

## Board of Supervisors

J. Merced Corona, District I  
John D. Loudon, District II  
Kent S. Boes, District III  
Gary J. Evans, District IV, Vice Chair  
Denise J. Carter, District V, Chair



## County of Colusa

Wendy G. Tyler, CAO/Clerk to the  
Board of Supervisors/Risk Manager  
Ann Nordyke, Chief Deputy Clerk to  
the Board of Supervisors  
Patricia Rodriguez, Deputy Clerk  
Melissa Kitts, Deputy Clerk  
(530) 458-0508/0509/0735  
FAX (530) 458-0510  
colusacountyca.iqm2.com  
[www.countyofcolusa.org](http://www.countyofcolusa.org)

**Board Chambers**  
546 Jay Street, Suite 108  
Colusa, CA 95932

## Minutes

### April 21, 2020

The Board of Supervisors of the County of Colusa, State of California meets in Regular Session this 21<sup>st</sup> day of April 2020 at the hour of 9:00 a.m. Present: Supervisors Kent S. Boes, John D. Loudon, Gary J. Evans, J. Merced Corona, and Denise J. Carter.

Present: Marcos Kropf, County Counsel.  
Wendy G. Tyler, CAO, Clerk of the Board/Risk Manager.  
Ann Nordyke, Melissa Kitts, Board Clerks.  
Robert Zunino, Auditor-Controller.  
Elizabeth Kelly, Bonnie Davies,  
Health and Human Services Department.  
David Prentice, Human Resources.  
Kaline Moore, CAO's Office.  
Greg Plucker, Community Development Department.  
Greg Hinton, Casey Ryan, Anastacia Allen,  
Ag Commissioner's Office.  
Rose Gallo-Vasquez, Clerk-Recorder.

Present via Teleconference: Matt Beauchamp, Devin Kelley,  
District Attorney's Office.  
Dan Charter, Treasurer-Tax Collector.  
Michael Rogers, Probation Department.  
Michael Bradwell, Sheriff's Office.  
Angela Gross, CAO's Office.  
Elvert Richardson, Health and Human Services Department.  
John O'Brian, Michael Johnson, N&S Tractor.  
Theresa Bright, Colusa County Farm Bureau.  
Ryan O'Neil, Daniel Emery, Valley Truck & Tractor.  
Tim Vaughn, Holt Ag Solutions.  
Roger Isom, Western Agricultural Processors Association.  
Arlene Arnold, Francis Hickel, Heath Krug, Don Traynham,  
Jennifer Roberts, Colusa citizens.  
Lorraine Marsh, Arbuckle citizen.  
Allen Beck, Maxwell citizen.

## Opening Prayer - Pledge of Allegiance

PERIOD OF PUBLIC COMMENT

Ms. Ceccon provides an update on all the assistance options available through Colusa County One Stop during the COVID-19 pandemic.

ANNOUNCEMENT OF CLOSED SESSION

Mr. Kropf announces Closed Session as follows:

1. **THREAT TO PUBLIC SERVICES**  
California Government Code section 54957(a)  
Consultation with County Counsel
2. **Sitting as the In-Home Supportive Services Public Authority Board**  
CONFERENCE WITH LABOR NEGOTIATOR  
California Government Code 54957.6  
Agency Negotiator: Patrick Clark  
Employee Organizations: In-Home Supportive Services (IHSS)

**I. PUBLIC HEALTH/ HEALTH AND HUMAN SERVICES**

1. Update on the COVID-19 Pandemic.

Comments received by Ms. Kelly, Ms. Davies, and Ms. Tyler.

**II. STAFF REPORTS**

Mr. Hinton speaks to items pertaining to the Airport.

Mr. Beauchamp speaks to items pertaining to the Statewide Emergency Bail Schedule.

**CONSENT AGENDA**

Chair Carter makes time for approval of Consent Agenda Item No.'s 1 through 9.

