

Board of Supervisors

J. Merced Corona, District I
Daurice K. Smith, District II
Kent S. Boes, District III
Gary J. Evans, District IV, Vice Chair
Denise J. Carter, District V, Chair



County of Colusa

Wendy G. Tyler, CAO/Clerk to the Board of Supervisors/Risk Manager
Ann Nordyke, Chief Deputy Clerk to the Board of Supervisors
Patricia Rodriguez, Deputy Clerk
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Board Chambers
546 Jay Street, Suite 108
Colusa, CA 95932

Minutes

January 5, 2021

The Board of Supervisors of the County of Colusa, State of California meets in Regular Session this 5th day of January 2021 at the hour of 9:00 a.m. Present: Supervisors Kent S. Boes, Daurice K. Smith, Gary J. Evans, J. Merced Corona, and Denise J. Carter.

Present: Marcos Kropf, County Counsel's Office.
Wendy G. Tyler, Ann Nordyke, Patricia Rodriguez, CAO, Clerk of the Board.
Elizabeth Kelly, Health and Human Services Department.
David Prentice, Human Resources Department.
Mike Azevedo, Public Works Department.
Angela Gross, Kaline Moore, CAO's Office.
Greg Plucker, Community Development Department.
Stacey Costello, Colusa County Librarian.
Anastacia Allen, Don Kitamura, Ag Commissioner's Office.
Ed Hulbert, Colusa Industrial Properties.
Susan Meeker, Pioneer Review.

Present via Teleconference: Ben King, Carol Brown, Colusa citizens.
Jason McMullan, Ministerial Association of Colusa County.

Opening Prayer - Pledge of Allegiance

PERIOD OF PUBLIC COMMENT

Mr. King expresses concerns regarding the quality of drinking water in Colusa County.

ANNOUNCEMENT OF DECEMBER 21, 2020 CLOSED SESSION

1. PUBLIC EMPLOYMENT
California Government Code 54957(b) (1). Interviews for potential appointment of: Agricultural Commissioner/Sealer of Weights and

Measurer's/ Director of Air Quality Standards/Director of Migrant Housing Program. Counsel states there is no reportable action.

I. HEALTH AND HUMAN SERVICES/PUBLIC HEALTH

1. Update on the COVID-19 Pandemic.

Comments received by Ms. Kelly and Ms. Tyler.

II. STAFF REPORTS

Mr. Plucker states that in mid-December the recordation of AB 1265 roll was completed and the item will be before the Board in August 2021 for review.

Ms. Tyler states she received a letter from former Supervisor Loudon expressing interest in continuing to serve on the Regional Housing Authority Board. She states the by-laws indicate that the appointed representative does not have to be an elected official. Direction given to staff to have the item agendaized for the January 19, 2021 meeting for further discussion.

CONSENT AGENDA

Chair Carter makes time for the approval of Consent Agenda Item No.'s 1 through 16.

Mr. Prentice requests Item No. 14 be pulled and considered separately.

Ms. Tyler requests Item No. 16 be pulled and considered separately.

Chair Carter so directs.

Approve Consent Agenda Items No.'s 1 through 13, and 15.

1. TREASURER

Accept October 2020 Treasury Monthly Investment Report as presented.

2. AG COMMISSIONER

Approve contract **C21-001** Standard Agreement (Number 20-0151) with the **California Department of Food and Agriculture** for Exotic Pest Detection, effective July 1, 2020.

3. AG COMMISSIONER

Approve contract **C21-002** Standard Agreement (No. 20-0709-016-SF) with the **California Department of Food and Agriculture** for Asian Citrus Psyllid Winter Detection Trapping, effective October 1, 2020.

4. BEHAVIORAL HEALTH

Approve contract **C21-003** a Business Associate Agreement with **Gary Bess Associates, Inc.**

5. BEHAVIORAL HEALTH

Ratify Agency Agreement **C21-004** with **Tulare County Superintendent of Schools** for Friday Night Live Partnership funding signed by the Director of Behavioral Health.

