

Board of Supervisors

J. Merced Corona, District I
John D. Loudon, District II
Kent S. Boes, District III
Gary J. Evans, District IV, Vice Chair
Denise J. Carter, District V, Chair



County of Colusa

Wendy G. Tyler, CAO/Clerk to the Board of Supervisors/Risk Manager
Ann Nordyke, Chief Deputy Clerk to the Board of Supervisors
Patricia Rodriguez, Deputy Clerk
Melissa Kitts, Deputy Clerk
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Board Chambers
546 Jay Street, Suite 108
Colusa, CA 95932

Minutes

November 24, 2020

The Board of Supervisors of the County of Colusa, State of California meets in Regular Session this 24th day of November 2020 at the hour of 9:00 a.m. Present: Supervisors Kent S. Boes, John D. Loudon, J. Merced Corona, and Denise J. Carter. Absent: Supervisor Gary J. Evans.

Present: Marcos Kropf, County Counsel's Office.
Wendy G. Tyler, Ann Nordyke, Melissa Kitts, CAO, Clerk of the Board.
Elizabeth Kelly, Health and Human Services Department.
David Prentice, Human Resources Department.
Matt Beauchamp, District Attorney's Office.
Margaret Van Warmerdam, Auditor's Office.
Michael Bradwell, Sheriff's Office.
Daurice Kalfsbeek Smith, Supervisor Elect.
Daniell Hendricks, Colusa Cemetery District.
Kim Dolbow Vann, State Director of USDA Department of Rural Development.

Present via Teleconference: Rose Gallo-Vasquez, Clerk-Recorder's Office.
Terence Rooney, Behavioral Health Department.
Anastacia Allen, Ag Commissioner's Office.
Ben King, Colusa citizen.

Opening Prayer - Pledge of Allegiance

PERIOD OF PUBLIC COMMENT

Ms. Hendricks from the Colusa Cemetery District invites the Board to attend the Wreaths Across America event, which is scheduled for December 19, 2020 at 9:00 a.m.

Ms. Tyler states that she has been asked by the California Clerk of the Board of Supervisors Association (CCBSA) to recognize Ms. Nordyke on their behalf for achieving the Certified Clerk of the Board designation.

Ms. Dolbow Vann speaks to Ms. Nordyke's achievements and thanks her for her many years serving Colusa County.

Mr. King speaks to items concerning the County's water policies.

REPORT FROM NOVEMBER 10, 2020 CLOSED SESSION

1. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION
California Government Code Section 54956.9(d)(4). Potential initiation of litigation: one matter. Counsel states there is no reportable action.

ANNOUNCEMENT OF CLOSED SESSION

Mr. Kropf announces Closed Session as follows:

1. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION
California Government Code Section 54956.9(d)(4). Potential initiation of litigation: one matter.

I. HEALTH AND HUMAN SERVICES

1. Update on the COVID-19 Pandemic.

Comments received by Ms. Kelly and Ms. Tyler.

II. STAFF REPORTS

Mr. Beauchamp speaks to issues relating to his request for a salary adjustment for District Attorney Investigator positions.

Chair Carter states the issue is scheduled to be on the December 15, 2020 agenda.

Mr. Prentice announces the following individuals received Kudo cards for the month of October as follows:

<u>Employee</u>	<u>Department</u>
Alma Amezcua Segura	Auditor - Controller
Angelika Terry	Auditor - Controller
Holly Gallagher	Auditor - Controller
Patricia Pacot	Auditor - Controller
Patricia Gomez (2)	BHS
Kim Oliva	Probation
Cindy Dillard (2)	Treasurer-Tax Collector
Shawnte Bice	Treasurer-Tax Collector
Sheila Lorenzini	Treasurer-Tax Collector
Stephanie Juarez	Treasurer-Tax Collector

The card selected for a \$25.00 gift certificate to a Colusa County vendor was Kim Oliva.

