

Board of Supervisors

J. Merced Corona, District I
John D. Loudon, District II
Kent S. Boes, District III
Gary J. Evans, District IV, Vice Chair
Denise J. Carter, District V, Chair



County of Colusa

Wendy G. Tyler, CAO/Clerk to the Board of Supervisors/Risk Manager
Ann Nordyke, Chief Deputy Clerk to the Board of Supervisors
Patricia Rodriguez, Deputy Clerk
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Board Chambers
546 Jay Street, Suite 108
Colusa, CA 95932

Minutes

March 10, 2020

The Board of Supervisors of the County of Colusa, State of California meets in Regular Session this 10th day of March 2020 at the hour of 9:00 a.m. Present: Supervisors Kent S. Boes, John D. Loudon, Gary J. Evans, J. Merced Corona, and Denise J. Carter.

Present: Marcos Kropf, County Counsel.
Wendy G. Tyler, CAO, Clerk of the Board/Risk Manager.
Ann Nordyke, Patricia Rodriguez, Board Clerks.
Joe Garofalo, Michael Bradwell, Mark Contreras, Richard Bowen, James Pastorino, Sheriff's Office.
Michael Rogers, Probation Department.
Dustin Whiting, Angela Gross, Kaline Moore, CAO's Office.
Terry Rooney, Behavioral Health Department.
Robert Zunino, Andrea Navarro, Auditor-Controller's Office.
Greg Hinton, Maisha Bullock, Anastacia Allen, Casey Ryan, Ag Commissioner's Office.
Greg Plucker, Mary Fahey, Kent Johanns, Community Development Department.
Elizabeth Kelly, Carina Padilla, Health and Human Services Department.
David Prentice, Yareli Mora, Human Resources Department.
Stacy Costello, Colusa Library.
Rose Gallo-Vasquez, Clerk-Recorder's Office.
Michael Azevedo, Lawrence Harris, Cynthia Vaughn, Public Works Department.
Dave Markss, Colusa City Councilman.
Santana King, Colusa County Office of Education.
Mary Winters, Donna Critchfield, Colusa citizens.

Opening Prayer - Pledge of Allegiance

PERIOD OF PUBLIC COMMENT

None.

ANNOUNCEMENT OF CLOSED SESSION

Mr. Kropf announces Closed Session as follows:

1. CONFERENCE WITH LABOR NEGOTIATOR
California Government Code 54957.6. Agency Negotiator: Patrick Clark
Employee Organizations: Management Coalition and Deputy Sheriff's Association.
2. **Sitting as the In-Home Supportive Services Public Authority Board**
CONFERENCE WITH LABOR NEGOTIATOR
California Government Code 54957.6. Agency Negotiator: Patrick Clark
Employee Organizations: In-Home Supportive Services (IHSS)

I. STAFF REPORTS

Ms. Kelly updates the Board on the status of the Coronavirus and stresses precautionary measures. She further states the Governor declared a State of Emergency but funding resources are limited.

Ms. Tyler states Departments are being proactive regarding the Coronavirus and if an employee does get quarantined it may be reportable to Cal/OSHA on a case by case basis.

Mr. Hinton updates the Board regarding the Qt Pod system installation. He states he will be reaching out to County staff and/or consultants to get help for a number of projects regarding the Airport.

Ms. Costello states the Library will have extended hours due to the census.

Ms. Tyler states a letter was received from the State for the jail project. She further states the RFP approved by the Board is being finalized and there will be meetings with Vanir in regards to the cost estimates, which will increase and will need to be approved by the Board.

CONSENT AGENDA

Chair Carter makes time for approval of Consent Agenda Item No.'s 1 through 9.

Supervisor Corona request Item No. 6 be pulled and considered separately.

Chair Carter so directs.

Approve Consent Agenda Item No.'s 1 through 5 and 7 through 9.

