

## Board of Supervisors

J. Merced Corona, District I  
John D. Loudon, District II,  
Vice-Chair  
Kent S. Boes, District III,  
Chair  
Gary J. Evans, District IV,  
Denise J. Carter, District V



## County of Colusa

Wendy G. Tyler, CAO/Clerk to the  
Board of Supervisors/Risk Manager  
Ann Nordyke, Chief Deputy Clerk to  
the Board of Supervisors  
Patricia Rodriguez, Deputy Clerk  
Melissa Kitts, Deputy Clerk  
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**Board Chambers**  
**546 Jay Street, Suite 108**  
**Colusa, CA 95932**

## Minutes

January 7, 2020

The Board of Supervisors of the County of Colusa, State of California meets in Regular Session this 7<sup>th</sup> day of January 2020 at the hour of 9:08 a.m. Present: Supervisors Denise J. Carter, Gary J. Evans, John D. Loudon and Kent S. Boes. Absent: Supervisor J. Merced Corona.

Present: Marcos Kropf, County Counsel.  
Wendy G. Tyler, CAO/Clerk of the Board/Risk Manager.  
Ann Nordyke, Patricia Rodriguez, Board Clerks.  
Greg Plucker, Community Development Department.  
David Prentice, Human Resources Department.  
Elizabeth Kelly, Elvert Richardson, Health and Human Services  
Department.  
Stephen Sawyer, Michael Azevedo, Public Works Department.  
Greg Hinton, Maisha Bullock, Anastacia Allen, Ag Commissioner's  
Office.  
Terry Rooney, Behavioral Health Department.  
Devin Kelly, Sara Martin, District Attorney's Office.  
Neil Cotter, Sheriff's Office.  
Juan Rivera, Beilvi Naizghi, Frank Pasquale, NeighborWorks.  
Matt Stucky, Camila Goetze, Renewables Americas Energy.  
Jennifer Merrick, TetraTech.  
Patrick Clark, Agency Negotiator.  
Monica Sankey, Colusa Farm Bureau.  
Mannie Cota, Mary Winters, Colusa citizens.  
Jason McMullan, Williams citizen.  
Susan Meeker, Pioneer Review.

Opening Prayer - Pledge of Allegiance

### PERIOD OF PUBLIC COMMENT

None.

ANNOUNCEMENT OF CLOSED SESSION

Mr. Kropf announces Closed Session as follows:

1. CONFERENCE WITH LABOR NEGOTIATOR  
California Government Code 54957.6  
Agency Negotiator: Patrick Clark  
Employee Organizations: All

**I. STAFF REPORTS**

Mr. Plucker states the sale of Premier Mushrooms to Farmers Fresh was finalized. He further states that the AB1265 process has been completed. He states he would like to recognize all the Departments who participated for all their hard work. He further states that the AB1265 process will be brought back to the Board annually.

Ms. Tyler states preparation for mid-year budget review is commencing and tentatively will be before the Board February 18, 2020.

**CONSENT AGENDA**

Chair Boes makes time for the approval of Consent Agenda Item No's 1 through 11.

Supervisor Loudon request Item No. 3 be pulled and considered separately.

Chair Boes so directs.

Approve Consent Agenda Item No.'s 1, 2, and 4 through 11.

1. BOARD OF SUPERVISORS  
Approve the December 16, 2019 Special Workshop meeting Minutes.
  2. BOARD OF SUPERVISORS  
Approve the December 17, 2019 Board of Supervisors meeting Minutes.
  4. PURCHASING AND PROCUREMENT/WELFARE ADMINISTRATION  
Approve Contract No. **C20-001** First Modification of Contract C19-159 with **Colusa County One Stop Partnership** for rapid re-housing services to participants of the CalWORKs program.
  5. HEALTH AND HUMAN SERVICES/HEALTH DEPARTMENT  
Approve California Children's Services (CCS) and Child Health and Disability Prevention Program (CHDP) plans administered by the County Department of Health and Human Services, Public Health Division.
  6. BEHAVIORAL HEALTH/MHSA HOUSING  
Approve Contract No. **C20-002** First Modification to Residential Lease Agreement with Cheri Fusaro, by changing the Lessor to **Russell P. Fusaro and Cheri M. Fusaro Trust**, effective November 1, 2019.
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7. PURCHASING AND PROCUREMENT/JAIL  
Approve Contract No. **C20-003** with **Keefe Commissary Network, LLC** for Jail Commissary Service, effective December 1, 2019.
8. HEALTH AND HUMAN SERVICES/WELFARE ADMINISTRATION  
Approve Contract No. **C20-004** Grant Sub-Recipient Agreement with **Glenn County**, for Homeless Services and authorize Wendy G. Tyler, County Administrative Officer and Elizabeth Kelly, Director of Health and Human Services to sign.
9. HEALTH AND HUMAN SERVICES/HEALTH DEPARTMENT  
Approve Contract No. **C20-005** with **Colusa County Office of Education (CCOE)** for the preparation of meals for Colusa County Senior Nutrition Program, effective January 1, 2020.
10. HEALTH AND HUMAN SERVICES/HEALTH DEPARTMENT  
Approve Contract No. **C20-006** amendment to agreement 17-10312 with **California Department of Public Health (CDPH)** for immunization services for the public in the amount of \$34,075 for three years.
11. BOARD OF SUPERVISORS  
Approve letter of continued support of a proposed North State Regional Training and Emergency Operations Center in Yuba City.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Denise J. Carter, Supervisor
<b>SECONDER:</b>	John D. Loudon, Vice-Chair
<b>AYES:</b>	Denise J. Carter, Gary J. Evans, John D. Loudon, Kent S. Boes
<b>ABSENT:</b>	Jose Merced Corona

