

Board of Supervisors

J. Merced Corona, District I
John D. Loudon, District II
Kent S. Boes, District III
Gary J. Evans, District IV, Vice Chair
Denise J. Carter, District V, Chair



County of Colusa

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Ann Nordyke, Chief Deputy Clerk to the Board of Supervisors
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Melissa Kitts, Deputy Clerk
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Board Chambers
546 Jay Street, Suite 108
Colusa, CA 95932

Minutes September 29, 2020

The Board of Supervisors of the County of Colusa, State of California meets in Regular Session this 29th day of September 2020 at the hour of 9:00 a.m. Present: Supervisors Kent S. Boes, John D. Loudon, Gary J. Evans, J. Merced Corona, Denise J. Carter.

Present: Marcos Kropf, County Counsel's Office.
Wendy G. Tyler, Ann Nordyke, Melissa Kitts, CAO, Clerk of the Board.
Elizabeth Kelly, Health and Human Services Department.
Robert Zunino, Auditor-Controller's Office.
Kaline Moore, Angela Gross, CAO's Office.
David Prentice, Human Resources Department.
Anastacia Allen, Ag Commissioner's Office.
Greg Plucker, Community Development Department.
Michael Rogers, Probation Department.
Michael Bradwell, Sheriff's Office.
Dave Markss, Colusa City Councilman.
Daurice Kalfsbeek-Smith, Colusa citizen.
Susan Meeker, Pioneer Review.

Present via Teleconference: Michael Azevedo, Public Works Department.
Maisha Bullock, Ag Commissioner's Office.

Opening Prayer - Pledge of Allegiance

PERIOD OF PUBLIC COMMENT

None.

REPORT FROM SEPTEMBER 15, 2020 CLOSED SESSION

1. **Sitting as the In-Home Supportive Services Public Authority Board**
CONFERENCE WITH LABOR NEGOTIATOR

California Government Code 54957.6. Agency Negotiator: Patrick Clark. Employee

Organizations: In-Home Supportive Services (IHSS). Counsel states there is no reportable action.

2. CONFERENCE WITH LABOR NEGOTIATOR
California Government Code 54957.6. Agency Negotiators: Natalie Dillon and David Prentice. Employee Organization: CCEA and CCMC. Counsel states there is no reportable action.

3. EMPLOYEE PERFORMANCE EVALUATION
California Government Code section 54957(b). Title: County Counsel. Counsel states there is no reportable action.

ANNOUNCEMENT OF CLOSED SESSION

Mr. Kropf announces Closed Session as follows:

1. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION
California Government Code Section 54956.9(d)(4). Potential initiation of litigation.
2. EMPLOYEE PERFORMANCE EVALUATION
California Government Code section 54957(b). Title: County Counsel

Ms. Tyler states a matter arose after the posting of the September 29, 2020 Agenda regarding the monthly Certification for Receipt of Realignment Backfill Funds.

Find a matter arose after the posting of the September 29, 2020 Agenda regarding the monthly Certification for Receipt of Realignment Backfill Funds. Further, the item will be placed on the Agenda under Section I., Item No. 2 under Health & Human Services/Public Health.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Boes
SECONDER:	Corona
AYES:	Boes, Loudon, Evans, Corona, Carter

I. HEALTH & HUMAN SERVICES/PUBLIC HEALTH

1. Update on the COVID-19 Pandemic.

Comments received by Ms. Kelly and Ms. Tyler.

2. Authorize County Administrative Officer to sign monthly Certification for Receipt of Realignment Backfill Funds

Comments received by Ms. Tyler, Mr. Kropf and Ms. Kelly.

