

**Transportation Commission &
Transit Agency
COMMISSIONERS**

County of Colusa:

GARY EVANS

KENT BOES

J. MERCED CORONA

City Colusa:

JOSH HILL, VICE-CHAIR

City of Williams:

FRANK KENNEDY, CHAIR

ALFRED SELLERS, JR.



COUNTY OF COLUSA
TRANSPORTATION COMMISSION &
TRANSIT AGENCY
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Michael Azevedo,
Public Works Director
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**Transportation Commission & Transit Agency
Board Chambers
546 Jay Street, Suite 108
Colusa, CA 95932**

Minutes

March 24, 2020

The Colusa County Transportation Committee (CCTC) and the Colusa County Transit Agency (CCTA) meet in Regular Session this 24th day of March 2020 at the hour of 3:03 p.m. Present: Commissioner Jose Merced Corona, Gary J. Evans, Alfred Sellers Jr., Kent S. Boes and Frank Kennedy. Absent: Commissioner Josh Hill.

Present: Jennifer Sutton, Senior Deputy Counsel.
Ann Nordyke, Patricia Rodriguez, Board Clerks.
Michael Azevedo, Public Works Department.
Thomas Simms, Transit Agency.

I. PERIOD OF PUBLIC COMMENT (TRANSIT AND/OR TRANSPORTATION)

None.

II. MINUTES APPROVAL

1. Minutes Approval
Transportation Commission & Transit Agency – Regular Meeting – February 18, 2020.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Evans
SECONDER:	Corona
AYES:	Kennedy, Corona, Evans, Sellers Jr, Boes
ABSENT:	Hill

III. REPORTS (TRANSIT AND/OR TRANSPORTATION)

1. Executive Manager
Mr. Azevedo states the Public Works Department is open and conducting business as usual.

2. Transit Manager
Mr. Simms updates the Commissioners on the ridership and the sanitation practices for the buses.
3. Caltrans
None.
4. City of Colusa
None.
5. City Of Williams
Commissioner Kennedy states the City is conducting business as usual.
6. California Highway Patrol
None.

IV. SITTING AS THE COLUSA COUNTY TRANSIT AGENCY

Chair Kennedy recesses as the Colusa County Transportation Commission at 3:12 p.m. and states the Commissioners are now sitting as the Transit Agency, with all Commissioners present except, Commissioner Josh Hill.

Present: Jennifer Sutton, Senior Deputy Counsel.
Ann Nordyke, Patricia Rodriguez, Board Clerks.
Michael Azevedo, Public Works Department.
Thomas Simms, Transit Agency.

3:12 p.m. (3:05 a.m. Item on the Agenda)

PUBLIC HEARING

Chair Kennedy makes time for a Public Hearing to consider the annual Unmet Needs of the Transit dependent population and determine one of the following three (3) findings:

1. There are no unmet needs,
2. There are unmet needs that are not reasonable to meet, or
3. There are unmet needs that are reasonable to meet.

Comments received by Mr. Simms.

3:16 a.m. Chair Kennedy opens the Public Hearing and calls for public comment, hearing none Chair Kennedy closes the Public Hearing.

1. TRANSIT AGENCY
Determine there are no unmet public Transit needs for fiscal year 2020-2021.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Corona
SECONDER:	Boes
AYES:	Kennedy, Corona, Evans, Sellers Jr, Boes
ABSENT:	Hill

2. Adopt **Resolution 1920-005** Authorizing the Execution of the Certifications and Assurances and Authorized Agent Forms for the Low Carbon Transit Operations Program (LCTOP) for the Free Fare Days Project by the Executive Director.

Comments received by Mr. Simms.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Boes
SECONDER:	Corona
AYES:	Kennedy, Corona, Evans, Sellers Jr, Boes
ABSENT:	Hill

3. Approve Contract No. **TA20-003** Amended Contract (SUB19-016) with **Chico State Enterprises**, for additional funding, effective February 1, 2020.

Comments received by Mr. Simms.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Corona
SECONDER:	Evans
AYES:	Kennedy, Corona, Evans, Sellers Jr, Boes
ABSENT:	Hill

V. SITTING AS THE COLUSA COUNTY TRANSPORTATION COMMISSION

Chair Kennedy adjourns as the Colusa County Transit Agency at 3:27 p.m. and states the Commissioners are now sitting as the Transportation Commission, with all Commissioners present except, Commissioner Josh Hill.

1. Approve the Colusa County Transportation Commission Annual Fiscal and Compliance Audit for Fiscal Year 2018/2019.

Comments received by Mr. Azevedo.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Corona
SECONDER:	Evans
AYES:	Kennedy, Corona, Evans, Sellers Jr, Boes
ABSENT:	Hill

Chair Kennedy adjourned the meeting at 3:30 p.m. to reconvene in Regular Session on April 21, 2020 at the hour of 3:00 p.m.

Frank Kennedy, Chair

Attest: Michael Azevedo,
Secretary to the Transportation
Commission & Transit Agency

BY _____
Patricia Rodriguez, Deputy Clerk