

Board of Supervisors

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Patricia Rodriguez, Deputy Clerk
Melissa Kitts, Deputy Clerk
(530) 458-0508/0509/0735
FAX (530) 458-0510
colusacountyca.igam2.com
www.countyofcolusa.org

COLUSA COUNTY BOARD OF SUPERVISORS

Agenda

December 15, 2020

Board Chambers
546 Jay Street, Suite 108
Colusa, CA 95932

Welcome to a meeting of the Colusa County Board of Supervisors. If you are scheduled to address the Board, please state your full name for the record. The Board will not address timed items before they are scheduled. The "Consent Calendar" may be adopted by one motion. Regularly numbered items may be considered at any time during the meeting. All items are listed in accordance with the Ralph M. Brown Act. We invite all members of the public to attend.

NOTE: Those who are in a high risk category for severe illness from COVID-19 who need a reasonable accommodation to participate in the meeting via teleconference, pursuant to the Governor's Executive Order N-29-20 dated March 17, 2020 may use teleconferencing as follows:.

You can listen to the meeting by dialing one of the teleconference numbers below:

Phone: 1-916-246-0723
Toll-Free: 1-800-356-8278
Conference Code: 401978 **(Please mute your phone when you are not speaking)**
DO NOT PUT YOUR PHONE ON HOLD

If you would like to participate in the Public Comment portion of the meeting, or comment on a specific agenda item you can do so by **texting 530-501-3309** with your NAME and the Clerk will notify the Chair that you would like to comment. **Please wait for the Chair to recognize you before speaking.** Remember to unmute your phone to speak

9:00 a.m. CALL TO ORDER

- Opening Prayer - Pledge of Allegiance
- Period of Public Comment – **Note: 5 minutes per person/15 minutes per issue**
- Report from November 24, 2020 Closed Session

- I. HEALTH AND HUMAN SERVICES/PUBLIC HEALTH
 1. Update on the COVID-19 Pandemic.

- II. STAFF REPORTS - **Note: 3 minutes allowed per Department for Staff Reports.**
This time is available for any County Staff who may wish to update the Board of Supervisors on projects as they relate to their respective Departments.

CONSENT AGENDA

Approve Consent Agenda Item No.'s 1 through 26.

1. BOARD OF SUPERVISORS
Approve the November 24, 2020 Board of Supervisors meeting minutes.

2. TREASURER
Accept November 2020 Treasury Monthly Investment Report as presented.

3. TREASURER
Reaffirm County Policy No. 214 - Statement of Investment Policy and accept the 2021 Goals as presented.

4. PURCHASING AND PROCUREMENT/BUILDING & GROUNDS
Approve Contract with **Mesa Energy Systems dba EMCOR Services Mesa Energy** for HVAC Maintenance and Services.

5. SHERIFF/OES
Approve spending plan and authorize Sheriff Garofalo to expend funds previously received from FY2019 Subrecipient Public Safety Power Shutoff (PSPS) Resiliency Allocation.

6. BEHAVIORAL HEALTH/SUBSTANCE ABUSE
Approve first amendment to Performance Agreement (No. 18-95238) with the **Department of Health Care Services**, effective July 1, 2018.

7. PURCHASING AND PROCUREMENT/SOLID WASTE
Approve Fourth Modification to Contract C13-024 with **Haling & Associates** for surface/storm water monitoring and soil & landfill gas monitoring.

8. PURCHASING AND PROCUREMENT/AUDITOR
Approve Contract with **Demsey, Filliger & Associates, LLC.** for Other Post-Employment Benefits (OPEB) actuarial services.

9. PURCHASING AND PROCUREMENT/BUILDING & GROUNDS
Award contract to **Jefferson State Highways, Inc.** for the Airport Septic Leach Field Replacement project.

10. BEHAVIORAL HEALTH
Approve third amendment to MOU with **California Health & Wellness Plan** for provision of health care services to MHP Medi-Cal beneficiaries.