Chair Boes makes time for Consent Item No. 3.

ADMINISTRATION

3. Approve the December 20, 2019 Board of Supervisors Special Meeting Minutes.

<b>RESULT:</b>	<b>APPROVED [3 TO 0]</b>
<b>MOVER:</b>	Gary J. Evans, Supervisor
<b>SECONDER:</b>	Denise J. Carter, Supervisor
<b>AYES:</b>	Denise J. Carter, Gary J. Evans, Kent S. Boes
<b>ABSTAIN:</b>	John D. Loudon
<b>ABSENT:</b>	Jose Merced Corona

**III.** HUMAN RESOURCES

1. Approve an hourly rate increase from \$12.00 per hour to \$13.00 per hour for the positions of Extra Help Client Sitter/Driver, Agricultural Aide, and Office Assistant I, effective January 1, 2020.

Comments received by Mr. Prentice.

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<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Denise J. Carter, Supervisor
<b>SECONDER:</b>	John D. Loudon, Vice-Chair
<b>AYES:</b>	Denise J. Carter, Gary J. Evans, John D. Loudon, Kent S. Boes
<b>ABSENT:</b>	Jose Merced Corona

2. Adopt **Policy No.317** establishing the requirements and parameters of conducting background investigations of certain employees with access to federal income tax documents.

Comments received by Mr. Prentice.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	John D. Loudon, Vice-Chair
<b>SECONDER:</b>	Gary J. Evans, Supervisor
<b>AYES:</b>	Denise J. Carter, Gary J. Evans, John D. Loudon, Kent S. Boes
<b>ABSENT:</b>	Jose Merced Corona

3. Approve a letter of agreement with the following Employee bargaining units:

**C20-007 Colusa County Employees' Association (CCEA) Miscellaneous Unit, and C20-008 CCEA Professional Administrative Unit.**

Comments received by Mr. Prentice and Ms. Tyler.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Denise J. Carter, Supervisor
<b>SECONDER:</b>	John D. Loudon, Vice-Chair
<b>AYES:</b>	Denise J. Carter, Gary J. Evans, John D. Loudon, Kent S. Boes
<b>ABSENT:</b>	Jose Merced Corona

4. Approve Memorandums of Understandings (MOU's) with the **Colusa County Employee Association (CCEA) Units**, effective October 1, 2019 as follows:

**C20-009 Miscellaneous Unit,  
C20-010 Confidential Unit and the  
C20-011 Professional-Administrative Unit.**

Comments received by Mr. Clark.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Denise J. Carter, Supervisor
<b>SECONDER:</b>	John D. Loudon, Vice-Chair
<b>AYES:</b>	Denise J. Carter, Gary J. Evans, John D. Loudon, Kent S. Boes
<b>ABSENT:</b>	Jose Merced Corona

#### IV. AUDITOR

1. Approve Special Claims.

<u>Claim #</u>	<u>Fund/Department</u>	<u>Vendor</u>	<u>Amount</u>
629649	Human Resources	Bryce Consulting	\$1,020.00
629650	Human Resources	Cordico Psychological Corp	\$400.00

Comments received by Ms. Tyler.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	John D. Loudon, Vice-Chair
<b>SECONDER:</b>	Gary J. Evans, Supervisor
<b>AYES:</b>	Denise J. Carter, Gary J. Evans, John D. Loudon, Kent S. Boes
<b>ABSENT:</b>	Jose Merced Corona

**V. DISTRICT ATTORNEY**

1. Approve out-of-state travel for District Attorney Investigator Chris Liston to attend Mobile Device Examiner Training in Alabama February 3-28, 2020.

