

Board of Supervisors

J. Merced Corona, District I
John D. Loudon, District II
Kent S. Boes, District III
Gary J. Evans, District IV, Vice Chair
Denise J. Carter, District V, Chair



County of Colusa

Wendy G. Tyler, CAO/Clerk to the Board of Supervisors/Risk Manager
Ann Nordyke, Chief Deputy Clerk to the Board of Supervisors
Patricia Rodriguez, Deputy Clerk
Melissa Kitts, Deputy Clerk
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Board Chambers
546 Jay Street, Suite 108
Colusa, CA 95932

Minutes

February 4, 2020

The Board of Supervisors of the County of Colusa, State of California meets in Regular Session this 4th day of February 2020 at the hour of 9:01 a.m. Present: Kent S. Boes, John D. Loudon, Gary J. Evans, and Denise J. Carter. Absent: Supervisor J. Merced Corona.

Present: Marcos Kropf, County Counsel.
Wendy G. Tyler, CAO/Clerk of the Board/Risk Manager.
Ann Nordyke, Patricia Rodriguez, Board Clerks.
Greg Plucker, Community Development Department.
Stephen Sawyer, Michael Azevedo, Public Works Department.
Elizabeth Kelly, Elvert Richardson, Health and Human Services Department.
Greg Hinton, Maisha Bullock, Anastacia Allen, Casey Ryan, Ag Commissioner's Office.
Terry Rooney, Behavioral Health Department.
Mike Bradwell, Jarrod Brothers, Sheriff's Office.
Kaline Moore, Angela Gross, CAO's Office.
Robert Zunino, Auditor-Controller's Office.
David Prentice, Human Resources Department.
Rose Gallo-Vasquez, Clerk-Recorder's Office.
Natalie Dillon, Child Support Services Office.
Dave Markss, Colusa City Councilman.
Mary Winters, Colusa citizen.
Susan Meeker, Pioneer Review.

Opening Prayer - Pledge of Allegiance

PERIOD OF PUBLIC COMMENT

None.

ANNOUNCEMENT OF CLOSED SESSION

Mr. Kropf announces Closed Session items as follows:

1. CONFERENCE WITH LABOR NEGOTIATOR
California Government Code 54957.6
Agency Negotiator: Patrick Clark
Employee Organizations: Management Coalition and Deputy Sheriff's Association
2. PUBLIC EMPLOYEE EMPLOYMENT/DISMISSAL/RELEASE
California Government Code 54957(b).
3. PUBLIC EMPLOYMENT
California Government Code 54957(b)(1). Title: Director of Public Works.

I. STAFF REPORTS

Mr. Plucker gives a brief update on the status of the Industrial Hemp applications.

Ms. Hernandez requests direction from the Supervisors regarding the county having an exhibit at the State Fair in 2020.

Chair Carter directs Ms. Hernandez to work with the Clerk and place on the February 18, 2020 Agenda.

Mr. Prentice announces the following individuals received Kudos cards for the month of December 2019 as follows:

EMPLOYEE	DEPARTMENT
Jennifer McAllister	BHS
Amy Rosales	CAO - HR
Jana Asiata	Child Support
Martha Rolon (2)	Child Support
Sandra Padilla	Child Support
Carina Padilla	DHHS
Norma Avila	DHHS
Stefanie Schantz	DHHS
Sheila Lorenzini	DHHS

He states the card selected for a \$25.00 gift certificate to a Colusa County vendor was Amy Rosales.