1. BOARD OF SUPERVISORS
Approve the Minutes from the February 18, 2020 Board of Supervisors meeting.
 2. PURCHASING AND PROCUREMENT/MENTAL HEALTH
Approve Contract No. **C20-033** second modification to **Mountain Valley Child & Family Services** for mental health services, effective July 1, 2019.
 3. PURCHASING AND PROCUREMENT/PROBATION-PAROLE REFORM-AB109
Approve Contract No. **C20-034** Third Modification to Lease C15-137 with **John Lichty** for
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Probation's Daily Reporting Center office space located at 320 5th Street, Colusa, CA, effective July 1, 2020.

4. PURCHASING AND PROCUREMENT/BUILDING & GROUNDS-MAINTENANCE
Approve Contract No.**C20-035** with **Sutter Buttes Fire Extinguisher Company, Inc.** for fire extinguisher maintenance services, effective March 9, 2020.
5. PURCHASING AND PROCUREMENT/PUBLIC WORKS
Award Contract No.**C20-036** to **Concrete Aggregate Products, Inc.** for the production of aggregate base material.
7. SHERIFF
Adopt **Resolution No.20-004** authorizing the Sheriff to apply for, negotiate, execute and submit, all documents needed to obtain Off-Highway Motor Vehicle Law Enforcement grant funds and accept awarded Funds subject to Board approval.
8. HEALTH AND HUMAN SERVICES/WELFARE ADMINISTRATION
Adopt **Resolution No.20-005** authorizing acceptance of County allocation awarded under the California Department of Housing & Community Development Transitional Housing Program in the amount of \$800.00.
9. PURCHASING AND PROCUREMENT/BUILDING & GROUNDS-MAINTENANCE
Adopt the plans, specifications and working details for the Request for Bids for exterior painting of the Colusa Library and Sheriff's buildings.

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| RESULT: | APPROVED [UNANIMOUS] |
| MOVER: | Boes |
| SECONDER: | Loudon |
| AYES: | Boes, Loudon, Evans, Corona, Carter |

Chair Carter makes time for Consent Item No. 6.

6. PURCHASING AND PROCUREMENT/SHERIFF
Approve Contract No.**C20-037** with Tobacco Law Enforcement Grant Program (TLEGP) Agreement with **Colusa County Office of Education**, for the County to provide School Resource Officer Services related to the TLEGP, effective January 1, 2020.

Comments received by Mr. Bradwell.

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| RESULT: | APPROVED [UNANIMOUS] |
| MOVER: | Corona |
| SECONDER: | Evans |
| AYES: | Boes, Loudon, Evans, Corona, Carter |

- III. PURCHASING AND PROCUREMENT/CAO
 1. Approve Contract No.**C20-038** with **Craig W. Southerland, dba Public Service Search**, for recruitment services in connection with the Human Resources Director recruitment.
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Comments received by Ms. Tyler.

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| RESULT: | APPROVED [UNANIMOUS] |
| MOVER: | Evans |
| SECONDER: | Corona |
| AYES: | Boes, Loudon, Evans, Corona, Carter |

IV. AUDITOR

1. Approve Special Claims.
None.

V. AG COMMISSION/AIR POLLUTION CONTROL

Chair Carter declares a recess at 9:21a.m. and states they are now sitting as the Air Pollution Control District with all Directors present.

Present:

Marcos Kropf, County Counsel.
 Wendy G. Tyler, CAO, Clerk of the Board/Risk Manager.
 Ann Nordyke, Patricia Rodriguez, Board Clerks.
 Joe Garofalo, Michael Bradwell, Mark Contreras, Richard Bowen,
 James Pastorino, Sheriff's Office.
 Michael Rogers, Probation Department.
 Dustin Whiting, Angela Gross, Kaline Moore, CAO's Office.
 Terry Rooney, Behavioral Health Department.
 Robert Zunino, Andrea Navarro, Auditor-Controller's Office.
 Greg Hinton, Maisha Bullock, Anastacia Allen, Casey Ryan, Ag
 Commissioner's Office.
 Greg Plucker, Mary Fahey, Kent Johanns, Community Development
 Department.
 Elizabeth Kelly, Carina Padilla, Health and Human Services
 Department.
 David Prentice, Yareli Mora, Human Resources Department.
 Stacy Costello, Colusa Library.
 Rose Gallo-Vasquez, Clerk-Recorder's Office.
 Michael Azevedo, Lawrence Harris, Cynthia Vaughn, Public Works
 Department.
 Dave Markss, Colusa City Councilman.
 Santana King, Colusa County Office of Education.
 Mary Winters, Donna Critchfield, Colusa citizens.

