

Board of Supervisors

J. Merced Corona, District I
John D. Loudon, District II
Kent S. Boes, District III
Gary J. Evans, District IV,
Vice Chair
Denise J. Carter, District V,
Chair



County of Colusa

Wendy G. Tyler, CAO/Clerk to the
Board of Supervisors/Risk Manager
Ann Nordyke, Chief Deputy Clerk to
the Board of Supervisors
Patricia Rodriguez, Deputy Clerk
Melissa Kitts, Deputy Clerk
(530) 458-0508/0509/0735
FAX (530) 458-0510
colusacountyca.igam2.com
www.countyofcolusa.org

Board Chambers
546 Jay Street, Suite 108
Colusa, CA 95932

Minutes

April 7, 2020

The Board of Supervisors of the County of Colusa, State of California meets in Regular Session this 7th day of April 2020 at the hour of 9:00 a.m. Present: Supervisors Kent S. Boes, John D. Loudon, Gary J. Evans, J. Merced Corona and Denise J. Carter.

Present: Marcos Kropf, County Counsel.
Wendy G. Tyler, CAO, Clerk of the Board/Risk Manager.
Ann Nordyke, Patricia Rodriguez, Board Clerks.
Michael Azevedo, Public Works Department.
David Prentice, Human Resources.
Kaline Moore, CAO's Office.
Greg Plucker, Community Development Department.
Greg Hinton, Casey Ryan, Anastacia Allen, Ag
Commissioner's Office.
Susan Meeker, Pioneer Review.

Present via Teleconference: Elizabeth Kelly, Health and Human Services Department.
Michael Bradwell, Sheriff's Office.
Julie Stone, Sac Valley Museum.
Andy Roth, Jeff Wagner, Aircon Energy.
Kathleen Bautista, Williams citizen.
Richard Selover, Colusa citizen.

Opening Prayer - Pledge of Allegiance

PERIOD OF PUBLIC COMMENT

Ms. Bautista states she has some concerns regarding a notification from the Williams school that all students must clean out their lockers.

Ms. Tyler states she will contact Mr. West regarding the concern and will pass along the information to the Health Officer.

ANNOUNCEMENT OF CLOSED SESSION

Mr. Kropf announces Closed Session as follows:

1. **Sitting as the In-Home Supportive Services Public Authority Board**
CONFERENCE WITH LABOR NEGOTIATOR
California Government Code 54957.6
Agency Negotiator: Patrick Clark
Employee Organizations: In-Home Supportive Services (IHSS)
2. CONFERENCE WITH LABOR NEGOTIATOR
California Government Code 54957.6
Agency Negotiator: Patrick Clark
Employee Organizations: Management Coalition and Deputy Sheriff's Association
3. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
California Government Code 54957.
4. THREAT TO PUBLIC SERVICES
California Government Code section 54957(a)
Consultation with County Counsel

I. PUBLIC HEALTH/HEALTH AND HUMAN SERVICES

1. Update on the COVID-19 Pandemic.

Comments received by Ms. Kelly.

II. STAFF REPORTS

Mr. Prentice announces the following individuals received Kudo cards for the month of March 2020 as follows:

<u>Employee</u>	<u>Department</u>
Angelika Terry	Auditor-Controller
Holly Gallagher	Auditor-Controller
Lisa Pallow	BHS
Adela Guadarrama	DHHS
Alejandra Caudillo (2)	DHHS
Kaylin Morris	DHHS
Maria Oliver	DHHS
Sumanpreet Gill	DHHS
Tessa Perico	DHHS
Dee Taylor	Library
Peggy Walgenbach	Library
Gabrielle Ortiz	Probation
Barb Rosas (2)	Transit
Cindy Vaughn (5)	Transit
Darnell Sines (3)	Transit
Ann Nordyke	CAO

He states the card selected for a \$25.00 gift certificate to a Colusa County vendor was Cindy Vaughn.

Ms. Gallo-Vasquez updates the Board on the elections results and the preparations for the

November elections.

Mr. Azevedo states opening day for East Park Reservoir will be delayed to May 1, 2020.

CONSENT AGENDA

Chair Carter makes time for approval of Consent Agenda Item No.'s 1 through 7.

Supervisor Loudon request Item No. 4 be pulled and considered separately.

Chair Carter so directs.

Approve Consent Agenda Items No.'s 1 through 3 and 5 through 7.

1. BOARD OF SUPERVISORS

Approve the Minutes from the March 24, 2020 Board of Supervisors meeting.

2. AG COMMISSIONER

Approve Contract No. **C20-051** Standard Agreement Number 19-0737-004-SF with the **California Department of Food and Agriculture** for Asian Citrus Psyllid Winter Detection Trapping, effective October 1, 2019.

