

Board of Supervisors

J. Merced Corona, District I
John D. Loudon, District II,
Vice-Chair
Kent S. Boes, District III,
Chair
Gary J. Evans, District IV,
Denise J. Carter, District V



County of Colusa

Wendy G. Tyler, CAO/Clerk to the
Board of Supervisors/Risk Manager
Ann Nordyke, Chief Deputy Clerk to
the Board of Supervisors
Patricia Rodriguez, Deputy Clerk
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Board Chambers
546 Jay Street, Suite 108
Colusa, CA 95932

Minutes

August 13, 2019

The Board of Supervisors of the County of Colusa, State of California meets in Regular Session this 13th day of August 2019 at the hour of 9:00 a.m. Present: Supervisors Denise J. Carter, Gary J. Evans, Jose Merced Corona, John D. Loudon, and Kent S. Boes.

Present: Marcos Kropf, County Counsel.
Wendy G. Tyler, CAO/Clerk of the Board/Risk Manager.
Peggy Scroggins, Auditor-Controller's Office.
Ann Nordyke, Melissa Kitts, Board Clerks.
Kaline Moore, Angela Gross, CAO's Office.
Greg Plucker, Community Development Department.
Michael Azevedo, Public Works Department.
Greg Hinton, Anastasia Allen, Maisha Bullock,
Ag Commissioner's Office.
Natalie Dillon, Child Support Services Department.
Terence Rooney, Chantelle Estess, Behavioral Health Department.
Elizabeth Kelly, Health and Human Services Department.
Patricia Leland, Krystal Cardona, Human Resources Department.
Dave Markss, Colusa City Councilman.
Diana Roach, Princeton Water Works District.
Susan Meeker, Pioneer Review.

Opening Prayer - Pledge of Allegiance

PERIOD OF PUBLIC COMMENT

None.

ANNOUNCEMENT OF CLOSED SESSION

Mr. Kropf announces closed session matters as follow:

1. CONFERENCE WITH LABOR NEGOTIATOR
California Government Code 54957.6
Agency Negotiator: Patricia Leland and Patrick Clark
Employee Organizations: All

Mr. Kropf states an item arose after the posting of the August 13, 2019 Agenda regarding the County's water contract, and requests the item be placed on the Agenda for consideration.

Find that an item arose after the posting of the August 13, 2019 Agenda regarding the County's water contract. Further, the item will be placed under County Counsel following the vacated Public Hearings at 9:30 a.m.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Gary J. Evans, Supervisor
SECONDER:	Denise J. Carter, Supervisor
AYES:	Carter, Evans, Corona, Loudon, Boes

I. STAFF REPORTS

Ms. Leland announces the following individuals received Kudos cards for the month of July 2019 as follows:

EMPLOYEE	DEPARTMENT
Christine Doble	Auditor
Holly Gallagher	Auditor
Margaret VanWarmerdam	Auditor
Bryant Goebel	CAO - Building & Grounds Maintenance
Randall Newton	CAO - Building & Grounds Maintenance
Maggie Cortez	DHHS
Terri Selover	DHHS
Penny Walgenbach	Library
Allen Swearinger	DPW - Road Maintenance
Kevin Richardson	DPW - Road Maintenance
Oscar Vaca (2)	DPW - Road Maintenance
Shane Hodges (2)	DPW - Road Maintenance
Barb Rosas	DPW - Transit
Brooke Luna	DPW - Transit
Cindy Vaughn	DPW - Transit
Darnell Sines	DPW - Transit
Martin Bersola	DPW - Transit
Martin Vasquez	DPW - Transit
Peggy Smith	DPW - Transit

Ms. Leland states the card selected for a \$25.00 gift certificate to a Colusa County vendor was Shane Hodges.

CONSENT AGENDA

Chair Boes makes time for approval of Consent Agenda Item No's 1 through 12.

