

Board of Supervisors

J. Merced Corona, District I,
Vice Chair
Daurice K. Smith, District II
Kent S. Boes, District III
Gary J. Evans, District IV, Chair
Denise J. Carter, District V



County of Colusa

Wendy G. Tyler, CAO/Clerk to the
Board of Supervisors/Risk Manager
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COLUSA COUNTY BOARD OF SUPERVISORS

Minutes

February 16, 2021

Board Chambers
546 Jay Street, Suite 108
Colusa, CA 95932

The Board of Supervisors of the County of Colusa, State of California meets in Regular Session this 16th day of February 2021 at the hour of 9:00 a.m. Present: Supervisors Kent S. Boes, Daurice K. Smith, Denise J. Carter, J. Merced Corona, and Gary J. Evans.

Present: Marcos Kropf, County Counsel's Office.
Wendy G. Tyler, Ann Nordyke, Melissa Kitts,
CAO, Clerk of the Board.
Elizabeth Kelly, Health and Human
Services Department.
Jolene Church, Human Resources Department.
Greg Plucker, Community Development Department.
Mike Azevedo, Public Works Department.
Arnie Gross, Assessor's Office.
Kaline Moore, CAO's Office.
Anastacia Allen, Casey Ryan, Ag Commissioner's Office.
Denise Conrado, Colusa City Council.
John Loudon, Colusa citizen.
Susan Meeker, Pioneer Review.

Present via Teleconference: Terry Rooney, Bonnie Briscoe, Behavioral Health.
Mark LoRusso, Ryan, LLC.

Opening Prayer - Pledge of Allegiance

PERIOD OF PUBLIC COMMENT

None.

ANNOUNCEMENT OF CLOSED SESSION

Mr. Kropf announces Closed Session as follows:

1. LIABILITY CLAIM
California Government Code section 54956.95.
Claimant: Fire Insurance Exchange/Steven McAllister
2. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
California Government Code 54957.

Ms. Tyler states a matter arose after the posting of the February 16, 2021 Agenda, under California Government Code 54952.6 Real Estate Negotiations for building located at 2967 Davison Court in Colusa, Ca. Negotiation: License agreement Terms and Price of Payment.

Find that a matter arose after the posting of the February 16, 2021 Agenda regarding Government Code 54952.6 Real Estate Negotiations for building located at 2967 Davison Court in Colusa, Ca. Negotiation: License agreement Terms and Price of Payment. Further, the item will be placed on the Agenda as No. 3 under Closed Session.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Boes
SECONDER:	Carter
AYES:	Boes, Smith, Evans, Corona, Carter

ANNOUNCEMENT OF FEBRUARY 2, 2021 CLOSED SESSION

1. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION
Government Code Section 54956.9(a), *Semon v. County of Colusa, et. al.*, Colusa County Superior Court case No. CV24391. Counsel states there is no reportable action.

I. HEALTH AND HUMAN SERVICES/PUBLIC HEALTH

1. Update on the COVID-19 Pandemic.

Comments received by Ms. Kelly and Ms. Tyler.

II. STAFF REPORTS

Ms. Church announces the following individuals received Kudo cards for the month of December and January as follows:

Cards received for December were as follows:

<u>Employee</u>	<u>Department</u>
Jaime Moreno	CAO - Maintenance
Zahid Ali	CAO - Maintenance
Celia Su	Clerk - Recorder
Jackie Olivares	Clerk - Recorder
Morissa Lobato	Clerk - Recorder
Yvonne Mayberry	Clerk - Recorder

Cards received for January were as follows:

<u>Employee</u>	<u>Department</u>
Holly Gallagher	Auditor
Angelika Terry	Auditor
Jose Ramirez	BHS
Andrew Patterson	CAO - IT
Benny Strickland	CAO - IT
Doris Gomez	DHHS
Lisa McDermott	DHHS
Gabrielle Ortiz	Probation
Kim Oliva	Probation
Robbi Lawson	Probation
Samantha Orozco	Probation

The card selected for a \$25.00 gift certificate to a Colusa County vendor for December was Zahid Ali and for January was Gabriel Ortiz.

Ms. Tyler provides an update on the jail project.

CONSENT AGENDA

Chair Evans makes time for the approval of Consent Agenda Item No.'s 1 through 14.

Supervisor Boes requests Item No.'s 13 and 14 be pulled and considered separately.

Chair Evans so directs.

Approve Consent Agenda Items No.'s 1 through 12.

