

## Board of Supervisors

Gary J. Evans, District IV,  
Chairman  
Kim Dolbow Vann, District I  
Vice-chair  
Thomas A. Indrieri, District II,  
Mark D. Marshall, District III  
Denise J. Carter, District V



## COUNTY OF COLUSA

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### Minutes

December 15, 2009

The Board of Supervisors of the County of Colusa, State of California meet in Regular Session this 15<sup>th</sup> day of December 2009 at the hour of 8:00 a.m., with Closed Session scheduled for 10:00 a.m. Present: Supervisors Gary J. Evans, Chairman, Denise J. Carter, Thomas A. Indrieri, Kim Dolbow-Vann and Mark D. Marshall. Absent: None.

Present: Henry E. Rodegerdts, Marge Kemp-Williams, County Counsel's Office.  
Brian Ring, Personnel Director.  
Beth Meyerson, Craig Erickson, Health and Human Services.  
Steve Bordin, Jerry Munoz, Probation Office.  
Peggy Scroggins, Auditor-Controller.  
Steve Hackney, Planning & Building Director.  
Miguel Villasenor, Sheriff's Office.  
Yolanda Tirado, Board Clerk.

Chairman Evans calls to order the Regular meeting of December 15, 2009 at 8:00 a.m.

Prayer by Chairman Evans. Pledge of Allegiance.

Supervisor Carter states that on page 296 of the December 8, 2009 Regular meeting the following Closed Session announcement should read as follows:

"Under the Provisions of Government Code Section 54956.9,(b)(1) discussed with Legal Counsel, possible litigation in one (1) case, was moved and seconded and unanimously approved that the County amend the Miscellaneous Employees MOU, to approve **the** additional 1% increase **for all employees including Y rated employees to buy back personal days**, effective January 1, 2010, and authorize the Chairman to sign the amended MOU.

ADMINISTRATION: It is moved by Supervisor Carter, seconded by Supervisor Indrieri to approve the Minutes of the December 8, 2009 Regular Session, as corrected. Motion carried: All yes. Absent: None.

8:05 a.m. STAFF REPORTS

Ms. Meyerson updates the Board on matters that pertain to her department.

Mr. Hackney updates the Board on matters that pertain to his department. Brief discussion is held, with no action taken.

Mr. Villasenor states a matter arose after the posting of the December 15, 2009 Agenda regarding payment of a claim prior to December 30, 2009 for Rideout Memorial Hospital and requests that this matter be brought on for Board consideration.

ADMINISTRATION/SHERIFF: It is moved by Supervisor Vann, seconded by Supervisor Indrieri that the Board finds that a matter arose after the posting of the December 15, 2009 Agenda regarding payment of a Special Claim for the Sheriff's Office regarding Rideout Memorial Hospital. Motion carried: All yes. Absent: None.

Chairman Evans states that this matter will be addressed during review of Claims.

8:15 a.m. (8:10 a.m. item on Agenda) PERSONNEL/LIBRARY-6021: It is moved by Supervisor Vann, seconded by Supervisor Carter to approve deleting the full-time position of Library Assistant I, PFT, Range 5 (Schedule 08C), effective December 31, 2009 and adding a flexibly staffed position of Library Assistant I/II, PFT, Range 5/8 (Schedule 08C), effective January 1, 2010. Motion carried: All yes. Absent: None.

PERSONNEL/PROBATION-2035: It is moved by Supervisor Indrieri, seconded by Supervisor Marshall to approve adding a part time position (50%) of Counselor I, PPT, Range 23, effective January 1, 2010, recruit within the department with authority to fill the position vacated with extra help. Motion carried: All yes. Absent: None.

PERSONNEL: It is moved by Supervisor Vann, seconded by Supervisor Carter to approve Policy Number 314, Department Head In-County Driving Stipend Policy, effective January 1, 2010. Motion carried: All yes. Absent: None.

PERSONNEL/HEALTH AND HUMAN SERVICES-HEALTH- 4012: It is moved by Supervisor Vann, seconded by Supervisor Indrieri to approve filling one flexibly staffed position of PHN I/II/III, permanent full time, Range 35/39/43 (Schedule 08C), effective January 1, 2010. Motion carried: All yes. Absent: None.

Present: Michael Laffin, Stephanie Richie, Behavioral Health Department.  
Lora Ceccon, One-Stop.