RESULT:	APPROVED [3 TO 2]
MOVER:	Loudon
SECONDER:	Carter
AYES:	Boes, Loudon, Carter
NAYS:	Evans, Corona

II. STAFF REPORTS

Mr. Prentice announces the following individuals received Kudo cards for the month of July and August 2020 as follows:

Cards received from July were as follows:

EMPLOYEE	DEPARTMENT
Andrea Navarro	Auditor - Controller
Terri Rivera	BHS
Tamra Traweek	Sheriff's - Communication

Cards received from August were as follows:

EMPLOYEE	DEPARTMENT
Renee Ross	Assessor's
Margaret Van Warmerdam	Auditor - Controller
Patricia Rodriguez	CAO's Office
Humberto Guzman	Probation
Britney Cunningham	Sheriff's - Jail
David Alvarado	Sheriff's - Jail
David Breton	Sheriff's - Jail
Gerardo Aceves	Sheriff's - Jail
John Ascension	Sheriff's
Kolby Leber	Sheriff's - Jail
Keri King	Sheriff's - Jail
Irma Cull	Sheriff's - Jail
Lizeth Solorio	Sheriff's - Jail
Naborina Medina	Sheriff's - Jail
Pauline Francis	Sheriff's - Jail
Peter Crocker	Sheriff's - Jail
Rowdy Piper	Sheriff's

The card selected for a \$25.00 gift certificate to a Colusa County vendor for July was Andrea Navarro and for August was Peter Crocker.

Mr. Plucker provides an update on the Coronavirus Relief Funds (CRF) Small Business Support Grants. He states that by mid-October \$600,000 in funding should be distributed to local businesses in need.

Ms. Allen states that the State has granted Migrant Housing an extension to remain open until October 30th due to need. She further states that the Ag Commissioner's Office will not be able to hold the Continuing Education Grower's class due to the pandemic. She further states that the first Industrial hemp crop has been harvested with no issues.

Ms. Tyler reports that benches are being constructed for the Board Chambers from the Elm trees taken down in 2015.

CONSENT AGENDA

Chair Carter makes time for the approval of Consent Item No.'s 1 through 11.

Supervisor Loudon requests Item No. 8 be pulled and considered separately.

Chair Carter so directs.

Approve Consent Agenda Items No.'s 1 through 7, and 9 through 11.

1. BOARD OF SUPERVISORS

Approve the September 15, 2020 Board of Supervisors meeting minutes.

2. BOARD OF SUPERVISORS

Approve correction to the Board of Supervisors September 1, 2020 meeting minutes to reflect the following:

VI. COMMUNITY DEVELOPMENT DEPARTMENT

2. Adopt Resolution No. 20-031a authorizing the County Administrative Officer (CAO) to apply for, receive and execute any necessary documents for Local Government Planning Support Grant Program funds.

3. HUMAN RESOURCES/PERSONNEL SERVICES

Revisit Resolution No. 20-008, an Interim Resolution Establishing Temporary Personnel Policies due to COVID-19.

4. PROBATION

Ratify Contract No. **C20-175**, standard agreement amendment with **Board of State and Community Corrections** (BSCC-0186-18-MH) extending the original date for spending funds to September 30, 2021 signed by the Chief Probation Officer's.

5. CASA DE ESPERANZA

Adopt a Proclamation Declaring October 2020 as Domestic Violence Awareness Month.

6. PURCHASING AND PROCUREMENT/BEHAVIORAL HEALTH

Approve Contract No. **C20-176**, Third Modification to Contract C17-116 with **Mountain Valley Child and Family Services, Inc.** to provide services for emotionally disturbed children.

7. PURCHASING AND PROCUREMENT/BEHAVIORAL HEALTH

Approve Contract No. **C20-177**, with **Sierra Mental Wellness Group** for after-hours crisis services, training and IT support, effective July 1, 2020.

9. PURCHASING AND PROCUREMENT/HEALTH

Approve Contract No. **C20-178** with **Valley Services, LLC dba TRIO Community Meals** for meal delivery services for the Senior Nutrition Program, effective May 1, 2020.

