

Board of Supervisors

J. Merced Corona, District I
John D. Loudon, District II
Kent S. Boes, District III
Gary J. Evans, District IV, Vice Chair
Denise J. Carter, District V, Chair



County of Colusa

Wendy G. Tyler, CAO/Clerk to the Board of Supervisors/Risk Manager
Ann Nordyke, Chief Deputy Clerk to the Board of Supervisors
Patricia Rodriguez, Deputy Clerk
Melissa Kitts, Deputy Clerk
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Board Chambers
546 Jay Street, Suite 108
Colusa, CA 95932

Minutes

June 2, 2020

The Board of Supervisors of the County of Colusa, State of California meets in Regular Session this 2nd day of June 2020 at the hour of 9:01 a.m. Present: Supervisors John D. Loudon, Gary J. Evans, J. Merced Corona and Denise J. Carter. Absent: Supervisor Kent S. Boes.

Present: Marcos Kropf, County Counsel.
Wendy G. Tyler, CAO, Clerk of the Board/Risk Manager.
Ann Nordyke, Patricia Rodriguez, Board Clerks.
Michael Azevedo, Public Works Department.
Greg Plucker, Community Development Department.
Elizabeth Kelly, Bonnie Davies, Elvert Richardson, Health and Human Services Department.
David Prentice, Human Resources Department.
Andrea Navarro, Auditor-Controller's Office.
Kaline Moore, Angela Gross CAO's Office.
Greg Hinton, Don Kitamura, Anastacia Allen, Ag Commissioner's Office.
Joe Garofalo, Michael Bradwell, Miguel Villasenor, Neil Cotter, Sheriff's Office.
Terry Rooney, Behavioral Health Department.
Stacey Costello, Colusa Library.
Lora Ceccon, Colusa County One Stop.
David Markss, Colusa City Councilman.
Andy Lucas, Ben Felt, Community Development Services.
Richard Selover, Randy Johnson, Mary Winters, Jake Kley, Mike West, Airport Advisory Commission.

Opening Prayer - Pledge of Allegiance

PERIOD OF PUBLIC COMMENT

Ms. Tyler as CAO, a Colusa resident, constituent, and a tax payer, addresses the Board regarding the Covid-19 Pandemic.

CLOSED SESSION REPORT FROM MAY 19, 2020

1. EMPLOYEE PERFORMANCE EVALUATION

California Government Code section 54957(b). Title: County Agricultural Commissioner. Counsel states there is no reportable action.

2. PUBLIC EMPLOYEE EMPLOYMENT MATTER

California Government Code 54957(b). Counsel states there is no reportable action.

ANNOUNCEMENT OF CLOSED SESSION

Counsel announces Closed Session as follows:

1. **Sitting as the In-Home Supportive Services Public Authority Board**

CONFERENCE WITH LABOR NEGOTIATOR

California Government Code 54957.6

Agency Negotiator: Patrick Clark

Employee Organizations: In-Home Supportive Services (IHSS)

I. STAFF REPORTS

Mr. Prentice announces the following individuals received Kudo cards for the month of May 2020 as follows:

EMPLOYEE	DEPARTMENT
Kevin Shields (4)	BHS
Lisa Pallow	BHS
Valerie Stirling	BHS
Sandra Padilla	Child Support
Grant Mayberry	CAO - Custodial
Jaime Moreno	CAO - Custodial
Elvert Richardson	DHHS
Sumanpreet Gill	DHHS
Kristen Simmons	Probation
Paul Spencer	Probation
Barbara Rosas (2)	DPW - Transit
Brooke Luna (2)	DPW - Transit
Cindy Vaughn	DPW - Transit
Darnell Sines	DPW - Transit
Kevin Scott	DPW - Transit
Martin Bersola	DPW - Transit
Martin Vasquez	DPW - Transit
Peggy Smith	DPW - Transit

He states the card selected for a \$25.00 gift certificate to a Colusa County vendor was Valerie Stirling.

Ms. Kelly updates the Board regarding the Corona Virus cases within the County.

Mr. Hinton updates the Board regarding Federal Environmental Protection Agency (EPA) updated guidelines for respirators.

CONSENT AGENDA

Chair Carter makes time for approval of Consent Agenda Item No.'s 1 through 15.

Supervisor Corona requests Item No. 8 be pulled and considered separately.

Supervisor Evans requests Item No. 1 be pulled and considered separately.

Chair Carter so directs.

Approve Consent Agenda Item No.'s 2 through 7 and 9 through 15.

2. PURCHASING AND PROCUREMENT/HEALTH DEPARTMENT

Approve Contract No. **C20-091** First Modification to Contract C16-012 with **Touro University California** for Public Health Program Preceptorship, effective February 24, 2020.

