

Board of Supervisors

J. Merced Corona, District I
John D. Loudon, District II,
Vice-Chair
Kent S. Boes, District III,
Chair
Gary J. Evans, District IV,
Denise J. Carter, District V



County of Colusa

Wendy G. Tyler, CAO/Clerk to the
Board of Supervisors/Risk Manager
Ann Nordyke, Chief Deputy Clerk to
the Board of Supervisors
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Melissa Kitts, Deputy Clerk
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Board Chambers
546 Jay Street, Suite 108
Colusa, CA 95932

Minutes

September 10, 2019

The Board of Supervisors of the County of Colusa, State of California meets in Regular Session this 10th day of September 2019 at the hour of 9:00 a.m. Present: Supervisors Denise J. Carter, Gary J. Evans, Jose Merced Corona, John D. Loudon, and Kent S. Boes.

Present: Marcos Kropf, County Counsel.
Wendy G. Tyler, CAO/Clerk of the Board/Risk Manager.
Melissa Kitts, Board Clerk.
Peggy Scroggins, Robert Zunino, Andrea Navarro, Auditor's Office.
Greg Plucker, Community Development Department.
Stephen Sawyer, Michael Azevedo, Public Works Department.
Anastacia Allen, Ag Commissioner's Office.
Devin Kelley, District Attorney's Office.
Joe Garofalo, Michael Bradwell, Janice Bell, Mike Villasenor,
James Pastorino, Sheriff's Office.
Patty Leland, Human Resources Department.
Kaline Moore, Angela Gross, CAO Office.
Terence Rooney, Debbie Hickel, Behavioral Health Department.
Gerry Munoz, Probation Department.
Mary Fahey, Colusa Groundwater Authority.
Dave Markss, Colusa City Councilman.
Candace Roberts, Vanir Construction.
Susan Meeker, Pioneer Review.

Opening Prayer - Pledge of Allegiance

PUBLIC COMMENT.

None.

ANNOUNCEMENT OF CLOSED SESSION

Mr. Kropf announces Closed Session as follows:

1. CONFERENCE WITH LABOR NEGOTIATOR
California Government Code 54957.6

Agency Negotiator: Patricia Leland and Patrick Clark
Employee Organizations: All

I. STAFF REPORTS

Ms. Kelly states that the Department of Health and Human Services is partnering with Behavioral Health and the Community Action Partnership (CAP) to address the homeless and housing plan within Colusa County. She further states that there will be a golf tournament fundraiser supporting Karen's House on Friday September 13, 2019.

Ms. Leland announces the following individuals received Kudos cards for the month of August 2019 as follows:

EMPLOYEE	DEPARTMENT
Andrea Navarro	Auditor
Angelika Terry	Auditor
Jerry Reyna	Auditor
Patricia Pacot	Auditor
Priscilla Lang	Auditor
Robert Zunino	Auditor
Brizia Martinez (2)	BHS
Debbie Hickel	BHS
Bryant Goebel	CAO - Building & Grounds Maintenance
Dave Wise (2)	CAO - Building & Grounds Maintenance
David Roda	CAO - Building & Grounds Maintenance
Dusty Whiting	CAO - Building & Grounds Maintenance
Randall Newton	CAO - Building & Grounds Maintenance
Krystal Cardona	CAO - Human Resources
Yareli Mora	CAO - Human Resources
Angela Gross	CAO - Purchasing & Procurement
Lisa McDermott	DHHS
Maribel Rivera	DHHS
Terri Selover	DHHS
Cindy Plucker	Library
Gerardo Aceves	Sheriff's Office - Jail
Irma Cull	Sheriff's Office - Jail
Keri King	Sheriff's Office - Jail
Naborina Medina	Sheriff's Office - Jail
Shawnte Bice	Treasurer
Stephanie Juarez	Treasurer

Ms. Leland states the card selected for a \$25.00 gift certificate to a Colusa County vendor was Angelika Terry.

Ms. Scroggins announces that she will be retiring at the end of the year. She thanks the Board and her staff and requests that the Board consider appointing Robert Zunino as County Auditor once her position is vacated.

