

Board of Supervisors

J. Merced Corona, District I
John D. Loudon, District II
Kent S. Boes, District III
Gary J. Evans, District IV, Vice Chair
Denise J. Carter, District V, Chair



County of Colusa

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Board Chambers
546 Jay Street, Suite 108
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Minutes

May 19, 2020

The Board of Supervisors of the County of Colusa, State of California meets in Regular Session this 19th day of May 2020 at the hour of 9:00 a.m. Present: Supervisors John D. Loudon, Gary J. Evans, J. Merced Corona, and Denise J. Carter. Absent: Supervisor Kent S. Boes.

Present: Marcos Kropf, County Counsel.
Wendy G. Tyler, CAO, Clerk of the Board/Risk Manager.
Ann Nordyke, Melissa Kitts, Board Clerks.
Michael Azevedo, Public Works Department.
Greg Plucker, Community Development Department.
Elizabeth Kelly, Bonnie Davies, Health and Human Services Department.
David Prentice, Human Resources Department.
Robert Zunino, Auditor-Controller's Office.
Kaline Moore, Todd Manouse, CAO's Office.
Greg Hinton, Anastacia Allen, Ag Commissioner's Office.
Joe Garofalo, Sheriff's Office.
Michael Rogers, Probation Department.
Rose Gallo-Vasquez, Clerk-Recorder's Office.
Jeff Gilbert, Williams Fire Protection District.
Stephen Dieves, Williams citizen.
Susan Meeker, Pioneer Review.

Present via Teleconference: Greg Balter, OpenGov.
Maisha Bullock, Ag Commissioner's Office.

Opening Prayer - Pledge of Allegiance

PERIOD OF PUBLIC COMMENT

None.

ANNOUNCEMENT OF CLOSED SESSION

Mr. Kropf announces Closed Session items as follows:

1. EMPLOYEE PERFORMANCE EVALUATION
California Government Code section 54957(b). Title: County Agricultural Commissioner.

2. PUBLIC EMPLOYEE EMPLOYMENT MATTER
California Government Code 54957(b).

I. HEALTH AND HUMAN SERVICES/PUBLIC HEALTH

1. Update on the COVID-19 Pandemic.

Comments received by Ms. Kelly and Ms. Tyler.

9:30 a.m. PUBLIC HEARING

Chair Carter makes time for a Public Hearing and introduction by title only, of a proposed Ordinance amending section 45-8 of Chapter 45 of the Colusa County Code.

Comments received by Mr. Kropf.

9:34 a.m. Chair Carter opens the Public Hearing and calls for public comment. Hearing none, Chair Carter closes the Public Hearing.

COUNTY COUNSEL

1. Approve introduction by title only, of a proposed Ordinance amending Section 45-8 of Chapter 45 of the Colusa County Code related to employee sick leave accumulation and payment.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Evans
SECONDER:	Corona
AYES:	Loudon, Evans, Corona, Carter
ABSENT:	Boes

II. STAFF REPORTS

Mr. Plucker speaks to looking into ways to reallocate income from programs to assist local businesses. He further states they are in the process of updating the Development Impact Fee ordinance.

Mr. Hinton provides an update regarding the airport fuel tank repair, the airport fee schedule, PPE mask distribution and the migrant center.

Ms. Gallo-Vasquez speaks to changes to November election procedures resulting from the COVID-19 pandemic.

Ms. Tyler states that tomorrow county offices will be reopened to the public. She further states Personal Protection Equipment (PPE) and plexi-glass shields have been distributed to each department. She states the library and jail will still be providing limited services.

CONSENT AGENDA

Chair Carter makes time for approval of Consent Agenda Item No.'s 1 through 14.

Supervisor Evans requests Item No. 8 be pulled and considered separately.

Supervisor Loudon request Item No. 13 be pulled and considered separately.

Chair Carter so directs.

Approve Consent Agenda Items No.'s 1 through 7, 9 through 12, and 14.

1. BOARD OF SUPERVISORS

Approve the Minutes from the May 5, 2020 Board of Supervisors Regular meeting and the May 8, 2020 Board of Supervisors Special Meeting minutes.

2. TREASURER

Accept April 2020 Treasury Monthly Investment Report as presented.

3. PURCHASING AND PROCUREMENT/MENTAL HEALTH

Approve Contract No. **C20-079**, the second modification to Contract C18-091 with **Crestwood Behavioral Health, Inc.** for skilled nursing facility services.

4. PURCHASING AND PROCUREMENT/CORONER

Approve Contract No. **C20-080** with **Bennett Omalu Pathology, Inc.** for forensic pathology services, effective July 1, 2020.

5. HEALTH AND HUMAN SERVICES/PUBLIC HEALTH

Approve Contract No. **C20-081**, Contractor Certification Clause for award of funds and Grant Agreement with the **California Department of Public Health (CDPH)** for one-time funding, to fund local public health infrastructure, effective February 1, 2020.