6. APPOINTMENT/PRINCETON CEMETERY DISTRICT
Reappoint Tina Gordon to the Princeton Cemetery District effective January 10, 2021 through January 9, 2025. (Applications received: Tina Gordon)
7. APPOINTMENT/GROUNDWATER COMMISSION
Reappoint Matt LaGrande (Dist. 3) to the Colusa County Groundwater Commission effective January 1, 2021 through December 31, 2024. **(Applications received: Matt LaGrande)**
8. PURCHASING AND PROCUREMENT/BOARD OF SUPERVISORS
Approve contract **C21-005** Fourth Modification to Contract PC15-052 with **Hurst+Brooks+Espinosa, LLC** to provide consulting and advocacy services, effective November 23, 2020.
9. PURCHASING AND PROCUREMENT/BOARD OF SUPERVISORS
Approve contract **C21-006** Third Modification to Agreement C16-060 with **Sites Project Authority** to occupy County owned property located at 122 Highway 99 in Maxwell, CA, retroactive to June 30, 2018.
10. PURCHASING AND PROCUREMENT/PUBLIC WORKS
Approve purchase of Dell PowerEdge R6515 Server for the Department of Public Works from SHI International Corp. utilizing the CMAS Contract #3-19-70-2905D and authorize the Purchasing Agent to sign the purchase order.
11. PURCHASING AND PROCUREMENT/COMMUNITY DEVELOPMENT
Approve contract **C21-007** First Modification to Contract C20-025 with **Economic & Planning Systems, Inc.** for Development Impact Fee Program update and Nexus Study, effective November 1, 2020.
12. PURCHASING AND PROCUREMENT/IT
Ratify Agreement **C21-008** with **Verizon Wireless** utilizing State of California CALNET Contract #C4-CVD-19-001-03 for Cellular Voice and Data Services.
13. COUNTY ADMINISTRATIVE OFFICE/PERSONNEL
Approve contract **C21-009** First Modification to contract C19-153 with **Patrick Clark Consulting**, for labor negotiations with all bargaining groups, effective January 8, 2021.
15. PURCHASING AND PROCUREMENT/SHERIFF
Ratify emergency purchase of an unbudgeted Quantum 6.25 TB Tape Drive from CDW-G utilizing CMAS Synnex pricing for the Sheriff's Office.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Corona
SECONDER:	Boes
AYES:	Boes, Smith, Evans, Corona, Carter

Chair Carter makes time for Consent Item No. 14.

HUMAN RESOURCES/PERSONNEL

14. Approve revised Resolution No. 20-008, an Interim Resolution Establishing Temporary Personnel Policies due to COVID-19.

Comments received by Mr. Prentice and Ms. Tyler.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Boes
SECONDER:	Corona
AYES:	Boes, Smith, Evans, Corona, Carter

Chair Carter makes time for Consent Item No. 16.

PURCHASING AND PROCUREMENT

16. Adopt Amended Resolution No. 20-058052 Declaring certain vehicles as surplus by replacing Exhibit A with an updated Exhibit A striking through Fixed Asset No. 090117, 2017 Dodge 2500.

Comments received by Ms. Tyler.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Corona
SECONDER:	Smith
AYES:	Boes, Smith, Evans, Corona, Carter

IV. HUMAN RESOURCES

1. Adopt **Resolution 21-001** approving and adopting a retiree-only Health Reimbursement Arrangement Plan and authorize the County Administrative Officer to sign the Plan.

Comments received by Mr. Prentice.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Evans
SECONDER:	Boes
AYES:	Boes, Smith, Evans, Corona, Carter

2. Amend Policy No. 310 - Employee Selection Procedures, effective January 1, 2021 as corrected.

Comments received by Mr. Prentice.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Boes
SECONDER:	Corona
AYES:	Boes, Smith, Evans, Corona, Carter

3. Approve the following actions effective January 1, 2021:

A. An hourly rate increase from \$13.00 per hour to \$14.00 per hour for the positions of Extra Help and Extra Help Agricultural Aide

B. Approve a step increase for five Extra Help Library Assistant I positions from MSC05, step 1, \$2,156 per month (\$13.27 per hour) to MSC05, step 3, \$2,378 per month (\$14.63 per hour); and a step increase for one Extra Help Library Assistant I position from MSC05, step 2, \$2,264 per month (\$13.93 per hour) to MSC05, step 3, \$2,378 per month (\$14.63 per hour)

C. Authorize the Human Resources Director to approve increased step appointments for permanent positions in order to meet the \$14.00 per hour State minimum wage without Board approval for calendar year 2021.

Comments received by Mr. Prentice.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Smith
SECONDER:	Evans
AYES:	Boes, Smith, Evans, Corona, Carter

4. Approve a Step 6 appointment for Jolene Church, Director of Human Resources, PFT, UDH Range 35, Step 6, \$10,347 per month, effective February 1, 2021. **(4/5th vote required)**

Comments by received by Mr. Prentice and Ms. Tyler.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Corona
SECONDER:	Smith
AYES:	Boes, Smith, Evans, Corona, Carter

Chair Carter declares a recess at 9:51 a.m. and states they are now sitting as the Colusa County Air Pollution Control District with all Directors present.