Ms. Tyler states the County budget book is complete and is in the process of being distributed. She states budget hearings are scheduled for the next Board of Supervisors meeting. She further states that the employee picnic has been scheduled for October 10, 2019.

Ms. Tyler introduces Stephen Sawyer who is the new Interim Public Works Director.

CONSENT AGENDA

Chair Boes makes time for the approval of Consent Agenda Item No's 1 through 13.

Supervisor Loudon requests Item No. 2 and 10 be pulled from the Consent Agenda and considered separately.

Chair Boes so directs.

Approve Consent Agenda Item No.'s 1, 3 through 9, and 11 through 13.

1. BOARD OF SUPERVISORS
Approve the Minutes from the August 27, 2019 Board of Supervisors meeting.
3. PURCHASING AND PROCUREMENT/HOMELAND SECURITY
Adopt plans, specifications and working details for the Lodoga Peak Radio Repeater/Relay Site and authorize issuance of request for bids and notice to bidders.
4. AG COMMISSIONER
Approve Contract No. **C19-166**, Agreement (No. 19-0268-023-SF) with the **California Department of Food and Agriculture**, for Light Brown Apple Moth Detection Trapping, effective July 1, 2019.
5. HEALTH AND HUMAN SERVICES/WELFARE ADMINISTRATION
Approve Contract No. **C19-167**, the 2019 Medi-Cal Privacy and Security Agreement with **California Department of Health Care Services (DHCS)** to ensure the security and privacy of Medi-Cal Personally Identifiable Information (PII), effective September 1, 2019.
6. HEALTH AND HUMAN SERVICES/WELFARE ADMINISTRATION
Approve Contract No. **C19-168**, the 2019 Privacy and Security Agreement (PSA) with **California Department of Social Services (CDSS)**, to ensure the privacy and security of Social Security Administration, Medi-Cal Eligibility Data System and applicant Income and Eligibility Verification System referred to as Personally Identifiable Information (PII), effective September 1, 2019.
7. PURCHASING AND PROCUREMENT/JAIL
Approve Contract No. **C19-169**, an Agreement (State Agreement No. 19-96156) with **California Department of Health Care Services** for participation in the Medi-Cal County Inmate Program (MCIP), in an amount not to exceed \$4,105.71, effective July 1, 2019.

8. PURCHASING AND PROCUREMENT/SUBSTANCE ABUSE
Approve Contract No. **C19-170** with **Stacy Johnson dba Johnson's House of Sobriety** for sober living facilities, effective August 4, 2019.
9. PURCHASING AND PROCUREMENT/HEALTH DEPARTMENT
Approve Contract No. **C19-171**, a First amendment to grant agreement C18-005 with the **California Department of Public Health** (Grant Agreement No. 17-10686, A01) for the Local Oral Health Initiative Project.
11. APPOINTMENT/SAC RIVER FIRE PROTECTION DISTRICT
Appoint Stuart Angerer (Dist. 2) to the Sacramento River Fire Protection District effective September 10, 2019 through November 26, 2021. **(Application received: Stuart Angerer)**
12. APPOINTMENT/AIR POLLUTION CONTROL DISTRICT HEARING BOARD
Appoint Randy Johnson (Dist. 5), Ralph Keeley, III (Dist. 2), and Chris Torres (Dist. 5) to the Air Pollution Control District Hearing Board. **(Applications received: Randy Johnson, Ralph Keeley, III, and Chris Torres)**
13. PROBATION
Approve Contract No. **C19-172**, a standard agreement (Agreement No. BSCC 0186-18-MH) with the **Board of State and Community Corrections**, to provide critical training to corrections personnel, effective May 1, 2019 and authorize the County Administrative Officer to sign.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John D. Loudon, Vice-Chair
SECONDER:	Denise J. Carter, Supervisor
AYES:	Carter, Evans, Corona, Loudon, Boes

Chair Boes makes time for approval of Consent Item No. 2.

Supervisor Loudon states that the MOU lists quite a few requirements and he inquires as to why the funding is so low.

Comments received by Ms. Allen, Mr. Kropf and Ms. Tyler.