11. SHERIFF
Ratify Project Agreement G19-03-05-L01/Contract No. C32-32-115, with the **California Department of Parks and Recreation** for on-going OHV Grant-Law Enforcement, effective October 4, 2020.
12. PURCHASING AND PROCUREMENT/BUILDING & GROUNDS
Ratify Second Modification to Contract C20-155 with **Oleg Kovrizhnykh dba OK Construction** for Change Order #2.
13. PURCHASING AND PROCUREMENT/TITLE III
Approve First Modification to Contract C19-014 with **Colusa County Resource Conservation District** for Community Wildfire Protection Plan, effective June 19, 2020.
14. PURCHASING AND PROCUREMENT/PUBLIC WORKS
Approve First Modification to Contract C20-056 with **WGR Southwest, Inc.** for Phase II MS4 Permit Compliance Support services, effective July 1, 2020.
15. PURCHASING AND PROCUREMENT/WELFARE ADMINISTRATION
Approve purchase of Dell PowerEdge R6525 Server (fixed asset) for the Department of Health and Human Services from SHI International Corp. utilizing the CMAS Contract #3-19-70-2905D and authorize the Purchasing Agent to sign the purchase order.
16. PURCHASING AND PROCUREMENT/WELFARE ADMINISTRATION
Approve Second Modification to Contract C19-127 (Agreement #EW-2019-05) with **The Regents of the University of California, Davis**, to extend the term of the contract for training Eligibility Workers, effective July 1, 2020.
17. PURCHASING AND PROCUREMENT/TRANSITIONAL HOUSING
Adopt plans, specifications and working details to replace floor covering at Colusa Independence Housing located at 713 D Street, Colusa, CA.
18. PURCHASING AND PROCUREMENT/TRANSITIONAL HOUSING
Adopt plans, specifications and working details for interior painting at Colusa Independence Housing located at 713 D Street, Colusa, CA.
19. APPOINTMENT/PRINCETON FIRE PROTECTION DISTRICT
Reappoint Chris Torres to the Princeton Fire Protection District, effective December 1, 2020 through November 30, 2024. **(Application received: Chris Torres)**
20. APPOINTMENT/CORTINA CREEK FLOOD CONTROL & FLOOD WATER CONSERVATION DISTRICT
Reappoint Peter Peterson to the Cortina Creek Flood Control & Flood Water Conservation District, effective December 15, 2020 to December 14, 2024. **(Application received: Peter D. Peterson)**
21. APPOINTMENTS/RESOURCE CONSERVATION DISTRICT
Appoint Elizabeth Nall, Ted Kingsley, Nas Chaudhary and Walt Seaver as

members to the Resource Conservation District, effective November 28, 2020 to fill 4 vacancies. **(Applications Received: Elizabeth Nall, Ted Kingsley, Nas Chaudhary, and Walt Seaver)**

22. APPOINTMENT/SACRAMENTO RIVER FIRE PROTECTION DISTRICT
Appoint Johnny Kimbrell to the Sacramento River Fire Protection District to fill an unexpired term, effective December 15, 2020 through November 26, 2021.
(Application received: Johnny Kimbrell)
23. COUNTY COUNSEL
Approve proposal and agreement with **Shaw Law Group** for an employment related investigation and authorize County Counsel to agree to the agreement and proposal effective November 6, 2020.
24. PURCHASING AND PROCUREMENT/CAO
Ratify purchase orders for fixed assets (505111242020, 501111252020, 110811242020, 207611242020, 207611242020 and 102111242020) and software (PC20-110) authorized by the Purchasing Agent enabling Colusa County employees to telework due to Covid-19 Pandemic.
25. PURCHASING AND PROCUREMENT/AIRPORT ENTERPRISE
Approve Task Order No. 3 for On-Call Engineering and Consulting Services under Master Airport Consulting Services Agreement with **Reinard W. Brandley**.
26. CLERK RECORDER/ELECTIONS
Acknowledge receipt of the Certified Election Results for the Presidential General Election held November 3, 2020.

END OF CONSENT AGENDA

IV. HUMAN RESOURCES/PERSONNEL SERVICES

1. Modify Resolution No. 20-008, an Interim Resolution Establishing Temporary Personnel Policies due to COVID-19, to allow a Department Head to waive an employee's vacation accrual cap if the employee is assisting with efforts to prevent the spread of COVID-19 and is unable to take time off.