Rose Gallo-Vasquez states they will be certifying the November Election results on December 1, 2020. She further states that she would like to recognize her staff for all of their hard work during the election.

Ms. Allen speaks to the Alternative Assistance Replacement Program (AARP) guidelines and new protocol for issuing pesticide permits.

Ms. Tyler states the jail project is moving forward. She further states that the District Attorney's Office has moved to their new offices, and the County Counsel's offices will be completed near the end of the calendar year.

CONSENT AGENDA

Approve Consent Agenda Items No.'s 1 through 10 with correction to Item No. 9.

1. **BOARD OF SUPERVISORS**

Approve the November 10, 2020 Board of Supervisors meeting minutes.

2. **TREASURER**

Accept Corrected February and August 2020 Treasury Monthly Investment Reports.

3. **BEHAVIORAL HEALTH/SUBSTANCE ABUSE**

Approve Contract No. **C20-207**, the Multi-Year Contract for Substance Abuse Disorder Services with the **California Department of Health Care Services (#20-10173)** effective July 1, 2020.

4. **PURCHASING AND PROCUREMENT/WELFARE ADMINISTRATION**

Approve Contract No. **C20-208**, the third amendment to Agreement for Services between the **Regents of the University of California, acting for and on behalf of University of California, Davis Health** and County of Colusa through its Department of Health and Human Services for court ordered psychological evaluations in child welfare cases, effective December 1, 2020.

5. **PURCHASING AND PROCUREMENT/BUILDING & GROUNDS**

Approve Contract No. **C20-209**, the First Modification to Contract C20-057 with **Aircon Energy, Inc.** for three change orders in the amount of \$18,827 and extend the term.

6. **PURCHASING AND PROCUREMENT/BEHAVIORAL HEALTH SERVICE**

Approve Contract No. **C20-210**, the First Amendment with **InSync Health Care Solutions, LLC** for Electronic Health Records (EHR) Software effective December 1, 2020.

7. **AG COMMISSIONER**

Approve Contract No. **C20-211**, Amendment 1 to Cooperative agreement (No. 20-0318-000-SA) with the **California Department of Food and Agriculture (CDFA)** for the Industrial Hemp Cultivation Program, effective July 1, 2020.

8. **APPOINTMENT/WILLIAMS CEMETERY DISTRICT**

Reappoint Nancy Marshall to the Williams Cemetery District, effective November 24, 2020 through November 23, 2024. **(Application received: Nancy Marshall)**

9. **APPOINTMENT/PRINCETON FIRE PROTECTION DISTRICT**

Reappoint David Gordon to the Princeton Fire Protection District, effective November 29, 2020 through November ~~27~~ 28, 2024. **(Application received: David Gordon)**

10. HUMAN RESOURCES

Revisit Resolution No. 20-008, an Interim Resolution Establishing Temporary Personnel Policies due to COVID-19.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Boes
SECONDER:	Corona
AYES:	Boes, Loudon, Corona, Carter
ABSENT:	Evans

IV. HUMAN RESOURCES/PERSONNEL SERVICES

1. Adopt the revised Salary Schedules and Job Class Tables reflecting an October 1, 2020 cost-of-living adjustment compensation increase approved in the current Memorandum of Understandings and Resolutions by the Board.

Comments received by Mr. Prentice.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Boes
SECONDER:	Loudon
AYES:	Boes, Loudon, Corona, Carter
ABSENT:	Evans

HUMAN RESOURCES/WELFARE ADMINISTRATION

2. Amend the Position Allocation Schedule for budget unit 5011 deleting one System Support Analyst position, PFT, MSC 27, \$3,719-\$4,768 and adding one Staff Services Analyst II position, PFT, PF 35, \$4,580-\$5,867 effective January 1, 2021.

