

Board of Supervisors

J. Merced Corona, District I
John D. Loudon, District II
Kent S. Boes, District III
Gary J. Evans, District IV, Vice Chair
Denise J. Carter, District V, Chair



County of Colusa

Wendy G. Tyler, CAO/Clerk to the Board of Supervisors/Risk Manager
Ann Nordyke, Chief Deputy Clerk to the Board of Supervisors
Patricia Rodriguez, Deputy Clerk
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Board Chambers
546 Jay Street, Suite 108
Colusa, CA 95932

Minutes

June 30, 2020

The Board of Supervisors of the County of Colusa, State of California meets in Regular Session this 30th day of June 2020 at the hour of 9:01 a.m. Present: Supervisors Kent S. Boes, John D. Loudon, Gary J. Evans, J. Merced Corona, and Denise J. Carter.

Present: Marcos Kropf, County Counsel.
Wendy G. Tyler, CAO, Clerk of the Board/Risk Manager.
Ann Nordyke, Patricia Rodriguez, Board Clerks.
Michael Azevedo, Public Works Department.
Greg Plucker, Community Development Department.
Elizabeth Kelly, Health and Human Services Department.
David Prentice, Human Resources Department.
Robert Zunino, Auditor-Controller's Office.
Kaline Moore, Angela Gross, CAO's Office.
Greg Hinton, Anastacia Allen, Ag Commissioner's Office.
Joe Garofalo, Michael Bradwell, Sheriff's Office.
Terry Rooney, Behavioral Health Department.
Stacey Costello, Colusa County Libraries.
Natalie Dillon, Child Support Services Department.
Michael Rogers, Probation Department.
Melodie Johnson, Colusa County Farm Bureau.
Susan Meeker, Pioneer Review.

Present via Teleconference: Cesar Alvarado, IHSS Union Worker.
Denise Conrado, Bonnie Nader, Richard Selover,
Alejandra Santos, Santana King, Colusa citizens.
Erik Kolderup, Jennifer Roberts, Arbuckle citizen.

Opening Prayer - Pledge of Allegiance

PERIOD OF PUBLIC COMMENT

Ms. Tyler states a matter arose after the posting of the June 30, 2020 Agenda regarding a license agreement with PG&E for use of the VFW Hall as a Community Resource Center during Public Safety Power Shutoffs.

Find a matter arose after the posting of the June 30, 2020 Agenda regarding a license agreement with PG&E for use of the VFW Hall as a Community Resource Center during Public Safety Power Shutoffs. Further, the item will be placed on the Agenda under Section 9, County Administrative Office, Item No. 2.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Evans
SECONDER:	Boes
AYES:	Boes, Loudon, Evans, Corona, Carter

Ms. Tyler states she received a request from Ms. Roberts to add an item to the Agenda regarding Covid-19.

Mr. Kropf states the decision to add an item to the Agenda can be made after Ms. Kelly gives her update.

Comments received by Mr. Alvarado, Mr. Kolderup, Ms. Roberts, Ms. Conrado, and Ms. Nader.

REPORT FROM JUNE 16, 2020 CLOSED SESSION

1. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to California Government Code section 54956.9(d)(2): One matter. Counsel states there is no reportable action.

2. EMPLOYEE PERFORMANCE EVALUATION
California Government Code section 54957(b). Title: County Administrative Officer.
Counsel states there is no reportable action.

ANNOUNCEMENT OF CLOSED SESSION TO BE HELD

Counsel announces Closed Session as follows:

1. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
California Government Code 54957.

I. STAFF REPORTS

Mr. Hinton gives an update regarding airport fuel.

CONSENT AGENDA

Chair Carter makes time for approval of Consent Agenda Item No.'s 1 through 19.

Supervisor Corona requests Item No's 3, 12 and 13 be pulled and considered separately.

Chair Carter so directs.

Approve Consent Agenda Items No.'s 1, 2, 4 through 11, and 14 through 19.