Mr. Prentice announces the following individuals received Kudos cards for the month of January 2020 as follows:

EMPLOYEE	DEPARTMENT
Andrea Navarro	Auditor-Controller
Christine Doble	Auditor-Controller
Margaret VanWarmerdam	Auditor-Controller
Patricia Pacot	Auditor-Controller
Tomika Arce	BHS
Jana Asiata (2)	Child Support

Consuelo Lopez	DHHS
Maira Aceves	DHHS
Fanny Reynoso	Probation
Hilda Davis	Probation
Paul Spencer	Probation
Robbi Lawson	Probation
Antonio Ruiz	Sheriff
Christopher Doble	Sheriff
Diego Valdivia	Sheriff
Wade Wymore	Sheriff
Andrea Wiyrick	Sheriff - Jail
Britney Cunningham	Sheriff - Jail
Irma Cull	Sheriff - Jail
Keri King	Sheriff - Jail
Shawnte Bice	Treasurer-Tax Collector
Stephanie Juarez	Treasurer-Tax Collector

He states the card selected for a \$25.00 gift certificate to a Colusa County vendor was Jana Asiata.

Mr. Sawyer announces every Saturday in March will be a free tire disposal day at the Williams Road yard for Colusa County residents. He also states that he is looking into grants from USDA to assist with roads damaged by the Mendocino Complex Fire and matching funds for the CSA watertank that was damaged from the same fire.

Ms. Gallo-Vasquez gives a brief update on the upcoming election.

Ms. Tyler states she met with representatives of Aircon Energy Systems regarding a pending loan application with California Energy Commission for energy efficiency upgrades and she hopes to bring this to the Board soon for consideration. She further states that the mid-year budget review will be tentatively scheduled for March 10, 2020 and the County website is scheduled to go live on February 10, 2020.

CONSENT AGENDA

Chair Carter makes time for the approval of Consent Agenda Item No.'s 1 through 16.

Supervisor Boes requests Item No. 9 and 12 to be pulled and considered separately.

Chair Carter so directs.

Approve Consent Agenda Item No.'s 1 through 8, 10, 11 and 13 through 16.

1. BOARD OF SUPERVISORS
Approve the January 21, 2020 Board of Supervisors meeting Minutes.
 2. BOARD OF SUPERVISORS
Approve the January 22, 2020 Board of Supervisors Special Closed Session Minutes.
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3. SHERIFF/BOATING SAFETY
Approve Contract No.**C20-017** grant agreement (Equipment Grant # C19L0613) between the Colusa County Sheriff's Office and the **State of California, Department of Parks and Recreation Division of Boating and Waterways**, for the purchase of a boat engine.
 4. APPOINTMENT/BEHAVIORAL HEALTH BOARD
Appoint Walter L. Osbourn, III, effective February 4, 2020 through February 3, 2023, and reappoint Robert G. Wilson, III, effective January 10, 2020 through January 9, 2023, to the Colusa County Behavioral Health Board. **(Application received: Walter L. Osbourn, III, and Robert G. Wilson, III)**
 5. APPOINTMENT/COLUSA CEMETERY DISTRICT BOARD
Reappoint William J. Sterk to the Colusa Cemetery District Board, effective November 28, 2019 through November 27, 2023. **(Application received: William J. Sterk)**
 6. APPOINTMENT/REGIONAL HOUSING AUTHORITY BOARD
Appoint Suzanne Gallaty to the Tenant Commissioner Position for the Regional Housing Authority for a two year term effective upon the approval of the joint governing bodies.
 7. BEHAVIORAL HEALTH
Approve Contract No.**C20-018** with **Glenn County**, through its Colusa-Glenn-Trinity Community Action Partnership for the Distribution of California Emergency Solutions and Housing Grant (CESH), effective November 1, 2019.
 8. BEHAVIORAL HEALTH
Approve Contract No.**C20-019** Second Amendment with **Glenn County**, through its Colusa-Glenn-Trinity Community Action Partnership, for the purpose of distributing the Homeless Aid Program (HEAP) grant funding.
 10. PURCHASING AND PROCUREMENT/SHERIFF/RISK MANAGEMENT
Declare one patrol vehicle (VIN: 1GNSKDEC7JR220284) as salvage and authorize the Purchasing Agent to remove it from inventory and dispose.
 11. CASA DE ESPERANZA/PROCLAMATION
Adopt a Proclamation declaring February 2020 as Teen Dating Violence Awareness and Prevention Month.
 13. AG COMMISSIONER
Approve Contract No.**C20-020** Standard Agreement Number 09-0279 with the **California Department of Food and Agriculture** for Exotic Pest Detection, effective July 1, 2019.
 14. PURCHASING AND PROCUREMENT/MENTAL HEALTH
Re-approve Contract No.**C20-021** with **St. Helena Hospital dba Adventist Health St. Helena and St. Helena Hospital Center for Behavioral Health dba Adventist Health Vallejo** for psychiatric inpatient services, effective November 1, 2019.
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15. PURCHASING AND PROCUREMENT/WELFARE ADMINISTRATION
Approve Contract No. **C20-022** with **Nola Brantley Speaks** to provide training concerning Children of Commercial Sexual Exploitation, effective January 1, 2020.
16. PURCHASING AND PROCUREMENT/BEHAVIORAL HEALTH
Approve Contract No. **C20-023** One Year Residential Lease Agreement and Rent Cap and Just Cause Addendum with **Clint Jewett** for two Studio Apartments located at 1337 Clay Street, Colusa, CA (Units 1 and 2).

