

Board of Supervisors

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County of Colusa

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Board Chambers
546 Jay Street, Suite 108
Colusa, CA 95932

Agenda

June 30, 2020

Welcome to a meeting of the Colusa County Board of Supervisors. If you are scheduled to address the Board, please state your full name for the record. The Board will not address timed items before they are scheduled. The "Consent Calendar" may be adopted by one motion. Regularly numbered items may be considered at any time during the meeting. All items are listed in accordance with the Ralph M. Brown Act. We invite all members of the public to attend.

NOTE: Those who are in a high risk category for severe illness from COVID-19 who need a reasonable accommodation to participate in the meeting via teleconference, pursuant to the Governor's Executive Order N-29-20 dated March 17, 2020 may use teleconferencing as follows:.

You can listen to the meeting by dialing one of the teleconference numbers below:

Phone: 1-916-246-0723
Toll-Free: 1-800-356-8278
Conference Code: 401978 **(Please mute your phone when you are not speaking)**
DO NOT PUT YOUR PHONE ON HOLD

if you would like to participate in the Public Comment portion of the meeting, or comment on a specific agenda item you can do so by **texting 530-501-3309** with your NAME and the Clerk will notify the Chair that you would like to comment. **Please wait for the Chair to recognize you before speaking.** Remember to unmute your phone to speak

9:00 a.m. CALL TO ORDER

- Opening Prayer - Pledge of Allegiance
- Period of Public Comment – **Note: 5 minutes per person/15 minutes per issue.**
- Report from June 16, 2020 Closed Session
- Announcement of Closed Session

I. STAFF REPORTS - Note: 3 minutes allowed per Department for Staff Reports.

This time is available for any County Staff who may wish to update the Board of Supervisors on projects as they relate to their respective Departments.

CONSENT AGENDA

Approve Consent Agenda Item No.'s 1 through 19.

1. BOARD OF SUPERVISORS
Approve the Minutes from the June 16, 2020 Board of Supervisors meeting.
2. PURCHASING AND PROCUREMENT/WELFARE ADMINISTRATION
Approve Reimbursement Agreement with **Colusa County Office of Education** to provide Emergency Child Care Bridge Program services, effective July 1, 2020.
3. PURCHASING AND PROCUREMENT/WELFARE ADMINISTRATION
Approve Agreement #EW-2020-05 with **The Regents of the University of California Davis** for Eligibility Worker staff training, effective July 1, 2020.
4. PURCHASING AND PROCUREMENT/WELFARE ADMINISTRATION
Approve Agreement No. CW-2020-05 with **The Regents of the University of California Davis** for Child Welfare Services staff training, effective July 1, 2020.
5. PURCHASING AND PROCUREMENT/WELFARE ADMINISTRATION
Approve First Modification to Contract C18-176 with **The Regents of the University of California, Davis** for Peer Review/County Self-Assessment (Five Year System Improvement Plan) services, effective May 1, 2020.
6. PURCHASING AND PROCUREMENT/WELFARE ADMINISTRATION
Approve First Modification to Contract C19-134 with **The Regents of the University of California, Davis**, to extend the term of the contract, effective July 1, 2020.
7. PURCHASING AND PROCUREMENT/AUDITOR-CONTROLLER
Approve First Modification to Contract C18-013 with **CliftonLarsonAllen, LLP** for professional auditing services, effective April 1, 2021.
8. PURCHASING AND PROCUREMENT/JAIL
Approve Second Modification to Agreement 97-09-001 with **United States Marshals Service** for the use of Colusa County deputies to provide guard services.
9. PURCHASING AND PROCUREMENT/ENVIRONMENTAL HEALTH
Approve First Modification to Contract C19-185 with **Accela, Inc.** for annual software license and support maintenance fees, effective July 1, 2020.
10. PURCHASING AND PROCUREMENT/WELFARE ADMINISTRATION
Approve Contract with **Jean Rumiano** for legal services, effective July 1, 2020.
11. PURCHASING AND PROCUREMENT/DISTRICT ATTORNEY
Approve First Modification to Contract C17-177 with **American Specialty Healthcare Inc. dba Colusa Medical Center** for alcohol and drug testing, effective July 1, 2020.