1. **BOARD OF SUPERVISORS**  
Approve the April 7, 2020 Board of Supervisors meeting Minutes.
  2. **HUMAN RESOURCES**  
Reconsider and extend Resolution No. 20-008 an Interim Resolution Establishing Temporary Personnel Policies due to COVID-19, an additional 30 days.
  3. **SHERIFF/BOATING SAFETY**  
Adopt **Resolution No. 20-012** authorizing the Sheriff to apply for and execute the California State Parks Boating and Waterways Safety and Enforcement financial aid program and approving Contract No. **C20-060** with the **California Department of Parks and Recreation**, effective July 1, 2020, to sign reimbursement claims, and authorizing the County Auditor to certify the amount of prior year's vessel taxes.
  4. **SHERIFF**  
Ratify Contract No. **C20-061**, Modifications 010 (Exhibit A), and Contract No. **C20-062**, Modifications 011 (Exhibit B) with **United States Department of Agriculture**,
-

**Forest Service, Mendocino National Forest**, for the annual operating and financial plan agreement to Cooperative Law Enforcement Agreement No. C16-035.

5. CLERK RECORDER/ELECTIONS

Acknowledge receipt of the Certified Election Results for the Presidential Primary Election held March 3, 2020.

6. PURCHASING AND PROCUREMENT/TRAPPER

Approve Contract No. **C20-063**, the Financial Plan for Wildlife Services (Trapper) with **USDA Animal and Plant Health Inspection Service (APHIS) Wildlife Services (WS)**, effective July 1, 2020.

7. BEHAVIORAL HEALTH/MENTAL HEALTH SERVICES FUND-MHSA CAPITAL FACILITIES

Adopt **Resolution No. 20-013** authorizing the reallocation of \$379,114 from the Community Support and Services component of the Mental Health Services Act (MHSA) Plan to the Capital Facilities and Technologies component of the Plan.

8. PURCHASING AND PROCUREMENT/AG COMMISSIONER

Ratify emergency purchase of a Manitowoc Dice Cube Ice Machine from WebstaurantStore.com for the Department of Agriculture.

9. PURCHASING AND PROCUREMENT/COUNTY SERVICE AREAS 1 & 2

Approve Contract No. **C20-064**, the second modification to Contract C18-114 with **Specialized Utility Service Program, Inc.** for environmental and engineering consulting services, effective December 31, 2019.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Corona
<b>SECONDER:</b>	Loudon
<b>AYES:</b>	Boes, Loudon, Evans, Corona, Carter

**9:42 a.m.** Chair Carter recuses herself and leaves the room.

**IV.** AG COMMISSION/AIR POLLUTION CONTROL

Vice-Chair Evans declares a recess at 9:43 a.m. and states that they are now sitting as the Colusa County Air Pollution Control District with all Directors present, except Chair Carter.

Present: Marcos Kropf, County Counsel.  
Wendy G. Tyler, CAO, Clerk of the Board/Risk Manager.  
Ann Nordyke, Melissa Kitts, Board Clerks.  
Robert Zunino, Auditor-Controller.  
Elizabeth Kelly, Bonnie Davies,  
Health and Human Services Department.  
David Prentice, Human Resources.  
Kaline Moore, CAO's Office.  
Greg Plucker, Community Development Department.  
Greg Hinton, Casey Ryan, Anastacia Allen,  
Ag Commissioner's Office.  
Rose Gallo-Vasquez, Clerk-Recorder.

Present via Teleconference: Matt Beauchamp, Devin Kelley,

---

District Attorney's Office.  
Dan Charter, Treasurer-Tax Collector.  
Michael Rogers, Probation Department.  
Michael Bradwell, Sheriff's Office.  
Angela Gross, CAO's Office.  
Elvert Richardson, Health and Human Services Department.  
John O'Brian, Michael Johnson, N&S Tractor.  
Theresa Bright, Colusa County Farm Bureau.  
Ryan O'Neil, Daniel Emery, Valley Truck & Tractor.  
Tim Vaughn, Holt Ag Solutions.  
Roger Isom, Western Agricultural Processors Association.  
Arlene Arnold, Francis Hickel, Heath Krug, Don Traynham,  
Jennifer Roberts, Colusa citizens.  
Lorraine Marsh, Arbuckle citizen.  
Allen Beck, Maxwell citizen.

Vice-Chair Evans makes time for the adoption of a Resolution ratifying the Colusa County Air Pollution Control District application to participate in the Funding Agricultural Replacement Measures for Emission Reductions (FARMER) Program and approving Grant Agreement (G19-AGIP-12) with California Environmental Protection Agency Air Resource Board, effective February 1, 2020.