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kent S. Boes, Supervisor
SECONDER:	John D. Loudon, Supervisor
AYES:	Kent S. Boes, John D. Loudon, Gary J. Evans, Denise J. Carter
ABSENT:	Jose Merced Corona

Chair Carter makes time for Consent Item No. 9.

- PURCHASING AND PROCUREMENT/WELFARE ADMINISTRATION
9 Approve Contract No. **C20-024** with **Colusa Medical Center, LLC** for Emergency Shelter Care for dependent adults, effective January 1, 2020.

Comments received by Ms. Kelly.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kent S. Boes, Supervisor
SECONDER:	John D. Loudon, Supervisor
AYES:	Kent S. Boes, John D. Loudon, Gary J. Evans, Denise J. Carter
ABSENT:	Jose Merced Corona

Chair Carter makes time for Consent Item No. 12.

- PURCHASING AND PROCUREMENT/PLANNING & BUILDING
12. Approve Contract No. **C20-025** with **Economic & Planning Systems, Inc. (EPS)** to prepare a comprehensive update to the County's Development Impact Fees.

Comments received by Mr. Plucker.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kent S. Boes, Supervisor
SECONDER:	Gary J. Evans, Vice-Chair
AYES:	Kent S. Boes, John D. Loudon, Gary J. Evans, Denise J. Carter
ABSENT:	Jose Merced Corona

III. HUMAN RESOURCES

1. A. Approve revised job descriptions for the Director of Human Resources and Safety Officer/Assistant Risk Manager
- B. Approve salary range adjustment for the Director of Human Resources from UDH37 (\$8,144 - \$10,426 per month) to UDH35 (\$7,751 - \$9,924 per month)
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- C. Approve salary range adjustment for the Safety Officer/Assistant Risk Manager from PFA34 (\$4,259 - \$5,459 per month) to PFA 36 (\$4,476 - \$5,736 per month)

Comments received by Mr. Prentice and Ms. Tyler.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	John D. Loudon, Supervisor
SECONDER:	Kent S. Boes, Supervisor
AYES:	Kent S. Boes, John D. Loudon, Gary J. Evans, Denise J. Carter
ABSENT:	Jose Merced Corona

HUMAN RESOURCES/COMMUNICATIONS

2. Authorize a Step 5 appointment for Kayla McHone, Dispatcher, Salary Range DSA22, Step 5, \$4,218 per month, effective February 5, 2020. **(4/5th vote required)**

Comments received by Mr. Prentice, Mr. Bradwell and Ms. Tyler.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Gary J. Evans, Vice-Chair
SECONDER:	Kent S. Boes, Supervisor
AYES:	Kent S. Boes, John D. Loudon, Gary J. Evans, Denise J. Carter
ABSENT:	Jose Merced Corona