3. PURCHASING AND PROCUREMENT/WELFARE ADMINISTRATION

Approve Contract No. **C20-092** First Modification to Contract C17-111 with **Jennifer Kennelly, PhD** to provide psychological services, effective July 1, 2020.

4. PURCHASING AND PROCUREMENT/HEALTH DEPARTMENT

Approve Contract No. **C20-093** with **Stoff Outdoor Advertising** for tobacco education billboard advertising, effective June 1, 2020.

5. APPOINTMENT/PRINCETON FIRE PROTECTION DISTRICT

Appoint Clinton Wills (Dist. 5) to the Princeton Fire Protection District, effective June 2, 2020 through August 20, 2022. **(Application Received: Clinton Wills)**

6. PURCHASING AND PROCUREMENT/WELFARE ADMINISTRATION

Approve Contract No. **C20-094** Second Modification to Contract C14-046 with **Richard W. England, LCSW** for Indian Child Welfare Act (ICWA) services, effective July 1, 2020.

7. PURCHASING AND PROCUREMENT/SUBSTANCE ABUSE

Approve Contract No. **C20-095** First Modification to Contract C18-141 with **Aegis Treatment Centers, LLC.** for narcotics treatment program services.

9. PURCHASING AND PROCUREMENT/MENTAL HEALTH

Approve Contract No. **C20-096** Third Modification to Contract C18-077 with **Skyway House, Inc.** for alcohol and drug abuse residential treatment services.

10. PURCHASING AND PROCUREMENT/SUBSTANCE ABUSE

Approve Contract No. **C20-097** Second Modification to Contract C19-023 with **Roger Anderson** doing business as Buddy's House for clean and sober transitional living services, effective June 30, 2020.

11. PURCHASING AND PROCUREMENT/WELFARE ADMINISTRATION

Approve Contract No. **C20-098** Second Modification to Contract C19-159 with **Colusa County One Stop Partnership** for correction of rapid re-housing funding.

12. LIBRARY

Approve Contract No. **C20-099** a Memorandum of Understanding with **Butte County Office of Education (BCOE)** to provide grab and go lunches at library branches during the summer, effective June 1, 2020 and authorize the County Administrative Officer to sign.

13. PURCHASING AND PROCUREMENT/HOMELAND SECURITY-LAW ENFORCEMENT
Approve purchase of unbudgeted Dell computer with monitor and HP printer for Colusa County's Office of Emergency Services (OES).
14. PURCHASING AND PROCUREMENT/PUBLIC WORKS
Approve Contract No. **C20-100** First Modification to Contract PC19-039 with **MGE Engineering, Inc.** to provide civil engineering design services for the repair of Lodoga-Stonyford Road.
15. PURCHASING AND PROCUREMENT/BUILDING & GROUNDS MAINTENANCE
Approve Contract No. **C20-101** with **All Star Painting Inc.** for the exterior painting of the Colusa Library (738 Market St.) and Sheriff's Office (929 Bridge St), Colusa, CA.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Evans
SECONDER:	Loudon
AYES:	Loudon, Evans, Corona, Carter
ABSENT:	Boes

Chair Carter makes time for Consent Item No. 1

BOARD OF SUPERVISORS

1. Approve the May 19, 2020 Board of Supervisors meeting Minutes and the May 27, 2020 Special Meeting Minutes.

RESULT:	CONTINUED TO JUNE 16, 2020.
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Chair Carter makes time for Consent Item No. 8

PURCHASING AND PROCUREMENT/JAIL

8. Approve Contract No. **C20-102** Ninth Modification to Contract C11-169 with **California Forensic Medical Group, Inc.** for Inmate Medical Services, effective July 1, 2020.

Comments received by Ms. Gross and Mr. Kropf.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Merced
SECONDER:	Loudon
AYES:	Loudon, Evans, Corona, Carter
ABSENT:	Boes

III. HUMAN RESOURCES/AG COMMISSIONER

1. Approve Contract No. **C20-103** Side Letter Agreement to the 2019-2023 **CCEA MOU** (C20-009) establishing special pay assignment equal to 5% of employee's base pay for the Department of Agriculture for use of Class B driver's license. **Further**, authorize retroactive pay effective for one Agricultural Biologist Standards Officer, February 1, 2020.

Comments received by Mr. Prentice.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Loudon
SECONDER:	Evans
AYES:	Loudon, Evans, Corona, Carter
ABSENT:	Boes

2. Reconsider and extend Resolution No. 20-008 an Interim Resolution Establishing Temporary Personnel Policies due to COVID-19, an additional 30 days.