10. PURCHASING AND PROCUREMENT/BUILDING & GROUNDS-MAINTENANCE

Approve Contract No. **C20-179**, First Modification to Contract C20-155 with **Oleg Kovrizhnykh dba OK Construction** for a change order to the Secure

Reception Areas construction contract.

11. PURCHASING AND PROCUREMENT/BOATING

Approve Purchase of replacement engine for 2003 Jetcraft boat with Nor-Cal Watersports Inc. and authorize Purchasing Agent to sign Purchase Order.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Boes
SECONDER:	Corona
AYES:	Boes, Loudon, Evans, Corona, Carter

8. PURCHASING AND PROCUREMENT/PUBLIC HEALTH

Approve Contract No. **C20-180**, First Modification to Contract PC19-041 with **Language Line Services, Inc.** for interpreter services, effective August 1, 2020.

Comments received by Ms. Kelly.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Loudon
SECONDER:	Corona
AYES:	Boes, Loudon, Evans, Corona, Carter

IV. HUMAN RESOURCES/DHHS ADMINISTRATION

1. Add a limited term DHHS Office Manager, LT-FT, MGT Range 10, \$4,297.00-\$5,506.00 per month, effective October 26 - December 30, 2020.

Comments received by Mr. Prentice.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Evans
SECONDER:	Boes
AYES:	Boes, Loudon, Evans, Corona, Carter

HUMAN RESOURCES/BEHAVIORAL HEALTH

2. Approve a Step 4 appointment for Ivan Martinez Gonzalez, Therapist II, PFT, PF Range 32, Step 4, \$4,855 per month, effective his date of hire. **(4/5th vote required)**

Comments received by Mr. Prentice.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Loudon
SECONDER:	Corona
AYES:	Boes, Loudon, Evans, Corona, Carter

HUMAN RESOURCES/NON-ELECTED DEPARTMENT HEADS

3. Adopt **Resolution No. 20-035** providing prior public employment service credit toward the accrual of vacation leave benefits for non-elected Department Heads, October 1, 2020.

Comments received by Mr. Prentice, Mr. Kropf and Ms. Tyler.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Corona
SECONDER:	Evans
AYES:	Boes, Loudon, Evans, Corona, Carter

HUMAN RESOURCES/PERSONNEL SERVICES

4. Adopt **Resolution No. 20-036** approving an agreement adopting a Health Reimbursement Arrangement Plan and approving a corresponding Summary Plan Description; and authorize the County Administrative Officer to sign Contract No. **C20-181**, the Plan Adoption Agreement with **Basic Pacific**, with corrections made to the Eligible Expenses.

Comments received by Mr. Prentice.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Corona
SECONDER:	Evans
AYES:	Boes, Loudon, Evans, Corona, Carter

V. AUDITOR

1. Approve Special Claims.
There were no Special Claims.

VI. HEALTH AND HUMAN SERVICES/PUBLIC HEALTH

1. Approve the transfer of \$511,000 from the Social Services Realignment Fund 02810 to Public Health Realignment Fund 02811.

Comments received by Ms. Kelly.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Evans
SECONDER:	Boes
AYES:	Boes, Loudon, Evans, Corona, Carter

VII. COMMUNITY DEVELOPMENT DEPARTMENT/PLANNING & BUILDING

1. Adopt **Resolution No. 20-037** authorizing the recordation of Parcel Map No. 19-11-1, Todd Kalfsbeek and authorize the Surveyor to record same.

Comments received by Mr. Plucker.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Loudon
SECONDER:	Boes
AYES:	Boes, Loudon, Corona, Carter
ABSENT:	Evans

VIII. PURCHASING AND PROCUREMENT/PUBLIC WORKS

1. Approve Unbudgeted Purchase of services to replace engine for Department of Public Works (DPW) Mower Tractor and authorize the Purchasing

Agent to sign Purchase Order.