8:23 a.m. (8:20 a.m. item on Agenda) PROBATION: It is moved by Supervisor Vann, seconded by Supervisor Marshall to approve the Colusa County Probation Department's application for the California Emergency Management Agency (CalEMA) funding through the federal Edward Byrne Memorial Justice Assistance Grant (JAG) provided by the American Recovery and Reinvestment Act (Recovery Act) of

2009 and authorize the Chief Probation Officer to apply and sign same on behalf of the Board of Supervisors. Motion carried: All yes. Absent: None.

**C09-340** 8:25 a.m. BEHAVIORAL HEALTH: It is moved by Supervisor Carter, seconded by Supervisor Indrieri to approve an agreement between the County of Colusa Behavioral Health Department and **Jane Pfeifer** for JAG OTP grant writing services, effective December 15, 2009 through December 31, 2009, with terms and conditions as set forth in the agreement and authorize the Chairman to sign. Motion carried: All yes. Absent: None.

Present: Curtis Boewer, Director, Behavioral Health Services.  
Kay Sharpe, Health and Human Services.  
Fred Pilgrim, Rod Nall, Walnut Ranch residents.  
Greg Pankey, IT Director.  
Kathleen Moran, County Clerk-Recorder.  
Clay Castleberry, Interim Director, Public Works.

Chairman Evans makes time to discuss MSHA Housing.

Mr. Bower speaks in support of contracting with Mr. Scott Thurman to write the plan for the MSHA Housing and speaks to the benefits of this program. Lengthy discussion is held regarding costs for writing the plan, expertise of One-Stop personnel dealing with mentally ill patients, management of these houses, and responsibility of county.

Supervisor Vann states that funds may not be available for this project and to proceed with caution.

Following discussion, it is the consensus of the Board members that Mr. Boewer proceed with the writing of the plan for MSHA Housing and return at a later date for further Board consideration regarding this matter.

**C09-341** 8:50 a.m. (8:35 a.m. item on Agenda) HEALTH AND HUMAN SERVICES: It is moved by Supervisor Marshall, seconded by Supervisor Vann to approve a contract between the County of Colusa Health and Human Services and **Colusa County One-Stop** for subsidized employment to CalWORKs families and low-income needy families, effective December 15, 2009 through October 31, 2010, with terms and conditions as set forth in the contract and authorize the Director of Health and Human Services to sign on behalf of the Board of Supervisors. Motion carried: All yes. Absent: None.

9:00 a.m. Chairman Evans states he will be taking period of public comment at this time and opens the period of public comment.

Mr. Pilgrim distributes a document entitled "Notice to the City of Colusa" regarding annexation of Walnut Ranch Subdivision to the City of Colusa, which consists of one page and contains thirteen signature. He states that the people who signed the notice are not now, nor have they ever been a part of the Walnut Ranch Subdivision. He states further that they have no paved streets, no sidewalks and no street light and questions what responsibility they would have if joined to the City. Discussion is held.

Following discussion, Chairman Evans states that this matter will be heard on January 26, 2010 and will be agendized as a public hearing and Walnut Ranch residents and Del Oro representatives will be informed of such.

9:15 a.m. No further comment being heard, Chairman Evans closes the period of public comment.

Chairman Evans declares a recess at 9:15 a.m. and reconvenes in Regular Session at 9:25 a.m., with all Supervisors present.

Present: Kathleen Moran, County Clerk Recorder.  
Henry E. Rodegerdts, Marge Kemp-Williams, County Counsel's Office.  
Beth Meyerson, Craig Erickson, Health and Human Services/Environmental Health Department.  
Peggy Scroggins, Greg Pankey, Auditor-Controller's Office/IT Department.  
Yolanda Tirado, Board Clerk.

9:25 a.m. (8:35 a.m. item on Agenda) HEALTH AND HUMAN SERVICES/ ENVIRONMENTAL HEALTH/INDEPENDENT SOLID WASTE HEARING PANEL/APPOINTMENT: It is moved by Supervisor Vann, seconded by Supervisor Carter to appoint Malcolm Maxwell, Raymond Krause and Supervisor Mark D. Marshall to the Independent Solid Waste Hearing Panel, effective December 15, 2009 through December 14, 2013. Motion carried: All yes. Absent: None.

**C09-342** 9:27 a.m. (8:40 a.m. item on Agenda) COUNTY CLERK-RECORDER: It is moved by Supervisor Indrieri, seconded by Supervisor Carter to approve "DFM Associates Master Agreement" between the County of Colusa Clerk-Recorder's Office and **DFM Associates**, effective December 15, 2009, with terms and conditions as set forth in the Agreement and authorize the Chairman to sign. Motion carried: All yes. Absent: None.