Comments received by Mr. Prentice.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Loudon
SECONDER:	Corona
AYES:	Loudon, Evans, Corona, Carter
ABSENT:	Boes

IV. AUDITOR

1. Approve Special Claims.

<u>Claim #</u>	<u>Fund/Department</u>	<u>Vendor</u>	<u>Amount</u>
634084	DHHS	Youth For Change	\$6,766.00

Comments received by Ms. Tyler.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Corona
SECONDER:	Evans
AYES:	Loudon, Evans, Corona, Carter
ABSENT:	Boes

V. AG COMMISSION/AIR POLLUTION CONTROL

Chair Carter declares a recess at 9:20 a.m. and states that they are now sitting as the Colusa County Air Pollution Control District with all Directors present, except Director Boes.

Present:

- Marcos Kropf, County Counsel.
- Wendy G. Tyler, CAO, Clerk of the Board/Risk Manager.
- Ann Nordyke, Patricia Rodriguez, Board Clerks.
- Michael Azevedo, Public Works Department.
- Greg Plucker, Community Development Department.
- Elizabeth Kelly, Bonnie Davies, Elvert Richardson, Health and Human Services Department.
- David Prentice, Human Resources Department.
- Andrea Navarro, Auditor-Controller's Office.
- Kaline Moore, Angela Gross CAO's Office.
- Greg Hinton, Don Kitamura, Anastacia Allen, Ag Commissioner's Office.
- Joe Garofalo, Michael Bradwell, Miguel Villasenor, Neil Cotter, Sheriff's Office.

Terry Rooney, Behavioral Health Department.
Stacey Costello, Colusa Library.
Lora Ceccon, Colusa County One Stop.
David Markss, Colusa City Councilman.
Andy Lucas, Ben Felt, Community Development Services.
Richard Selover, Randy Johnson, Mary Winters, Jake Kley, Mike West,
Airport Advisory Commission.

1. **Sitting as the Colusa County Air Pollution Control District Board**

Adopt **Resolution No. 20-019** authorizing the District to accept grant funds awarded under the California Air Resources Board Emission Inventory District Grant Program and execute Contract No. **C20-104** grant agreement (G19-EIDG-05) with the **State of California Environmental Protection Agency**, effective May 1, 2020.

Comments received by Mr. Hinton and Ms. Tyler.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Evans
SECONDER:	Loudon
AYES:	Loudon, Evans, Corona, Carter
ABSENT:	Boes

Chair Carter adjourns as the Air Pollution Control District at 9:24 a.m. and states that they are now sitting as the Colusa County Board of Supervisors with all Supervisors present, except Supervisor Boes.

Present: Marcos Kropf, County Counsel.
Wendy G. Tyler, CAO, Clerk of the Board/Risk Manager.
Ann Nordyke, Patricia Rodriguez, Board Clerks.
Michael Azevedo, Public Works Department.
Greg Plucker, Community Development Department.
Elizabeth Kelly, Bonnie Davies, Elvert Richardson, Health and Human Services Department.
David Prentice, Human Resources Department.
Andrea Navarro, Auditor-Controller's Office.
Kaline Moore, Angela Gross CAO's Office.
Greg Hinton, Don Kitamura, Anastacia Allen, Ag Commissioner's Office.
Joe Garofalo, Michael Bradwell, Miguel Villasenor, Neil Cotter, Sheriff's Office.
Terry Rooney, Behavioral Health Department.
Stacey Costello, Colusa Library.
Lora Ceccon, Colusa County One Stop.
David Markss, Colusa City Councilman.
Andy Lucas, Ben Felt, Community Development Services.
Richard Selover, Randy Johnson, Mary Winters, Jake Kley, Mike West,
Airport Advisory Commission.

VI. COMMUNITY DEVELOPMENT DEPARTMENT/PLANNING & BUILDING

1. Adopt **Resolution No. 20-020** authorizing the recordation of Parcel Map Number 20-02, Thomas A. Armstrong and Catherine F. Armstrong Trustees and authorize the Surveyor to record same.

Comments received by Mr. Plucker.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Evans
SECONDER:	Loudon
AYES:	Loudon, Evans, Corona, Carter
ABSENT:	Boes

2. Presentation on the Colusa County Partnership's USDA Rural Business Development Grant (RBDG) Activities and Intended Results.

Comments received by Mr. Plucker and Mr. Lucas.

VII. PUBLIC WORKS/ROAD DEPARTMENT

1. Ratify County Administrative Officer's execution of USDA Rural Development Community Facilities grant documents submitted May 11, 2020 to meet funding deadline.