2. AG COMMISSIONER
Approve Contract No. **C19-173**, Cooperative Agreement No. 18-0710-000-SA with the **California Department of Food and Agriculture (CDFA)**, for the Industrial Hemp Cultivation Program, effective April 30, 2019.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John D. Loudon, Vice-Chair
SECONDER:	Denise J. Carter, Supervisor
AYES:	Carter, Evans, Corona, Loudon, Boes

Chair Boes makes time for approval of Consent Item No. 10.

Supervisor Loudon inquires as to who will be operating the boat.

Comments received by Ms. Tyler and Mr. Azevedo.

10. PURCHASING AND PROCUREMENT/EAST PARK RESERVOIR

Authorize the purchase of a budgeted fixed asset, G3 Boat, from Sutter Marine, Inc. and direct the Purchasing Agent to issue a Purchase Order.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John D. Loudon, Vice-Chair
SECONDER:	Gary J. Evans, Supervisor
AYES:	Carter, Evans, Corona, Loudon, Boes

III. HUMAN RESOURCES/MENTAL HEALTH

1. Approve the revised job description for the Peer Support Specialist classification.

Comments received by Ms. Leland.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jose Merced Corona, Supervisor
SECONDER:	John D. Loudon, Vice-Chair
AYES:	Carter, Evans, Corona, Loudon, Boes

HUMAN RESOURCES/BEHAVIORAL HEALTH

2. Approve a Step 3 appointment for Sylvia Duarte, Fiscal Administrative Officer, PFT, MGT Range 16, Step 3, \$5,365 per month, effective her date of hire.

Comments received by Ms. Leland.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jose Merced Corona, Supervisor
SECONDER:	Gary J. Evans, Supervisor
AYES:	Carter, Evans, Corona, Loudon, Boes

HUMAN RESOURCES/COMMUNITY DEVELOPMENT DEPARTMENT

3. Adopt **Resolution No. 19-047** approving Findings and Recommendations on Community Development Department Restructuring and Classification Study.

Comments received by Ms. Leland and Ms. Tyler.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	John D. Loudon, Vice-Chair
SECONDER:	Gary J. Evans, Supervisor
AYES:	Carter, Evans, Corona, Loudon, Boes

9:37a.m. (9:30a.m. on the agenda)

PUBLIC HEARING

Chair Boes makes time for a Public Hearing to consider objections and protests to the addition of Community Service Area (CSA) delinquent water charges to the County Tax Roll. **Further**, adoption of a Resolution approving the placement of

delinquent charges for Colusa County Service Area #1 - Century Ranch and Colusa County Service Area #2 - Stonyford on the County Tax Roll.

Comments received by Ms. Scroggins.

9:38 a.m. Chair Boes opens the Public Hearing and calls for public comment. Hearing none, Chair Boes closes the Public Hearing.

Comments received by Mr. Azevedo and Ms. Tyler

1. AUDITOR

Adopt **Resolution No. 19-048** approving the placement of delinquent charges for Colusa County Service Area #1 - Century Ranch and Colusa County Service Area #2 - Stonyford on the County Tax Roll.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Gary J. Evans, Supervisor
SECONDER:	Jose Merced Corona, Supervisor
AYES:	Carter, Evans, Corona, Loudon, Boes

IV. AUDITOR

1. Adopt **Resolution No. 19-049** fixing the Colusa County Secured Property Tax Rates for Fiscal Year 2019-20.

Comments received by Ms. Scroggins.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John D. Loudon, Vice-Chair
SECONDER:	Denise J. Carter, Supervisor
AYES:	Carter, Evans, Corona, Loudon, Boes

AUDITOR/AUDITOR-CONTROLLER

2. Deny the inclusion of the Colusa Groundwater Authority in the Alternative Method of Property Tax Distribution, the "Teeter Plan".

Comments received by Ms. Scroggins, Ms. Fahey, and Ms. Tyler.

