

Board of Supervisors

J. Merced Corona, District I
John D. Loudon, District II,
Vice-Chair
Kent S. Boes, District III,
Chair
Gary J. Evans, District IV,
Denise J. Carter, District V



County of Colusa

Wendy G. Tyler, CAO/Clerk to the
Board of Supervisors/Risk Manager
Ann Nordyke, Chief Deputy Clerk to
the Board of Supervisors
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Board Chambers
546 Jay Street, Suite 108
Colusa, CA 95932

Minutes

July 30, 2019

The Board of Supervisors of the County of Colusa, State of California meets in Regular Session this 30th day of July 2019 at the hour of 9:01 a.m. Present: Supervisors Denise J. Carter, Gary J. Evans, Jose Merced Corona and Kent S. Boes. Absent: Supervisor John D. Loudon.

Present: Marcos Kropf, County Counsel
Wendy G. Tyler, CAO/Clerk of the Board/Risk Manager.
Peggy Scroggins, Robert Zunino, Margaret Van
Warmerdam, Auditor-Controller's Office.
Ann Nordyke, Patricia Rodriguez, Board Clerks.
Greg Plucker, Mary Fahey, Community Development
Department.
Mark Contreras, Janice Bell, Sheriff's Office.
Rose Gallo-Vasquez, Clerk-Recorder's Office.
Mike Azevedo, Public Works Department.
Terence Rooney, Behavioral Health Department.
Greg Hinton, Ag Commissioner's Office.
Patricia Leland, Human Resources Department.
Elizabeth Kelly, Health and Human Services Department.
Arnie Gross, Rudy Bernal, Assessor's Office.
Kaline Moore, Angela Gross, CAO's Office.
Devin Kelly, Jeanie Allen, Susan Gibbs, The Stagehands.
Susan Meeker, Pioneer Review.

Opening Prayer - Pledge of Allegiance

PERIOD OF PUBLIC COMMENT

None.

ANNOUNCEMENT OF CLOSED SESSION

Mr. Kropf announces closed session matters as follow:

1. CONFERENCE WITH LABOR NEGOTIATOR
California Government Code 54957.6
Agency Negotiator: Patricia Leland
Employee Organizations: All
2. PUBLIC EMPLOYMENT
California Government Code §54957(b)(1)
Title: Public Works Director
3. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION
Government Code Section 54956.9(a), *Semon v. County of Colusa, et al.*, Colusa County Superior Court case No. CV24391.
4. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION
California Government Code Section 54956.9(d)(4). Potential initiation of litigation: One matter.
5. EMPLOYEE PERFORMANCE EVALUATION
California Government Code section 54957(b). Title: County Administrative Officer.

I. STAFF REPORTS

Ms. Leland announces the following individuals received Kudos cards for the month of June 2019 as follows:

EMPLOYEE

Amy Rosales
Angela Gross
Sandra Padilla
Maria Robledo
Doris Gomez
Chris Liston
Gabrielle Ortiz
Paul Spencer
Eduardo Barajas

DEPARTMENT

CAO - Human Resources
CAO –Purchasing Procurement
Child Support
Community Development - EH
DHHS
District Attorney
Probation
Probation
Sheriff's Office

Ms. Leland states the card selected for a \$25.00 gift certificate to a Colusa County vendor was Gabrielle Ortiz.

Ms. Scroggins states that starting FY 19/20 the Auditor's will start charging special districts for services provided to them from other County Departments.

Ms. Tyler speaks to the County website upgrade, Tri-County Juvenile Hall project and the emergency alert system.

Mr. Gross informs the Board that the tax roll increased by 7.1%.

Mr. Hinton announces that Yolo County will no longer be selling or mixing pesticides. He states Yolo County is requesting if Colusa County to provide this service. He states he will be putting this on a future agenda for discussion and possible action.

Ms. Gallo-Vasquez speaks to candidate filings for small Special Districts and the purchase of new voting systems.

CONSENT AGENDA

Chair Boes makes time for approval of Consent Agenda Item No's 1 through 23.

Ms. Tyler requests Item No.1 be pulled from the Consent Agenda and considered separately.

Chair Boes so directs.

Approve Consent Agenda Item No.'s 2 through 23.