Comments received by Mr. Azevedo.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Evans
SECONDER:	Corona
AYES:	Loudon, Evans, Corona, Carter
ABSENT:	Boes

VIII. COUNTY COUNSEL

1. Adopt **Ordinance No. 807** amending Section 45-8 of Chapter 45 of the Colusa County Code related to employee sick leave accumulation and payment. **(Public Hearing held May 19, 2020)**

Comments received by Mr. Kropf.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Evans
SECONDER:	Loudon
AYES:	Loudon, Evans, Corona, Carter
ABSENT:	Boes

COUNTY COUNSEL/AIRPORT ADVISORY COMMITTEE-AIRPORT LAND USE

2. Chair Carter makes time for discussion and direction regarding potential reformation of Airport Advisory Committee and corresponding Airport Land Use Commission sitting by designation.

Comments received by Mr. Kropf and Ms. Tyler, Ms. Winters, Mr. Johnson, Mr. Kley, Mr. Selover and Mr. West.

Chair Carter makes time to consider sealed proposals and possible oral bids and approve contract(s) for the temporary sale and transfer of County's contract Central Valley Project water.

Comments received by Mr. Kropf.

Clerk passes sealed bids to the Chair.

Chair opens bids and requests Counsel's review.

Counsel states there were (2) two bids received, and upon review, both bids have been deemed responsible.

Chair Carter opens the floor for oral bids, hearing none, Chair Carter closes the bidding process.

3. Approve Short-Term Water Transfer Sale and Purchase Agreements with the following:

**C20-105 Glenn Valley Water District
C20-106 Colusa County Water District**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Evans
SECONDER:	Loudon
AYES:	Loudon, Evans, Corona, Carter
ABSENT:	Boes

IX. SHERIFF

1. Receive update on SB863 Colusa County Detention and Treatment Facility Construction Update; further adopt **Resolution No. 20-021** for cash match of \$2,488,657 for construction of the project.

Comments received by Mr. Villasenor, Ms. Tyler and Mr. Garofalo.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Corona
SECONDER:	Loudon
AYES:	Loudon, Evans, Corona, Carter
ABSENT:	Boes

X. SUPERVISORS' REPORTS OR COMMENTS

Supervisor Corona

Meetings/functions attended:

- Calls from constituents regarding Covid-19
- Transportation and Transit meeting
- E-Center Headstart meeting
- Special Board Meeting
- NCCC meeting

Supervisor Evans

Meetings/functions attended:

Call from constituents regarding Covid-19
Sites meetings
Special Board meeting
Transportation and Transit meeting
Forest Service calls

Supervisor Loudon

Meetings/functions attended:

Calls from constituents regarding Covid-19
RCD meeting
RD 108 meeting
Tri-County Juvenile Hall meeting
CEDC meeting
Special Board meeting

Chair Carter introduces Justin Capparouso, the Communication Consultant.

Comments received by Mr. Capparouso.

Supervisor Carter

Meetings/functions attended:

Ground Water Authority meeting
RCRC meeting
CSAC meeting
CSAC Land and Transportation meeting.

XI. STATE OR FEDERAL LEGISLATION/GENERAL BUDGETARY MATTERS

Chair Carter states there are concerns regarding the 20/21 realignment budget.

Ms. Tyler states the Senate version of the budget is available and reverses the triggers for reductions. She further states on a local level there will be an Ad-Hoc Budget Committee meeting today to discuss the recommended budget and this item will be before the Board on June 30, 2020.

Comments received by Mr. West.

XII. CLOSED SESSION/COUNTY COUNSEL

Chair Carter declares a recess at 10:57 a.m. to convene in Closed Session with all Supervisors present, except Supervisor Boes.

Present: Marcos Kropf, County Counsel

Wendy G. Tyler, CAO, Clerk of the Board/Risk Manager

Present via Teleconference: Patrick Clark, Agency Negotiator

1. Sitting as the In-Home Supportive Services Public Authority Board

CONFERENCE WITH LABOR NEGOTIATOR. California Government Code 54957.6.
Agency Negotiator: Patrick Clark. Employee Organizations: In-Home Supportive Services (IHSS)

9:30 a.m.

PUBLIC HEARING
AIR POLLUTION CONTROL

1. **Sitting as the Colusa County Air Pollution Control District**

Vacate Public Hearing and adoption of a resolution to amend the Air Pollution Control District Rule 266.

Chair Carter adjourned the meeting at 11:35 a.m. to reconvene in Regular Session on June 16, 2020 at the hour of 9:00 a.m.

Denise J. Carter, Chair

Attest: Wendy G. Tyler,
Clerk to the Board of Supervisors

BY _____
Patricia Rodriguez, Deputy Clerk