

## Board of Supervisors

J. Merced Corona, District I  
John D. Loudon, District II  
Kent S. Boes, District III  
Gary J. Evans, District IV, Vice Chair  
Denise J. Carter, District V, Chair



## County of Colusa

Wendy G. Tyler, CAO/Clerk to the Board of Supervisors/Risk Manager  
Ann Nordyke, Chief Deputy Clerk to the Board of Supervisors  
Patricia Rodriguez, Deputy Clerk  
Melissa Kitts, Deputy Clerk  
(530) 458-0508/0509/0735  
FAX (530) 458-0510  
colusacountyca.iqm2.com  
[www.countyofcolusa.org](http://www.countyofcolusa.org)

**Board Chambers**  
**546 Jay Street, Suite 108**  
**Colusa, CA 95932**

## Minutes

September 1, 2020

The Board of Supervisors of the County of Colusa, State of California meets in Regular Session this 1<sup>st</sup> day of September 2020 at the hour of 9:00 a.m. Present: Supervisors Kent S. Boes, John D. Loudon, Gary J. Evans, J. Merced Corona, and Denise J. Carter.

Present: Marcos Kropf, Jennifer Sutton, County Counsel's Office.  
Wendy G. Tyler, Ann Nordyke, Melissa Kitts, CAO,  
Clerk of the Board's Office.  
Greg Plucker, Community Development Department.  
Elizabeth Kelly, Health and Human Services Department.  
David Prentice, Human Resources Department.  
Robert Zunino, Auditor-Controller's Office.  
Kaline Moore, Angela Gross, CAO's Office.  
Anastacia Allen, Ag Commissioner's Office.  
Michael Bradwell, Sheriff's Office.  
Michael Rogers, Probation Department.  
John Poland, Vickie Pinette, Sierra Sac-Valley EMS.  
Dave Markss, Colusa City Councilman.  
Mike West, Colusa County Superintendent of Schools.  
Daurice Kalfsbeek-Smith, Colusa citizen.  
Susan Meeker, Pioneer Review.

Present Via Teleconference: Bonnie Davies, Health and Human Services Department.  
Maisha Bullock, Ag Commissioner.  
Richard Selover, Colusa citizen.

Opening Prayer - Pledge of Allegiance

### PERIOD OF PUBLIC COMMENT

None.

REPORT FROM AUGUST 18, 2020 CLOSED SESSION

1. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE  
California Government Code 54957. Counsel states there is no reportable action.

ANNOUNCEMENT OF CLOSED SESSION

Mr. Kropf announces Closed Session as follows:

1. LIABILITY CLAIM  
California Government Code section 54956.95.  
Claimant: Compass Minerals America Inc.

Ms. Tyler states two matters arose after the posting of the September 1, 2020 Agenda regarding an FAA CARES Funding Grant Agreement for the Airport and correspondence to Governor Newsom related to the COVID-19 Pandemic.

Find a matter arose after the posting of the September 1, 2020 Agenda regarding an FAA CARES Funding Grant Agreement for the Airport. Further, the item will be placed on the Agenda under Section VII, Item No. 2 under County Administrative Office/Board of Supervisors.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Evans
<b>SECONDER:</b>	Boes
<b>AYES:</b>	Boes, Loudon, Evans, Corona, Carter

Find a matter arose after the posting of the September 1, 2020 Agenda regarding correspondence to Governor Newsom. Further, the item will be placed on the Agenda under Section I, Item No. 2 under Health and Human Services/Public Health.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Boes
<b>SECONDER:</b>	Corona
<b>AYES:</b>	Boes, Loudon, Evans, Corona, Carter

**I. HEALTH AND HUMAN SERVICES/PUBLIC HEALTH**

1. Update on the COVID-19 Pandemic.

Comments received by Ms. Kelly.

Chair Carter declares a recess at 9:15 a.m. due to technical difficulties and reconvenes at 9:30 a.m. with all Supervisors present:

Present: Marcos Kropf, Jennifer Sutton, County Counsel's Office.  
Wendy G. Tyler, Ann Nordyke, Melissa Kitts, CAO,  
Clerk of the Board's Office.  
Greg Plucker, Community Development Department.  
Elizabeth Kelly, Health and Human Services Department.  
David Prentice, Human Resources Department.