Comments received by Ms. Kelly and Ms. Martin.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	John D. Loudon, Vice-Chair
<b>SECONDER:</b>	Denise J. Carter, Supervisor
<b>AYES:</b>	Denise J. Carter, Gary J. Evans, John D. Loudon, Kent S. Boes
<b>ABSENT:</b>	Jose Merced Corona

**VI. COMMUNITY DEVELOPMENT DEPARTMENT/PLANNING & BUILDING**

1. Adopt **Ordinance No.805** amending Article II, Chapter 5, of the Colusa County Code, adopting the California Building Standards Code and subsequent amendments.

Comments received by Mr. Plucker.

<b>RESULT:</b>	<b>ADOPTION [3 TO 1]</b>
<b>MOVER:</b>	John D. Loudon, Vice-Chair
<b>SECONDER:</b>	Denise J. Carter, Supervisor
<b>AYES:</b>	Denise J. Carter, John D. Loudon, Kent S. Boes
<b>NAYS:</b>	Gary J. Evans
<b>ABSENT:</b>	Jose Merced Corona

**9:30 a.m. PUBLIC HEARING**

Chair Boes makes time for a Public Hearing and introduction of a proposed Ordinance Amendment to allow Industrial Hemp Operations.

Comments received by Mr. Plucker.

9:32 a.m. Chair Boes opens the Public Hearing and calls for public comment.

Chair Boes acknowledges receipt of a letter from Mr. Jeremiah Karlonas.

Comments received by Mr. Plucker .

9:34 a.m. Chair Boes calls for further public comment. Hearing none, Chair Boes closes the Public Hearing.

Comments received by Mr. Plucker and Mr. Hinton.

COMMUNITY DEVELOPMENT/PLANNING & BUILDING

1. Approve Introduction by title only, of an Ordinance amending Chapter 11 (Marijuana Cultivation, Related Possession, and Sales) of the Colusa County Code to allow limited Industrial Hemp operations and make other non-substantive changes.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Denise J. Carter, Supervisor
<b>SECONDER:</b>	John D. Loudon, Vice-Chair
<b>AYES:</b>	Denise J. Carter, Gary J. Evans, John D. Loudon, Kent S. Boes
<b>ABSENT:</b>	Jose Merced Corona

Chair Boes makes time to discuss waiving certain County building permit and development impact fees for NeighborWorks Homeownership Center Sacramento Region (NeighborWorks) 26-unit Wildwood Estates Arbuckle project and authorize the use of County affordable housing funds to offset waived fees.

Comments received by Mr. Plucker, and Mr. Rivera.

2. Waive Development Impact Fees with the exception of the fees for Sheriff and Library, and approve the use of \$47,453 in County Affordable Housing funds toward the building permit and plan check fees for the NeighborWorks Homeownership Center Sacramento Region (NeighborWorks) 26-unit Wildwood Estates Arbuckle project.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	John D. Loudon, Vice-Chair
<b>SECONDER:</b>	Denise J. Carter, Supervisor
<b>AYES:</b>	Denise J. Carter, Gary J. Evans, John D. Loudon, Kent S. Boes
<b>ABSENT:</b>	Jose Merced Corona

Chair Boes declares a recess at 9:58 a.m. and reconvenes at 10:08 a.m. in Regular Session with all Supervisors present, except Supervisor Corona.

Present: Marcos Kropf, County Counsel.  
Wendy G. Tyler, CAO/Clerk of the Board/Risk Manager.  
Ann Nordyke, Patricia Rodriguez, Board Clerks.  
Greg Plucker, Community Development Department.  
David Prentice, Human Resources Department.  
Elizabeth Kelly, Elvert Richardson, Health and Human Services Department.  
Stephen Sawyer, Michael Azevedo, Public Works Department.  
Greg Hinton, Maisha Bullock, Anastacia Allen, Ag Commissioner's Office.  
Terry Rooney, Behavioral Health Department.

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Devin Kelly, Sara Martin, District Attorney's Office.  
Neil Cotter, Sheriff's Office.  
Juan Rivera, Beilvi Naizghi, Frank Pasquale, NeighborWorks.  
Matt Stucky, Camila Goetze, Renewables Americas Energy.  
Jennifer Merrick, TetraTech.  
Patrick Clark, Agency Negotiator.  
Monica Sankey, Colusa Farm Bureau.  
Mannie Cota, Mary Winters, Colusa citizens.  
Jason McMullan, Williams citizen.  
Susan Meeker, Pioneer Review.

COMMUNITY DEVELOPMENT

3. Chair Boes makes time for a presentation from RWE Renewables Americas Energy regarding their planned Janus solar energy project.

Comments received by Mr. Plucker, Mr. Stucky and Ms. Goetze.