1. BOARD OF SUPERVISORS
Approve the Minutes from the July 30, 2019 Board of Supervisors meeting.
2. HEALTH AND HUMAN SERVICES/HEALTH DEPARTMENT
Approve Contract No. **C19-150**, 2019-20 fiscal year funding agreement for the Maternal, Child, and Adolescent Health (MCAH) Program as awarded by the **California Department of Public Health**.
3. AG COMMISSIONER/MIGRANT HOUSING
Adopt Resolution No. **19-041** appropriating \$1,224,433.10 for operations and maintenance for Fiscal Years 2019/20 and 2020/21 of the Williams Migrant Center.
4. PURCHASING AND PROCUREMENT/HOMELAND SECURITY
Approve Contract No. **C19-151**, a Second Modification to Contract C18-050 with **Mission Critical Partners, LLC** to include federally required verbiage missing from contract.
5. PURCHASING AND PROCUREMENT/SURVEYOR
Ratify Contract No. **C19-152** with **1st Choice DBE, Inc.** for County Surveyor services, effective August 1, 2019.
6. PURCHASING AND PROCUREMENT/PERSONNEL SERVICES
Ratify Contract No. **C19-153** with **Patrick Clark Consulting** for labor negotiations, effective July 18, 2019.
7. PURCHASING AND PROCUREMENT/WELFARE ADMINISTRATION
Approve Contract No. **C19-154** with **Colusa County Office of Education** for childcare services, effective July 1, 2019.
8. COUNTY COUNSEL
Approve Contract No. **C19-155**, a temporary turnout license for the County from the **Department of Interior Bureau of Reclamation**, effective July 2, 2019.
9. PURCHASING AND PROCUREMENT/JAIL
Approve Contract No. **C19-156**, an Eighth Modification to Contract C11-169 with **California Forensic Medical Group, Inc.**, to provide health care services to inmates.
10. PURCHASING AND PROCUREMENT
Approve Contract No. **C19-157**, a First Modification to Contract C18-110 with **Davies Oil Company** and Contract No. **C19-158**, a First Modification to Contract C18-111 with **Reading Oil, Inc.** for fuel services, effective July 1, 2019.
11. PURCHASING AND PROCUREMENT/WELFARE ADMINISTRATION
Approve Contract No. **C19-159** with **Colusa One Stop**, for employment related services to Calworks participants, effective July 1, 2019.

12. CHILD SUPPORT

Accept the donation of 2 vehicles from the Central Sierra Child Support Agency and approve the vehicle additions to the fixed asset list for the Child Support Services Department.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Gary J. Evans, Supervisor
SECONDER:	Jose Merced Corona, Supervisor
AYES:	Carter, Evans, Corona, Loudon, Boes

III. HUMAN RESOURCES/DHHS

1. Approve the following Equity (Range) Adjustments for the following classifications effective April 1, 2019:

A. Social Worker Supervisor I, from PF Range 35, \$4,391- \$5,626 per month to PF Range 37, \$4,614 - \$5,911 per month.

B. Social Worker Supervisor II, from PF Range 37, \$4,614 - \$5,911 per month to PF Range 40, \$4,970 - \$6,366 per month.

C. Program Manager II from MGT Range 18, \$5,105 - \$6,543 per month to MGT Range 23, \$5,781 - \$7,406 per month.

D. Revise the Position Allocation Schedule for the DHHS Department with the above changes.

Comments received by Ms. Leland.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jose Merced Corona, Supervisor
SECONDER:	John D. Loudon, Vice-Chair
AYES:	Carter, Evans, Corona, Loudon, Boes

HUMAN RESOURCES/PUBLIC WORKS

2. A. Adopt revised job title of the Director of Public Works to the Director of Public Works-Licensed Engineer.

B. Approve the creation of the new classification of Director of Public Works-Unlicensed, at Salary Range DH40 (\$8,770 - \$11,229 per mo.), and allocate it to the Appointed Department Heads Unit.

C. Adopt revised job description for the Director of Public Works-Licensed Engineer and Director of Public Works-Unlicensed to be two classifications with some different duties and different minimum qualifications and pay ranges.

D. Revise the budgeted Director of Public Works position to be flexibly staffed as either Director of Public Works - Licensed Engineer or Director of Public Works -

Unlicensed.

E. Amend the Position Allocation Schedule for the Public Works Department with the above changes.

Comments received by Ms. Leland and Ms. Tyler.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jose Merced Corona, Supervisor
SECONDER:	Gary J. Evans, Supervisor
AYES:	Carter, Evans, Corona, Loudon, Boes

IV. AG COMMISSION

1. Approve the April 2019 Airport Layout Plan Update and authorize the Director of Airport Operations to sign prior submittal to the Federal Aviation Administration.