3. PURCHASING AND PROCUREMENT/MENTAL HEALTH

Approve Contract No. **C20-052** Fifth modification to contract C13-090 with **Gary Ernst** for cost accounting services.

5. AG COMMISSIONER

Approve Contract No. **C20-053** Amendment 1 to Standard Agreement Number 18-0710-000-SA with the **California Department of Food and Agriculture** for Industrial Hemp Cultivation Program, effective April 30, 2019.

6. PURCHASING AND PROCUREMENT/MENTAL HEALTH

Approve Contract No. **C20-054** Fourth Modification to Contract C16-197 with **Restpadd, Redding** for hospital-based psychiatric inpatient services, effective March 1, 2020.

7. PURCHASING AND PROCUREMENT/MHSA-PREVENTION & EARLY INTERVENTION

Approve Contract No. **C20-055** First Modification to Contract C19-183 with **Cachil Dehe Band of Wintun Indians, Colusa Indian Community Council** to provide Native American youth with prevention and early intervention services, effective January 1, 2020.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Boes
SECONDER:	Loudon
AYES:	Boes, Loudon, Evans, Corona, Carter

PURCHASING AND PROCUREMENT/PUBLIC WORKS DEPARTMENT

4. Approve Contract No. **C20-056** with **WGR Southwest, Inc.** to provide support for Phase II MS4 NPDES Permit compliance, effective March 6, 2020.

Comments received by Mr. Azevedo and Ms. Tyler.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Loudon
SECONDER:	Corona
AYES:	Boes, Loudon, Evans, Corona, Carter

IV. HUMAN RESOURCES/SHERIFF

1. Approve revised job description for the Lieutenant classification.

Comments received by Mr. Bradwell.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Evans
SECONDER:	Boes
AYES:	Boes, Loudon, Evans, Corona, Carter

HUMAN RESOURCES

2. Approve Policy No. 318 establishing the requirements and parameters for telecommuting.

Comments received by Mr. Prentice, Ms. Tyler and Mr. Kropf.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Corona
SECONDER:	Loudon
AYES:	Boes, Loudon, Evans, Corona, Carter

9:37a.m. (9:30 a.m. Item on the Agenda)

PUBLIC HEARINGS

Chair Carter makes time for a Public Hearing regarding the adoption of a resolution making certain findings and approving energy service contract for energy related improvements to County facilities with Aircon Energy, Inc.

Comments received by Ms. Tyler.

9:43 a.m. Chair Carter opens the Public Hearing and calls for public comment. Hearing none, Chair Carter closes the Public Hearing.

Comments received by Ms. Tyler and Mr. Wagner.

COUNTY ADMINISTRATIVE OFFICE

1. Adopt **Resolution No. 20-009** making certain findings and approve Contract No. **C20-057** with **Aircon Energy, Inc.**, an energy service contract for energy related improvements to County facilities.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Evans
SECONDER:	Corona
AYES:	Boes, Loudon, Evans, Corona, Carter

9:47 a.m. (9:30 a.m. Item on the Agenda)

PUBLIC HEARING

Chair Carter makes time for a Public Hearing to adopt certain findings and approve a Finance Agreement and related loan documents with California Energy Commission (CEC) to fund energy related improvements at County facilities.

Comments received by Ms. Tyler.

9:53 a.m. Chair Carter opens the Public Hearing and calls for public comment. Hearing none, Chair Carter closes the Public Hearing.

2. Adopt findings that the anticipated cost to the County for the thermal or electrical energy or the conservation services as proposed in the Aircon Energy contract are less than the cost to the County that would have been incurred had the project not been done and approve Contract No. **C20-058** with **California Energy Commission (CEC)** a Finance Agreement and related loan documents to fund energy related improvements at County facilities, and authorize the County Administrative Officer to sign all documents related to the loan when received from the CEC.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Boes
SECONDER:	Loudon
AYES:	Boes, Loudon, Evans, Corona, Carter

HUMAN RESOURCES

3. Accept and re-adopt with changes Resolution No. 20-008 an Interim Resolution Establishing Temporary Personnel Policies due to COVID-19.

Comments received by Mr. Prentice.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Corona
SECONDER:	Loudon
AYES:	Boes, Loudon, Evans, Corona, Carter

V. AUDITOR

1. Approve Special Claims.

<u>Claim #</u>	<u>Fund/Department</u>	<u>Vendor</u>	<u>Amount</u>
632442	Co Serv Area #2	CA Rural Water Assoc	\$29,022.05

Comments received by Ms. Tyler.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Boes
SECONDER:	Evans
AYES:	Boes, Loudon, Evans, Corona, Carter

VI. HEALTH AND HUMAN SERVICES

1. Approve letters of support for County Veterans Service Officers efforts in obtaining authorship of AB 2688 and the efforts to increase local assistance funding in the State budget for County Veterans Service Officers (CVSOs).