Comments received by Mr. Hinton, Ms. Tyler, Ms. Roberts, Ms. Marsh, Mr. Hickel, Ms. Arnold, Mr. O'Brian, Ms. Bright, and Mr. Isom.

Letters received by Mr. Beck and the Colusa County Farm Bureau. **(Letters on file in the Board Clerk's Office)**

1. **Sitting as the Colusa County Air Pollution Control District Board**

Adopt **Resolution No. 20-014** ratifying the Colusa County Air Pollution Control District application to participate in the Funding Agricultural Replacement Measures for Emission Reductions (FARMER) Program and approving Contract No. **C20-065**, Grant Agreement (G19-AGIP-12) with **California Environmental Protection Agency Air Resource Board**.

<b>RESULT:</b>	<b>APPROVED [3 TO 1]</b>
<b>MOVER:</b>	Loudon
<b>SECONDER:</b>	Boes
<b>AYES:</b>	Boes, Loudon, Corona
<b>NAYS:</b>	Evans
<b>ABSENT:</b>	Carter

Vice-Chair Evans adjourns as the Colusa County Air Pollution Control District at 10:06 a.m. and states that they are now sitting as the Colusa County Board of Supervisors with all Supervisors present, except Chair Carter.

Present: Marcos Kropf, County Counsel.  
Wendy G. Tyler, CAO, Clerk of the Board/Risk Manager.  
Ann Nordyke, Melissa Kitts, Board Clerks.  
Robert Zunino, Auditor-Controller.  
Elizabeth Kelly, Bonnie Davies,

---

Health and Human Services Department.  
David Prentice, Human Resources.  
Kaline Moore, CAO's Office.  
Greg Plucker, Community Development Department.  
Greg Hinton, Casey Ryan, Anastacia Allen,  
Ag Commissioner's Office.  
Rose Gallo-Vasquez, Clerk-Recorder.

Present via Teleconference:

Matt Beauchamp, Devin Kelley,  
District Attorney's Office.  
Dan Charter, Treasurer-Tax Collector.  
Michael Rogers, Probation Department.  
Michael Bradwell, Sheriff's Office.  
Angela Gross, CAO's Office.  
Elvert Richardson, Health and Human Services Department.  
John O'Brian, Michael Johnson, N&S Tractor.  
Theresa Bright, Colusa County Farm Bureau.  
Ryan O'Neil, Daniel Emery, Valley Truck & Tractor.  
Tim Vaughn, Holt Ag Solutions.  
Roger Isom, Western Agricultural Processors Association.  
Arlene Arnold, Francis Hickel, Heath Krug, Don Traynham,  
Jennifer Roberts, Colusa citizens.  
Lorraine Marsh, Arbuckle citizen.  
Allen Beck, Maxwell citizen.

10:07 a.m. Chair Carter rejoins the session and is now seated.

V. HUMAN RESOURCES/CCDSA

1. Approve Contract No. **C20-066**, the Memorandum of Understanding (MOU) with the **Colusa County Deputy Sheriff's Association (CCDSA) Unit**, effective October 1, 2019.

Comments received by Ms. Tyler.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Evans
<b>SECONDER:</b>	Loudon
<b>AYES:</b>	Boes, Loudon, Evans, Corona, Carter

HUMAN RESOURCES/CCMC

2. Approve Contract No. **C20-067**, the Memorandum of Understanding (MOU) with the **Colusa County Management Coalition (CCMC) Unit**, effective October 1, 2019.

Comments received by Ms. Tyler.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Corona
<b>SECONDER:</b>	Boes
<b>AYES:</b>	Boes, Loudon, Evans, Corona, Carter

---

HUMAN RESOURCES/UNREPRESENTED EMPLOYEES

3. Adopt **Resolution No. 20-015** approving the Salary and Benefits Compensation Package for Unrepresented Employees effective October 1, 2019.

Comments received by Ms. Tyler.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Evans
<b>SECONDER:</b>	Loudon
<b>AYES:</b>	Boes, Loudon, Evans, Corona, Carter

VI. AUDITOR

1. Consider approving Special Claims.  
There were no Special Claims.

VII. PURCHASING AND PROCUREMENT/PUBLIC HEALTH

1. Approve Contract No. **C20-068**, the first modification to Contract C16-039 with **Dr. Gregory Burt, MD** for County of Colusa Health Officer services.