6. HEALTH AND HUMAN SERVICES/WELFARE ADMINISTRATION

Approve Contract No. **C20-082** the Homeless Housing, Assistance, And Prevention Standard Agreement with the **State of California - Department Business, Consumer Services and Housing Agency**, and authorize Wendy G. Tyler, County Administrative Officer to sign.

7. PROBATION

Approve Contract No. **C20-083**, Memorandum of Understanding (MOU) with **Butte County** for the housing of select, low level, Post Release Community Supervision (PRCS) adult male inmates from the California Department of Corrections and Rehabilitation (CDCR) at the Butte County Reentry facility, effective July 1, 2020.

9. PURCHASING AND PROCUREMENT/PERSONNEL SERVICES

Ratify Contract No. **C20-084**, renewal confirmation with **Alliant Insurance Services** for Excess Insurance Authority (EIA) Life and Disability Program signed by the Purchasing Agent.

10. APPOINTMENT/LOCAL CHILD CARE PLANNING COUNCIL
Re-appoint Pam Niehues to the Local Child Care Planning Council, Discretionary Category (retired day care provider), effective May 16, 2020 through May 16, 2023. **(Application received: Pam Niehues)**
11. PURCHASING AND PROCUREMENT/HEALTH DEPARTMENT
Approve Contract No. **C20-085**, agreement with **Shasta County** for facilitating regional epidemiological activities, effective July 1, 2020.
12. PURCHASING AND PROCUREMENT/SOLID WASTE
Approve Contract No. **C20-086** with **Clean Harbors Environmental Services, Inc.** for household hazardous waste disposal services.
14. HUMAN RESOURCES
Approve Lactation Accommodation Policy No. 319 to comply with Senate Bill 142/California Labor Code section 1030 et seq.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Loudon
SECONDER:	Corona
AYES:	Loudon, Evans, Corona, Carter
ABSENT:	Boes

Chair Carter makes time for Consent Item No. 8.

8. PURCHASING AND PROCUREMENT/WELFARE ADMINISTRATION
Approve Contract No. **C20-087**, with **Jean Rumiano** for legal services, effective July 1, 2020.

Comments received by Mr. Kropf and Ms. Kelly.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Evans
SECONDER:	Loudon
AYES:	Loudon, Evans, Corona, Carter
ABSENT:	Boes

Chair Carter makes time for Consent Item No. 13.

13. PURCHASING AND PROCUREMENT/MHSA CAPITAL FACILITIES
Ratify the approved emergency purchase of 15 Dell Precision 3541 laptops from Technology Integration Group (TIG).

Comments received by Ms. Tyler.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Loudon
SECONDER:	Corona
AYES:	Loudon, Evans, Corona, Carter

ABSENT:	Boes
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IV. HUMAN RESOURCES/WELFARE ADMINISTRATION

1. Amend the Position Allocation Schedule for budget unit 5011 deleting one flexibly staffed position of Therapist II/III, PFT, PF Range 32/36, \$4,184-\$5,361/\$4,620-\$5,919 per month; and adding one flexibly staffed position of Social Worker I/II, PFT, PF Range 23/27, \$3,347-\$4,289/\$3,695-\$4,736 per month, effective May 20, 2020.

Comments received by Ms. Kelly.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Corona
SECONDER:	Evans
AYES:	Loudon, Evans, Corona, Carter
ABSENT:	Boes

HUMAN RESOURCES

2. Approve correction to Attachment A to Resolution No. 20-015 adopted on April 22, 2020 approving the Salary and Benefits Compensation Package for Unrepresented Employees, effective October 1, 2019.

Comments received by Mr. Prentice.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Corona
SECONDER:	Loudon
AYES:	Loudon, Evans, Corona, Carter
ABSENT:	Boes

HUMAN RESOURCES/RISK MANAGEMENT

3. Adopt **Resolution No. 20-017** and Contract No. **C20-088**, approving amendments to agreement with CSAC Excess Insurance Authority Joint Powers Agreement, now known as **Public Risk Innovation, Solutions, and Management, (PRISM)**.

Comments received by Mr. Manouse and Ms. Tyler.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Corona
SECONDER:	Loudon
AYES:	Loudon, Evans, Corona, Carter
ABSENT:	Boes

V. PUBLIC WORKS/ROAD DEPARTMENT

1. Authorize the Director of Public Works to issue Encroachment Permit 4475 to the Pierce High School Parade/Graduate Pickup on May 29, 2020.

Comments received by Mr. Azevedo and Ms. Tyler.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Corona
SECONDER:	Evans
AYES:	Loudon, Evans, Corona, Carter
ABSENT:	Boes

VI. AUDITOR

1. Approve Special Claims.
There were no Special Claims.

VII. COMMUNITY DEVELOPMENT DEPARTMENT/PLANNING & BUILDING

1. Ratify, modify, or deny the Williams Fire Protection Authority's adopted ordinance amending the 2019 California Fire Code and designate the Williams Fire Protection Authority's Chief as the enforcing officer within the District.