Present:

- Marcos Kropf, County Counsel's Office.
- Wendy G. Tyler, Ann Nordyke, Patricia Rodriguez, CAO, Clerk of the Board.
- Elizabeth Kelly, Health and Human Services Department.
- David Prentice, Human Resources Department.
- Mike Azevedo, Public Works Department.
- Angela Gross, Kaline Moore, CAO's Office.
- Greg Plucker, Community Development Department.
- Stacey Costello, Colusa County Librarian.
- Anastacia Allen, Don Kitamura, Ag Commissioner's Office.
- Ed Hulbert, Colusa Industrial Properties.
- Susan Meeker, Pioneer Review.

Present via Teleconference: Ben King, Colusa citizens.
Margaret Sharkey, Vallejo citizen.

V. AG COMMISSION/AIR POLLUTION CONTROL

1. SITTING AS THE COLUSA COUNTY AIR POLLUTION CONTROL DISTRICT

Adopt **Resolution 21-002** approving contract **C21-010** a grant agreement (No. G20-OGG-03) with **California Agency Air Resources Board**, effective January 1, 2021 and authorize the Assistant Air Pollution Control Officer to sign.

Comments received by Mr. Kitamura.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Corona
SECONDER:	Smith
AYES:	Boes, Smith, Evans, Corona, Carter

Chair Carter adjourns the Colusa County Air Pollution Control District at 9:56 a.m. and states they are now sitting as the Colusa County Board of Supervisors with all Supervisors present.

Present: Marcos Kropf, County Counsel's Office.
Wendy G. Tyler, Ann Nordyke, Patricia Rodriguez,
CAO, Clerk of the Board.
Elizabeth Kelly, Health and Human Services
Department.
David Prentice, Human Resources Department.
Mike Azevedo, Public Works Department.
Angela Gross, Kaline Moore, CAO's Office.
Greg Plucker, Community Development
Department.
Stacey Costello, Colusa County Librarian.
Anastacia Allen, Don Kitamura, Ag Commissioner's
Office.
Ed Hulbert, Colusa Industrial Properties.
Susan Meeker, Pioneer Review.

Present via Teleconference: Ben King, Colusa citizens.
Margaret Sharkey, Vallejo citizen.

VI. AUDITOR

1. Approve Special Claims as follows:

<u>Claim #</u>	<u>Fund/Department</u>	<u>Vendor</u>	<u>Amount</u>
640223	INFORMATION TECH	ATEL COMMUNICATIONS, INC	\$24,844.27

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Boes
SECONDER:	Corona
AYES:	Boes, Smith, Evans, Corona, Carter

VII. COMMUNITY DEVELOPMENT/PLANNING & BUILDING

1. Report on Industrial Hemp Operations in Colusa County in 2020 and potential direction to staff on desired amendments to the Industrial Hemp Ordinance for the 2021 growing season.

Comments received by Mr. Plucker, Ms. Sharkey, and Ms. Allen.

Direction given to move forward with staff's recommendation and to keep the current Hemp Ad-Hoc Committee in place.

2. Report on the current commercial cannabis February 22, 2021 expiration date in the County Code and potential direction to staff on extending the expiration date.

Comments received by Mr. Plucker, Mr. Kropf, and Mr. Hulbert.

Direction given to staff to return with the Ordinance for extending the expiration date for one year.

Chair Carter declares a recess at 10:27 a.m. and reconvenes at 10:40 a.m. with all Supervisors present.

Present: Marcos Kropf, County Counsel's Office.
Wendy G. Tyler, Ann Nordyke, Patricia Rodriguez,
CAO, Clerk of the Board.
Elizabeth Kelly, Health and Human Services
Department.
David Prentice, Human Resources Department.
Mike Azevedo, Public Works Department.
Angela Gross, Kaline Moore, CAO's Office.
Greg Plucker, Community Development
Department.
Stacey Costello, Colusa County Librarian.
Anastacia Allen, Don Kitamura, Ag Commissioner's
Office.
Ed Hulbert, Colusa Industrial Properties.
Susan Meeker, Pioneer Review.

Present via Teleconference: Ben King, Colusa citizens.
Margaret Sharkey, Vallejo citizen.

VIII. COUNTY COUNSEL

1. Adopt **Ordinance No. 811** an Ordinance amending Article XII of Chapter 2 of the County Code regarding claims against the County.

Comments received by Mr. Kropf.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Smith
SECONDER:	Boes
AYES:	Boes, Smith, Evans, Corona, Carter

2. Adopt **Resolution 21-003** approving and authorizing the Chair to execute an amended Contract No. **C21-011** with the **United States Bureau of Reclamation** to provide for Project Water services and facilities repayment.