Comments received by Mr. Prentice, Ms. Kelly and Ms. Tyler.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Loudon
SECONDER:	Corona
AYES:	Boes, Loudon, Corona, Carter
ABSENT:	Evans

V. AUDITOR

1. Presentation and acceptance of report on Development Impact Fees collected and expended for Fiscal Year 2019-20.

Comments received by Ms. Van Warmerdam.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Corona
SECONDER:	Loudon
AYES:	Boes, Loudon, Corona, Carter
ABSENT:	Evans

2. Approve Special Claims as follows:

<u>Claim #</u>	<u>Fund/Department</u>	<u>Vendor</u>	<u>Amount</u>
639059	B&G Maintenance	EMCOR SERVICES	\$1,405.47
639060	B&G Maintenance	EMCOR SERVICES	\$486.00

Comments received by Ms. Tyler.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Boes
SECONDER:	Corona
AYES:	Boes, Loudon, Corona, Carter
ABSENT:	Evans

Chair Carter recesses at 9:42 a.m. and states that they are now sitting as the In-Home Supportive Services Public Authority Board with all Directors present except Director Evans.

Present:

Marcos Kropf, County Counsel's Office.
Wendy G. Tyler, Ann Nordyke, Melissa Kitts, CAO,
Clerk of the Board.
Elizabeth Kelly, Health and Human Services
Department.
David Prentice, Human Resources Department.
Matt Beauchamp, District Attorney's Office.
Michael Bradwell, Sheriff's Office.
Daurice Kalfsbeek Smith, Supervisor Elect.
Daniell Hendricks, Colusa Cemetery District.

Present via Teleconference:

Rose Gallo-Vasquez, Clerk-Recorder's Office.
Terence Rooney, Behavioral Health Department.
Anastacia Allen, Ag Commissioner's Office.
Ben King, Colusa citizen.

VI. HEALTH AND HUMAN SERVICES/WELFARE ADMINISTRATION

1. SITTING AS IN-HOME SUPPORTIVE SERVICES PUBLIC AUTHORITY BOARD

Approve Contract No. **C20-212**, Memorandum of Understanding between the Colusa County In-Home Supportive Services Public Authority and **SEIU Local 2015**.
Comments received by Ms. Kelly, Ms. Tyler and Mr. Kropf.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Loudon
SECONDER:	Corona
AYES:	Boes, Loudon, Corona, Carter
ABSENT:	Evans

2. SITTING AS IN-HOME SUPPORTIVE SERVICES PUBLIC AUTHORITY BOARD

Approve the Public Authority rate change due to increase in the minimum wage for IHSS service providers effective January 1, 2021 as follows: **\$14.00 per hour minimum wage, \$0.50 per hour wage supplement, \$0.77 per hour for payroll taxes, and**

\$0.51 for the Administrative portion of the rate for a total Public Authority rate of \$15.78 per hour.

Comments received by Ms. Tyler.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Corona
SECONDER:	Boes
AYES:	Boes, Loudon, Corona, Carter
ABSENT:	Evans

Chair Carter adjourns as the In-Home Supportive Services (IHSS) Public Authority Board at 9:47 a.m. and states they are now sitting as the Colusa County Board of Supervisors with all Supervisors present except Supervisor Evans.

Present: Marcos Kropf, County Counsel's Office.
Wendy G. Tyler, Ann Nordyke, Melissa Kitts, CAO,
Clerk of the Board.
Elizabeth Kelly, Health and Human Services
Department.
David Prentice, Human Resources Department.
Matt Beauchamp, District Attorney's Office.
Michael Bradwell, Sheriff's Office.
Daurice Kalfsbeek Smith, Supervisor Elect.
Daniell Hendricks, Colusa Cemetery District.

Present via Teleconference: Rose Gallo-Vasquez, Clerk-Recorder's Office.
Terence Rooney, Behavioral Health Department.
Anastacia Allen, Ag Commissioner's Office.
Ben King, Colusa citizen.

VII. BEHAVIORAL HEALTH/MHSA HOUSING

1. Approve Contract No. **C20-213** Subrecipient Agreement with **Glenn County** through the Glenn County Community Action Department for Emergency Solutions Grant funding retroactive to January 16, 2020.