COUNTY CLERK-RECORDER/RESOLUTION: It is moved by Supervisor Indrieri, seconded by Supervisor Vann to adopt **Resolution No. 09-078**, a Resolution Of The Board Of Supervisor Of The County Of Colusa, State Of California, Approving An Application For Funds Under The Help America Vote Act Of 2002 and authorize the Chairman to sign. Resolution passed and adopted by the following vote:

AYES: Supervisors Carter, Indrieri, Vann, Marshall and Evans.

NOES: None.

ABSENT: None.

**C09-343** COUNTY CLERK-RECORDER: It is moved by Supervisor Marshall, seconded by Supervisor Vann to approve Standard Agreement No. 09G26103, between the County of Colusa Clerk-Record's Office and the **State of California, Secretary of State**, effective January 4, 2010 through December 31, 2012, with terms and conditions as set forth in the agreement and authorize the Clerk-Recorder to sign on behalf of the Board of Supervisors. Motion carried: All yes. Absent: None.

COUNTY CLERK-RECORDER: It is moved by Supervisor Indrieri, seconded by Supervisor Vann that the Board finds that it is in the best interest of the County to waive the formal bid process, and approve specifications of hardware and software pursuant to HAVA and authorize the County Clerk to proceed with purchase of same and return at a later date with a contract for further Board consideration. Motion carried: All yes. Absent: None.

9:37 a.m. (8:50 a.m. item on Agenda) Chairman Evans makes time to consider changes in Revenue and Appropriations. Brief discussion is held regarding the Health and Human Services items in the total amount of \$225,083.00.

Following discussion, Chairman Evans pulls from consideration the Health and Human Services' request in the amount of \$225,083.00.

AUDITOR-CONTROLLER: It is moved by Supervisor Vann, seconded by Supervisor Marshall to approve changes in Revenue and Appropriations as follows:

| DEPARTMENT NAME                               | FUND # | DEPT # | ACCT#  | AMOUNT       |
|---|--------|--------|--------|--------------|
| <i>Increase Revenue &amp; Appropriations:</i> |        |        |        |              |
| Sheriff                                       | 00101  | 2021   | 467510 | \$1,294.00   |
| Sheriff                                       | 00101  | 2021   | 51012  | \$1,096.31   |
| Sheriff                                       | 00101  | 2021   | 51013  | \$20.00      |
| Sheriff                                       | 00101  | 2021   | 51022  | \$177.69     |
| Total   |        |        |        | \$1,294.00   |
| DEPARTMENT NAME                               | FUND # | DEPT # | ACCT#  | AMOUNT       |
| <i>To Increase (Decrease) Appropriations:</i> |        |        |        |              |
| County Library                                | 00101  | 6021   | 53230  | \$1,431.00   |
| County Library                                | 00101  | 6021   | 59390  | (\$1,431.00) |
| Total   |        |        |        | \$0.00       |

Motion carried: All yes. Absent: None.

**C09-344** AUDITOR/INFORMATION TECHNOLOGY: It is moved by Supervisor Vann, seconded by Supervisor Indrieri to approve "Business Class Service Order Agreement ID# 2419847", between the County of Colusa Information Technology Department and **Comcast** for internet services for 547 Market Street and 546 Jay Street locations, effective December 15, 2009, with terms and conditions as set forth in the agreement and authorize the IT Director to sign on behalf of the Board of Supervisors. Motion carried: All yes. Absent: None.

**C09-345** AUDITOR/INFORMATION TECHNOLOGY: It is moved by Supervisor Carter,

seconded by Supervisor Indrieri to approve "Business Class Service Order Agreement ID# 2187334", between the County of Colusa Information Technology Department and **Comcast** for internet services for 251 E. Webster Street location, effective December 15, 2009, with terms and conditions as set forth in the agreement and authorize the IT Director to sign on behalf of the Board of Supervisors. Motion carried: All yes. Absent: None.

9:45 a.m. (9:05 a.m. item on Agenda) ADMINISTRATION/COMMUNITY ADVISORY COMMITTEE/APPOINTMENTS: It is moved by Supervisor Vann, seconded by Supervisor Marshall to appoint the following individuals to the Community Advisory Committee, for a one year term and representing the community of Arbuckle, CA.,

- Jeff E. Miller,
- Jane Smart,
- Joe Marsh,
- Tom Dafoe and
- Mary Fahey

Motion carried: All yes. Absent: None.