2. APPOINTMENT/WILLIAMS FIRE PROTECTION DISTRICT BOARD
Appoint Douglas Turner and Williams Manor to the Williams Fire Protection District effective July 18, 2019 through July 17, 2023. **(Application received: Douglas Turner and William Manor)**
3. LOCAL CHILD CARE PLANNING COUNCIL
Approve the Local Planning Council County Priorities Report Form.
4. TREASURER
Accept June 2019 Treasury Monthly Investment Report as presented.
5. HEALTH AND HUMAN SERVICES/WELFARE ADMINISTRATION
Approve Contract No.**C19-127** with **The Regents of the University of California (University) on behalf of its Davis Campus UC Davis Extension** for mandatory training of Eligibility Workers (EW's), effective July 1, 2019.
6. APPOINTMENT/ARBUCKLE CEMETERY DISTRICT BOARD
Reappoint Wesley Robinson, (Dist.1) to the Arbutle Cemetery District effective July 25, 2019 through July 24, 2023, and Catherine Marsh (Dist. 1), effective August 25, 2019 through August 24, 2023. **(Applications received: Catherine Marsh and Wesley Robinson)**
7. APPOINTMENT/COLUSA MOSQUITO ABATEMENT DISTRICT BOARD
Appoint Mike Griffith (Dist. 2) to the Colusa Mosquito Abatement District effective August 5, 2019 through August 4, 2023. **(Application received: Mike Griffith)**
8. PURCHASING AND PROCUREMENT/CORONER
Approve Contract No.**C19-128** with **McNary Moore Funeral Service** for Mortuary Services, effective July 1, 2019.
9. PURCHASING AND PROCUREMENT/AG ADMINISTRATIVE SERVICES
Approve Contract No.**C19-129** First Modification to Contract C19-031 with **B&J's Concrete** extending the term of a construction contract for a metal storage building.

10. PURCHASING AND PROCUREMENT/WELFARE ADMINISTRATION
Approve Contract No. **C19-130** with **Glenn County Health and Human Services Agency** for Child Welfare Services and Case Management System training, effective July 1, 2019.
11. APPOINTMENT/REVOLVING LOAN FUND ADVISORY COMMITTEE
Reappoint Robert Kessinger to the Revolving Loan Fund Advisory Committee, effective July 1, 2019 through June 30, 2024. **(Application received: Robert Kessinger)**
12. SHERIFF
Approve Contract No. **C19-131** with **A&P Helicopters Inc.** for helicopter services on an as needed basis.
13. CHILD SUPPORT
Approve Contract No. **C19-132** MOU between the Colusa County Department of Child Support Services and the **Yolo County Department of Child Support Services** for shared legal, fiscal and Compromise Of Arrears Program (COAP) case management services, and authorize the County Administrative Officer to sign.
14. CHILD SUPPORT
Approve Contract No. **C19-133** the Fiscal Year 2020 California State / Local Child Support Agency Plan of Cooperation, with the **State Department of Child Support Services**, effective October 1, 2019 and authorize the Interim Child Support Services Director to sign.
15. APPOINTMENT/COLLEGE CITY CEMETERY DISTRICT BOARD
Reappoint Carol Cain to the College City Cemetery District, effective July 8, 2019 through July 7, 2023. **(Application received: Carol Cain)**
16. HEALTH AND HUMAN SERVICES/WELFARE ADMINISTRATION
Approve Contract No. **C19-134** Agreement (#EW-2019-05) with **The Regents of the University of California (University) on behalf of its Davis Campus UC Davis Extension** for the mandatory training of Child Welfare Services, effective July 1, 2019.
17. PURCHASING AND PROCUREMENT/PUBLIC WORKS DEPARTMENT
Approve Work Order Contracts for Construction Rental Equipment **WITH** an Operator, as follows:

C19-135	Billy Wycoff Construction
C19-136	Butte Sand & Gravel
C19-137	David M. McCullough Excavating
C19-138	DeWitt Bros & Co., Inc.
C19-139	F&L Farms Trucking Inc.
C19-140	Cook Construction

effective July 1, 2019.

18. PURCHASING AND PROCUREMENT/PUBLIC WORKS DEPARTMENT
Approve Work Order Contracts for Construction Rental Equipment **WITHOUT** Operators, as follows:

C19-141 Holt of California
C19-142 David M. McCullough Excavating
C19-143 I-5 Rentals
C19-144 Herc Rentals Inc.

effective July 1, 2019.

