

## Board of Supervisors

J. Merced Corona, District I  
John D. Loudon, District II,  
Vice-Chair  
Kent S. Boes, District III,  
Chair  
Gary J. Evans, District IV,  
Denise J. Carter, District V



## County of Colusa

Wendy G. Tyler, CAO/Clerk to the  
Board of Supervisors/Risk Manager  
Ann Nordyke, Chief Deputy Clerk to  
the Board of Supervisors  
Patricia Rodriguez, Deputy Clerk  
Melissa Kitts, Deputy Clerk  
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**Board Chambers**  
**546 Jay Street, Suite 108**  
**Colusa, CA 95932**

## Minutes

November 19, 2019

The Board of Supervisors of the County of Colusa, State of California meets in Regular Session this 19<sup>th</sup> day of November 2019 at the hour of 9:00 a.m. Present: Denise J. Carter, Gary J. Evans, J. Merced Corona, John D. Loudon and Kent S. Boes.

Present: Marcos Kropf, County Counsel.  
Wendy G. Tyler, CAO/Clerk of the Board/Risk Manager.  
Ann Nordyke, Patricia Rodriguez, Board Clerks.  
Peggy Scroggins, Robert Zunino, Auditor-Controller's Office.  
Greg Plucker, Community Development Department.  
Stephen Sawyer, Michael Azevedo, Public Works Department.  
Elizabeth Kelly, Health and Human Services Department.  
Greg Hinton, Maisha Bullock, Ag Commissioner's Office.  
Terry Rooney, Debbie Hickel, Bonnie Briscoe, Behavioral Health  
Department.  
Kaline Moore, Angela Gross, CAO's Office.  
Mike Rogers, Probation Department.  
Michael Bradwell, Sheriff's Office.  
Stacy Costello, Colusa County Library.  
Arnie Gross, Assessor's Office.  
Dave Markss, Colusa City Councilman.  
Sajit Singh, Williams City Councilman.  
Mike West, Colusa County Office of Education.  
Penny and David Dennis, John and Diane Vafis, Peggy Townsend,  
Joan Morrell, Master Gardeners.  
Gerry Hernandez, Mike Murray, Leslie Pingrey, Franz Niederholzer,  
UC Cooperative Extension.  
Kristy Santucci, Colusa County 4-H.  
Susan Meeker, Pioneer Review.

Opening Prayer - Pledge of Allegiance

PERIOD OF PUBLIC COMMENT

None.

ANNOUNCEMENT OF CLOSED SESSION

Mr. Kropf announces Closed Session as follows:

1. CONFERENCE WITH LABOR NEGOTIATOR  
California Government Code 54957.6  
Agency Negotiator: Patricia Leland and Patrick Clark  
Employee Organizations: All
2. PUBLIC EMPLOYEE DISMISSAL/RELEASE  
California Government Code 54957.

**I. STAFF REPORTS**

Mr. Rooney introduces Bonnie Briscoe the new Fiscal Program Officer for the Behavioral Health Department.

Mr. Azevedo states channel work will be done for Stony Creek and Salt Creek. He further states he has received the scope of work for the CSA water system and work should commence on Monday, November 25, 2019.

Ms. Scroggins states she is holding Cost Allocation Plan training on Monday, December 16, 2019 at 2:00 p.m. in the CIP Conference room.

**CONSENT AGENDA**

Chair Boes makes time for the approval of Consent Agenda Item No's 1 through 10.

Ms. Tyler requests Item No. 5 be pulled and Supervisor Corona requests Item No. 3 be pulled and considered separately.

Chair Boes so directs.

Approve Consent Agenda Item No.'s 1, 2, 4, and 6 through 10.

1. BOARD OF SUPERVISORS  
Approve the November 5, 2019 Board of Supervisors meeting Minutes.
  2. TREASURER  
Accept October 2019 Treasury Monthly Investment Report as presented.
  4. AG COMMISSIONER  
Approve Contract No. **C19-194** Standard Agreement (No. 19-0764-000-SG) with the **California Department of Food and Agriculture** for the Bee Safe Program, effective July 1, 2019.
  6. PURCHASING AND PROCUREMENT/WELFARE ADMINISTRATION  
Approve Contract No. **C19-195** a lease agreement with **US Bank** for a Kyocera TASKalfa 7002i copy machine, effective December 19, 2019 and authorize the Purchasing Agent to sign.
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- 7. PURCHASING AND PROCUREMENT/PROBATION-PAROLE REFORM-AB109 & JAIL  
Approve Contract No.**C19-196** Second Modification to Contract C17-128 with **Colusa County Office of Education** for Inmate Educational Services, effective July 1, 2019.
  