RESULT:	APPROVED [4 TO 1]
MOVER:	Jose Merced Corona, Supervisor
SECONDER:	Gary J. Evans, Supervisor
AYES:	Gary J. Evans, Jose Merced Corona, John D. Loudon, Kent S. Boes
NAYS:	Denise J. Carter

AUDITOR

3. Approve Special Claims as follows:

<u>Claim #</u>	<u>Fund/Department</u>	<u>Vendor</u>	<u>Amount</u>
625906	Building & Grounds - Maint	MCM Roofing Company, Inc.	\$10,188.03
625907	Communications	Silke Communications	\$334.62

Comments received by Ms. Scroggins.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Denise J. Carter, Supervisor
SECONDER:	Gary J. Evans, Supervisor
AYES:	Carter, Evans, Corona, Loudon, Boes

V. SHERIFF/JAIL

Chair Boes makes time for an update on the current status of the Colusa County Detention and Treatment Facility project.

Comments received by Mr. Villasenor, Ms. Tyler, and Ms. Roberts from Vanir Construction.

VI. DISTRICT ATTORNEY

1. Approve out-of-state travel for Victim Witness Advocate Michele Carrasco to attend the Mass Violence Response Conference in Las Vegas, NV October 20-23, 2019.

Comments received by Ms. Kelley.

RESULT:	APPROVED [4 TO 1]
MOVER:	Denise J. Carter, Supervisor
SECONDER:	John D. Loudon, Vice-Chair
AYES:	Denise J. Carter, Gary J. Evans, John D. Loudon, Kent S. Boes
NAYS:	Jose Merced Corona

VII. COUNTY ADMINISTRATIVE OFFICE

1. Approve 2018-19 Revenue and Appropriations Inter-Budget Adjustment No.'s 037 – 062. **Requires 4/5 vote.**

Comments received by Ms. Tyler and Kaline Moore.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	John D. Loudon, Vice-Chair
SECONDER:	Denise J. Carter, Supervisor
AYES:	Carter, Evans, Corona, Loudon, Boes

2. Approve Fiscal Year 2018-2019 Intra Budget Adjustment No.'s: 19019 through 19052.

Comments received by Ms. Tyler.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Gary J. Evans, Supervisor
SECONDER:	John D. Loudon, Vice-Chair
AYES:	Carter, Evans, Corona, Loudon, Boes

VIII. SUPERVISORS' REPORTS OR COMMENTSSupervisor Carter

Meetings/functions attended:

- CSAC Board of Directors meeting
- Colusa Groundwater Authority/Glenn Joint Executive meeting
- Hemp Ad-Hoc meeting
- Hemp cultivation research
- Colusa Farmer's Market - Worked with Director
- Transportation Commission and Transit Agency meeting

Supervisor Loudon

Meetings/functions attended:

- Colusa City Council meeting
- Grimes Fire Dinner
- Colusa Chamber of Commerce Board meeting
- Sac River Fire Dinner

Supervisor Corona

Meetings/functions attended:

- Colusa One Stop meeting
- Community Action Partnership meeting
- College City sign - broke ground

Supervisor Evans

Meetings/functions attended:

- Colusa Groundwater Authority meeting
- Colusa Basin Drain meeting
- RD108 meeting
- Various Sites meetings and phone calls
- Transportation Commission and Transit Agency meeting
- Stonyford Pig Feed

Supervisor Boes

Meetings/functions attended:

- Transportation Commission and Transit Agency meeting
- Karen's House Board meeting
- Budget Committee meeting
- Sac Valley Museum meeting
- Stonyford Pig Feed
- Hemp Ad-Hoc Committee meeting

IX. STATE OR FEDERAL LEGISLATION/GENERAL BUDGETARY MATTERS

None.

Chair Boes declares a recess at 10:36a.m. to convene in Closed Session and reconvenes at 11:53 a.m. in Regular Session with all Supervisors present.

Present: Wendy G. Tyler, CAO/Clerk of the Board/Risk Manager.
Melissa Kitts, Board Clerk.

X. CLOSED SESSION/COUNTY COUNSEL**1. CONFERENCE WITH LABOR NEGOTIATOR**

California Government Code 54957.6. Agency Negotiator: Patricia Leland and Patrick Clark Employee Organizations: All. Ms. Tyler states that there is no reportable action.

Chair Boes adjourned the meeting at to reconvene in Regular Session on September 24, 2019 at the hour of 9:00 a.m.

Kent S. Boes, Chair

Attest: Wendy G. Tyler,
Clerk to the Board of Supervisors

BY _____
Melissa Kitts, Deputy Clerk