12. BOARD OF SUPERVISORS/CCEA/UNREPRESENTED GROUP
Approve Thursday, December 24, 2020 as the Colusa County Employees' Association (CCEA) and the Unrepresented Group, Floating Holiday for FY 20/21 and December 31, 2020 as an alternate date if December 24, 2020 is declared a Holiday by the President.
13. PURCHASING AND PROCUREMENT/CORONER
Approve First Modification to C19-128 with **Carriage Funeral Services of California, Inc. dba McNary Moore Funeral Service** for mortuary services, effective May 1, 2020.
14. PURCHASING AND PROCUREMENT/SERVICE AREA NO. 1
Adopt plans, specifications and working details for the installation of two transfer switches located at Colusa County Service Area (CSA) 1, Century Ranch treatment facilities and well site.
15. PURCHASING AND PROCUREMENT/SERVICE AREA NO. 1
Adopt plans, specifications and working details for the design, procurement and installation of one new 450,000 gallon bolted steel water storage tank located at Colusa County Service Area (CSA) 1.
16. PURCHASING AND PROCUREMENT/SERVICE AREA NO. 2
Adopt plans, specifications and working details for Well No. 2 and Pipeline Replacement Project located at Colusa County Service Area 2.
17. PURCHASING AND PROCUREMENT/PUBLIC WORKS
Adopt plans, specifications and working details for the road reconstruction of approximately 9.6 miles on Hillgate Road, Arbuckle.
18. HEALTH AND HUMAN SERVICES
Approve sub-recipient agreement (20-HCFC-00070-CAD1940) with **Glenn County**, through its Community Action Department, for Covid-19 Emergency Homelessness Funding Grant, effective April 10, 2020 and authorize County Administrative Officer (CAO) to sign.
19. BOARD OF SUPERVISORS
Reaffirm appointment of County Voting Delegate Supervisor Kent S. Boes and County Alternate Delegate, Denise J. Carter.

END OF CONSENT AGENDA

III. HUMAN RESOURCES/SHERIFF

1. Amend the Position Allocation Schedule for budget unit 2021 by deleting one position of Sheriff's Clerk , PFT, DSA Range 02, \$2,165 - \$2,769 per month, and adding one Sheriff Technician position, PFT, DSA Range 22, \$3,460-\$4,432 per month, effective July 1, 2020.

HUMAN RESOURCES/ELECTIONS

2. Adopt job description and salary for the new classification of Election Worker - Extra Help at minimum wage, currently \$13 per hour.

HUMAN RESOURCES/JAIL

3. Authorize extending a Temporary PERS Annuitant Extra Help position of Lieutenant, TPT, \$55.66 per hour, from January 1, 2021 to June 30, 2021 not to exceed 960 hours in a fiscal year.

HUMAN RESOURCES/MENTAL HEALTH

4. Approve a Step 4 appointment for Audrey Uhring, Deputy Director of Clinical and Program Services, PFT, MGT Range 32, Step 4, \$8,382 per month, effective her date of hire. **(4/5th vote required)**

HUMAN RESOURCES

5. Reconsider and extend Resolution No. 20-008 an Interim Resolution Establishing Temporary Personnel Policies due to COVID-19, an additional 35 days.

HUMAN RESOURCES/HEALTH DEPARTMENT

6. Approve an exception to the 28-hour per week limitation on extra help hires for a Public Health Assistant position in the Department of Health and Human Services.

HUMAN RESOURCES

7. Adopt a Resolution of intention to enter into a contract amendment with the California Public Employee Retirement System (CalPERS); Introduction by title only of an uncodified ordinance authorizing the contract amendment.