19. PURCHASING AND PROCUREMENT/MENTAL HEALTH
Approve Contract No. **C19-145** First Modification to contract C19-004 with **Restpadd Health Corporation, LLC**, for hospital based inpatient services, effective July 1, 2019.
20. APPOINTMENT/STONYFORD CEMETERY DISTRICT BOARD
Reappoint John Huttman, Jr. (Dist.4) to the Stonyford Cemetery District effective August 6, 2019 through August 5, 2023. **(Applications received: John Huttman, Jr.)**
21. BOARD OF SUPERVISORS/CASA DE ESPERANZA
Adopt a Proclamation declaring the month of July 2019 as Sexual Assault Awareness Month.
22. COUNTY ADMINISTRATIVE OFFICE/MENTAL HEALTH
Approve Contract No. **C19-146** First Modification to Commercial Lease Agreement for the property located at 517 Oak Street, Colusa, CA, by changing property ownership from Gerry Mayberry Jr. Trust to the **Flor Feldman Revocable Trust**, effective July 1, 2019.
23. APPOINTMENT/PLANNING COMMISSION
Appoint Kirk L. Pendleton (Dist. 4) to the Colusa County Planning Commission to fill the unexpired term created by the resignation of Marion Mathis, effective July 30, 2019 through January 31, 2020. **(Application received: Kirk L. Pendleton)**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Denise J. Carter, Supervisor
SECONDER:	Gary J. Evans, Supervisor
AYES:	Denise J. Carter, Gary J. Evans, Jose Merced Corona, Kent S. Boes
ABSENT:	John D. Loudon

Chair Boes makes time for approval of Consent Item No.1.

Ms. Tyler states that on Page 11 of minutes, Item No. 4, should include the following: "for a total operating fee of \$95.39"

1. BOARD OF SUPERVISORS
Approve the June 25, 2019 Board of Supervisors meeting Minutes as amended.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Denise J. Carter, Supervisor
SECONDER:	Gary J. Evans, Supervisor
AYES:	Denise J. Carter, Gary J. Evans, Jose Merced Corona, Kent S. Boes
ABSENT:	John D. Loudon

Chair Boes makes time for the presentation of a proclamation commemorating the 50th Anniversary of the Stagehands and Declares August 10, 2019 as The Stagehands Day.

Chair Boes reads the following into the record:

**“PROCLAMATION OF THE COLUSA COUNTY BOARD OF SUPERIVORS
COMMEMORATING THE 50TH ANNIVERSARY OF THE STAGEHANDS AND
DECLARING AUGUST 10, 2019 AS THE STAGEHANDS DAY**

WHEREAS, The Stagehands, is a non-profit corporation founded September 6, 1969, with the purpose of providing a continuing civic community theatre to enhance visual arts education, enrich the cultural environment and provide a positive influence in the community; and

WHEREAS, 2019 marks The Stagehands 50 years of existence and service to the community; and

WHEREAS, for the past 50 years, with few exceptions, members of The Stagehands have provided comedies, musicals, dramas, children’s theatre, and produced plays by local playwrights; and

WHEREAS, The Stagehands has provided support services to schools and other civic community events, assists in the production of the Miss Colusa County pageant and provided volunteer hours for the 44th Agriculture District events; and

WHEREAS, “The Stagehands” has produced over 100 productions, with participation from hundreds of Colusa County citizens over the past 50 years; and

WHEREAS, The Stagehands will be celebrating its 50th Anniversary on August 10, 2019 at the Veterans Memorial Park;

NOW, THEREFORE, BE IT PROCLAIMED, that the Board of Supervisors of the County of Colusa does hereby congratulate the past and present members of The Stagehands for their foresight, accomplishments and perseverance in continuing to bring community theatre to the citizens of Colusa County and proclaims August 10, 2019 as “The Stagehands Day.”

III. BOARD OF SUPERVISORS/STAGEHANDS

1. Adopt a Proclamation Commemorating the 50th Anniversary of The Stagehands and Declare August 10, 2019 as The Stagehands Day.

Chair Boes adopts then presents Devin Kelly with the Proclamation and thanks The Stagehands for their many years of service to the community.

Comments received by Devin Kelley.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Denise J. Carter, Supervisor
SECONDER:	Jose Merced Corona, Supervisor
AYES:	Denise J. Carter, Gary J. Evans, Jose Merced Corona, Kent S. Boes
ABSENT:	John D. Loudon

IV. AUDITOR

1. Authorize the write-off of bad debt for CDBG Rehabilitation loan (Kerhoulas) pursuant to Government Code 25257.

Comments received by Ms. Van Warmerdam and Mr. Plucker.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Gary J. Evans, Supervisor
SECONDER:	Jose Merced Corona, Supervisor
AYES:	Denise J. Carter, Gary J. Evans, Jose Merced Corona, Kent S. Boes
ABSENT:	John D. Loudon

2. Approve Special Claims.

<u>Claim #</u>	<u>Fund/Department</u>	<u>Vendor</u>	<u>Amount</u>
624542	Library	Reading Oil, Inc	\$200.23
624543	Planning & Building	Reading Oil, Inc	\$385.95
624544	Road	Reading Oil, Inc	\$14,048.17
624545	County Counsel	Titan Shred	\$25.00