IV. COMMUNITY DEVELOPMENT DEPARTMENT/PLANNING & BUILDING

1. Approve a comment letter on the State's 2020 Water Resilience Portfolio as revised.

Comments received by Mr. Plucker and Ms. Tyler.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Gary J. Evans, Vice-Chair
SECONDER:	Kent S. Boes, Supervisor
AYES:	Kent S. Boes, John D. Loudon, Gary J. Evans, Denise J. Carter
ABSENT:	Jose Merced Corona

V. AUDITOR

1. Approve Special Claims.
None.

VI. AIR POLLUTION CONTROL DISTRICT

Chair Carter declares a recess at 9:32 a.m. and states that they are now sitting as the Colusa County Air Pollution Control District with all Directors present, except Director Corona.

Present: Marcos Kropf, County Counsel.
Wendy G. Tyler, CAO/Clerk of the Board/Risk Manager.
Ann Nordyke, Patricia Rodriguez, Board Clerks.
Greg Plucker, Community Development Department.

Stephen Sawyer, Michael Azevedo, Public Works Department.
Elizabeth Kelly, Elvert Richardson, Health and Human Services
Department.

Greg Hinton, Maisha Bullock, Anastacia Allen, Casey Ryan, Ag
Commissioner's Office.

Terry Rooney, Behavioral Health Department.

Mike Bradwell, Jarrod Brothers, Sheriff's Office.

Kaline Moore, Angela Gross, CAO's Office.

Robert Zunino, Auditor-Controller's Office.

David Prentice, Human Resources Department.

Rose Gallo-Vasquez, Clerk-Recorder's Office.

Natalie Dillon, Child Support Services Office.

Dave Markss, Colusa City Councilman.

Mary Winters, Colusa citizen.

Susan Meeker, Pioneer Review.

9:32 a.m. Chair Carter recuses herself and leaves the room.

Vice-Chair Evans makes time for the adoption of a resolution of the Governing Board of the Colusa County Air Pollution Control District Approving and Authorizing the Application to Administer The Carl Moyer Program and the Moyer Rural Assistance Program.

AIR POLLUTION CONTROL DISTRICT

1. Adopt **Resolution No.20-003** of the Governing Board of the Colusa County Air Pollution Control District Approving and Authorizing the Application to Administer The Carl Moyer Program and the Moyer Rural Assistance Program.

Comments received by Mr. Ryan

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John D. Loudon, Supervisor
SECONDER:	Kent S. Boes, Supervisor
AYES:	Kent S. Boes, John D. Loudon, Gary J. Evans
ABSENT:	Jose Merced Corona, Denise J. Carter

9:35 a.m. Chair Carter rejoins the session and is now seated.

Chair Carter adjourns as the Colusa County Air Pollution Control District at 9:36 a.m. and states that they are now sitting as the Colusa County Board of Supervisors with all Supervisors present, except Supervisor Corona.

Present: Marcos Kropf, County Counsel.
Wendy G. Tyler, CAO/Clerk of the Board/Risk Manager.
Ann Nordyke, Patricia Rodriguez, Board Clerks.
Greg Plucker, Community Development Department.
Stephen Sawyer, Michael Azevedo, Public Works Department.
Elizabeth Kelly, Elvert Richardson, Health and Human Services
Department.
Greg Hinton, Maisha Bullock, Anastacia Allen, Casey Ryan, Ag

Commissioner's Office.
Terry Rooney, Behavioral Health Department.
Mike Bradwell, Jarrod Brothers, Sheriff's Office.
Kaline Moore, Angela Gross, CAO's Office.
Robert Zunino, Auditor-Controller's Office.
David Prentice, Human Resources Department.
Rose Gallo-Vasquez, Clerk-Recorder's Office.
Natalie Dillon, Child Support Services Office.
Dave Markss, Colusa City Councilman.
Mary Winters, Colusa citizen.
Susan Meeker, Pioneer Review.