**VIII.** PURCHASING AND PROCUREMENT/PUBLIC WORKS DEPARTMENT

1. Approve purchase of unbudgeted fixed assets (four Apple iPads with Otterbox cases) from Southern Computer Warehouse for the Department of Public Works and authorize the Purchasing Agent to issues a Purchase Order.

Comments received by Ms. Tyler.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Denise J. Carter, Supervisor
<b>SECONDER:</b>	John D. Loudon, Vice-Chair
<b>AYES:</b>	Denise J. Carter, Gary J. Evans, John D. Loudon, Kent S. Boes
<b>ABSENT:</b>	Jose Merced Corona

PURCHASING AND PROCUREMENT/AIRPORT ENTERPRISE

2. Find that competitive bidding is not in the best interests of the County and approve the purchase of an unbudgeted fixed asset (self-serve fueling point of sale terminal) for the Airport with QTpod and authorize the Purchasing Agent to issue a Purchase Order.

Comments received by Ms. Tyler and Mr. Hinton.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Denise J. Carter, Supervisor
<b>SECONDER:</b>	John D. Loudon, Vice-Chair
<b>AYES:</b>	Denise J. Carter, Gary J. Evans, John D. Loudon, Kent S. Boes
<b>ABSENT:</b>	Jose Merced Corona

**IX.** COUNTY ADMINISTRATIVE OFFICE/RISK MANAGEMENT

1. Chair Boes makes time for a presentation on Loss Prevention and Safety activities.

Comments received by Mr. Manouse.

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Chair Boes makes time for nominations and election of the 2020 Chair and Vice-Chair and passes the gavel to the Clerk of the Board.

The Clerk calls for nominations for Chair. Supervisor Loudon nominates Supervisor Carter. The Clerk calls for any other nominations. Hearing none, the Clerk closes the nominations.

The Clerk calls all those in favor: All yes. Absent: Supervisor Corona.

**X. BOARD OF SUPERVISORS**

1. Elect Supervisor Carter as Chair for 2020.

The Clerk calls for nominations for Vice-Chair. Supervisor Boes nominates Supervisor Evans. The Clerk calls for any other nominations. Hearing none, the Clerk closes the nominations.

The Clerk calls all those in favor: All yes. Absent: Supervisor Corona.

2. Elect Supervisor Evans as Vice-Chair for 2020.

Supervisor Loudon presents Chair Boes with a plaque and lists his many achievements during his tenure as Chair of the Board of Supervisors.

**XI. SUPERVISORS' REPORTS OR COMMENTS**

Supervisor Carter

Meetings/functions attended:

- Department Head Christmas Dinner
- LAFCo meeting
- Airport Land Use Commission meeting
- Airport Advisory Committee meeting
- Special Board of Supervisors Meeting
- Special Transportation Commission and Transit Agency meeting

Supervisor Loudon

Meetings/functions attended:

- RCD Christmas Dinner
- Department Head Christmas Dinner
- Regional Housing Authority meeting
- RD 108 Board meeting
- LAFCo meeting
- Grimes Fire New Year's Breakfast Fundraiser
- Special Workshop meeting

Supervisor Evans

Meetings/functions attended:

- RCD Christmas Dinner
- Sites Calls
- Department Head Christmas Dinner

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Special Board of Supervisors meeting  
Special Transportation Commission and Transit Agency meeting

Supervisor Boes

Meeting/Functions attended:

Transportation Commission and Transit Agency meeting  
Anthem Blue Cross meeting  
Regional Housing Authority meeting  
Special Board of Supervisors meeting  
William's Community Center meeting  
Department Head Christmas Dinner  
Special Workshop meeting

**XII. STATE OR FEDERAL LEGISLATION/GENERAL BUDGETARY MATTERS**

None.

Chair Boes declares a recess at 10:48 a.m. to convene in Closed Session and reconvenes at 12:03 p.m. in Regular Session with all Supervisors present, except Supervisor Corona.

Present: Marcos, Kropf, County Counsel.  
Wendy G. Tyler, CAO/Clerk of the Board/Risk Manager.  
Ann Nordyke, Board Clerk.

**XIII. CLOSED SESSION/COUNTY COUNSEL**

Mr. Kropf announces Closed Session as follows:

1. CONFERENCE WITH LABOR NEGOTIATOR  
California Government Code 54957.6. Agency Negotiator: Patrick Clark. Employee Organizations: All. He states there is no reportable action.

Chair Boes adjourned the meeting at 12:05 p.m. to reconvene in Regular Session on January 21, 2020 at the hour of 9:00 a.m.

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Kent S. Boes, Chair

Attest: Wendy G. Tyler,  
Clerk to the Board of Supervisors

BY \_\_\_\_\_  
Patricia Rodriguez, Deputy Clerk

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