Comments received by Ms. Tyler and Ms. Kelly.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Corona
<b>SECONDER:</b>	Carter
<b>AYES:</b>	Boes, Loudon, Corona, Carter
<b>ABSTAIN:</b>	Evans

PURCHASING AND PROCUREMENT/WELFARE ADMINISTRATION

2. Ratify Contract No. **C20-069**, an agreement with the **North Valley Community Foundation** for the Coronavirus Rapid Response Grant in the amount of \$5,000, effective April 4, 2020, signed by the County Administrative Officer.

Comments received by Ms. Kelly and Ms. Davies.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Loudon
<b>SECONDER:</b>	Boes
<b>AYES:</b>	Boes, Loudon, Evans, Corona, Carter

VIII. HEALTH AND HUMAN SERVICES/WELFARE ADMINISTRATION

1. Approve Contract No. **C20-070**, a Standard Agreement (20-HCFC-00030) with the **State Business, Consumer Services, and Housing Agency** to receive grant funding for COVID-19 emergency homelessness funding.

Comments received by Ms. Kelly.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Corona
<b>SECONDER:</b>	Loudon
<b>AYES:</b>	Boes, Loudon, Evans, Corona, Carter

IX. TREASURER-TAX COLLECTOR

1. Accept March 2020 Treasury Monthly Investment Report as presented.

Comments received by Mr. Charter.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Loudon
<b>SECONDER:</b>	Boes
<b>AYES:</b>	Boes, Loudon, Evans, Corona, Carter

X. BOARD OF SUPERVISORS

1. Ratify letters to Federal delegation regarding Interim Coronavirus Relief Act.

Comments received by Ms. Tyler and Ms. Kelly.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Loudon
<b>SECONDER:</b>	Corona
<b>AYES:</b>	Boes, Loudon, Evans, Corona, Carter

XI. SUPERVISORS' REPORTS OR COMMENTS

Supervisor Evans

Meetings/functions attended:  
Sites meetings  
Discussions with Forest Service  
Tax Share meeting  
Multiple calls

Supervisor Loudon

Meetings/functions attended:  
Regional Housing Authority meeting  
Multiple calls

Supervisor Corona

Meetings/functions attended:  
Multiple calls

Supervisor Boes

Meetings/functions attended:  
Tax Share meeting  
Regional Housing Authority meeting  
Multiple calls

Supervisor Carter

Meetings/functions attended:  
Multiple calls  
Colusa & Glenn Groundwater Authority meeting  
COVID-19 updates with Assemblyman Gallagher  
CSAC Board of Directors zoom conference call

---

**XII. STATE OR FEDERAL LEGISLATION/GENERAL BUDGETARY MATTERS**

Ms. Tyler speaks to items pertaining to the County Budget. She states she will provide further information at the next Board of Supervisors meeting.

Chair Carter declares a recess at 10:45 a.m. to convene in Closed Session and states that they are now sitting as the In-Home Supportive Services Public Authority Board with all Directors present.

Present: Marcos Kropf, County Counsel.  
Wendy G. Tyler, CAO, Clerk of the Board/Risk Manager.  
David Prentice, Human Resources Department.

**XIII. CLOSED SESSION/COUNTY COUNSEL**

1. **Sitting as the In-Home Supportive Services Public Authority Board**  
CONFERENCE WITH LABOR NEGOTIATOR. California Government Code 54957.6  
Agency Negotiator: Patrick Clark. Employee Organizations: In-Home Supportive Services (IHSS)

Chair Carter adjourns as the In-Home Services Public Authority Board at 10:55 a.m. and reconvenes in Closed Session with all Supervisors present.

Present: Marcos Kropf, County Counsel.  
Wendy G. Tyler, CAO, Clerk of the Board/Risk Manager.  
David Prentice, Human Resources Department.

2. THREAT TO PUBLIC SERVICES. California Government Code section 54957(a)  
Consultation with County Counsel

Chair Carter adjourns Closed Session at 11:23 a.m. to reconvene in Regular Session on May 5, 2020 at the hour of 9:00 a.m.

\_\_\_\_\_  
Denise J. Carter, Chair

Attest: Wendy G. Tyler,  
Clerk to the Board of Supervisors

BY \_\_\_\_\_  
Melissa Kitts, Deputy Clerk