Training
- Colusa County Census meeting
- Community Action Partnership meeting
- Joint Cities - County meeting
- Arbuckle Memorial Day service

Supervisor Evans

Meetings/functions attended:

- United Health Ribbon Cutting
- Sites meetings
- Joint Cities - County meeting

Supervisor Boes

Meetings/functions attended:

- Housing meeting
- Regional Housing Authority meeting
- Emergency Medical Care Committee meeting
- Williams City Council meeting
- Succeed Internet meeting
- Joint Cities - County meeting
- Williams and Maxwell Memorial Day services

XII. STATE OR FEDERAL LEGISLATION/GENERAL BUDGETARY MATTERS

None.

Chair Boes declares a recess at 10:31 a.m. to convene in Closed Session and reconvenes at 12:07 p.m. in Regular Session with all Supervisors present except Supervisor Corona.

Present: Wendy G. Tyler, CAO/Clerk of the Board/Risk Manager.
Ann Nordyke, Melissa Kitts, Board Clerk.

XIII. CLOSED SESSION/COUNTY COUNSEL

1. CONFERENCE WITH LABOR NEGOTIATOR California Government Code 54957.6. Agency Negotiator: Patricia Leland Employee

Organizations: CCEA. Ms. Tyler states there is no reportable action.

Chair Boes adjourned the meeting at 12:07 p.m. to reconvene in Regular Session on June 11, 2019 at the hour of 9:00 a.m.

Kent S. Boes, Chair

Attest: Wendy G. Tyler,
Clerk to the Board of Supervisors

BY _____
Melissa Kitts, Deputy Clerk