Comments received by Mr. Kropf and Mr. King.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Evans
SECONDER:	Corona
AYES:	Boes, Smith, Evans, Corona, Carter

IX. COUNTY ADMINISTRATIVE OFFICE

1. Discuss and provide direction to County Administrative Officer to sponsor legislation to abolish the Office of the County Road Commissioner and transfer its duties to the Director of Public Works in Colusa County.

Comments received by Ms. Tyler and Mr. Azevedo.

Direction given to staff to move forward with legislation abolishing the office of County Road Commissioner.

X. BOARD OF SUPERVISORS

1. Approve the December 15, 2020 Board of Supervisors Meeting Minutes.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Evans
SECONDER:	Boes
AYES:	Boes, Evans, Corona, Carter
ABSTAIN:	Smith

2. Approve the December 21, 2020 Board of Supervisors Meeting Minutes.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Boes
SECONDER:	Evans
AYES:	Boes, Evans, Carter
ABSTAIN:	Smith, Corona

3. Designate Supervisor Carter as the 2021 Delegate and Supervisor Evans the Alternate to the Rural County Representatives of California (RCRC) Board of Directors.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Corona
SECONDER:	Smith
AYES:	Boes, Smith, Evans, Corona, Carter

4. Designate Supervisor Carter as the 2021 Delegate and Supervisors Evans as the Alternate to the Golden State Finance Authority GSFA Board of Directors.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Boes
SECONDER:	Smith
AYES:	Boes, Smith, Evans, Corona, Carter

5. Appoint Supervisor Carter as the 2021 Delegate and Mr. Azevedo as the Alternate to Rural Counties Environmental Services Joint Powers Authority (ESJPA).

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Evans
SECONDER:	Corona
AYES:	Boes, Smith, Evans, Corona, Carter

6. Appoint Supervisor Evans to the Government Representative seat on the Independent Solid Waste Hearing Panel, effective January 10, 2021 through January 9, 2025.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Boes
SECONDER:	Corona
AYES:	Boes, Smith, Evans, Corona, Carter

Chair Carter makes time for the nominations and election of the 2021 Board of Supervisors, Chair.

The Clerk calls for nominations of Chair.

Supervisor Corona nominates Supervisor Evans, Supervisor Boes seconds the nomination.

The Clerk calls for any other nominations. Hearing none, the Clerk closes the nominations.

7. Elect Supervisor Evans as Chair for FY 2021.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Corona
SECONDER:	Boes
AYES:	Boes, Smith, Evans, Corona, Carter

Chair Carter makes time for the nominations and election of the 2021 Board of Supervisors, Vice-Chair.

The Clerk calls for nominations of Vice-Chair.

Supervisor Boes nominates Supervisor Corona, Supervisor Smith seconds the nomination.

The Clerk calls for any other nominations. Hearing none, the Clerk closes the nominations.

8. Elect Supervisor Corona as Vice-Chair for the FY 2021.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Boes
SECONDER:	Smith
AYES:	Boes, Smith, Evans, Corona, Carter

XI. SUPERVISORS' REPORTS OR COMMENTS

Supervisor Boes

Meetings/functions attended:

Colusa County Transportation Committee and Transit Agency Meeting.

Hemp Ad-Hoc meeting

Regional Housing Authority meeting

Williams City Council meeting

Wreaths Across America ceremony

Ag Commissioner interviews

COVID Briefing

Swearing In Ceremony

Supervisor Boes requests the North State Leaders conference Resolution regarding Health of Communities be agendized for the February 2, 2021 meeting.

Supervisor Boes states he received a call from Congressman Gallagher regarding CSAC support of Newsom in the Gallagher v. Newsom lawsuit. As the Board's CSAC representative he was unaware of this action being taken and has learned it did not receive Executive Committee approval. Direction given to staff to draft a letter and agendize for the January 19, 2021 meeting.

Supervisor Evans

Meetings/functions attended:

Sites

Special Board Meeting

Supervisor Corona

Meetings/functions attended:

Calls from constituents

Supervisor Smith

Meetings/functions attended:
Swearing In Ceremony

Supervisor Carter

Meetings/functions attended:
Ag Commissioner Interviews
RCRC Board Executive Committee meeting
Colusa Groundwater Authority Board meeting
CSAC Rural Caucus COVID Working Group
Swearing In Ceremony

XII. STATE OR FEDERAL LEGISLATION/GENERAL BUDGETARY MATTERS

None.

Supervisor Evans presents Chair Carter with a plaque and thanks her for her many achievements during her tenure as Chair of the Board of Supervisors.

Chair Carter adjourned the meeting at 11:31 a.m. to reconvene in Regular Session on January 19, 2021 at the hour of 9:00 a.m.

Denise J. Carter, Chair

Attest: Wendy G. Tyler,
Clerk to the Board of Supervisors

BY _____
Patricia Rodriguez, Deputy Clerk