1. AIR POLLUTION CONTROL DISTRICT

Adopt **Resolution No.20-006** authorizing the Air Pollution Control Officer to execute all necessary agreement documents and approve Contract No.**C20-039** a grant agreement (**Grant No. G18-WSRP-04**) with the **State of California Environmental Protection Agency Air Resources Board** and Work plan to implement the 2018-19 State Woodsmoke Reduction program, effective November 18, 2019.

Comments received by Mr. Ryan.

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| RESULT: | ADOPTED [3 TO 2] |
| MOVER: | Loudon |
| SECONDER: | Boes |
| AYES: | Boes, Loudon, Carter |
| NAYS: | Evans, Corona |

Chair Carter adjourns as the Air Pollution Control District at 9:24 a.m. and states that they are now sitting as the Colusa County Board of Supervisors with all Supervisors present.

Present:

- Marcos Kropf, County Counsel.
- Wendy G. Tyler, CAO, Clerk of the Board/Risk Manager.
- Ann Nordyke, Patricia Rodriguez, Board Clerks.
- Joe Garofalo, Michael Bradwell, Mark Contreras, Richard Bowen, James Pastorino, Sheriff's Office.
- Michael Rogers, Probation Department.
- Dustin Whiting, Angela Gross, Kaline Moore, CAO's Office.
- Terry Rooney, Behavioral Health Department.
- Robert Zunino, Andrea Navarro, Auditor-Controller's Office.
- Greg Hinton, Maisha Bullock, Anastacia Allen, Casey Ryan, Ag Commissioner's Office.
- Greg Plucker, Mary Fahey, Kent Johanns, Community Development Department.
- Elizabeth Kelly, Carina Padilla, Health and Human Services Department.
- David Prentice, Yareli Mora, Human Resources Department.
- Stacy Costello, Colusa Library.
- Rose Gallo-Vasquez, Clerk-Recorder's Office.
- Michael Azevedo, Lawrence Harris, Cynthia Vaughn, Public Works Department.
- Dave Marks, Colusa City Councilman.
- Santana King, Colusa County Office of Education.
- Mary Winters, Donna Critchfield, Colusa citizens.

VI. COMMUNITY DEVELOPMENT DEPARTMENT/WATER MANAGEMENT

1. Chair Carter makes time for a presentation on the use of Voluntary Agreements to implement the Water quality objectives of the State Water Resources Control Board's (SWRCB) Water Quality Control Plan for the Bay-Delta.

Comments received by Mr. Bair.

VII. BOARD OF SUPERVISORS-APPOINTMENT/NCWA

1. Appoint Supervisor Carter to the Northern California Water Association (NCWA) to a two year term, effective January 1, 2020 through December 31, 2021.

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| RESULT: | APPROVED [UNANIMOUS] |
| MOVER: | Evans |
| SECONDER: | Loudon |
| AYES: | Boes, Loudon, Evans, Corona, Carter |

Mr. Prentice announces the following individuals received Kudo cards for the month of February 2020 as follows:

| <u>Employee</u> | <u>Department</u> |
|------------------|----------------------|
| Andrea Navarro | Auditor - Controller |
| Martha Rolon (2) | Child Support |
| Sandra Padilla | Child Support |
| Frances Falleta | DHHS |
| Suman Gill | DHHS |
| Alissa Maas | Library |

He states the card selected for a \$25.00 gift certificate to a Colusa County vendor was Andrea Navarro.