Comments received by Mr. Hinton and Ms. Tyler.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Denise J. Carter, Supervisor
SECONDER:	John D. Loudon, Vice-Chair
AYES:	Carter, Evans, Corona, Loudon, Boes

V. AUDITOR

1. Approve Special Claims as follows:

<u>Claim #</u>	<u>Fund/Department</u>	<u>Vendor</u>	<u>Amount</u>
624965	Enviro Health	Davies Oil	\$270.81
624966	DHHS	Davies Oil	\$1,528.38
624967	Behavioral Health	Davies Oil	\$1,262.75
624968	Assessor	Davies Oil	\$86.27
624969	Various	Davies Oil	\$10,925.24
624970	Probation	Reading Oil	\$529.86
624971	IT	Reading Oil	\$96.20
624972	Build & Maint	Reading Oil	\$701.39
624973	Risk Management	Reading Oil	\$47.49
624974	Coop Extension	Reading Oil	\$641.40
624975	District Attorney	Reading Oil	\$886.51
624976	Ag Comm	Reading Oil	\$2,642.39
624977	Sheriff	Reading Oil	\$461.12
624978	DHHS	Titan Shred	\$104.00
624979	DHHS	Titan Shred	\$296.00
624984	Sheriff	Precision Wireless Service	\$5,019.88

Comments received by Ms. Tyler.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Gary J. Evans, Supervisor
SECONDER:	Jose Merced Corona, Supervisor
AYES:	Carter, Evans, Corona, Loudon, Boes

VI. BEHAVIORAL HEALTH

1. Approve Colusa County Strategic Plan to Address Homelessness.

Comments received by Mr. Rooney, Ms. Tyler, and Ms. Kelly.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Gary J. Evans, Supervisor
SECONDER:	Denise J. Carter, Supervisor
AYES:	Carter, Evans, Corona, Loudon, Boes

2. Adopt Resolution No. **19-042** authorizing the application for and contingent acceptance of the County's noncompetitive allocation award under the No Place Like Home Program.

Comments received by Mr. Rooney and Ms. Tyler.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Denise J. Carter, Supervisor
SECONDER:	John D. Loudon, Vice-Chair
AYES:	Carter, Evans, Corona, Loudon, Boes

9:30 a.m. PUBLIC HEARINGS/COMMUNITY DEVELOPMENT/PLANNING & BUILDING

1. **VACATE** Public Hearing and adoption of a resolution approving CEQA Exemptions and a General Plan (GPA#19-3-1) amendment changing the land use designation of a 0.5± acre portion of Assessor's Parcel Number 012-013-004 in the Princeton area to Urban Residential (UR). Further, introduction by title only and passage of a corresponding ordinance adopting CEQA Exemptions and amending the County Zoning Maps to Residential Two Family (R-2).

2. **VACATE** Public Hearing and adoption of a resolution approving CEQA exemptions and a General Plan amendment changing the General Plan Table "LU-2" (GPA #19-5-1); and the introduction, by title only, and passage of an ordinance adopting CEQA Exemptions and amending the County's Zoning maps and the Zoning Map's Index (ZA #19-5-1).

VII. BOARD OF SUPERVISORS/PRINCETON WATER WORKS DISTRICT

1. Appoint Moises Chavez to the Princeton Water Works District Board, effective August 11, 2019 through August 10, 2023. **(Applications received: Moises R. Chavez and Joann Irish)**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Denise J. Carter, Supervisor
SECONDER:	Gary J. Evans, Supervisor
AYES:	Carter, Evans, Corona, Loudon, Boes

VIII. COUNTY COUNSEL

Authorize County Counsel to send request to Department of the Interior, Bureau of Reclamation, to expand service area for the use of Project water under the County's water contract.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Denise J. Carter, Supervisor
SECONDER:	John D. Loudon, Vice-Chair
AYES:	Carter, Evans, Corona, Loudon, Boes

IX. SUPERVISORS' REPORTS OR COMMENTSSupervisor Carter

Meetings/functions attended:

Princeton Water Works District Director Interviews
LAFCo meeting

Supervisor Corona

Meetings/functions attended:

Treasury Oversight Committee meeting

Supervisor Loudon

Meetings/functions attended:

July

RCD Board meeting
Grimes Fire Dinner
Sac River Fire Dinner
Grimes Fire Breakfast Fundraiser
Behavioral Health Board meeting
Chamber of Commerce Board meeting
VFW meeting
Colusa City Council meeting
Regional Housing Authority Board meeting
Colusa Small Communities Discussion

August

Regional Housing Authority meeting
Chamber of Commerce Board meeting
Colusa City Council meeting
Sac River Fire Dinner
LAFCo Board meeting

Supervisor Boes

Meetings/functions attended:

Transportation Commission and Transit Agency meeting

Meeting with Williams City Administrator
Ambulance Service meeting

Supervisor Evans

Meetings/functions attended:

Sites meetings

Princeton Water Works District Director Interviews

Meeting with County Counsel and Bureau of Reclamation

X. STATE OR FEDERAL LEGISLATION/GENERAL BUDGETARY MATTERS

None.