ADMINISTRATION/COMMUNITY ADVISORY COMMITTEE/APPOINTMENTS: It is moved by Supervisor Indrieri, seconded by Supervisor Carter to appoint the following individuals to the Community Advisory Committee, for a one year term and representing the community of Colusa, CA.,

- Jim Erdman,
- Dee Ohliger,
- Tina Jessee,
- Rob Faris and
- Ann Nordyke

Motion carried: All yes. Absent: None.

Supervisor Marshall states that he will continue to look for individuals interested in serving on the Community Advisory Committee for the Williams area.

ADMINISTRATION/COMMUNITY ADVISORY COMMITTEE/APPOINTMENTS: It is moved by Supervisor Indrieri, seconded by Supervisor Marshall to appoint the following individuals to the Community Advisory Committee, for a one year term and representing the community of Maxwell, CA.,

- Mary Wells,
- William Barrett, Jr.,
- Richard M. Richter,
- Kellyne Haywood and
- Bill Lovelace, Jr.

Motion carried: All yes. Absent: None.

ADMINISTRATION/COMMUNITY ADVISORY COMMITTEE/APPOINTMENTS: It is

moved by Supervisor Marshall, seconded by Supervisor Indrieri to appoint the following individuals to the Community Advisory Committee, for a one year term and representing the community and surrounding areas of Stonyford, CA.,

- Sandra Stahr,
- Paul McDowell and
- Miranda Wycoff

Motion carried: All yes. Absent: None.

Chairman Evans direct the Clerk to send letters of appointment to the applicants advising them of their appointment and that their individual Board representative will contact them regarding a first meeting.

Chairman Evans, at the request of the Director of Health and Human Services and the Director of Planning and Building pulls from the Consent Agenda the following items:

- Consent Item No. 2 regarding a contract with D. Scott Thurmond (Health and Human Services) and
- Consent Item No. 4 regarding a Resolution of the Colusa County Board of Supervisors Authorizing the Recordation of Parcel Map Number 05-12-4, Kenfield L. Aldrin and Janette I. Aldrin (Planning & Building).

Consent Agenda: It is moved by Supervisor Vann, seconded by Supervisor Carter to approve Consent Agenda Item Nos. 1, 3 and 5 through 10 as follows:

1. ADMINISTRATION/SUPERVISOR INDRIERI/PROCLAMATION: Adopt a Proclamation of the Board of Supervisors of the County of Colusa, State of California Honoring Dorothy Bowden Upon her Retirement and authorize the Chairman to sign.

**C09-346** 3. PLANNING & BUILDING: Approve an agreement between the County of Colusa Planning and Building Department and **Richard's Tree Service** for removal of dead tree located at 85 E. Webster Street, Colusa, CA., effective December 15, 2009, with terms and conditions as set forth in the agreement and authorize the Chairman to sign.

**C09-347** 5. AG COMMISSIONER: Approve Colusa County Air Pollution Control District Carl Moyer Contract Agreement 2008/2009 Ag Repower, between the County of Colusa Ag Commissioner and **Lana Beauchamp**, effective July 17, 2009, with terms and conditions as set forth in the Agreement and authorize the Ag Commissioner to sign on behalf Board of Supervisors.

**C09-348** 6. HEALTH AND HUMAN SERVICES: Approve Agreement No. EPO 09-0 combined CDC Public Health Preparedness, State General Fund Pandemic Influenza, Hospital Preparedness Program (HPP), CDC Public Health Emergency Response (PHER) Phase I and II, HPP H1N1 09/10 Agreement No. EPO 09-07, between the Colusa County Health and Human Services and **the California Department of Public Health**, as follows:

- Centers for Disease Control & Prevention (CDC), effective August 10, 2009 through August 9, 2010
- Hospital Preparedness Program (HPP), effective August 9, 2009 through June 30, 2010
- State GF Pandemic Influenza, effective July 1, 2009 through June 30, 2010
- CDC Public Health Emergency Response (PHER, H1N1) Phase I Focus Area 1 and Focus Area 2, effective July 1, 2009 through July 30, 2010 and
- HPP H1N1, effective July 31, 2009 through July 30, 2010

with terms and conditions as set forth in the Agreements and authorize the Director of Health and Human Services to sign on behalf of the Board of Supervisors.