Comments received by Ms. Kelly.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Loudon
SECONDER:	Boes
AYES:	Boes, Loudon, Evans, Corona, Carter

HEALTH AND HUMAN SERVICES/WELFARE ADMINISTRATION

2. Approve Contract No. **C20-059** with **State of California-Department of Health Care Services** to provide Health Navigation services, effective January 1, 2020 and authorize the County Administrative Officer to sign.

Comments received by Ms. Kelly

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Loudon
SECONDER:	Corona
AYES:	Boes, Loudon, Evans, Corona, Carter

HEALTH AND HUMAN SERVICES/HEALTH DEPARTMENT

3. Adopt **Resolution No. 20-010** designating the Director of Health and Human Services or the County Administrative Officer as the County's agent to provide any applications, assurances, and County approved agreements necessary to obtain federal or state disaster related financial assistance.

Comments received by Ms. Tyler.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Evans
SECONDER:	Loudon
AYES:	Boes, Loudon, Evans, Corona, Carter

10:03 a.m. Chair Carter recuses herself and leaves the room.

VII. AG COMMISSION/AIR POLLUTION CONTROL

Vice-Chair Evans declares a recess at 10:03 a.m. and states that they are now sitting as the Colusa County Air Pollution Control District with all Directors present, except Chair Carter.

Present: Marcos Kropf, County Counsel.
Wendy G. Tyler, CAO, Clerk of the Board/Risk Manager.
Ann Nordyke, Patricia Rodriguez, Board Clerks.
Michael Azevedo, Public Works Department.
David Prentice, Human Resources.

Kaline Moore, CAO's Office.
Greg Plucker, Community Development Department.
Greg Hinton, Casey Ryan, Anastacia Allen, Ag Commissioner's Office.
Susan Meeker, Pioneer Review.

Present via Teleconference: Elizabeth Kelly, Health and Human Services Department.
Michael Bradwell, Sheriff's Office.
Julie Stone, Sac Valley Museum.
Andy Roth, Jeff Wagner, Aircon Energy.
Kathleen Bautista, Williams citizen.
Richard Selover, Colusa citizen.

Vice-Chair Evans makes time for the adoption of a resolution ratifying the Colusa County Air Pollution Control District application to participate in the Funding Agricultural Replacement Measures for Emission Reductions (FARMER) Program and approving Grant Agreement (G19-AGIP-12) with California Environmental Protection Agency Air Resource Board, effective February 1, 2020.

Comments received by Mr. Ryan and Mr. Hinton.

AIR POLLUTION CONTROL DISTRICT

1. **Sitting as the Colusa County Air Pollution Control District Board**

Adopt a resolution ratifying the Colusa County Air Pollution Control District application to participate in the Funding Agricultural Replacement Measures for Emission Reductions (FARMER) Program and approving Grant Agreement (G19-AGIP-12) with **California Environmental Protection Agency Air Resource Board**, effective February 1, 2020.

RESULT:	DEFEATED [1 TO 3]
MOVER:	Boes
SECONDER:	Corona
AYES:	Boes
NAYS:	Loudon, Evans, Corona
ABSENT:	Carter

Vice-Chair Evans adjourns as the Colusa County Air Pollution Control District at 10:17 a.m. and states that they are now sitting as the Colusa County Board of Supervisors with all Supervisors present, except Chair Carter.

Present: Marcos Kropf, County Counsel.
Wendy G. Tyler, CAO, Clerk of the Board/Risk Manager.
Ann Nordyke, Patricia Rodriguez, Board Clerks.
Michael Azevedo, Public Works Department.
David Prentice, Human Resources.
Kaline Moore, CAO's Office.
Greg Plucker, Community Development Department.
Greg Hinton, Casey Ryan, Anastacia Allen, Ag Commissioner's Office.
Susan Meeker, Pioneer Review.

Present via Teleconference: Elizabeth Kelly, Health and Human Services Department.

Michael Bradwell, Sheriff's Office.
Julie Stone, Sac Valley Museum.
Andy Roth, Jeff Wagner, Aircon Energy.
Kathleen Bautista, Williams citizen.
Richard Selover, Colusa citizen.

10:18 a.m. Chair Carter rejoins the session and is now seated.