Chair Boes declares a recess at 9:51 a.m. and reconvenes at 10:00 a.m. in Regular Session with all Supervisors present.

Present: Marcos Kropf, County Counsel.
Wendy G. Tyler, CAO/Clerk of the Board/Risk Manager.
Peggy Scroggins, Auditor-Controller's Office.
Ann Nordyke, Melissa Kitts, Board Clerks.
Kaline Moore, Angela Gross, CAO's Office.
Greg Plucker, Community Development Department.
Michael Azevedo, Kirsten Montejano, Stefan Tzolov, Kevin Scott,
Barbara Rosas, Public Works Department.
Greg Hinton, Anastasia Allen, Maisha Bullock,
Ag Commissioner's Office.
Mike Rogers, Norma Navarro, Jerry Munoz, Probation Office.
Natalie Dillon, Child Support Services Department.
Terence Rooney, Chantelle Estess, Behavioral Health Department.
Elizabeth Kelly, Rose Tanner, Celia Gomez, Health and Human
Services Department.
Gerry Hernandez, Leslie Pingrey, Cooperative Extension.
Patricia Leland, Krystal Cardona, Human Resources Department.
Arnie Gross, Hannes Mace, Elissa Garcia-Roach, Michelle Savage,
Michael Cerney, Assessor's Office.
Dave Markss, Colusa City Councilman.
Susan Meeker, Pioneer Review.

10:00 a.m. MILESTONE SERVICE RECOGNITION/HUMAN RESOURCES

1. Employee Recognition Presentation honoring County employees reaching milestone years of service for the County of Colusa between January 1, 2019 and June 30, 2019.

Employee	Position	Department	Years
JEAN RIOS	ACCOUNT CLERK II	AG DEPARTMENT	10
ARNOLD GROSS	ASSESSOR/ASSESSMENT OFFICER	ASSESSOR	35
GERRY HERNANDEZ	FIELD RESEARCH ASSOCIATE	COOPERATIVE EXT.	20
LESLIE PINGREY	FISCAL PROGRAM ANALYST	COOPERATIVE EXT.	25
ROSE TANNER	DHHS OFFICE MANAGER	DHHS	20
DORIS GOMEZ	ACCOUNTING TECHNICIAN	DHHS	25

CELIA GOMEZ	PUBLIC HEALTH ASSISTANT	DHHS	35
KIRSTEN MONTEJANO	FISCAL ADMIN OFFICER	DPW	20
STEFAN TZOLOV	TRAFFIC CONTROL TECH I	DPW	20
KEVIN SCOTT	EQUIPMENT MECHANIC	DPW - TRANSIT	20
BARBARA ROSAS	OPERATIONS SUPERVISOR	DPW - TRANSIT	35
NORMA NAVARRO	CHIEF DEPUTY PROBATION OFFICER	PROBATION	20

Chair Boes presents those employees present with a certificate and thanks everyone for their years of service.

Chair Boes declares a recess at 10:14 a.m. for the Milestone reception and convenes in Closed Session at 10:48 a.m., then reconvenes at 1:38 p.m. in Regular Session with all Supervisors present.

Present: Marcos Kropf, County Counsel
Wendy G. Tyler, CAO/Clerk of the Board/Risk Manager.
Melissa Kitts, Board Clerk.

XI. CLOSED SESSION/COUNTY COUNSEL

1. CONFERENCE WITH LABOR NEGOTIATOR

California Government Code 54957.6 Agency Negotiator: Patricia Leland and Patrick Clark Employee Organizations: All. He states there is no reportable action.

Chair Boes adjourned the meeting at 1:41 p.m. to reconvene in Regular Session on August 27, 2019 at the hour of 9:00 a.m.

Kent S. Boes, Chair

Attest: Wendy G. Tyler,
Clerk to the Board of Supervisors

BY _____
Melissa Kitts, Deputy Clerk