- 8. BEHAVIORAL HEALTH/SUBSTANCE ABUSE  
Approve Contract No.**C19-197** amendment to C17-217 (State agreement No. 17-94123 A02) with the **California Department of Health Care Services** for substance use disorder services for Fiscal Years 2017-18 through 2019-20.
  
- 9. PUBLIC WORKS/ROAD DEPARTMENT/FLOOD ADMINISTRATION  
Approve Modification No. 2 with the **Department of Water Resources (DWR)** to extend project schedules for the Small Community Feasibility Studies for the following:
  - C19-198** - Princeton,
  - C19-199** - Colusa and
  - C19-200** and Grimes.
  
- 10. SHERIFF/OES  
Ratify Contract No.**C19-201; FY 2019 Subrecipient Public Safety Power Shutoff (PSPS)** Resiliency Allocation in the amount of \$155,705.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Denise J. Carter, Supervisor
<b>SECONDER:</b>	John D. Loudon, Vice-Chair
<b>AYES:</b>	Carter, Evans, Corona, Loudon, Boes

Chair Boes makes time for Consent Item No. 3.

Comments received by Ms. Tyler and Mr. Bradwell.

PURCHASING AND PROCUREMENT/SHERIFF

- 3. Approve Contract No.**C19-202** with **Peterson Power Systems, Inc.** for service and maintenance of a generator for the Colusa County Sheriff Office, effective December 1, 2019

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Jose Merced Corona, Supervisor
<b>SECONDER:</b>	Gary J. Evans, Supervisor
<b>AYES:</b>	Carter, Evans, Corona, Loudon, Boes

Chair Boes makes time for consent item No. 5.

Comments received by Ms. Tyler.

APPOINTMENT/ARBUCKLE CEMETERY DISTRICT

- 5. Reappoint Walt Foster, (Dist.1) to the Arbutle Cemetery District effective November 17, 2019 through November 16, ~~2023~~ 2021 as amended. **(Applications received: Walt Foster)**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Denise J. Carter, Supervisor
<b>SECONDER:</b>	John D. Loudon, Vice-Chair
<b>AYES:</b>	Carter, Evans, Corona, Loudon, Boes

Chair Boes makes time for the presentation of a proclamation commemorating the 10<sup>th</sup> Anniversary of the University of California Master Gardener Program of Colusa County and reads same into the record as follows:

"PROCLAMATION OF COLUSA COUNTY  
BOARD OF SUPERVISORS COMMEMORATING THE 10<sup>TH</sup> ANNIVERSARY OF THE  
UNIVERSITY OF CALIFORNIA MASTER GARDENER PROGRAM OF COLUSA COUNTY

**Whereas**, The University of California Master Gardener Program of Colusa County is a volunteer organization of the University of California, Division of Agriculture and Natural Resources.

**Whereas**, The University of California Master Gardener Program of Colusa County was created in 2009 to promote gardening to the people of Colusa County through science based information.

**Whereas**, The people who founded the program were Mike Murray, Colusa County Cooperative Extension and Melodie Johnson, Colusa County Farm Bureau.

**Whereas**, The original members of the program were Nancy Cutter, David Dennis, Jeannette Dennis, Penny Dennis, Renee Dolbow, Bernice Dommer, Mike Dragoo, Gerry Hernandez, Melodie Johnson, Annelie Lauwerijssen, Sherry Maltby, Barbara Scheimer, Diane Vafis, John Vafis and Cynthia White.

**Whereas**, All UC Master Gardeners attend an intensive 16-week training; all instructors are outstanding in the field of science based horticulture.

**Whereas**, All UC Master Gardeners are community volunteers.

**Whereas**, The program conducts public workshops and attend county events with their information. The volunteers dedicate their time and knowledge to research and respond to gardening questions.

**Whereas**, The 23 volunteer UC Master Gardeners of Colusa County have donated 6,475 hours and made 12,154 face to face contacts since 2009.

**Whereas**, The Master Gardener Program of Colusa County's website ([cecolusa.ucanr.edu/MasterGardeners](http://cecolusa.ucanr.edu/MasterGardeners)), printed information, social media and newspaper articles offer a wealth of information about home horticulture.

**Whereas**, The UC Master Gardener Program of Colusa County's workshops have resulted in a 75% improved practices in "Right Plant, Right Place", 85% improved practices in "Pollinator-Friendly gardening", and 65% increased practices in "Water Conservation".

