

Board of Supervisors

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County of Colusa

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Board Chambers
546 Jay Street, Suite 108
Colusa, CA 95932

Agenda

March 24, 2020

Welcome to a meeting of the Colusa County Board of Supervisors. If you are scheduled to address the Board, please state your full name for the record. The Board will not address timed items before they are scheduled. The "Consent Calendar" may be adopted by one motion. Regularly numbered items may be considered at any time during the meeting. All items are listed in accordance with the Ralph M. Brown Act. We invite all members of the public to attend.

NOTE: This meeting is being agendized to allow staff and the public to participate in the meeting via teleconference, pursuant to the Governor's Executive Order N-29-20 dated March 17, 2020.

Executive Order N-29-20 authorizes local legislative bodies to hold public meetings via teleconference and to make public meetings accessible telephonically to all members of the public and staff in effort to observe Social Distancing Recommendations.

Members of the public are encouraged to participate in the teleconference.

You can listen to the meeting by dialing one of the teleconference numbers below:

Phone: 1(916) 264-0723
Toll-Free: 1-800-356-8278
Conference Code: 401978 **(Please mute your phone when you are not speaking)**

If you would like to participate in the Public Comment portion of the meeting, or comment on a specific agenda item you can do so **by texting 530-501-3309** with your NAME and the Clerk will notify the Chair that you would like to comment. **Please wait for the Chair to recognize you before speaking.** Remember to unmute your phone to speak.

9:00 a.m. CALL TO ORDER

- Opening Prayer - Pledge of Allegiance
- Period of Public Comment– **Note: 5 minutes per person/15 minutes per issue.**
- Announcement of Closed Session

- I. PUBLIC HEALTH/HEALTH AND HUMAN SERVICES
 1. Update from County Public Health Officer, Gregory W. Burt, M.D., on the COVID-19 Pandemic.

- II. STAFF REPORTS - **Note: 3 minutes allowed per Department for Staff Reports.**
This time is available for any County Staff who may wish to update the Board of Supervisors on projects as they relate to their respective Departments

CONSENT AGENDA

Approve Consent Agenda Item No.'s 1 through 10.

1. BOARD OF SUPERVISORS
Approve the Minutes from the March 10, 2020 Board of Supervisors meeting and the March 18, 2020 Special Closed Session.

2. TREASURER
Accept February 2020 Treasury Monthly Investment Report as presented.

3. BOARD OF SUPERVISORS/LOCAL CHILD CARE PLANNING COUNCIL
Approve the Certification Statement regarding the Composition of the Local Child Care Planning Council (LPC), and reappoint Ginger Harlow to the Colusa LPC, as a Community Representative, effective March 4, 2020 through March 3, 2022. **(Application received: Ginger Harlow)**

4. PURCHASING AND PROCUREMENT/AIRPORT SPECIAL
Approve contract with **Reinard W. Brandley, doing business as Brandley Engineers, Consulting Airport Engineers**, to provide airport consulting services.

5. SHERIFF
Approve Memorandum Of Understanding (MOU) with the **State of California Campaign Against Marijuana Planting (CAMP)** program, effective July 1, 2020 and authorize the Sheriff to sign.

6. PURCHASING AND PROCUREMENT/INFORMATION TECHNOLOGY
Approve contract with **Atel Communications Inc.** for the purchase of telephone equipment to upgrade County Telephone System.

7. PURCHASING AND PROCUREMENT/WELFARE ADMINISTRATION
Approve Amendment to Agreement EW-2019-05 with the **Regents of the University of California on behalf of its UC Davis Extension**, for mandatory training of Eligibility Workers, effective January 31, 2020.

8. PURCHASING AND PROCUREMENT/REALIGNMENT - HEALTH
Approve Contract with **ADW Communications Services, Inc.** for Lodoga Peak Radio Tower Site Enhancements.

9. PURCHASING AND PROCUREMENT/CENTRAL SERVICES
Approve 5 year Lease Agreements with **Wells Fargo** for the following departments:

Auditor,
Board of Supervisors,
Central Services (Purchasing),
Health & Humans Services and
District Attorney

for copy machines. Further, approve Maintenance Agreements with **Advanced Documents** for the same copiers/Departments and authorize the Purchasing Agent to sign all Leases and Maintenance Agreements.

10. COLUSA COUNTY COMMUNITY ADVOCATES FOR PARENTS & CHILDREN (CAPC)
Adopt a Proclamation declaring the month of April 2020 as Child Abuse Prevention Month.

