

## Board of Supervisors

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## County of Colusa

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**Board Chambers**  
**546 Jay Street, Suite 108**  
**Colusa, CA 95932**

# Agenda

June 16, 2020

Welcome to a meeting of the Colusa County Board of Supervisors. If you are scheduled to address the Board, please state your full name for the record. The Board will not address timed items before they are scheduled. The "Consent Calendar" may be adopted by one motion. Regularly numbered items may be considered at any time during the meeting. All items are listed in accordance with the Ralph M. Brown Act. We invite all members of the public to attend.

9:00 a.m. CALL TO ORDER

- Opening Prayer - Pledge of Allegiance
- Period of Public Comment – **Note: 5 minutes per person/15 minutes per issue**
- Report from June 2, 2020 Closed Session
- Announcement of Closed Session

I. STAFF REPORTS - **Note: 3 minutes allowed per Department for Staff Reports.**

This time is available for any County Staff who may wish to update the Board of Supervisors on projects as they relate to their respective Departments.

## CONSENT AGENDA

Approve Consent Agenda Item No.'s 1 through 22.

1. BOARD OF SUPERVISORS

Approve the May 19, 2020 Board of Supervisors meeting Minutes and the May 27, 2020 Special Meeting Minutes.

2. TREASURER

Accept May 2020 Treasury Monthly Investment Report as presented.

3. PURCHASING AND PROCUREMENT/MENTAL HEALTH

Approve second modification to Contract C19-088 with **Willow Glen Care Center** for board and care services, effective July 1, 2020.

4. PURCHASING AND PROCUREMENT/CENTRAL SERVICES  
Approve Second Modification to Contract C18-110 with **Davies Oil Company** and Contract C18-111 with **Reading Oil, Inc.** for fuel services, effective July 1, 2020.
5. APPOINTMENT/WILLIAMS FIRE PROTECTION DISTRICT  
Reappoint Allen Gobel (Dist. 3) effective June 30, 2020, to the Williams Fire Protection District. **(Application Received: Allen Gobel)**
6. PURCHASING AND PROCUREMENT/ASSESSOR  
Approve Second Modification to Contract C18-070 with **Megabyte Systems Inc.**, effective July 1, 2020.
7. AUDITOR  
Receive Annual Report of Imprest Cash and Change Funds.
8. SHERIFF  
Approve the Colusa County Sheriff's Office Field Services Division and Correctional Services Division (Jail) 2019-2020 Supplemental Law Enforcement Funds Spending Plans (County FY 2020-2021), in the amount of \$106,160.
9. PURCHASING AND PROCUREMENT/LIBRARY  
Declare a certain Virtual Reality System as surplus and authorize donation of the system to Colusa High School.
10. APPOINTMENT/CYPRESS HILL CEMETERY DISTRICT  
Appoint Marie Johnson (Dist. 5) to the Princeton Cemetery District, effective June 16, 2020 through February 26, 2022. **(Application received: Marie Johnson)**
11. HEALTH AND HUMAN SERVICES  
Approve First Modification of contract with **Colusa Indian Health** for reimbursement of costs for Hospital Preparedness Program.
12. PURCHASING AND PROCUREMENT/WELFARE ADMINISTRATION  
Approve second modification to Contract C16-101 with **Refined Technologies** for software registry for data collection and reporting on In-Home Supportive Services.
13. PURCHASING AND PROCUREMENT/WELFARE ADMINISTRATION  
Approve Second Modification to Contract C14-010 with **Wendy K. Lyle, PhD** for professional services.
14. PURCHASING AND PROCUREMENT/WELFARE ADMINISTRATION  
Approve Contract with **Youth for Change** for Foster Care Wraparound Services, effective February 1, 2020.
15. PURCHASING AND PROCUREMENT/WELFARE ADMINISTRATION  
Approve Second Modification to Contract (C15-023) with **Jennifer Beck** to provide backup legal Counsel, effective July 1, 2020.

16. PURCHASING AND PROCUREMENT/DISTRICT ATTORNEY  
Approve contract with **Systems & Space, Inc.** for the relocation of District Attorney's filing system, effective July 1, 2020.
17. AG COMMISSIONER  
Approve annual agreement with **California Crop Improvement Association**, for services related to seed certification, effective July 1, 2020 and authorize the Agricultural Commissioner to sign on behalf of the County.
18. PURCHASING AND PROCUREMENT/WELFARE ADMINISTRATION  
Approve First Modification to Contract C19-154 with **Colusa County Office of Education** for providing Stage One Childcare services to CalWORKS program participants.
19. COMMUNITY DEVELOPMENT/PLANNING & BUILDING  
Approve the attached letter of engagement with **Abbott and Kindermann, Inc.** for environmental review peer-review services and authorize the County Administrative Officer to sign.
20. HEALTH AND HUMAN SERVICES/WELFARE ADMINISTRATION  
Authorize out-of-state travel to South Carolina on June 26, 2020 for one Social Worker, Benet Guidera.
21. PUBLIC WORKS/ROAD DEPARTMENT  
Adopt a Resolution certifying Colusa County's maintained County road mileage for 2019.
22. PUBLIC WORKS/ROAD DEPARTMENT/SOLID WASTE  
Approve Sixteenth (16<sup>th</sup>) Modification to C05-112 with **Recology Butte Colusa Counties, Inc.**, effective July 1, 2020.