Comments received by Ms. Gross, Ms. Tyler and Mr. Azevedo.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Corona
SECONDER:	Loudon
AYES:	Boes, Loudon, Evans, Corona, Carter

IX. COUNTY ADMINISTRATIVE OFFICE

1. Introduction by title only of a proposed Ordinance amending Appendix A and B of Section 2-100 of Chapter 2 of the Colusa County Code providing the schedule of designated County employees and officials required to provide economic interest disclosures.

Comments received by Ms. Tyler.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Loudon
SECONDER:	Evans
AYES:	Boes, Loudon, Evans, Corona, Carter

2. Approve Contract No. **C20-182**, Memorandum of Understanding with **County of Lake** for the provision of Interim Agricultural Commissioner/Sealer of Weights and Measures/Air Pollution Control Officer Duties, effective October 6, 2020, with revised signature block to include Air Pollution Control.

Comments received by Ms. Tyler.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Corona
SECONDER:	Evans
AYES:	Boes, Loudon, Evans, Corona, Carter

X. BOARD OF SUPERVISORS

1. Approve letter in support of S.4431 Emergency Wildfire and Public Safety Act of 2020.

Comments received by Ms. Tyler.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Evans
SECONDER:	Boes
AYES:	Boes, Loudon, Evans, Corona, Carter

2. Appoint Supervisor Boes as Member and Supervisor Corona as Alternate to serve on the 2020-2021 California State Association of Counties (CSAC) Board of Directors.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Evans
SECONDER:	Loudon
AYES:	Boes, Loudon, Evans, Corona, Carter

XI. SUPERVISORS' REPORTS OR COMMENTSSupervisor Carter

Meetings/functions attended:

- RCRC Board meeting
- RCRC Executive Committee meeting
- SGMA/SWR/CSAC/RCRC Informational meeting
- CSAC Rural Caucus COVID Working Group meeting
- COVID Briefings
- North Sacramento Valley/IRWM Board meeting
- Colusa Groundwater Authority meeting
- Agenda Review

Supervisor Loudon

Meetings/functions attended:

- RCD Board meeting
- Colusa City Council meeting
- Regional Housing Authority Board meeting
- RD 108 Board meeting
- COVID Briefings

Supervisor Boes

Meetings/functions attended:

- COVID Briefings
- Regional Housing Authority Board meeting

Supervisor Evans

Meetings/functions attended:

- Sites calls
- CEDC meeting
- COVID Briefings

Supervisor Corona

Meetings/functions attended:

- COVID Briefings
- Pierce Joint Unified School District meeting
- Nuisance Issues in College City

Supervisor Corona states that he is impressed by the new Code Enforcement Officer and has enjoyed working with him.

XII. STATE OR FEDERAL LEGISLATION/GENERAL BUDGETARY MATTERS

None.

Chair Carter declares a recess at 10:32 a.m. to convene in Closed Session and Reconvenes at 1:30 p.m. in Regular Session with all Supervisors present.

Present: Marcos Kropf, County Counsel's Office.
Wendy G. Tyler, Ann Nordyke, Melissa Kitts, CAO,
Clerk of the Board.
Robert Zunino, Andrea Navarro, Auditor-Controller's Office.
Kaline Moore, CAO's Office.
Dave Markss, Colusa City Councilman.
Daurice Kalfsbeek-Smith, Colusa citizen.

1:30 p.m. PUBLIC HEARINGCOUNTY ADMINISTRATIVE OFFICE

1. Chair Carter makes time for a Public Hearing to receive proposals for revisions to the Recommended County of Colusa FY 2020-21 Final Budget.

Comments received by Ms. Tyler.

2:15 p.m. Chair Carter opens the Public Hearing and calls for Public Comment. Hearing none, Chair Carter closes the Public Hearing.

2. Adopt **Resolution No. 20-038** adopting the Fiscal Year 2020-21 Final Budget for Countywide Operating Funds and Special Revenue Funds.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Evans
SECONDER:	Corona
AYES:	Boes, Loudon, Evans, Corona, Carter

3. Adopt **Resolution No. 20-039** adopting the Fiscal Year 2020-21 Final Budget for Enterprise Funds and Special Districts.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Boes
SECONDER:	Loudon
AYES:	Boes, Loudon, Evans, Corona, Carter

Chair Carter recesses at 2:16 p.m. and states that they are now sitting as the Colusa County Air Pollution Control District with all Directors present.