Comments received by Mr. Rooney, Ms. Kelly, and Ms. Tyler.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Corona
SECONDER:	Loudon
AYES:	Boes, Loudon, Corona, Carter
ABSENT:	Evans

VIII. PURCHASING AND PROCUREMENT/BOATING

1. Approve purchase order for additional costs incurred for the installation/modifications of new engine for a 2003 Jetcraft boat engine with Nor-Cal Watersports.

Comments received by Ms. Tyler and Mr. Bradwell.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Corona
SECONDER:	Boes
AYES:	Boes, Loudon, Corona, Carter
ABSENT:	Evans

IX. COUNTY ADMINISTRATIVE OFFICE

1. Find that County property is not needed by County and approve Contract No. **C20-214** with **City of Williams** for transfer of mobile home located at 810 C Street in Williams, California.

Comments received by Ms. Tyler.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Boes
SECONDER:	Loudon
AYES:	Boes, Loudon, Corona, Carter
ABSENT:	Evans

2. Approve Contract No. **C20-215** with **AP Triton** for Ambulance Feasibility Study, effective December 1, 2020.

Comments received by Ms. Tyler.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Boes
SECONDER:	Loudon
AYES:	Boes, Loudon, Corona, Carter
ABSENT:	Evans

3. Approve Contract No. **C20-203**, the revised Memorandum of Understanding (MOU) between **Colusa, Sutter and Yolo** Counties regionalizing the three local child support agencies (LCSA).

Comments received by Ms. Tyler.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Loudon
SECONDER:	Corona
AYES:	Boes, Loudon, Corona, Carter
ABSENT:	Evans

X. BOARD OF SUPERVISORS

1. Approve the 2021 Board of Supervisors Meeting Calendar, as corrected by moving the June meetings to June 8, 2021 and June 22, 2021.

Comments received by Ms. Tyler and Supervisor-Elect Kalfsbeek Smith.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Boes
SECONDER:	Corona
AYES:	Boes, Loudon, Corona, Carter
ABSENT:	Evans

2. Discussion and possible direction regarding follow up action to the North State Leaders Conference.

Comments received by Ms. Tyler and Ms. Kelly.

RESULT:	TABLED
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XI. SUPERVISORS' REPORTS OR COMMENTS

Supervisor Corona

CSAC Virtual Annual Conference
 North Central Counties Consortium meeting
 Meeting Jake Kley Re: Planning & Building
 Arbuckle Drainage issues

Supervisor Loudon

Behavioral Health Board meeting
 VFW Golf Tournament
 Chamber of Commerce Mixer
 Resource Conservation District Board meeting
 City Council meeting
 Reclamation District 108 meeting

Supervisor Boes

CSAC Virtual Annual Conference
 Colusa Veterans Day celebration
 Stonycreek Apartment/RHA call
 Maintenance Negotiation Agreement Ad Hoc meeting
 Williams City Council meeting
 COVID Briefing
 Sierra Sac-Valley EMS meeting

Supervisor Carter

CSAC Virtual Annual Conference
 Christmastime in Colusa Committee meeting
 CSAC Rural Caucus COVID meeting
 RCRC Executive Committee Special meeting
 Mid & Upper Sacramento River Regional Flood Management
 Coordinating Committee meeting
 CSAC Housing, Land Use, and Transportation meeting
 Colusa Groundwater Authority meeting

XII. STATE OR FEDERAL LEGISLATION/GENERAL BUDGETARY MATTERS
 None.

XIII. CLOSED SESSION

1. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION
California Government Code Section 54956.9(d)(4). Potential initiation of litigation: one matter.

Chair Carter adjourned the meeting at 10:42 a.m. to reconvene in Regular Session on December 15, 2020 at the hour of 9:00 a.m.

Denise J. Carter, Chair

Attest: Wendy G. Tyler,
Clerk to the Board of Supervisors

BY _____
Melissa Kitts, Deputy Clerk