1. BOARD OF SUPERVISORS
Approve the Minutes from the June 16, 2020 Board of Supervisors meeting.
2. PURCHASING AND PROCUREMENT/WELFARE ADMINISTRATION
Approve Contract No. **C20-122** a Reimbursement Agreement with **Colusa County Office of Education** to provide Emergency Child Care Bridge Program services, effective July 1, 2020.
4. PURCHASING AND PROCUREMENT/WELFARE ADMINISTRATION
Approve Contract No. **C20-123** Agreement No. CW-2020-05 with **The Regents of the University of California Davis** for Child Welfare Services staff training, effective July 1, 2020.
5. PURCHASING AND PROCUREMENT/WELFARE ADMINISTRATION
Approve Contract No. **C20-124** First Modification to Contract C18-176 with **The Regents of the University of California, Davis** for Peer Review/County Self-Assessment (Five Year System Improvement Plan) services, effective May 1, 2020.
6. PURCHASING AND PROCUREMENT/WELFARE ADMINISTRATION
Approve Contract No. **C20-125** First Modification to Contract C19-134 with **The Regents of the University of California, Davis**, to extend the term of the contract, effective July 1, 2020.
7. PURCHASING AND PROCUREMENT/AUDITOR-CONTROLLER
Approve Contract No. **C20-126** First Modification to Contract C18-013 with **CliftonLarsonAllen, LLP** for professional auditing services, effective April 1, 2021.
8. PURCHASING AND PROCUREMENT/JAIL
Approve Contract No. **C20-127** Second Modification to Agreement 97-09-001 with **United States Marshals Service** for the use of Colusa County deputies to provide guard services.
9. PURCHASING AND PROCUREMENT/ENVIRONMENTAL HEALTH
Approve Contract No. **C20-128** First Modification to Contract C19-185 with **Accela, Inc.** for annual software license and support maintenance fees, effective July 1, 2020.
10. PURCHASING AND PROCUREMENT/WELFARE ADMINISTRATION
Approve Contract No. **C20-129** with **Jean Rumiano** for legal services, effective July 1, 2020.
11. PURCHASING AND PROCUREMENT/DISTRICT ATTORNEY
Approve Contract No. **C20-130** First Modification to Contract C17-177 with **American Specialty Healthcare Inc. dba Colusa Medical Center** for alcohol and drug testing, effective July 1, 2020.

- 14. PURCHASING AND PROCUREMENT/SERVICE AREA NO. 1
Adopt plans, specifications and working details for the installation of two transfer switches located at Colusa County Service Area (CSA) 1, Century Ranch treatment facilities and well site.

- 15. PURCHASING AND PROCUREMENT/SERVICE AREA NO. 1
Adopt plans, specifications and working details for the design, procurement and installation of one new 450,000 gallon bolted steel water storage tank located at Colusa County Service Area (CSA) 1.

- 16. PURCHASING AND PROCUREMENT/SERVICE AREA NO. 2
Adopt plans, specifications and working details for Well No. 2 and Pipeline Replacement Project located at Colusa County Service Area 2.

- 17. PURCHASING AND PROCUREMENT/PUBLIC WORKS
Adopt plans, specifications and working details for the road reconstruction of approximately 9.6 miles on Hillgate Road, Arbuckle.

- 18. HEALTH AND HUMAN SERVICES
Approve Contract No. **C20-131** a sub-recipient agreement (20-HCFC-00070-CAD1940) with **Glenn County**, through it's Community Action Department, for Covid-19 Emergency Homelessness Funding Grant, effective April 10, 2020 and authorize County Administrative Officer (CAO) to sign.

- 19. BOARD OF SUPERVISORS
Reaffirm appointment of County Voting Delegate Supervisor Kent S. Boes and County Alternate Delegate, Denise J. Carter.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Corona
SECONDER:	Loudon
AYES:	Boes, Loudon, Evans, Corona, Carter

- 3. PURCHASING AND PROCUREMENT/WELFARE ADMINISTRATION
Approve Contract No. **C20-132** Agreement #EW-2020-05 with **The Regents of the University of California Davis** for Eligibility Worker staff training, effective July 1, 2020.

