

## Board of Supervisors

J. Merced Corona, District I  
Daurice Kalfsbeek Smith, District II  
Kent S. Boes, District III  
Gary J. Evans, District IV, Vice-Chair  
Denise J. Carter, District V, Chair



## County of Colusa

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## COLUSA COUNTY BOARD OF SUPERVISORS

# Agenda

January 5, 2021

Board Chambers  
546 Jay Street, Suite 108  
Colusa, CA 95932

Welcome to a meeting of the Colusa County Board of Supervisors. If you are scheduled to address the Board, please state your full name for the record. The Board will not address timed items before they are scheduled. The "Consent Calendar" may be adopted by one motion. Regularly numbered items may be considered at any time during the meeting. All items are listed in accordance with the Ralph M. Brown Act. We invite all members of the public to attend.

**NOTE:** Those who are in a high risk category for severe illness from COVID-19 who need a reasonable accommodation to participate in the meeting via teleconference, pursuant to the Governor's Executive Order N-29-20 dated March 17, 2020 may use teleconferencing as follows:.

You can listen to the meeting by dialing one of the teleconference numbers below:

Phone: 1-916-246-0723  
Toll-Free: 1-800-356-8278  
Conference Code: 401978 (Please mute your phone when you are not speaking)  
**DO NOT PUT YOUR PHONE ON HOLD**

If you would like to participate in the Public Comment portion of the meeting, or comment on a specific agenda item you can do so by **texting 530-501-3309** with your NAME and the Clerk will notify the Chair that you would like to comment. **Please wait for the Chair to recognize you before speaking.** Remember to unmute your phone to speak

9:00 a.m. CALL TO ORDER

- Opening Prayer - Pledge of Allegiance
- Period of Public Comment– **Note: 5 minutes per person/15 minutes per issue.**
- Announcement of December 21, 2020 Closed Session

- I. HEALTH AND HUMAN SERVICES/PUBLIC HEALTH
  1. Update on the COVID-19 Pandemic.
- II. STAFF REPORTS - **Note: 3 minutes allowed per Department for Staff Reports.**  
This time is available for any County Staff who may wish to update the Board of Supervisors on projects as they relate to their respective Departments.

### **CONSENT AGENDA**

Approve Consent Agenda Item No.'s 1 through 16.

1. TREASURER  
Accept October 2020 Treasury Monthly Investment Report as presented.
2. AG COMMISSIONER  
Approve Standard Agreement (Number 20-0151) with the **California Department of Food and Agriculture** for Exotic Pest Detection, effective July 1, 2020.
3. AG COMMISSIONER  
Approve Standard Agreement (No. 20-0709-016-SF) with the **California Department of Food and Agriculture** for Asian Citrus Psyllid Winter Detection Trapping, effective October 1, 2020.
4. BEHAVIORAL HEALTH  
Approve a Business Associate Agreement with **Gary Bess Associates, Inc.**
5. BEHAVIORAL HEALTH  
Ratify Agency Agreement with **Tulare County Superintendent of Schools** for Friday Night Live Partnership funding signed by the Director of Behavioral Health.
6. APPOINTMENT/PRINCETON CEMETERY DISTRICT  
Reappoint Tina Gordon to the Princeton Cemetery District effective January 10, 2021 through January 9, 2025. (Applications received: Tina Gordon)
7. APPOINTMENT/GROUNDWATER COMMISSION  
Reappoint Matt LaGrande (Dist. 3) to the Colusa County Groundwater Commission effective January 1, 2021 through December 31, 2024. **(Applications received: Matt LaGrande)**
8. PURCHASING AND PROCUREMENT/BOARD OF SUPERVISORS  
Approve Fourth Modification to Contract PC 15-052 with **Hurst+Brooks+Espinosa, LLC** to provide consulting and advocacy services, effective November 23, 2020.
9. PURCHASING AND PROCUREMENT/BOARD OF SUPERVISORS  
Approve Third Modification to Agreement C16-060 with **Sites Project Authority** to occupy County owned property located at 122 Highway 99 in Maxwell, CA, retroactive to June 30, 2018.

10. PURCHASING AND PROCUREMENT/PUBLIC WORKS  
Approve purchase of Dell PowerEdge R6515 Server for the Department of Public Works from SHI International Corp. utilizing the CMAS Contract #3-19-70-2905D and authorize the Purchasing Agent to sign the purchase order.
11. PURCHASING AND PROCUREMENT/COMMUNITY DEVELOPMENT  
Approve First Modification to Contract C20-025 with **Economic & Planning Systems, Inc.** for Development Impact Fee Program update and Nexus Study, effective November 1, 2020.
12. PURCHASING AND PROCUREMENT/IT  
Ratify Agreement with **Verizon Wireless** utilizing State of California CALNET Contract #C4-CVD-19-001-03 for Cellular Voice and Data Services.
13. COUNTY ADMINISTRATIVE OFFICE/PERSONNEL  
Approve First Modification to contract C19-153 with **Patrick Clark Consulting**, for labor negotiations with all bargaining groups, effective January 8, 2021.
14. HUMAN RESOURCES/PERSONNEL  
Revisit Resolution No. 20-008, an Interim Resolution Establishing Temporary Personnel Policies due to COVID-19.
15. PURCHASING AND PROCUREMENT/SHERIFF  
Ratify emergency purchase of an unbudgeted Quantum 6.25 TB Tape Drive from CDW-G utilizing CMAS Synnex pricing for the Sheriff's Office.
16. PURCHASING AND PROCUREMENT  
Adopt Amended Resolution No. 20-058 Declaring certain vehicles as surplus by replacing Exhibit A with an updated Exhibit A striking through Fixed Asset No. 090117, 2017 Dodge 2500.