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Robert Zunino, Auditor-Controller's Office.  
Kaline Moore, Angela Gross, CAO's Office.  
Anastacia Allen, Ag Commissioner's Office.  
Michael Bradwell, Sheriff's Office.  
Michael Rogers, Probation Department.  
John Poland, Vickie Pinette, Sierra Sac-Valley EMS.  
Dave Markss, Colusa City Councilman.  
Mike West, Colusa County Superintendent of Schools.  
Daurice Kalfsbeek-Smith, Colusa citizen.  
Susan Meeker, Pioneer Review.

Present Via Teleconference: Bonnie Davies, Health and Human Services Department.  
Maisha Bullock, Ag Commissioner.  
Richard Selover, Colusa citizen.

**I. HEALTH AND HUMAN SERVICES/PUBLIC HEALTH**

1. Update on the COVID-19 Pandemic.

Comments received by Ms. Kelly, Mr. West, Ms. Davies, and Mr. Selover.

2. Approve letter to Governor Newsom and Acting State Public Health Officer Erica Pan detailing the County's dissatisfaction with the "Blueprint for a Safer Economy" and requesting local control of COVID-19 response with modification to include Mark Ghaly to the list of recipients.

Comments received by Ms. Kelly and Ms. Tyler.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Evans
<b>SECONDER:</b>	Loudon
<b>AYES:</b>	Boes, Loudon, Evans, Corona, Carter

**II. STAFF REPORTS**

Ms. Allen presents the 2019 Crop Report.

Mr. Rogers provides an update of recently passed legislation that will impact the Probation Department.

Mr. Plucker provides an update pertaining to Small Business Support Grants the County is offering local businesses affected by the COVID-19 Pandemic.

**CONSENT AGENDA**

Chair Carter makes time for approval of Consent Agenda Item No.'s 1 through 16.

Ms. Tyler requests Item No.'s 10 and 12 be pulled and Supervisor Corona requests Item No. 2 be pulled and considered separately.

Chair Carter so directs.

Approve Consent Agenda Items No.'s 1, 3 through 9, 11, and 13 through 16.

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1. BOARD OF SUPERVISORS  
Approve the Minutes from the August 18, 2020 Board of Supervisors meeting.
  
  3. AG COMMISSIONER/AIRPORT  
Approve Contract No. **C20-157**, Airport Improvement Project (AIP) Grant Agreement (No. 3-06-0048-018-2020) with the **Federal Aviation Administration (FAA)** and related Task Order 1 to perform preliminary engineering, engineering design preparation of plans & specification for the Design Phase of the Crack Seal Runway Rehabilitation project for runway 13-31.
  
  4. AG COMMISSIONER/AIRPORT  
Approve Contract No. **C20-158**, Grant Agreement (No. 3-06-0048-019-2020) for Airport Improvement Project (AIP) with the **Federal Aviation Administration (FAA)** and related Task Order 2 for comprehensive Pavement Maintenance Management Plan (PMMP).
  
  5. COLUSA COUNTY MANAGEMENT COALITION (CCMC)  
Approve Thursday, December 24, 2020 as the Colusa County Management Coalition (CCMC), Floating Holiday for FY 20/21 and December 31, 2020 as an alternate date if December 24, 2020 is declared a Holiday by the President.
  
  6. HEALTH AND HUMAN SERVICES/PUBLIC HEALTH  
Approve Contract No. **C20-159**, Work Order Agreement with **Public Health Foundation Enterprises, Inc. DBA Heluna Health**, for Covid-19 mitigation in Colusa County, effective May 1, 2020.
  
  7. HEALTH AND HUMAN SERVICES/HEALTH DEPARTMENT  
Approve Contract No. **C20-160**, Standard Agreement (No. 20-10516) with the **California Department of Public Health** for the Childhood Lead Poisoning Prevention Program, effective July 1, 2020.
  
  8. HUMAN RESOURCES/WELFARE ADMINISTRATION  
Approve changing the position allocation schedule by changing the budget unit from 5010 (DHHS Administration) to 5011 (Welfare Administration) for a Staff Services Analyst II, effective August 1, 2020.
  
  9. PURCHASING AND PROCUREMENT/SURVEYOR  
Approve Contract No. **C20-161**, Second Modification to Contract C19-152 with **1st Choice DBE, Inc.** for County Surveyor services, effective August 1, 2020.
  
  11. PURCHASING AND PROCUREMENT/PUBLIC WORKS  
Adopt plans, specifications and working details for road reconstruction on Lodoga Stonyford Road and solicit bids from qualified contractors.
  