**Whereas**, The 10<sup>th</sup> anniversary is an appropriate time to offer a special tribute to a proud and dedicated community of volunteers.

**Now Therefore Be It Proclaimed** that the Board of Supervisors of the County of Colusa does hereby congratulate the UC Master Gardener Program of Colusa County on the occasion of the 10<sup>th</sup> anniversary of its founding."

III. MASTER GARDENER PROGRAM

1. Adopt a Proclamation Commemorating the 10<sup>th</sup> Anniversary of the University of California Master Gardener Program of Colusa County.

Comments received by Ms. Hernandez.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Denise J. Carter, Supervisor
<b>SECONDER:</b>	John D. Loudon, Vice-Chair
<b>AYES:</b>	Carter, Evans, Corona, Loudon, Boes

Chair Boes makes time for an update on Williams Settlement Site Visits.

IV. COUNTY OFFICE OF EDUCATION

1. Update from the County Superintendent of Schools Regarding Williams Settlement Site Visits.

Comments received by Mr. West.

V. HUMAN RESOURCES/ASSESSOR

1. Authorize extending a Temporary PERS Annuitant Extra Help position of Auditor-Appraiser I, TPT, PF Range 28, Step 6, \$29.11 per hour, from January 1, 2020 to June 30, 2020.

Comments received by Ms. Tyler and Mr. Gross.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Denise J. Carter, Supervisor
<b>SECONDER:</b>	Jose Merced Corona, Supervisor
<b>AYES:</b>	Carter, Evans, Corona, Loudon, Boes

VI. AUDITOR

1. Approve Special Claims.  
There were no special claims
2. Adopt **Resolution No.19-063** authorizing the County Auditor to Establish, Increase, Reduce or Discontinue Departmental Revolving Funds.

Comments received by Ms. Scroggins.

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<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Jose Merced Corona, Supervisor
<b>SECONDER:</b>	Gary J. Evans, Supervisor
<b>AYES:</b>	Carter, Evans, Corona, Loudon, Boes

3. Approve Revised Imprest Cash and Change Funds Policy No. 207.

Comments received by Ms. Scroggins and Ms. Tyler.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Gary J. Evans, Supervisor
<b>SECONDER:</b>	Denise J. Carter, Supervisor
<b>AYES:</b>	Carter, Evans, Corona, Loudon, Boes

**VII. PURCHASING AND PROCUREMENT/LIBRARY**

1. Approve the purchase of an unbudgeted fixed asset (circulation desk) for the Library and authorize the Purchasing Agent to sign the purchase order.

Comments received by Ms. Gross and Ms. Tyler.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Denise J. Carter, Supervisor
<b>SECONDER:</b>	John D. Loudon, Vice-Chair
<b>AYES:</b>	Carter, Evans, Corona, Loudon, Boes

**VIII. COUNTY ADMINISTRATIVE OFFICE**

1. Adopt **Resolution No.19-064** Increasing the Cash Contributions Established by Resolution 19-025 To Fund The Tri-County Juvenile Rehabilitation Facility.

Comments received by Ms. Tyler and Mr. Rogers.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	John D. Loudon, Vice-Chair
<b>SECONDER:</b>	Gary J. Evans, Supervisor
<b>AYES:</b>	Carter, Evans, Corona, Loudon, Boes

2. Approve Contract No.**C19-203** a Termination Agreement dated August 28, 2019 with **WestAmerica Bank**; further approve Certificate of Acceptance and authorize the Chair to sign all documentation in the presence of a Notary; further authorize recordation of all documents with the Colusa County Recorder.

Comments received by Ms. Tyler.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Denise J. Carter, Supervisor
<b>SECONDER:</b>	John D. Loudon, Vice-Chair
<b>AYES:</b>	Carter, Evans, Corona, Loudon, Boes

Chair Boes declares a recess at 10:14 a.m. and reconvenes at 10:25 a.m. in Regular Session with all Supervisors present.