10:02 a.m. (10:00 a.m. Item on agenda) Employee Recognition Presentation honoring County employees reaching milestone years of service for the County of Colusa between July 1, 2019 and December 31, 2019.

| Employee | Position | Department | Years |
|--------------------|-------------------------------|-----------------|-------|
| LEEANN PRICE | ACCOUNTING TECHNICIAN | AG COMMISSIONER | 20 |
| DUSTIN WHITING | B&G MAINT. SERVICES SUP. | CAO | 10 |
| ROSE GALLO-VASQUEZ | COUNTY CLERK/RECORDER | CLERK-RECORDER | 25 |
| KENT JOHANNIS | ASSOCIATE PLANNER | COMMUNITY DEV. | 20 |
| ALBERT BUMGARNER | BUILDING INSPECTOR | COMMUNITY DEV. | 20 |
| CARINA PADILLA | SOCIAL WORKER I | DHHS | 20 |
| LAWRENCE HARRIS | TRAFFIC CONTROL TECHNICIAN II | DPW | 20 |
| CYNTHIA VAUGHN | TRANSIT DRIVER | DPW-TRANSIT | 15 |
| MARK CONTRERAS | LIEUTENANT | SHERIFF | 20 |
| RICHARD BOWEN | DEPUTY SHERIFF | SHERIFF | 15 |

Chair Carter presents those employees present with a certificate and thanks everyone for their years of service.

Chair Carter declares a recess at 10:12 a.m. and reconvenes at 10:34 a.m. in Regular Session with all Supervisors present.

Present: Marcos Kropf, County Counsel.
 Wendy G. Tyler, CAO, Clerk of the Board/Risk Manager.
 Ann Nordyke, Patricia Rodriguez, Board Clerks.
 Joe Garofalo, Michael Bradwell, Mark Contreras, Richard Bowen,
 James Pastorino, Sheriff's Office.
 Michael Rogers, Probation Department.
 Dustin Whiting, Angela Gross, Kaline Moore, CAO's Office.
 Terry Rooney, Behavioral Health Department.
 Robert Zunino, Andrea Navarro, Auditor-Controller's Office.
 Greg Hinton, Maisha Bullock, Anastacia Allen, Casey Ryan, Ag
 Commissioner's Office.

Greg Plucker, Mary Fahey, Kent Johanns, Community Development Department.
Elizabeth Kelly, Carina Padilla, Health and Human Services Department.
David Prentice, Yareli Mora, Human Resources Department.
Stacy Costello, Colusa Library.
Rose Gallo-Vasquez, Clerk-Recorder's Office.
Michael Azevedo, Lawrence Harris, Cynthia Vaughn, Public Works Department.
Dave Markss, Colusa City Councilman.
Santana King, Colusa County Office of Education.
Mary Winters, Donna Critchfield, Colusa citizens.

IX. COUNTY ADMINISTRATIVE OFFICE

1. Approve FY 19/20 Intra Budget Adjustment No.'s 20001 through 20015.

Comments received by Ms. Moore.

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| RESULT: | APPROVED [UNANIMOUS] |
| MOVER: | Boes |
| SECONDER: | Evans |
| AYES: | Boes, Loudon, Evans, Corona, Carter |

2. Approve FY19/20 Revenue and Appropriations Inter-Budget Adjustment No.'s 001 - 014. **(Requires 4/5th vote)**

Comments received by Ms. Moore and Ms. Tyler.

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| RESULT: | APPROVED [UNANIMOUS] |
| MOVER: | Evans |
| SECONDER: | Corona |
| AYES: | Boes, Loudon, Evans, Corona, Carter |

3. Chair Carter makes time to review the 2019-20 County Budget at mid-year and discuss 2020-21 budget preparation, as well as discuss long term objectives for the organization.

Comments received by Ms. Tyler, Ms. Moore, Mr. Zunino and Mr. Azevedo.