Comments received by Ms. Kelly and Ms. Tyler.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Loudon
SECONDER:	Evans
AYES:	Boes, Loudon, Evans, Corona, Carter

9:35 a.m. (9:30 a.m. Item On Agenda)

PUBLIC HEARING

Chair Carter makes time for a Public Hearing regarding adoption of a proposed Resolution approving a General Plan Amendment (GPA No. 18-12-1) to adopt the 2020 to 2028 Housing Element Update.

Comments received by Mr. Plucker.

9:41 a.m. Chair Carter opens the Public Hearing and calls for Public Comment.

Comments received by Ms. Santos.

9:43 a.m. Chair Carter calls for additional comments. Hearing none, Chair Carter closes the Public Hearing.

Comments received by Mr. Kropf.

9:45 a.m. Chair Carter reopens Public Comment.

Comments received by Ms. King.

9:46 a.m. Chair Carter calls for any additional comments. Hearing none, Chair Carter closes the Public Hearing.

COMMUNITY DEVELOPMENT/PLANNING & BUILDING

1. Adopt **Resolution No. 20-024** approving a General Plan Amendment (GPA No. 18-12-1) and adopting the 2020 to 2028 Housing Element Update.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Evans
SECONDER:	Boes
AYES:	Boes, Loudon, Evans, Corona, Carter

Chair Carter makes time for Consent Agenda Item No.'s 12 and 13.

12. BOARD OF SUPERVISORS/CCEA/UNREPRESENTED GROUP

Approve Thursday, December 24, 2020 as the Colusa County Employees' Association (CCEA) and the Unrepresented Group, Floating Holiday for FY 20/21 and December 31, 2020 as an alternate date if December 24, 2020 is declared a Holiday by the President.

Comments received by Ms. Tyler.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Corona
SECONDER:	Loudon
AYES:	Boes, Loudon, Evans, Corona, Carter

13. PURCHASING AND PROCUREMENT/CORONER
Approve Contract No. **C20-133** First Modification to C19-128 with **Carriage Funeral Services of California, Inc. dba McNary Moore Funeral Service** for mortuary services, effective May 1, 2020.

Comments received by Ms. Gross and Ms. Tyler.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Corona
SECONDER:	Boes
AYES:	Boes, Loudon, Evans, Corona, Carter

Chair Carter makes time to revisit staff reports.

Ms. Kelly gives an updates on Covid-19.

Comments received by Mr. Kropf, Ms. Tyler, Mr. Selover, Ms. Roberts, and Mr. Kolderup.

Chair Carter declares a recess at 10:26 a.m. and reconvenes in Regular Session at 10:36 a.m. with all Supervisors present.

Present: Marcos Kropf, County Counsel.
Wendy G. Tyler, CAO, Clerk of the Board/Risk Manager.
Ann Nordyke, Patricia Rodriguez, Board Clerks.
Michael Azevedo, Public Works Department.
Greg Plucker, Community Development Department.
Elizabeth Kelly, Health and Human Services Department.
David Prentice, Human Resources Department.
Robert Zunino, Auditor-Controller's Office.
Kaline Moore, Angela Gross, CAO's Office.
Greg Hinton, Anastacia Allen, Ag Commissioner's Office.
Joe Garofalo, Michael Bradwell, Sheriff's Office.
Terry Rooney, Behavioral Health Department.
Stacey Costello, Colusa County Libraries.
Natalie Dillon, Child Support Division Services Department.
Michael Rogers, Probation Department.
Melodie Johnson, Colusa County Farm Bureau.
Susan Meeker, Pioneer Review.

Present via Teleconference: Cesar Alvarado, IHSS Union Worker.
Denise Conrado, Bonnie Nader, Richard Selover,
Alejandra Santos, Santana King, Colusa citizens.
Erik Kolderup, Jennifer Roberts, Arbuckle citizens.

III. HUMAN RESOURCES/SHERIFF

1. Amend the Position Allocation Schedule for budget unit 2021 by deleting one position of Sheriff's Clerk , PFT, DSA Range 02, \$2,165 - \$2,769 per month, and adding one Sheriff Technician position, PFT, DSA Range 22, \$3,460-\$4,432 per month, effective July 1, 2020.