Present: Marcos Kropf, County Counsel.  
Wendy G. Tyler, CAO/Clerk of the Board/Risk Manager.  
Ann Nordyke, Patricia Rodriguez, Board Clerks.  
Peggy Scroggins, Robert Zunino, Auditor-Controller's Office.  
Greg Plucker, Community Development Department.  
Stephen Sawyer, Michael Azevedo, Public Works Department.  
Elizabeth Kelly, Health and Human Services Department.  
Greg Hinton, Maisha Bullock, Ag Commissioner's Office.  
Terry Rooney, Debbie Hickel, Bonnie Briscoe, Behavioral Health Department.  
Kaline Moore, Angela Gross, CAO's Office.  
Mike Rogers, Probation Department.  
Michael Bradwell, Sheriff's Office.  
Stacy Costello, Colusa County Library.  
Arnie Gross, Assessor's Office.  
Dave Markss, Colusa City Councilman.  
Sajit Singh, Williams City Councilman.  
Mike West, Colusa County Office of Education.  
Penny and David Dennis, John and Diane Vafis, Peggy Townsend, Joan Morrell, Master Gardeners.  
Gerry Hernandez, Mike Murray, Leslie Pingrey, Franz Niederholzer, UC Cooperative Extension.  
Kristy Santucci, Colusa County 4-H.  
Susan Meeker, Pioneer Review.

**IX. BOARD OF SUPERVISORS**

1. Approve the 2020 Board of Supervisors meeting schedule.

Comments received by Mr. Tyler.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Denise J. Carter, Supervisor
<b>SECONDER:</b>	John D. Loudon, Vice-Chair
<b>AYES:</b>	Carter, Evans, Corona, Loudon, Boes

Chair Boes makes time to accept nominations for the ESJPA Delegate and Alternate for 2020.

Comments received by Ms. Tyler.

Supervisor Corona nominates Supervisor Carter as the Delegate and Mr. Azevedo as the Alternate.

2. Designate Supervisor Carter as the Delegate and Michael Azevedo as the Alternate for the 2020 Rural Counties Environmental Services Joint Powers Authority (ESJPA).
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<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Jose Merced Corona, Supervisor
<b>SECONDER:</b>	John D. Loudon, Vice-Chair
<b>AYES:</b>	Carter, Evans, Corona, Loudon, Boes

X. AIR POLLUTION CONTROL DISTRICT

Chair Boes recesses as the Colusa County Board of Supervisors at 10:30 a.m. and states that they are now sitting as the Air Pollution Control District with all Directors present.

Present:

- Marcos Kropf, County Counsel.
- Wendy G. Tyler, CAO/Clerk of the Board/Risk Manager.
- Ann Nordyke, Patricia Rodriguez, Board Clerks.
- Peggy Scroggins, Robert Zunino, Auditor-Controller's Office.
- Greg Plucker, Community Development Department.
- Stephen Sawyer, Michael Azevedo, Public Works Department.
- Elizabeth Kelly, Health and Human Services Department.
- Greg Hinton, Maisha Bullock, Ag Commissioner's Office.
- Terry Rooney, Debbie Hickel, Bonnie Briscoe, Behavioral Health Department.
- Kaline Moore, Angela Gross, CAO's Office.
- Mike Rogers, Probation Department.
- Michael Bradwell, Sheriff's Office.
- Stacy Costello, Colusa County Library.
- Arnie Gross, Assessor's Office.
- Dave Markss, Colusa City Councilman.
- Sajit Singh, Williams City Councilman.
- Mike West, Colusa County Office of Education.
- Penny and David Dennis, John and Diane Vafis, Peggy Townsend, Joan Morrell, Master Gardeners.
- Gerry Hernandez, Mike Murray, Leslie Pingrey, Franz Niederholzer, UC Cooperative Extension.
- Kristy Santucci, Colusa County 4-H.
- Susan Meeker, Pioneer Review.

Comments received by Mr. Hinton.

1. **SITTING AS THE COLUSA COUNTY AIR POLLUTION CONTROL DISTRICT**

Adopt **Resolution 19-065** of the Governing Board of the Colusa County Air Pollution Control District authorizing the District to accept grant funds awarded under the California Air Resources Board's Greenhouse Gas Emission Standards for Crude Oil and Natural Gas Facilities. **Further**, approve Contract No. **C19-204** Grant Agreement with **California Environmental Protection Agency Air Resources Board**, effective July 1, 2019 and authorize the Air Pollution Control Officer to sign.



<b>RESULT:</b>	<b>ADOPTED [4 TO 1]</b>
<b>MOVER:</b>	John D. Loudon, Vice-Chair
<b>SECONDER:</b>	Jose Merced Corona, Supervisor
<b>AYES:</b>	Denise J. Carter, Jose Merced Corona, John D. Loudon, Kent S. Boes
<b>NAYS:</b>	Gary J. Evans

Chair Boes adjourns as the Air Pollution Control District at 10:33 a.m. and states that they are now sitting as the Colusa County Board of Supervisors with all Supervisors present.