VII. PURCHASING AND PROCUREMENT/WELFARE ADMINISTRATION

1. Approve the unbudgeted purchase of nine Apple iPads through ~~SHI~~ International Corp. SCW for use in the 2020 Census and authorize the Purchasing Agent to issue Purchase Order as amended.

Comments received by Ms. Gross and Ms. Tyler.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kent S. Boes, Supervisor
SECONDER:	John D. Loudon, Supervisor
AYES:	Kent S. Boes, John D. Loudon, Gary J. Evans, Denise J. Carter
ABSENT:	Jose Merced Corona

VIII. COUNTY ADMINISTRATIVE OFFICE/CHILD SUPPORT

1. Approve Contract No. **C20-026** first amendment to Memorandum of Understanding (MOU) with **Yolo and Sutter Counties**, for Regional Child Support Interim Director services.

Comments received by Ms. Tyler and Ms. Dillon.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	John D. Loudon, Supervisor
SECONDER:	Kent S. Boes, Supervisor
AYES:	Kent S. Boes, John D. Loudon, Gary J. Evans, Denise J. Carter
ABSENT:	Jose Merced Corona

IX. SUPERVISORS' REPORTS OR COMMENTS

Supervisors Evans

Meetings/functions attended:

Sites Committee meetings
Tax Share Ad-hoc meetings
East Park Reservoir meeting
Forest Service meeting
Economic Development meeting
Williamson Act Ad-Hoc meeting
Transportation and Transit meeting
Special Closed Session

District 2 Candidates Night

Supervisors Boes

Meetings/functions attended:

Tax Share Ad-Hoc meeting
Transportation and Transit meeting
District 2 Candidates Night
District 3 Candidates Night
Maxwell Fire Crab Feed
Indivisible Colusa meeting
Special Closed Session

Supervisor Loudon

Meetings/functions attended:

Colusa City Council meeting
Special Closed Session
Colusa Farm Show meeting
Colusa Oversight Board meeting
District 2 Candidates Night
District 3 Candidates Night
Tri-County Juvenile Oversight meeting
Farm Show
CEDC meeting

Supervisor Carter

Meetings/functions attended:

Colusa Groundwater Authority meeting
California Rice Commission meeting
Special Closed Session
City of Colusa Oversight meeting
Tour of Cal Plant 1 in Willows
Meeting with Greg Norton from RCRC
Williamson Act Ad-hoc meeting
District 2 Candidates Night
District 3 Candidates Night

Chair Carter requests the CAO to get the status of the AP Triton study.

X. STATE OR FEDERAL LEGISLATION/GENERAL BUDGETARY MATTERS

None.

Chair Carter declares a recess at 10:09 a.m. to convene in Closed Session and reconvenes at 11:02 a.m. in Regular Session with all Supervisors present, except Supervisor Corona.

Present: Marcos Kropf, County Counsel.
Wendy G. Tyler, CAO/Clerk of the Board/Risk Manager.
Ann Nordyke, Patricia Rodriguez, Board Clerks.

XI. CLOSED SESSION/COUNTY COUNSEL

Mr. Kropf announces closed session as follows:

1. CONFERENCE WITH LABOR NEGOTIATOR

California Government Code 54957.6. Agency Negotiator: Patrick Clark
Employee Organizations: Management Coalition and Deputy Sheriff's Association. He states there is no reportable action.

2. PUBLIC EMPLOYEE EMPLOYMENT/DISMISSAL/RELEASE

California Government Code 54957(b). He states there is no reportable action.

3. PUBLIC EMPLOYMENT

California Government Code 54957 (b) (1). Title: Director of Public Works. He states there is no reportable action.

Chair Carter adjourned the meeting at 11:02 a.m. to reconvene in Regular Session on February 18, 2020 at the hour of 9:00 a.m.

Denise J. Carter, Chair

Attest: Wendy G. Tyler,
Clerk to the Board of Supervisors

BY _____
Patricia Rodriguez, Deputy Clerk