  13. PURCHASING AND PROCUREMENT/MENTAL HEALTH  
Approve Contract No. **C20-162**, Second Modification to Contract C19-098 with **BHC Sierra Vista Hospital** for hospital-based psychiatric inpatient services, effective July 1, 2020.
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14. PURCHASING AND PROCUREMENT/MENTAL HEALTH  
Approve Contract No. **C20-163**, Third Modification to Contract C16-194 with **BHC Heritage Oaks Hospital, Inc.** for hospital-based psychiatric inpatient services, effective July 1, 2020.
15. PURCHASING AND PROCUREMENT/SUBSTANCE ABUSE  
Approve Contract No. **C20-164** with **Granite Wellness Centers** for wellness-focused substance abuse recovery and related behavioral health services, effective July 1, 2020.
16. PURCHASING AND PROCUREMENT/SHERIFF  
Approve the purchase of five Tahoe vehicles from Winner Chevrolet using State Contract 1-18-23-23D for the Colusa County Sheriff's Office and authorize the Purchasing Agent to sign the Purchase Order.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Boes
<b>SECONDER:</b>	Loudon
<b>AYES:</b>	Boes, Loudon, Evans, Corona, Carter

2. AG COMMISSIONER  
Approve Contract No. **C20-165**, Cooperative Agreement (No. 20-0318-000-SA) with the **California Department of Food and Agriculture (CDFA)**, for the Industrial Hemp Cultivation Program, effective July 21, 2020.

Comments received by Ms. Allen.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Corona
<b>SECONDER:</b>	Evans
<b>AYES:</b>	Boes, Loudon, Evans, Corona, Carter

10. PURCHASING AND PROCUREMENT/PUBLIC WORKS  
Approve Contract No. **C20-166**, First Modification to Contract PC20-030 with **Salaber Associates, Inc.** for Associate Engineering services, effective July 1, 2020.

Comments received by Ms. Gross and Ms. Tyler.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Evans
<b>SECONDER:</b>	Boes
<b>AYES:</b>	Boes, Loudon, Evans, Corona, Carter

12. PURCHASING AND PROCUREMENT/COUNTY SERVICE AREA NO. 1  
Award Contract No. **C20-167** to **R&R Horn, Inc.** for the design, procurement and installation of one new 450,000 gallon bolted steel water storage tank located at Colusa County Service Area No. 1 (CSA1).  
Comments received by Ms. Tyler.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Boes
<b>SECONDER:</b>	Loudon
<b>AYES:</b>	Boes, Loudon, Evans, Corona, Carter

**IV. HUMAN RESOURCES/PERSONNEL SERVICES**

1. Adopt revised Salary Schedules and Job Class Table reflecting compensation increases effective January 1, 2020 and April 1, 2020 approved in the current Memorandums of Understanding and Resolutions by the Board.

Comments received by Mr. Prentice.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Corona
<b>SECONDER:</b>	Evans
<b>AYES:</b>	Boes, Loudon, Evans, Corona, Carter

2. Revisit **Resolution No. 20-008**, an Interim Resolution Establishing Temporary Personnel Policies due to COVID-19.

Comments received by Mr. Prentice.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Boes
<b>SECONDER:</b>	Loudon
<b>AYES:</b>	Boes, Loudon, Evans, Corona, Carter

**V. AUDITOR**

1. Approve Special Claims as follows:

<u>Claim #</u>	<u>Fund/Department</u>	<u>Vendor</u>	<u>Amount</u>
636574	East Park Reservoir	Stonycreek Garbage Services	\$23,087.00

Comments received by Ms. Tyler.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Evans
<b>SECONDER:</b>	Loudon
<b>AYES:</b>	Boes, Loudon, Evans, Corona, Carter

**VI. COMMUNITY DEVELOPMENT DEPARTMENT**

1. Presentation, and direction regarding potential general plan and zoning amendments to allow single-family home parcels on agriculturally zoned land that is smaller than otherwise currently allowed.

Comments received by Mr. Plucker.

Direction to Staff to continue exploring the issue and return with recommendations. Chair Carter appoints Supervisors Evans and Corona as the Ad-Hoc Committee for this project.

2. Adopt **Resolution No. 20-031 20-031a** authorizing the County Administrative Officer (CAO) to apply for, receive and execute any necessary documents for Local Government Planning Support Grant Program funds.