VIII. COMMUNITY DEVELOPMENT DEPARTMENT/PLANNING & BUILDING

1. Adopt **Resolution No. 20-011** authorizing the County Administrative Officer: (1) to submit a LEAP Planning Grant application; (2) if awarded, to execute the grant agreement and any required documents following the County Counsel's review and approval; and (3) accept awarded grant funds.

Comments received by Mr. Plucker.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Evans
SECONDER:	Boes
AYES:	Boes, Loudon, Evans, Corona, Carter

IX. BOARD OF SUPERVISORS

1. Ratify letter signed by Chair Carter and Dr. Burt on March 25, 2020 regarding Federal Emergency Management Administration (FEMA) - Medical Stations.

Comments received by Ms. Carter and Ms. Tyler.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Corona
SECONDER:	Loudon
AYES:	Boes, Loudon, Evans, Corona, Carter

2. Approve request from Sacramento Valley Museum to reallocate the previously granted funds for the removal of bats due to health and safety concerns. Further, the funds shall be spent by June 30, 2020 or they will revert back to the County.

Comments received by Julie Stone and Ms. Tyler.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Boes
SECONDER:	Evans
AYES:	Boes, Loudon, Evans, Corona, Carter

X. SUPERVISORS' REPORTS OR COMMENTS

Supervisor Loudon

Meetings/functions attended:

Behavioral Health Board teleconference meeting
LAFCo Board teleconference meeting

Supervisor Boes

Meetings/functions attended:
Transportation and Transit meeting
Various Covid-19 meetings

Supervisor Evans

Meetings/functions attended:
Sites meetings
Transportation and Transit meeting

Supervisor Corona

Meetings/functions attended:
Transportation and Transit meeting

XI. STATE OR FEDERAL LEGISLATION/GENERAL BUDGETARY MATTERS

Ms. Tyler states the Governor's budget proposal is on the table and there will be some significant changes in September or October for the State budget. She further states the recommended County budget will be done in June 2020.

Mr. Azevedo states the Bureau of Reclamation unofficially solicited the County to submit a list of projects for federal assistance associated with Covid Care.

Chair Carter declares a recess at 10:41 a.m. to convene in Closed Session.

Present: Marcos Kropf, County Counsel.
Wendy G. Tyler, CAO, Clerk of the Board/Risk Manager.
David Prentice, Human Resources Department.

11:43 a.m. Announcement of Closed Session

Mr. Kropf reports out Closed Session as follows:
Chair Carter declares a recess at 10:45 a.m. and states they are now sitting as the In-Home Supportive Services Public Authority Board with all Directors present.

Present: Marcos Kropf, County Counsel.
Wendy G. Tyler, CAO, Clerk of the Board/Risk Manager.
David Prentice, Human Resources Department.

1. **Sitting as the In-Home Supportive Services Public Authority Board**

CONFERENCE WITH LABOR NEGOTIATOR. California Government Code 54957.6
Agency Negotiator: Patrick Clark. Employee Organizations: In-Home Supportive Services (IHSS). Counsel states there is no reportable action.

Chair Carter adjourns as the In-home Supportive Services Public Authority Board at 10:50 a.m. and reconvenes in Closed Session with all Supervisors present.

Present: Marcos Kropf, County Counsel.
Wendy G. Tyler, CAO, Clerk of the Board/Risk Manager.
David Prentice, Human Resources Department.

2. CONFERENCE WITH LABOR NEGOTIATOR

California Government Code 54957.6. Agency Negotiator: Patrick Clark. Employee Organizations: Management Coalition and Deputy Sheriff's Association. Counsel states there is no reportable action.

3. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
California Government Code 54957. Counsel states there is no reportable action.

4. THREAT TO PUBLIC SERVICES
California Government Code section 54957(a). Consultation with County Counsel. Counsel states the Board directed that all County offices will be closed to the public effective April 13, 2020 with provisions to allow the public to call or make appointments with County staff. He further states there will be an evaluation for potential split shift or scheduling changes among the Departments to minimize exposure to employees from Covid 19.

Chair Carter adjourns Closed Session at 11:42 a.m. and reconvenes in Regular Session at 11:43 a.m. with all Supervisors present.

Present: Marcos Kropf, County Counsel.
Wendy G. Tyler, CAO, Clerk of the Board/Risk Manager.
Ann Nordyke, Patricia Rodriguez, Board Clerks.

Chair Carter adjourned the meeting at 11:45 a.m. to reconvene in Regular Session on April 21, 2020 at the hour of 9:00 a.m.

Denise J. Carter, Chair

Attest: Wendy G. Tyler,
Clerk to the Board of Supervisors

BY _____
Patricia Rodriguez, Deputy Clerk