Comments received by Ms. Tyler.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Denise J. Carter, Supervisor
SECONDER:	Gary J. Evans, Supervisor
AYES:	Denise J. Carter, Gary J. Evans, Jose Merced Corona, Kent S. Boes
ABSENT:	John D. Loudon

V. HEALTH AND HUMAN SERVICES/WELFARE ADMINISTRATION

1. Adopt Resolution **19-038** Electing to participate in the California Governor's Office of Emergency Services (Cal OES), Victim Services and Public Safety Branch Child Advocacy Center (KC) Program and authorize the Department of Health and Human Services to administer the program.

Comments received by Ms. Kelly.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jose Merced Corona, Supervisor
SECONDER:	Gary J. Evans, Supervisor
AYES:	Denise J. Carter, Gary J. Evans, Jose Merced Corona, Kent S. Boes
ABSENT:	John D. Loudon

2. Adopt Resolution **19-039** authorizing submittal of an application for funding under the Federal Emergency Solutions Grants Program and the execution of all Board approved associated agreements with the State of California Department of Housing and Community Development.

Comments received by Ms. Kelly.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Denise J. Carter, Supervisor
SECONDER:	Gary J. Evans, Supervisor
AYES:	Denise J. Carter, Gary J. Evans, Jose Merced Corona, Kent S. Boes
ABSENT:	John D. Loudon

3. Approve Contract No. **C19-147** a Memorandum of Understanding with the **North Central Counties Consortium (NCCC)**, for workforce development services, effective July 1, 2019.

Comments received by Ms. Kelly.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jose Merced Corona, Supervisor
SECONDER:	Denise J. Carter, Supervisor
AYES:	Denise J. Carter, Gary J. Evans, Jose Merced Corona, Kent S. Boes
ABSENT:	John D. Loudon

VI. SHERIFF/EMERGENCY SERVICES-OES

1. Adopt Resolution **19-040** approving the 2018 updated Federal Emergency Management Agency (FEMA) approved Local Hazard Mitigation Plan (LHMP) for the County of Colusa.

Comments received by Mr. Contreras, Ms. Bell and Ms. Tyler.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jose Merced Corona, Supervisor
SECONDER:	Gary J. Evans, Supervisor
AYES:	Denise J. Carter, Gary J. Evans, Jose Merced Corona, Kent S. Boes
ABSENT:	John D. Loudon

VII. COMMUNITY DEVELOPMENT DEPARTMENT/WATER MANGEMENT

1. Approve changes to Northern Sacramento Valley (NSV) Integrated Regional Water Management (IRWM) Board representation reducing the number of Board members from three to two (with an alternate), and reappoint Supervisor Gary Evans and Terry Bressler from RD 1004 and Supervisor Denise Carter as the Alternate to the IRWM Board contingent on approval of the Board reduction proposal.

Comments received by Ms. Fahey.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Gary J. Evans, Supervisor
SECONDER:	Denise J. Carter, Supervisor
AYES:	Denise J. Carter, Gary J. Evans, Jose Merced Corona, Kent S. Boes
ABSENT:	John D. Loudon

Chair Boes makes time for discussion and possible direction concerning the potential implementation of a program to reduce the term or take other action on Williamson Act and Farmland Security Zone Land Conversation Act contracts.

Comments received by Mr. Plucker, Ms. Tyler, Mr. Gross, Mr. Hinton and Ms. Scroggins.

COMMUNITY DEVELOPMENT/PLANNING & BUILDING

2. Direction given to move forward with the Public Hearing for the potential implementation of a program to reduce the term or take other action on Williamson Act and Farmland Security Zone Land Conversation Act Contracts.

RESULT:	APPROVED [3 TO 1]
MOVER:	Gary J. Evans, Supervisor
SECONDER:	Denise J. Carter, Supervisor
AYES:	Denise J. Carter, Gary J. Evans, Kent S. Boes
NAYS:	Jose Merced Corona
ABSENT:	John D. Loudon

VIII. COUNTY COUNSEL

1. Second reading by title only and adoption of **Ordinance 801** an Ordinance amending Sections 45-6 and 45-8 of Chapter 45 of the Colusa County Code related to employee discipline and leave. **(Public Hearing held June 25, 2019)**

Comments received by Mr. Kropf.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Gary J. Evans, Supervisor
SECONDER:	Jose Merced Corona, Supervisor
AYES:	Denise J. Carter, Gary J. Evans, Jose Merced Corona, Kent S. Boes
ABSENT:	John D. Loudon