Comments received by Mr. Plucker.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Corona
<b>SECONDER:</b>	Loudon
<b>AYES:</b>	Boes, Loudon, Evans, Corona, Carter

**VII. COUNTY ADMINISTRATIVE OFFICE/BOARD OF SUPERVISORS**

1. Discussion and possible direction to staff concerning Colusa County Emergency Medical Services System Valuation and Potential Redesign.

Comments received by Ms. Tyler.

Direction to Staff to proceed with Phase 2 of Study. Chair Carter and Supervisor Boes to remain on the Ad-Hoc Committee.

**AG COMMISSIONER/AIRPORT**

2. Approve Contract No. **C20-168**, CARES Act Airport Grants agreement (No. 3-06-0048-020-2020) with **Federal Aviation Administration (FAA)** and accept grant funds offered by the FAA for the Colusa County Airport.

Comments received by Ms. Tyler and Ms. Allen.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Corona
<b>SECONDER:</b>	Loudon
<b>AYES:</b>	Boes, Loudon, Evans, Corona, Carter

**VIII. COUNTY COUNSEL**

1. Adopt **Resolution No. 20-032** modifying the 2019/2020, 2020/2021, and 2021/2022 Civil Grand Jury Terms due to the COVID-19 pandemic.

Comments received by Ms. Sutton.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Loudon
<b>SECONDER:</b>	Evans
<b>AYES:</b>	Boes, Loudon, Evans, Corona, Carter

**COUNTY COUNSEL**

2. Adopt **Resolution No. 20-033** dissolving and reforming the Airport Advisory Committee.

Comments received by Mr. Kropf.

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<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Loudon
<b>SECONDER:</b>	Corona
<b>AYES:</b>	Boes, Loudon, Evans, Corona, Carter

**IX. BOARD OF SUPERVISORS/APPOINTMENTS**

1. **COLUSA COUNTY AIRPORT ADVISORY COMMITTEE**

Appoint the following individuals to the Colusa County Airport Advisory Committee, with staggered terms to be determined by lot at the next Airport Advisory Committee meeting on September 14, 2020:

Michael P. West (Dist. 2)  
Gene Muir (Dist. 2)  
Toby Reading (Dist. 2)  
Peter N. Lindquist (Dist. 5)  
Sherman MacPherson (Dist. 2)  
Clinton Jewett (Dist. 5)  
S. William Abel (Dist. 2)

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Loudon
<b>SECONDER:</b>	Evans
<b>AYES:</b>	Boes, Loudon, Evans, Corona, Carter

**X. SUPERVISORS' REPORTS OR COMMENTS**

Supervisor Corona

Meeting/functions attended:  
First 5 Commission meeting  
COVID Briefing Calls  
NCCC meeting  
Transportation and Transit meeting

Supervisor Boes

Meeting/functions attended:  
Transportation and Transit meeting  
COVID Briefing calls

Supervisors Loudon

Meeting/functions attended:  
RCD Board meeting  
COVID Briefing Calls  
Colusa City Council meeting  
RD108 Board meeting  
Chamber of Commerce Board meeting  
Airport Advisory Committee interviews

Supervisor Evans

Meeting/functions attended:  
Budget Hearings  
Transportation and Transit meeting



Sites meetings  
COVID Briefing calls  
Meeting regarding fires

Supervisor Carter

Meeting/functions attended:

COVID Briefing Calls  
Agenda Review  
Colusa Groundwater Authority meeting  
Budget Hearings  
Airport Advisory Committee interviews

**XI. STATE OR FEDERAL LEGISLATION/GENERAL BUDGETARY MATTERS**

Ms. Tyler states the current legislative session is over.

Chair Carter declares a recess at 11:23 a.m. to convene in Closed Session.

**XII. COUNTY COUNSEL/COUNTY COUNSEL**

1. LIABILITY CLAIM

California Government Code section 54956.95.

Claimant: Compass Minerals America Inc.

Chair Carter adjourns Closed Session at 11:45 a.m. to reconvene in Regular Session on September 15, 2020 at the hour of 9:00 a.m.

\_\_\_\_\_  
Denise J. Carter, Chair

Attest: Wendy G. Tyler,  
Clerk to the Board of Supervisors

BY \_\_\_\_\_  
Melissa Kitts, Deputy Clerk