

**Transportation Commission &
Transit Agency
COMMISSIONERS**

County of Colusa:

GARY EVANS
KENT BOES, CHAIR
DENISE CARTER

City Colusa:

TOM REISCHE
JOSH HILL

City of Williams:

FRANK KENNEDY, VICE-CHAIR



COUNTY OF COLUSA
TRANSPORTATION COMMISSION &
TRANSIT AGENCY
1215 MARKET STREET,
COLUSA, CA 95932
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Stephen Sawyer,
Interim Public Works Director
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**Transportation Commission & Transit Agency
Board Chambers
546 Jay Street, Suite 108
Colusa, CA 95932**

Minutes

October 22, 2019

The Colusa County Transportation Committee (CCTC) and the Colusa County Transit Agency (CCTA) meet in Regular Session this 22nd day of October 2019 at the hour of 3:01 p.m. Present: Commissioners Josh Hill, Denise J. Carter, Gary J. Evans, Tom Reische and Kent S. Boes. Absent: Commissioner Frank Kennedy.

Present: Jennifer Sutton, Senior Deputy Counsel.
Ann Nordyke, Patricia Rodriguez, Board Clerks.
Stephen Sawyer, Mike Azevedo, Public Works Department.
Thomas Simms, Transit Manager.
Jim Day, CalTrans.

I. PERIOD OF PUBLIC COMMENT (TRANSIT AND/OR TRANSPORTATION)
None.

II. MINUTES APPROVAL
1. Minutes Approval
Transportation Commission & Transit Agency – Regular Meeting – September 24, 2019.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Tom Reische, Commissioner
SECONDER:	Gary J. Evans, Commissioner
AYES:	Boes, Carter, Evans, Reische, Hill
ABSENT:	Frank Kennedy

III. REPORTS (TRANSIT AND/OR TRANSPORTATION)
1. Executive Manager

Mr. Sawyer states that a matter arose after the posting of the October 22, 2019 Agenda regarding a change order of the scope of work for the Transit Agency's solar project.

Find that a matter arose after the posting of the October 22, 2019 Agenda regarding a change order to the scope of work for the Transit Agency's solar project and requests that the item be added to the Agenda. Further the Item will be placed under the Transit Agency.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Denise J. Carter, Commissioner
SECONDER:	Gary J. Evans, Commissioner
AYES:	Boes, Carter, Evans, Reische, Hill
ABSENT:	Frank Kennedy

2. Transit Manager
Mr. Simms gives the Commissioners his quarterly report regarding ridership. Noting the farebox numbers were not available at this time.
3. Caltrans
None.
4. City of Colusa
None.
5. City of Williams
None.
6. California Highway Patrol
None.

IV. SITTING AS THE COLUSA COUNTY TRANSPORTATION COMMISSION

1. Approve 2019-20 Revenue and Appropriations Inter-Budget Adjustment No. 1005. (Requires 5/6 vote)

Comments received by Mr. Azevedo.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Denise J. Carter, Commissioner
SECONDER:	Gary J. Evans, Commissioner
AYES:	Boes, Carter, Evans, Reische, Hill
ABSENT:	Frank Kennedy

2. Approve FY 2018/2019 Local Transportation Funds (LTF) carryover distribution in accordance with Resolution Numbers 1819-001 (LTF Apportionment) and 1819-002 (LTF Distribution) as follows:

<u>Entity</u>	<u>Percent</u>	<u>Amount</u>
City of Colusa	28%	\$132,351
City of Williams	25%	\$118,171
County of Colusa	47%	\$222,161
Total	100%	\$472,683

Comments received by Mr. Azevedo.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Gary J. Evans, Commissioner
SECONDER:	Tom Reische, Commissioner
AYES:	Boes, Carter, Evans, Reische, Hill
ABSENT:	Frank Kennedy

V. SITTING AS THE COLUSA COUNTY TRANSIT AGENCY

Chair Boes adjourns as the Colusa County Transportation Commission at 3:11 p.m. and states the Commissioners are now sitting as the Colusa County Transit Agency, with all Commissioners present, except Commissioner Frank Kennedy.

3:13 p.m. Commissioners Kennedy joins the session.

Comments received by Mr. Sawyer and Mr. Simms.

1. Approve Contract No. **TA19-006** Change Order No. 1 with **CWS Construction Group** for the photovoltaic (solar) system at the Transit facility.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Denise J. Carter, Commissioner
SECONDER:	Josh Hill, Commissioner
AYES:	Boes, Kennedy, Carter, Evans, Reische, Hill

Chair Boes adjourned the meeting at 3:16 p.m. to reconvene in Regular Session on November 19, 2019 at the hour of 9:00 a.m.

Kent S. Boes, Chair

Attest: Stephen Sawyer,
Secretary to the Transportation
Commission & Transit Agency

BY _____
Patricia Rodriguez, Deputy Clerk