Comments received by Mr. Prentice, Mr. Bradwell and Ms. Tyler.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Corona
SECONDER:	Evans
AYES:	Boes, Loudon, Evans, Corona, Carter

HUMAN RESOURCES/ELECTIONS

2. Adopt job description and salary for the new classification of Election Worker - Extra Help at minimum wage, currently \$13 per hour.

Comments received by Mr. Prentice and Ms. Tyler.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Corona
SECONDER:	Loudon
AYES:	Boes, Loudon, Evans, Corona, Carter

HUMAN RESOURCES/JAIL

3. Authorize extending a Temporary PERS Annuitant Extra Help position of Lieutenant, TPT, \$55.66 per hour, from January 1, 2021 to June 30, 2021 not to exceed 960 hours in a fiscal year.

Comments received by Mr. Prentice, Mr. Bradwell and Ms. Tyler.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Evans
SECONDER:	Loudon
AYES:	Boes, Loudon, Evans, Corona, Carter

HUMAN RESOURCES/MENTAL HEALTH

4. Approve a Step 4 appointment for Audrey Uhring, Deputy Director of Clinical and Program Services, PFT, MGT Range 32, Step 4, \$8,382 per month, effective her date of hire. **(4/5th vote required)**

Comments received by Mr. Prentice.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Evans
SECONDER:	Loudon
AYES:	Boes, Loudon, Evans, Corona, Carter

HUMAN RESOURCES

5. Reconsider and extend Resolution No. 20-008 an Interim Resolution Establishing Temporary Personnel Policies due to COVID-19, an additional 35 days.

Comments received Mr. Prentice.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Corona
SECONDER:	Boes
AYES:	Boes, Loudon, Evans, Corona, Carter

HUMAN RESOURCES/HEALTH DEPARTMENT

6. Approve an exception to the 28-hour per week limitation on extra help hires for a Public Health Assistant position in the Department of Health and Human Services.

Comments received by Mr. Prentice, Ms. Kelly and Ms. Tyler.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Evans
SECONDER:	Loudon
AYES:	Boes, Loudon, Evans, Corona, Carter

HUMAN RESOURCES

7. Adopt **Resolution No. 20-025** a Resolution of intention to enter into a contract amendment with the California Public Employee Retirement System (CalPERS); Introduction by title only of an uncodified ordinance authorizing the contract amendment.

Comments received by Mr. Prentice.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Loudon
SECONDER:	Corona
AYES:	Boes, Loudon, Evans, Corona, Carter

IV. AUDITOR

1. Adopt **Resolution No. 20-026** for General Fund and Maintenance Area No. 1 appropriation limit for Fiscal Year 2020-2021.

Comments received by Ms. Van Warmerdam.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Boes
SECONDER:	Evans
AYES:	Boes, Loudon, Evans, Corona, Carter

2. Approve Special Claims.
There were no Special Claims.

V. HEALTH AND HUMAN SERVICES/WELFARE ADMINISTRATION

1. Presentation and acceptance of Colusa County Housing Study prepared by Housing Tools on behalf of the Colusa-Glenn-Trinity Community Action Partnership.

RESULT: CONTINUED UNTIL AUGUST 4, 2020

VI. CHILD SUPPORT

1. Presentation, discussion, and possible direction on the potential regionalization of Colusa, Sutter and Yolo counties' Child Support Services.

Comments received by Ms. Dillon and Ms. Tyler.

VII. COMMUNITY DEVELOPMENT DEPARTMENT/PLANNING & BUILDING

1. Presentation, discussion, and possible direction on the development of a Business Assistance program using CDBG Program Income to assist existing businesses who have been impacted by the Coronavirus.

Comments received by Mr. Plucker, Ms. Tyler and Mr. McMullan.

Direction to staff to move forward with outreach efforts to find if there is a need in the community.

VIII. PUBLIC WORKS/ROAD DEPARTMENT

1. Adopt **Resolution No. 20-027** approving the list of projects for fiscal year 2020-21 funded by SB 1: the Road Repair and Accountability Act of 2017.