Comments received by Mr. Plucker and Ms. Tyler.

RESULT:	TABLED FOR MORE INFORMATION
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2. Approve Contract No. **C20-089** with **OpenGov** for their Permitting, License, and Code Enforcement (PLC) software platform, effective June 1, 2020.

Comments received by Mr. Plucker and Ms. Tyler.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Loudon
SECONDER:	Corona
AYES:	Loudon, Evans, Corona, Carter
ABSENT:	Boes

Chair Carter declares a recess at 10:17 a.m. and reconvenes in Regular Session at 10:30 a.m. with all Supervisors present except Supervisor Boes.

Present:

- Marcos Kropf, County Counsel.
- Wendy G. Tyler, CAO, Clerk of the Board/Risk Manager.
- Ann Nordyke, Melissa Kitts, Board Clerks.
- Michael Azevedo, Public Works Department.
- Greg Plucker, Community Development Department.
- Elizabeth Kelly, Bonnie Davies, Health and Human Services Department.
- David Prentice, Human Resources Department.
- Robert Zunino, Auditor-Controller's Office.
- Kaline Moore, Todd Manouse, CAO's Office.
- Greg Hinton, Anastacia Allen, Ag Commissioner's Office.
- Joe Garofalo, Sheriff's Office.
- Michael Rogers, Probation Department.
- Rose Gallo-Vasquez, Clerk-Recorder's Office.
- Jeff Gilbert, Williams Fire Protection District.
- Stephen Dieves, Williams citizen.

Susan Meeker, Pioneer Review.

Present via Teleconference: Greg Balter, Opengov.
Maisha Bullock, Ag Commissioner's Office.

VIII. COUNTY ADMINISTRATIVE OFFICE/AUDITOR-CONTROLLER

1. Approve Contract No. **C20-090**, Second Modification to C17-223 with **OpenGov** for software services, effective June 1, 2020.
Comments received by Ms. Tyler, Mr. Zunino, and Greg Balter.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Loudon
SECONDER:	Corona
AYES:	Loudon, Evans, Corona, Carter
ABSENT:	Boes

IX. BOARD OF SUPERVISORS/APPOINTED DEPARTMENT HEADS

1. Adopt **Resolution No. 20-018** approving the Salary and Benefits Compensation Package for Appointed Department Heads, effective October 1, 2019.

Comments received by Ms. Tyler.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Evans
SECONDER:	Corona
AYES:	Loudon, Evans, Corona, Carter
ABSENT:	Boes

BOARD OF SUPERVISORS/ELECTED DEPARTMENT HEADS

2. Discussion and possible action regarding compensation and benefit proposals presented by the Elected Department Heads

Comments received by Sheriff Garofalo, Ms. Tyler, and Mr. Zunino.

Chair Carter directs Human Resources to do a compensation study for Sheriff.

RESULT:	TABLED FOR MORE INFORMATION
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X. SUPERVISORS' REPORTS OR COMMENTS

Supervisor Loudon

Meetings/functions attended:
Colusa City Council meeting
Special Board meetings
Behavioral Health Board meeting
VFW meeting
Phone calls with constituents

Supervisor Corona

Meetings/functions attended:

Special Board meetings
Phone calls with constituents

Supervisor Evans

Meetings/functions attended:
Sites calls
Special Board meetings
Phone calls with constituents

Supervisor Carter

Meetings/functions attended:
COVID-19 meetings
Special Board meetings
Phone calls with constituents
RCRC Executive Committee meeting tomorrow
CSAC meeting tomorrow with Senator Nielsen regarding
budget priorities.

Chair Carter asks if anyone has concerns that they'd like addressed.

Ms. Kelly requests that Chair Carter request for a backstop for realignment and mandated programs.

Comments received by Ms. Kelly and Ms. Tyler.

XI. STATE OR FEDERAL LEGISLATION/GENERAL BUDGETARY MATTERS

Ms. Tyler speaks to items pertaining to the May Revise and shares her concerns about the impacts of the State's budget.

Chair Carter declares a recess at 11:34 a.m. to convene in Closed Session.

XII. CLOSED SESSION/COUNTY COUNSEL

1. EMPLOYEE PERFORMANCE EVALUATION

California Government Code section 54957(b). Title: County Agricultural Commissioner.

2. PUBLIC EMPLOYEE EMPLOYMENT MATTER

California Government Code 54957(b).

Chair Carter adjourns Closed Session at 12:40 p.m. to reconvene in Regular Session on June 2, 2020 at the hour of 9:00 a.m.

Denise J. Carter, Chair

Attest: Wendy G. Tyler,
Clerk to the Board of Supervisors

BY _____
Melissa Kitts, Deputy Clerk