**C09-349** 7. HEALTH AND HUMAN SERVICES: Approve CDC Public Health Emergency Response Phase III FY 09/10 Agreement No. EP) P3-07, for H1N1 Response activities, between the County of Colusa Health and Human Services and **California Department of Public Health**, effective July 31, 2009 through July 30, 2010, with terms and conditions as set forth in the Agreement and authorize the Director of Health and Human Services to sign on behalf of the Board of Supervisors.

8. HEALTH AND HUMAN SERVICES: Approve of various Fixed Assets for the Health and Human Services Department/Public Health-4012 for the Centers for Disease Control (CDC), Pandemic Influenza, Hospital Preparedness Program (HPP) and Public Health emergency (PHER) H1N1 budgets.

9. COOPERATIVE EXTENSION: Approve Cooperative Extension county employees' time off and closure of the office during the Holiday season from December 23, 2009 through January 1, 2010.

10. SHERIFF/RESOLUTION: Adopt **Resolution No. 09-079**, a Resolution of the Colusa County Board of Supervisors Authorizing Discretionary Uniform Allowance and authorize the Chairman to sign. **Consent Motion carried: All yes. Absent: None.**

SUPERVISORS' REPORTS OR COMMENTS.

Supervisor Carter

Met with Nicor representatives.

Healthy Kids/Healthy Future Board meeting.

NCCC meeting.

DWR Floodplain Mapping meeting.

Colusa City Fire Fighters Dinner.

Colusa Glenn Sub-watershed annual meeting.

One Stop Work Center JPA meeting.

AUDITOR: It is moved by Supervisor Indrieri, seconded by Supervisor Vann to approve Special Claim as follows:

|                           |            |
|---------------------------|------------|
| Rideout Memorial Hospital | \$5,636.15 |
|---------------------------|------------|

Motion carried: All yes. Absent: None.



AUDITOR: It is moved by Supervisor Indrieri, seconded by Supervisor Carter to approve Special Claims as follows:

| <u>Fund/Department</u> | <u>Vendor</u>             | <u>Amount</u> |
|------------------------|---------------------------|---------------|
| Air Pollution          | Lana Beauchamp            | \$16,680.00   |
| Sheriff                | Rideout Memorial Hospital | \$1,566.35    |
| Public Defender        | Mehr & Mehr               | \$450.00      |
| District Attorney      | Cal West Concrete Cutting | \$400.00      |
| District Attorney      | Reading Oil               | \$687.55      |
| Probation              | County of Glenn           | \$5,760.00    |

Motion carried: All yes. Absent: None.

AUDITOR: It is moved by Supervisor Vann, seconded by Supervisor Indrieri to approve Claim Register Sheets for the period December 8, 2009 through December 14, 2009. Motion carried: All yes. Absent: None.

Ms. Tirado apprises the Board of items set for the January 12, 2010 Agenda.

Supervisor Marshall states that he will be out of the State from December 31, 2009 through January 5, 2010.

Chairman Evans declares a recess at 10:00 a.m. and reconvenes in Regular Session at 10:15 a.m. with all Supervisors present.

Present: Marge Kemp-Williams, County Counsel's Office.  
 Brian Ring, Personnel Director.  
 Clay Castleberry, Interim Director, Public Works.  
 Yolanda Tirado, Board Clerk.

10:15 a.m. (10:00 a.m. Closed Session item on Agenda) Ms. Kemp-Williams announces the Board will meet in Closed Session to consider the following:

Under the Provisions of Government Code Section 54957(b)(1) the Board will conduct second interviews with the top candidates for the position of Public Works Director.

Chairman Evans declares a recess at 10:16 a.m. to convene in Closed Session and reconvenes in Regular Session at 12:32 p.m., with all Supervisors present.

Present: Marge Kemp-Williams, County Counsel's Office.  
 Brian Ring, Personnel Director.  
 Clay Castleberry, Interim Director, Public Works.  
 Yolanda Tirado, Board Clerk.

Ms. Kemp-Williams announces the Board met under the Provisions of Government Code Section 54957(b)(1) and conducted second interviews with the top candidates for the position of the Director of Public Works and directed the Personnel Director to make an offer of employment pursuant to Board direction.

The Board adjourns at 12:33 p.m. to reconvene in Regular Session on January 12, 2009 at the hour of 9:00 a.m.

\_\_\_\_\_  
Gary J. Evans, Chairman

Attest: Kathleen Moran, County Clerk and  
ex-officio Clerk to the Board of Supervisors

BY \_\_\_\_\_  
Yolanda Tirado, Board Clerk