Present: Marcos Kropf, County Counsel's Office.
Wendy G. Tyler, Ann Nordyke, Melissa Kitts, CAO,
Clerk of the Board.
Robert Zunino, Andrea Navarro, Auditor-Controller's Office.
Kaline Moore, CAO's Office.
Dave Markss, Colusa City Councilman.
Daurice Kalfsbeek-Smith, Colusa citizen.

4. SITTING AS THE COLUSA COUNTY AIR POLLUTION CONTROL BOARD:
Adopt **Resolution No. 20-040** Adopting the Fiscal Year 2020-21 Final Budget for The Colusa County Air Pollution Control Board.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Corona
SECONDER:	Boes
AYES:	Boes, Loudon, Evans, Corona, Carter

Chair Carter adjourns at 2:17 p.m. as the Colusa County Air Pollution Control Board and states that they are now sitting as the Colusa County Flood Control and Water Conservation District with all Directors present.

Present: Marcos Kropf, County Counsel's Office.
Wendy G. Tyler, Ann Nordyke, Melissa Kitts, CAO,
Clerk of the Board.
Robert Zunino, Andrea Navarro, Auditor-Controller's Office.
Kaline Moore, CAO's Office.
Dave Markss, Colusa City Councilman.
Daurice Kalfsbeek-Smith, Colusa citizen.

5. SITTING AS THE COUNTY FLOOD CONTROL & WATER CONSERVATION DISTRICT BOARD: Adopt **Resolution No. 20-041** Adopting the Fiscal Year 2020-21 Final Budget for The Colusa County Flood Control and Water Conservation District Board.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Evans
SECONDER:	Boes
AYES:	Boes, Loudon, Evans, Corona, Carter

Chair Carter adjourns at 2:18 p.m. as the Colusa County Flood Control and Water Conservation District Board and states that they are now sitting as the Colusa County In-Home Supportive Services Public Authority Board with all Directors present.

Present: Marcos Kropf, County Counsel's Office.
Wendy G. Tyler, Ann Nordyke, Melissa Kitts, CAO,
Clerk of the Board.
Robert Zunino, Andrea Navarro, Auditor-Controller's Office.
Kaline Moore, CAO's Office.
Dave Markss, Colusa City Councilman.
Daurice Kalfsbeek-Smith, Colusa citizen.

6. SITTING AS THE COLUSA COUNTY IN-HOME SUPPORTIVE SERVICES PUBLIC AUTHORITY: Adopt **Resolution No. 20-042** Adopting the Fiscal Year 2020-21 Final Budget for The Colusa County In-Home Supportive Services Public Authority.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Boes
SECONDER:	Corona
AYES:	Boes, Loudon, Evans, Corona, Carter

Chair Carter adjourns as the In-Home Supportive Services (IHSS) Public Authority Board at 2:19 p.m. and states they are now sitting as the Colusa County Board of Supervisors with all Supervisors present.

Present: Marcos Kropf, County Counsel's Office.
Wendy G. Tyler, Ann Nordyke, Melissa Kitts, CAO,
Clerk of the Board.
Robert Zunino, Andrea Navarro, Auditor-Controller's Office.
Kaline Moore, CAO's Office.
Dave Markss, Colusa City Councilman.
Daurice Kalfsbeek-Smith, Colusa citizen.

Chair Carter adjourned the meeting at 2:19 p.m. to reconvene in Regular Session on October 13, 2020 at the hour of 9:00 a.m.

Denise J. Carter, Chair

Attest: Wendy G. Tyler,
Clerk to the Board of Supervisors

BY _____
Melissa Kitts, Deputy Clerk