IV. AUDITOR

1. Adopt a Resolution for General Fund and Maintenance Area No. 1 appropriation limit for Fiscal Year 2020-2021.
2. Approve Special Claims.

V. HEALTH AND HUMAN SERVICES/WELFARE ADMINISTRATION

1. Presentation and acceptance of Colusa County Housing Study prepared by Housing Tools on behalf of the Colusa-Glenn-Trinity Community Action Partnership.

VI. CHILD SUPPORT

1. Update, discussion, and possible Board direction on the potential regionalization of Colusa, Sutter and Yolo counties' Child Support Services.

VII. COMMUNITY DEVELOPMENT DEPARTMENT/PLANNING & BUILDING

1. Presentation, discussion, and possible direction on the development of a Business Assistance program using CDBG Program Income to assist existing businesses who have been impacted by the Coronavirus.

VIII. PUBLIC WORKS/ROAD DEPARTMENT

1. Adopt a Resolution approving the list of projects for fiscal year 2020-21 funded by SB 1: the Road Repair and Accountability Act of 2017.

IX. COUNTY ADMINISTRATIVE OFFICE

1. Approve Fiscal Year 2020-2021 Recommended Budget in the total amount of \$100,188,100 including enterprise funds, county service areas, special districts, and other restricted funds.

COUNTY ADMINISTRATIVE OFFICE/RISK MANAGEMENT

2. Presentation on Loss Prevention and Safety activities.

X. APPOINTMENT/PRINCETON WATER WORKS DISTRICT

1. Appoint one applicant to the Princeton Water Works District to serve the unexpired term resulting from a resignation, effective June 16, 2020 through April 3, 2023. **(Application received: Holly Irish, Marie Johnson, and Linda Lee Holmes.)**

COUNTY ADMINISTRATIVE OFFICE/ELECTED DEPARTMENT HEADS

2. Adopt a Resolution approving the Salary and Benefits Compensation Package for Elected Department Heads, effective October 1, 2019.

XI. SUPERVISORS' REPORTS OR COMMENTS

XII. STATE OR FEDERAL LEGISLATION/GENERAL BUDGETARY MATTERS

XIII. CLOSED SESSION/COUNTY COUNSEL

1. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
California Government Code 54957.

9:30 a.m. **PUBLIC HEARING**

COMMUNITY DEVELOPMENT/PLANNING & BUILDING

1. Public Hearing to consider the adoption of a proposed Resolution approving a General Plan Amendment (GPA No. 18-12-1) to adopt the 2020 to 2028 Housing Element Update.

2:55 p.m. CLOSED SESSION REPORT

ADJOURN

PERIOD OF PUBLIC COMMENT: Any person may speak about any subject of concern, provided it is within the jurisdiction of the Board of Supervisors and is not already on today's agenda. The total amount of time allotted for receiving such public communication shall be limited to a total of 15 minutes per issue and each individual or group will be limited to no more than 5 minutes each within the 15 minutes allocated per issue. **Note:** No board action shall be taken on comments made under this comment period.

ORDINANCES AND PUBLIC HEARINGS: If you challenge in a court action a decision of the Colusa County Board of Supervisors regarding a zoning, planning, land use, or environmental protection matter made at any public hearing described in this notice, you may be limited to raising only those issues (1) you or someone else raised at such public hearing, or (2) raised in written correspondence delivered to the Colusa County Board of Supervisors at, or prior to, such public hearing.

ADA COMPLIANCE: Upon request, Agendas will be made available in alternative formats to accommodate persons with disabilities. In addition, any person with a disability who requires

a modification or accommodation to participate or attend this meeting may request necessary accommodation. Please make your request to the County Board Clerk, specifying your disability, the format in which you would like to receive this Agenda, and any other accommodation required no later than 24 hours prior to the start of the meeting.

All supporting documentation is available for public inspection and review in the Office of the Board Clerk, 547 Market Street, Suite 102, Colusa, CA 95932 during regular business hours 8:30 a.m. to 5:00 p.m., Monday through Friday.