### **END OF CONSENT AGENDA**

#### **IV. HUMAN RESOURCES**

1. Adopt a Resolution approving and adopting a retiree-only Health Reimbursement Arrangement Plan and authorize the County Administrative Officer to sign the Plan.
2. Amend Policy No. 310 - Employee Selection Procedures, effective January 1, 2021.
3. Approve the following actions effective January 1, 2021:
  - A. An hourly rate increase from \$13.00 per hour to \$14.00 per hour for the positions of Extra Help and Extra Help Agricultural Aide
  - B. Approve a step increase for five Extra Help Library Assistant I positions from MSC05, step 1, \$2,156 per month (\$13.27 per hour) to MSC05, step 3, \$2,378 per month (\$14.63 per hour); and a step increase for one Extra Help Library Assistant I position from MSC05,

step 2, \$2,264 per month (\$13.93 per hour) to MSC05, step 3, \$2,378 per month (\$14.63 per hour)

C. Authorize the Human Resources Director to approve increased step appointments for permanent positions in order to meet the \$14.00 per hour State minimum wage without Board approval for calendar year 2021.

4. Approve a Step 6 appointment for Jolene Church, Director of Human Resources, PFT, UDH Range 35, Step 6, \$10,347 per month, effective February 1, 2021. **(4/5th vote required)**

**V. AG COMMISSIONER/AIR POLLUTION CONTROL**

**1. SITTING AS THE COLUSA COUNTY AIR POLLUTION CONTROL DISTRICT**

Adopt Resolution approving a grant agreement (No. G20-OGG-03) with **California Agency Air Resources Board**, effective January 1, 2021 and authorize the Assistant Air Pollution Control Officer to sign.

**VI. AUDITOR**

1. Approve Special Claims.

**VII. COMMUNITY DEVELOPMENT DEPARTMENT/PLANNING & BUILDING**

1. Report on Industrial Hemp Operations in Colusa County in 2020 and potential direction to staff on desired amendments to the Industrial Hemp ordinance for the 2021 growing season.
2. Report on the current commercial cannabis February 22, 2021 expiration date in the County Code and potential direction to staff on extending the expiration date.

**VIII. COUNTY COUNSEL**

1. Adoption by title only of a proposed Ordinance amending Article XII of Chapter 2 of the County Code regarding claims against the County.
2. Adopt a Resolution approving and authorizing the Chairperson to execute, an amendment to the existing contract between the **United States** and the County, to provide for Project Water service and facilities repayment.

**IX. COUNTY ADMINISTRATIVE OFFICE**

1. Discuss and provide direction to County Administrative Officer to sponsor legislation to abolish the Office of the County Road Commissioner and transfer its duties to the Director of Public Works in Colusa County.

**X. BOARD OF SUPERVISORS**

1. Approve the December 15, 2020 Board of Supervisors Meeting Minutes.
2. Approve the December 21, 2020 Board of Supervisors Meeting Minutes.

3. Designate the 2021 Delegate and Alternate Supervisors for the Rural County Representatives of California (RCRC) Board of Directors.
4. Designate the 2021 Golden State Finance Authority Delegate and Alternate to the GSFA Board of Directors.
5. Appoint Rural Counties Environmental Services Joint Powers Authority (ESJPA) 2020 Delegate and Alternate.
6. Appoint a Supervisor to the Government Representative seat on the Independent Solid Waste Hearing Panel, effective January 10, 2021 through January 9, 2025.
7. Nominations and election of the 2021 Board of Supervisors, Chair.
8. Nominations and election of the 2021 Board of Supervisors Vice-chair.

**XI. SUPERVISORS' REPORTS OR COMMENTS**

**XII. STATE OR FEDERAL LEGISLATION/GENERAL BUDGETARY MATTERS**

**ADJOURN**

PERIOD OF PUBLIC COMMENT: Any person may speak about any subject of concern, provided it is within the jurisdiction of the Board of Supervisors and is not already on today's agenda. The total amount of time allotted for receiving such public communication shall be limited to a total of 15 minutes per issue and each individual or group will be limited to no more than 5 minutes each within the 15 minutes allocated per issue. **Note:** No board action shall be taken on comments made under this comment period.

ORDINANCES AND PUBLIC HEARINGS: If you challenge in a court action a decision of the Colusa County Board of Supervisors regarding a zoning, planning, land use, or environmental protection matter made at any public hearing described in this notice, you may be limited to raising only those issues (1) you or someone else raised at such public hearing, or (2) raised in written correspondence delivered to the Colusa County Board of Supervisors at, or prior to, such public hearing.

ADA COMPLIANCE: Upon request, Agendas will be made available in alternative formats to accommodate persons with disabilities. In addition, any person with a disability who requires a modification or accommodation to participate or attend this meeting may request necessary accommodation. Please make your request to the County Board Clerk, specifying your disability, the format in which you would like to receive this Agenda, and any other accommodation required no later than 24 hours prior to the start of the meeting.

All supporting documentation is available for public inspection and review in the Office of the Board Clerk, 547 Market Street, Suite 102, Colusa, CA 95932 during regular business hours 8:30 a.m. to 5:00 p.m., Monday through Friday.