END OF CONSENT AGENDA

IV. HUMAN RESOURCES/PLANNING & BUILDING

1. A. Adopt the revised job title and job description of the Director of Planning and Building to the Director of Community Development; and approve the salary range change from DH Range38 (\$8,347 - \$10,688 per mo.) to DH Range42, (\$9,215 - \$11,799 per mo.) effective March 1, 2020.
- B. Approve the salary range change for the Water Resource Manager, MGT Range 18, \$5,105 - \$6,543 per month to MGT Range 22, \$5,639 - \$7,224 effective March 1, 2020.

HUMAN RESOURCES/PUBLIC WORKS DEPARTMENT

2. Adopt job description for the new classification of Assistant Director of Public Works/Road Commissioner; Salary Range MGT38 (\$8,382 - \$10,730 per mo.) and amend the Position Allocation Schedule for same.

HUMAN RESOURCES

3. Adopt a Resolution Establishing Temporary Additional Personnel Policies.

V. AUDITOR

1. Approve Special Claims.

VI. HEALTH AND HUMAN SERVICES/WELFARE ADMINISTRATION

1. Presentation by DHHS on the current state of food banks in Colusa County and their funding sources.

VII. COMMUNITY DEVELOPMENT DEPARTMENT/PLANNING & BUILDING

1. Annual Progress report regarding General Plan.
2. Ratify, modify, or deny the Arbuckle-College City Fire Protection District's adopted ordinance amending the 2019 California Fire Code and designate the Arbuckle-College City Fire District's Chief as the enforcing officer within the District.

VIII. PURCHASING AND PROCUREMENT/MHSA - HOUSING

1. Approve one year Residential Lease Agreement and Rent Cap and Just Cause Addendum with **Gurcharn Gill** for a four bedroom, two bath dwelling located at 106 Sioc Street, #B, Colusa, CA.

IX. COUNTY COUNSEL

1. Repeal Policy 106, Department Liaison Program, and adopt amended Policy 107, County Administrative Officer Duties and Responsibilities.

X. BOARD OF SUPERVISORS/COUNTY ADMINISTRATIVE OFFICE

1. Appoint two Board members to an Ad Hoc Committee for the purpose of negotiating a maintenance agreement with the Glenn Colusa Irrigation District and Glenn and Colusa counties.

BOARD OF SUPERVISORS/SHERIFF/OES/PUBLIC HEALTH

2. Adopt Resolution ratifying Public Health Officer's Declaration of Local Health Emergency and Sheriff's Proclamation of Local Emergency both issued 03-18-2020 due to threat of COVID-19.

XI. SUPERVISORS' REPORTS OR COMMENTS

XII. STATE OR FEDERAL LEGISLATION/GENERAL BUDGETARY MATTERS

RECESS

XIII. CLOSED SESSION/COUNTY COUNSEL

1. **Sitting as the In-Home Supportive Services Public Authority Board**
CONFERENCE WITH LABOR NEGOTIATOR
California Government Code 54957.6
Agency Negotiator: Patrick Clark
Employee Organizations: In-Home Supportive Services (IHSS)
2. CONFERENCE WITH LABOR NEGOTIATOR
California Government Code 54957.6
Agency Negotiator: Patrick Clark
Employee Organizations: Management Coalition and Deputy Sheriff's Association
3. THREAT TO PUBLIC SERVICES
California Government Code section 54957(a)
Consultation with County Counsel

ADJOURN

PERIOD OF PUBLIC COMMENT: Any person may speak about any subject of concern, provided it is within the jurisdiction of the Board of Supervisors and is not already on today's agenda. The total amount of time allotted for receiving such public communication shall be limited to a total of 15 minutes per issue and each individual or group will be limited to no more than 5 minutes each within the 15 minutes allocated per issue. **Note:** No board action shall be taken on comments made under this comment period.

ORDINANCES AND PUBLIC HEARINGS: If you challenge in a court action a decision of the Colusa County Board of Supervisors regarding a zoning, planning, land use, or environmental protection matter made at any public hearing described in this notice, you may be limited to raising only those issues (1) you or someone else raised at such public hearing, or (2) raised in written correspondence delivered to the Colusa County Board of Supervisors at, or prior to, such public hearing.

ADA COMPLIANCE: Upon request, Agendas will be made available in alternative formats to accommodate persons with disabilities. In addition, any person with a disability who requires a modification or accommodation to participate or attend this meeting may request necessary accommodation. Please make your request to the County Board Clerk, specifying your disability, the format in which you would like to receive this Agenda, and any other accommodation required no later than 24 hours prior to the start of the meeting.

All supporting documentation is available for public inspection and review in the Office of the Board Clerk, 547 Market Street, Suite 102, Colusa, CA 95932 during regular business hours 8:30 a.m. to 5:00 p.m., Monday through Friday.