### **END OF CONSENT AGENDA**

- III. HUMAN RESOURCES
  1. Approve a Step 4 appointment for Gabriel Torres, Code Compliance Officer, PFT, PF Range 33, Step 4, \$4,977 per month, effective his date of hire. **(4/5<sup>th</sup> vote required)**
- IV. AUDITOR
  1. Approve Special Claims.
- V. HEALTH AND HUMAN SERVICES/WELFARE ADMINISTRATION
  1. Adopt a Resolution electing to participate in the California Governor's Office Of Emergency Services (CAL OES), Victim Services and Public Safety Branch Child Advocacy Center (KC) Program and authorize the County Department of Health and Human Services to administer same.
- VI. COMMUNITY DEVELOPMENT DEPARTMENT/PLANNING & BUILDING
  1. Ratify, modify, or deny the Williams Fire Protection Authority's adopted Ordinance amending the 2019 California Fire Code and designate the

Williams Fire Protection Authority's Chief as the enforcing officer within the District.

**VII.** PUBLIC WORKS/ROAD DEPARTMENT/SITES RESERVOIR PROJECT

1. Approve Second Amendment to **2019 Sites Reservoir** Project Agreement.

**VIII.** PURCHASING AND PROCUREMENT/PROBATION-PAROLE REFORM-AB109

1. Approve purchase of thirteen unbudgeted Kenwood hand held radios and accessories, a Cal eProcure vendor.

PURCHASING AND PROCUREMENT/COUNTY COUNSEL

2. Approve purchase of unbudgeted conference table and Dell laptop for County Counsel.

PURCHASING AND PROCUREMENT/DISTRICT ATTORNEY

3. Approve purchase of unbudgeted overhead hutch for the District Attorney's office.

**IX.** COUNTY ADMINISTRATIVE OFFICE

1. Discussion and approval of temporary purchasing and contract authority up to \$25,000 during July 2020 for the remodel of 6<sup>th</sup> and Jay Street, Colusa, CA.

COUNTY ADMINISTRATIVE OFFICE/BUILDING & GROUNDS-MAINTENANCE

2. Approve plans, specifications and working details for the construction of secure reception areas for the 6<sup>th</sup> & Jay Street project (**Request for Bids**).

COUNTY ADMINISTRATIVE OFFICE/BOARD OF SUPERVISORS

3. Approve letter to Mark Ghilarducci, Director of CalOES in response to his letter of May 29, 2020 concerning OES COVID-19 and other types of funding that could be impacted by the Board's May 27, 2020 action.

**X.** BOARD OF SUPERVISORS

1. Approve the June 2, 2020 Board of Supervisors meeting minutes.

BOARD OF SUPERVISORS/ELECTED DEPARTMENT HEADS

2. Discussion and possible action regarding compensation and benefit proposals presented by the Elected Department Heads.

**XI.** SUPERVISORS' REPORTS OR COMMENTS

**XII.** STATE OR FEDERAL LEGISLATION/GENERAL BUDGETARY MATTERS

**RECESS**

**XIII.** CLOSED SESSION/COUNTY COUNSEL

1. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION  
Significant exposure to litigation pursuant to California Government Code section 54956.9(d)(2): One matter.

2. EMPLOYEE PERFORMANCE EVALUATION  
California Government Code section 54957(b). Title: County  
Administrative Officer.

**ADJOURN**

PERIOD OF PUBLIC COMMENT: Any person may speak about any subject of concern, provided it is within the jurisdiction of the Board of Supervisors and is not already on today's agenda. The total amount of time allotted for receiving such public communication shall be limited to a total of 15 minutes per issue and each individual or group will be limited to no more than 5 minutes each within the 15 minutes allocated per issue. **Note:** No board action shall be taken on comments made under this comment period.

ORDINANCES AND PUBLIC HEARINGS: If you challenge in a court action a decision of the Colusa County Board of Supervisors regarding a zoning, planning, land use, or environmental protection matter made at any public hearing described in this notice, you may be limited to raising only those issues (1) you or someone else raised at such public hearing, or (2) raised in written correspondence delivered to the Colusa County Board of Supervisors at, or prior to, such public hearing.

ADA COMPLIANCE: Upon request, Agendas will be made available in alternative formats to accommodate persons with disabilities. In addition, any person with a disability who requires a modification or accommodation to participate or attend this meeting may request necessary accommodation. Please make your request to the County Board Clerk, specifying your disability, the format in which you would like to receive this Agenda, and any other accommodation required no later than 24 hours prior to the start of the meeting.

All supporting documentation is available for public inspection and review in the Office of the Board Clerk, 547 Market Street, Suite 102, Colusa, CA 95932 during regular business hours 8:30 a.m. to 5:00 p.m., Monday through Friday.