Present:

- Marcos Kropf, County Counsel.
- Wendy G. Tyler, CAO/Clerk of the Board/Risk Manager.
- Ann Nordyke, Patricia Rodriguez, Board Clerks.
- Peggy Scroggins, Robert Zunino, Auditor-Controller's Office.
- Greg Plucker, Community Development Department.
- Stephen Sawyer, Michael Azevedo, Public Works Department.
- Elizabeth Kelly, Health and Human Services Department.
- Greg Hinton, Maisha Bullock, Ag Commissioner's Office.
- Terry Rooney, Debbie Hickel, Bonnie Brisco, Behavioral Health Department.
- Kaline Moore, Angela Gross, CAO's Office.
- Mike Rogers, Probation Department.
- Michael Bradwell, Sheriff's Office.
- Stacy Costello, Colusa County Library.
- Arnie Gross, Assessor's Office.
- Dave Markss, Colusa City Councilman.
- Sajit Singh, Williams City Councilman.
- Mike West, Colusa County Office of Education.
- Penny and David Dennis, John and Diane Vafis, Peggy Townsend, Joan Morrell, Master Gardeners.
- Gerry Hernandez, Mike Murray, Leslie Pingrey, Franz Niederholzer, UC Cooperative Extension.
- Kristy Santucci, Colusa County 4-H.
- Susan Meeker, Pioneer Review.

#### **XI. SUPERVISORS' REPORTS OR COMMENTS**

##### Supervisor Carter

Meetings/functions attended:

- Colusa Groundwater Authority meetings
- Colusa Basin Unified Flood Fight Command Table Top Exercise
- Williamson Act Ad-Hoc meeting
- LAFCo Board meeting
- Colusa City Council meeting
- Colusa Farm Bureau Annual meeting
- Industrial Hemp Ad-Hoc meeting
- Ambulance Transition meetings
- Indivisible Colusa Ambulance meeting

##### Supervisor Loudon

Meetings/functions attended:

- Treasury Oversight Board meeting

Grimes Fire Dinner  
Chamber of Commerce Board meeting  
Sac River Fire Dinner  
LAFCo Board meeting  
Standing Tall VFW Honoring Women in the Military  
Veteran's Day Ceremonies  
Colusa City Council meeting  
Behavioral Health Board meeting  
Sac River Fire/VFW Dinner  
Family Water Alliance Dinner

Supervisor Corona

Meetings/functions attended:

Treasury Oversight Board meeting  
HL Peterson Golf Tournament  
Pierce Superintendent meeting  
UC Davis Football Game Honoring Natalie

Supervisor Evans

Meetings/functions attended:

Williamson Act Ad-Hoc meeting  
Sites calls and meetings  
Mendocino Firescape meeting  
Williams Firescape meeting  
Family Water Alliance

Supervisor Boes

Meetings/functions attended:

Enloe Ambulance Service meeting  
Veteran's Day Ceremonies  
Indivisible Colusa Ambulance meeting  
Industrial Hemp Ad-Hoc meeting

**XII. STATE OR FEDERAL LEGISLATION/GENERAL BUDGETARY MATTERS**

None.

Chair Boes declares a recess at 10:40 a.m. to convene in Closed Session and reconvenes at 11:57 a.m. in Regular Session with all Supervisors present.

Present: Marcos Kropf, County Counsel.  
Wendy G. Tyler, CAO/Clerk of the Board/Risk Manager.  
Ann Nordyke, Patricia Rodriguez, Board Clerks.

**XIII. CLOSED SESSION**

1. CONFERENCE WITH LABOR NEGOTIATOR  
California Government Code 54957.6  
Agency Negotiator: Patricia Leland and Patrick Clark  
Employee Organizations: All. He states there is no reportable action.

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2. PUBLIC EMPLOYEE DISMISSAL/RELEASE  
California Government Code 54957. He states there is no reportable action.

**XIV. COUNTY ADMINISTRATIVE OFFICE/PERSONNEL SERVICES**

1. Approve Contract No. **C19-205** with **Prentice Long, PC** for human resources services.

Comments received by Ms. Tyler.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Gary J. Evans, Supervisor
<b>SECONDER:</b>	John D. Loudon, Vice-Chair
<b>AYES:</b>	Carter, Evans, Corona, Loudon, Boes

Chair Boes adjourned the meeting at 12:00 p.m. to reconvene in Regular Session on December 17, 2019 at the hour of 9:00 a.m.

\_\_\_\_\_  
Kent S. Boes, Chair

Attest: Wendy G. Tyler,  
Clerk to the Board of Supervisors

BY \_\_\_\_\_  
Patricia Rodriguez, Deputy Clerk