HUMAN RESOURCES/ASSESSOR

2. Amend the position allocation schedule for the Assessor's Office as follows:

Add: 1 flexibly staffed allocation of Appraiser I/II/III, PFT, PF Range 23/27/31, \$3,401 - \$4,358/ \$3,755 - \$4,812/ \$4,147 - \$5,314 per month, effective January 1, 2021 (for a total of 3 flexibly staffed Appraiser I/II/III allocations)

Delete: Allocation of Appraisal Aide, PFT, MSC Range 18, \$2,973 - 3,813 per month; upon filling the Appraiser I/II/III position

HUMAN RESOURCES/TRANSIT

3. Approve the revised job description for the Operations Supervisor classification.

HUMAN RESOURCES/DISTRICT ATTORNEY

4. Discussion and potential action regarding salary range change for the classification of District Attorney Investigator.

V. AUDITOR

1. Approve Special Claims.

VI. PURCHASING AND PROCUREMENT/PUBLIC HEALTH

1. Make a finding that competitive bidding would not be in the public interest and authorize the Purchasing Agent to process the order of one unbudgeted Ultra Low Temperature Freezer to store COVID-19 vaccine from K2scientific.

PURCHASING AND PROCUREMENT/CENTRAL SERVICES

2. Adopt a Resolution declaring twenty-five vehicles from ten Departments as surplus county property and authorize the Purchasing Agent to dispose of them.

PURCHASING AND PROCUREMENT/CAO

3. Approve the purchase of 55 unbudgeted Dell Precision 3551 Laptops with Dell Thunderbolt Docks and 55 Microsoft Office Professional Plus licenses due to Covid-19 Pandemic to enable County employees to Telework and authorize the Purchasing Agent to sign the purchase order.

VII. COUNTY COUNSEL

1. Introduction by title only, of a proposed amendment to Article XII of Chapter 2 of the County Code regarding claims against the County.

COUNTY COUNSEL/AIRPORT

2. Approve ground lease with **R.S. Gimblin** at County Airport for Hanger 24 location effective December 1, 2020 subject to payment of rental value of \$42.61 for October 2020.

VIII. COUNTY ADMINISTRATIVE OFFICE

1. Approve FY 19/20 Revenue and Appropriations Inter-Budget Adjustment No.'s 074-087. **(4/5th vote required)**
2. Approve FY 20/21 Intra Budget Adjustment No.'s: B-21003 - B-21007.
3. Approve FY 20/21 Revenue and Appropriations Inter-Budget Adjustment No.'s 002-007. **(4/5th vote required)**

IX. STATE OR FEDERAL LEGISLATION/GENERAL BUDGETARY MATTERS**X. SUPERVISORS' REPORTS OR COMMENTS****9:30 a.m. PUBLIC HEARING****COMMUNITY DEVELOPMENT DEPARTMENT**

1. Public Hearing and adoption of a Resolution approving the Arbuckle-College City Fire Protection District's 2020 Fire Development Impact Fee Study and Fee Proposal.

ADJOURN

PERIOD OF PUBLIC COMMENT: Any person may speak about any subject of concern, provided it is within the jurisdiction of the Board of Supervisors and is not already on today's agenda. The total amount of time allotted for receiving such public communication shall be limited to a total of 15 minutes per issue and each individual or group will be limited to no more than 5 minutes each within the 15 minutes allocated per issue. **Note:** No board action shall be taken on comments made under this comment period.

ORDINANCES AND PUBLIC HEARINGS: If you challenge in a court action a decision of the Colusa County Board of Supervisors regarding a zoning, planning, land use, or environmental protection matter made at any public hearing described in this notice, you may be limited to raising only those issues (1) you or someone else raised at such public hearing, or (2) raised in written correspondence delivered to the Colusa County Board of Supervisors at, or prior to, such public hearing.

ADA COMPLIANCE: Upon request, Agendas will be made available in alternative formats to accommodate persons with disabilities. In addition, any person with a disability who requires a modification or accommodation to participate or attend this meeting may request necessary accommodation. Please make your request to the County Board Clerk, specifying your disability, the format in which you would like to receive this Agenda, and any other accommodation required no later than 24 hours prior to the start of the meeting.

All supporting documentation is available for public inspection and review in the Office of the Board Clerk, 547 Market Street, Suite 102, Colusa, CA 95932 during regular business hours 8:30 a.m. to 5:00 p.m., Monday through Friday.