IX. COUNTY ADMINISTRATIVE OFFICE/AUDITOR-CONTROLLER

1. Approve Fiscal Year 2018-2019 Intra Budget Adjustment No.'s: B19017 and B19018 as revised.

Ms. Tyler distributes revised Intra Budget Adjustments.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Denise J. Carter, Supervisor
SECONDER:	Gary J. Evans, Supervisor
AYES:	Denise J. Carter, Gary J. Evans, Jose Merced Corona, Kent S. Boes
ABSENT:	John D. Loudon

2. Approve Contract No. **C19-148** Second Addendum to Lease with **Colusa Indian Community Council** for office space located at 346 Fifth Street, Colusa, California, effective August 1, 2019.

Comments received by Ms. Tyler.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jose Merced Corona, Supervisor
SECONDER:	Denise J. Carter, Supervisor
AYES:	Denise J. Carter, Gary J. Evans, Jose Merced Corona, Kent S. Boes
ABSENT:	John D. Loudon

Chair Boes makes time for discussion regarding a vacancy to establish a quorum for Maxwell Park and Recreation District Board

CLERK RECORDER/ELECTIONS

3. Appoint Sharol Kuska to fill a vacancy and establish a quorum on the Maxwell Park and Recreation District Board for a term ending December 4, 2020. Further, Board directs that when a body falls below a quorum, no notice of vacancy shall be published.

Comments received by Ms. Gallo-Vasquez and Ms. Tyler.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Gary J. Evans, Supervisor
SECONDER:	Denise J. Carter, Supervisor
AYES:	Denise J. Carter, Gary J. Evans, Jose Merced Corona, Kent S. Boes
ABSENT:	John D. Loudon

X. SUPERVISORS' REPORTS OR COMMENTS

Supervisor Carter

Meetings/function attended:

- Williamson Act Ad-Hoc meeting
- Colusa Groundwater Authority meeting
- Colusa County Fair Foundation Annual meeting
- NACo Annual Conference
- RCD Farmers Rancher Program Workshop
- Colusa Counties Flood Protection Small Communities Alternative meeting.
- Library Garden Cleanup
- Hemp Ad-Hoc meeting
- Arts Council Reception
- State Fair Booth

Supervisor Corona

Meeting/functions attended:

First Five Commission meeting
Treasury Oversight Committee meeting
Workplace Violence Training
CSAC Training
Giants Appreciation Day

Supervisor Evans

Meetings/functions attended:

Tax Share Ad-Hoc meeting
Transportation Commission and Transit Agency meeting
Sites meeting

Supervisor Boes

Meetings/functions attended:

Transportation Commission and Transit Agency meeting
Tax Share Ad-Hoc meeting
Housing First Training
NACo Annual Conference
Regional Housing Authority
Williams City Council meeting
CAP meeting
Williams Housing Element Workshop
Veterans Picnic
Hemp Ad-Hoc meeting

XI. STATE OR FEDERAL LEGISLATION/GENERAL BUDGETARY MATTERS

Ms. Tyler states the Final budget hearings will be held in September 2019.

Chair Boes declares a recess at 10:35 a.m. to convene in Closed Session and reconvenes at 12:53 p.m. in Regular Session with all Supervisors present, except Supervisor John D. Loudon.

Present: Wendy G. Tyler, CAO/Clerk of the Board/Risk Manager.
Ann Nordyke, Patricia Rodriguez, Board Clerks.

XII. CLOSED SESSION**1. CONFERENCE WITH LABOR NEGOTIATOR**

California Government Code 54957.6, Agency Negotiator: Patricia Leland
Employee Organizations: All. Ms. Tyler states there is no reportable action.

2. PUBLIC EMPLOYMENT

California Government Code §54957(b)(1)
Title: Public Works Director. Ms. Tyler states there is no reportable action.

3. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION

Government Code Section 54956.9(a), *Semon v. County of Colusa, et al.*,
Colusa County Superior Court case No. CV 24391. Ms. Tyler states there is no reportable action.

4. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION
California Government Code Section 54956.9(d)(4). Potential initiation of litigation: One matter. Ms. Tyler states there is no reportable action.

5. EMPLOYEE PERFORMANCE EVALUATION
California Government Code section 54957(b). Title: County Administrative Officer. Ms. Tyler states there is no reportable action.

Chairman Boes adjourned the meeting at 12:53 p.m. to reconvene in Regular Session on August 13, 2019 at the hour of 9:00 a.m.

Kent S. Boes, Chair

Attest: Wendy G. Tyler,
Clerk to the Board of Supervisors

BY _____
Patricia Rodriguez, Deputy Clerk