Comments received by Mr. Azevedo.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Loudon
SECONDER: Boes
AYES: Boes, Loudon, Evans, Corona, Carter

IX. COUNTY ADMINISTRATIVE OFFICE

1. Approve Fiscal Year 2020-2021 Recommended Budget in the total amount of \$100,188,100 including enterprise funds, county service areas, special districts, and other restricted funds.

Comments received by Ms. Tyler.

RESULT: APPROVED [UNANIMOUS]
MOVER: Corona
SECONDER: Boes
AYES: Boes, Loudon, Evans, Corona, Carter

2. Approve Contract No. **C20-134** License Agreement with **Pacific Gas and Electric** for 108 E Main Street, Colusa, CA 95932 (Colusa VFW Hall) to be used as a Community Resource Center during Public Safety Power Shutoffs.

Comments received by Ms. Tyler and Mr. Hinton.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Loudon
SECONDER:	Corona
AYES:	Boes, Loudon, Evans, Corona, Carter

COUNTY ADMINISTRATIVE OFFICE/RISK MANAGEMENT

3. Presentation on Loss Prevention and Safety activities.

Comments received by Mr. Manouse and Ms. Tyler.

X. APPOINTMENT/PRINCETON WATER WORKS DISTRICT

1. Appoint Marie Johnson to the Princeton Water Works District to serve the unexpired term resulting from a resignation, effective June 16, 2020 through April 3, 2023. (**Application received: Holly Irish, Marie Johnson, and Linda Lee Holmes.**)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Carter
SECONDER:	Evans
AYES:	Boes, Loudon, Evans, Corona, Carter

COUNTY ADMINISTRATIVE OFFICE/ELECTED DEPARTMENT HEADS

2. Adopt **Resolution No. 20-028** approving the Salary and Benefits Compensation Package for Elected Department Heads, effective October 1, 2019.

Comments received by Ms. Tyler.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Boes
SECONDER:	Evans
AYES:	Boes, Loudon, Evans, Corona, Carter

XI. SUPERVISORS' REPORTS OR COMMENTS

Supervisor Boes

Meetings/functions attended:

- Regional Housing Authority meeting
- William City Council meeting
- Ambulance Study meeting
- Transportation and Transit meeting

Supervisors Loudon

Meetings/functions attended:

- RCD Board meeting
- Colusa City Council meeting
- Regional Housing Authority Board meeting
- RD 108 Board meeting

CEDC meeting

Supervisor Evans

Meetings/functions attended:

Sites meetings

Transportation and Transit meeting

Princeton Water Works Interviews

Supervisor Corona

Meetings/functions attended:

Transportation and Transit meeting

Supervisor Carter

Meetings/functions attended:

RCRC Board Directors meeting

NFIP Community Assistance visit

EMCC meeting

Princeton Water Works Interviews

Colusa Groundwater Authority meeting

RCRC ESJPA Board meeting

Butte Sub-Basin Advisory Board meeting

Colusa Groundwater Commission meeting

Covid-19 Update meetings

XII. STATE OR FEDERAL LEGISLATION/GENERAL BUDGETARY MATTERS

None.

Chair Carter declares a recess at 11.44 a.m. to convene in Closed Session and reconvenes at 2:55 p.m. in Regular Session with all Supervisors present.

Present: Ann Nordyke, Patricia Rodriguez, Board Clerks.
Michael Azevedo, Public Works Department.
Thomas Simms, Transit Agency.

XIII. CLOSED SESSION/COUNTY COUNSEL

1. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
California Government Code 54957.

2:55 p.m. CLOSED SESSION REPORT

Chair Carter states there is no reportable action.

Chair Carter adjourned the meeting at 2:55 p.m. to reconvene in Regular Session on August 4, 2020 at the hour of 9:00 a.m.

Denise J. Carter, Chair

Attest: Wendy G. Tyler,
Clerk to the Board of Supervisors

BY _____
Patricia Rodriguez, Deputy Clerk