X. SUPERVISORS' REPORTS OR COMMENTS

Supervisor Loudon

Meetings/functions attended:

Resource Conservation District Board meeting
Colusa City Council meeting
Regional Housing Authority Board meeting
Grimes Fire Dinner
Chamber of Commerce Board meeting
Hoblit Motors Ribbon cutting

Sac River Fire Dinner

Supervisor Boes

Meetings/functions attended:

Transportation Commission and Transit Agency meeting
Regional Housing Authority Board meeting
AP Triton Study Review
NeighborWorks Grand Opening
Special Williams City Council meeting
AP Triton meeting
Arbuckle Golf Fundraiser
Friends of the NRA Dinner
Draft Housing Study meeting
Colusa Farm Bureau Local Bounty Fundraiser

Supervisor Corona

Meetings/functions attended:

Transportation Commission and Transit Agency meeting
Children and Families Commission/First 5 meeting
Northern Central Counties Consortium meeting
Colusa One Stop Governing Board meeting
Fire Chief's meeting
NeighborWorks Grand Opening
Our Lady of Lourdes Crab Feed
Social Services Technical Advisory Committee meeting

Supervisor Evans

Meetings/functions attended:

Sites meetings
Transportation Commission and Transit Agency meeting
Firescape calls
Firescape meetings

Supervisor Carter

Meetings/functions attended:

Colusa Groundwater Authority meeting
Northern Sac Valley Integrated Regional Water Management meeting
Williams Children Center Storytime
Airport Land Use Commission meeting
Northern California Water Association Annual meeting
Colusa Farm Bureau Local Bounty Fundraiser
AP Triton Study Review
NeighborWorks Grand Opening
Fire Chief's meeting

XI. STATE OR FEDERAL LEGISLATION/GENERAL BUDGETARY MATTERS

None.

Chair Carter declares a recess at 11:26 a.m. to convene in Closed Session and reconvenes at 12:40 p.m. in Regular Session with all Supervisors present.

Present: Marcos Kropf, County Counsel.
Wendy G. Tyler, CAO, Clerk of the Board/Risk Manager.
Ann Nordyke, Patricia Rodriguez, Board Clerks.

XII. CLOSED SESSION/COUNTY COUNSEL

Mr. Kropf announces Closed Session as follows:

Chair Carter declares a recess at 11:26 a.m. and states they are now sitting as the In-Home Supportive Services Public Authority Board with all Directors present.

Present: Marcos Kropf, County Counsel.
Wendy G. Tyler, CAO, Clerk of the Board/Risk Manager.
Elizabeth Kelly, Health and Human Services Department.
Patrick Clark, Agency Negotiator.
Kaline Moore, CAO's Office.

1. Sitting as the In-Home Supportive Services Public Authority Board
CONFERENCE WITH LABOR NEGOTIATOR

California Government Code 54957.6. Agency Negotiator: Patrick Clark
Employee Organizations: In-Home Supportive Services (IHSS). He states there is no reportable action.

Chair Carter adjourns as the In-Home Supportive Services Public Authority Board at 11:45 a.m. and reconvenes in Closed Session with all Supervisors present.

Present: Marcos Kropf, County Counsel.
Wendy G. Tyler, CAO, Clerk of the Board/Risk Manager.
Patrick Clark, Agency Negotiator.
Kaline Moore, CAO's Office.

2. CONFERENCE WITH LABOR NEGOTIATOR
California Government Code 54957.6. Agency Negotiator: Patrick Clark
Employee Organizations: Management Coalition and Deputy Sheriff's Association. He states there is no reportable action.

Chair Carter adjourned the meeting at 12:41 p.m. to reconvene in Regular Session on March 24, 2020 at the hour of 9:00 a.m.

Denise J. Carter, Chair

Attest: Wendy G. Tyler,
Clerk to the Board of Supervisors

BY _____
Patricia Rodriguez, Deputy Clerk