1. BOARD OF SUPERVISORS
Approve the February 2, 2021 Board of Supervisors meeting minutes.
2. TREASURER
Accept January 2021 Treasury Monthly Investment Report as presented.
3. APPOINTMENT/FISH & GAME COMMISSION
Reappoint David Kalfsbeek (Dist. 3) and Harry Petersen (Dist. 4) to the Colusa County Fish and Game Commission effective January 4, 2021 through January 6, 2025. Further, correct District 1 and 5 terms to coincide with their District Supervisor terms. (**Applications Received:** David Kalfsbeek and Harry Peterson)
4. AG COMMISSIONER
Approve Contract No. **C21-021**, Standard Agreement (Number 20-0968-000-SA) with the **California Department of Food and Agriculture** for noxious weed control and abatement, effective January 15, 2021.
5. BEHAVIORAL HEALTH
Approve Contract No. **C21-022**, Sub-Agreement with **Glenn County**, through its Colusa-Glenn-Trinity Community Action Partnership for the Distribution of California

Emergency Solutions and Housing Grant (CESH), effective May 29, 2020.

6. PURCHASING AND PROCUREMENT/IT
Approve Contract No. **C21-023**, second modification to **Frontier Communications** contract C14-049 to upgrade network services , effective January 1, 2021, and authorize Purchasing Agent to sign all necessary documents.
7. PURCHASING AND PROCUREMENT/AIRPORT
Adopt plans, specifications and working details for Request for Bids to crack fill, slurry seal and re-mark Runway 13-31 located at the Colusa County Airport, 2915 Highway 20, Colusa, CA.
8. PUBLIC WORKS/ROAD DEPARTMENT
Ratify Contract No. **C21-024**, Change Order No.'s 1 and 2 with **Teichert Construction** for construction on Hillgate Road.
9. SHERIFF
Approve Contract No. **C21-025**, Cooperative Law Enforcement agreement No. 21-LE-11051360-013, between the County through its Sheriff's Office and the **USDA, Forest Service Mendocino National Forest**, subject to subsequent Board approval of exhibits to the Agreement.
10. PURCHASING AND PROCUREMENT/BEHAVIORAL HEALTH
Approve Contract No. **C21-026**, Fifth Modification to Contract C16-197 with **Restpadd Inc.** for hospital-based psychiatric inpatient services, effective January 1, 2021.
11. APPOINTMENT/PRINCETON CEMETERY DISTRICT
Reappoint Marie Clare to the Princeton Cemetery District effective January 10, 2021 through January 9, 2025. **(Application received: Marie Clare)**
12. HUMAN RESOURCES/PERSONNEL
Revisit Resolution No. 20-008, an Interim Resolution Establishing Temporary Personnel Policies due to COVID-19.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Carter
SECONDER:	Corona
AYES:	Boes, Smith, Evans, Corona, Carter

Chair Evans makes time for Consent Item No. 13.

13. PURCHASING AND PROCUREMENT
Approve Open-End (Equity) Lease Rate Quote numbers: 4895151, 4895153, 4895202, 4895266, 4895287 and 4895298 with Enterprise Fleet Management for 6 vehicles for the Behavioral Health Department, and authorize Purchasing Agent to sign

Comments received by Ms. Tyler, Ms. Kelly, Mr. Rooney, and Ms. Briscoe.

RESULT:	APPROVED [3 TO 2]
MOVER:	Carter
SECONDER:	Boes
AYES:	Boes, Evans, Carter
NO:	Smith, Corona

Chair Evans makes time for Consent Item No. 14.

14. PURCHASING AND PROCUREMENT/BEHAVIORAL HEALTH

Adopt **Resolution No. 21-007** declaring seven vehicles from the Behavioral Health Department as surplus county property and authorize the Purchasing Agent to dispose of same.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Boes
SECONDER:	Carter
AYES:	Boes, Smith, Evans, Corona, Carter

IV. HUMAN RESOURCES/DISTRICT ATTORNEY

1. Approve a Step 6 appointment for Nathan Hutson, District Attorney Investigator, PFT, DSS Range 27, Step 6, \$6,607 per month, conditioned upon successful background check completion and effective his date of hire. **(4/5th vote required)**

Comments received by Ms. Church.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Carter
SECONDER:	Smith
AYES:	Boes, Smith, Evans, Corona, Carter

2. Adopt amended Policy No. 308 - Medical and Family Leave Policy, effective January 1, 2021.

Comments received by Ms. Church.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Boes
SECONDER:	Corona
AYES:	Boes, Smith, Evans, Corona, Carter

V. AUDITOR

1. Approve Special Claims.
There are no special claims.

VI. AG COMMISSION/AIR POLLUTION CONTROL

Chair Evans declares a recess at 9:47 a.m. and states that they are now sitting as the Colusa County Air Pollution Control District with all Directors present.

Present: Marcos Kropf, County Counsel's Office.
Wendy G. Tyler, Ann Nordyke, Melissa Kitts,
CAO, Clerk of the Board.
Elizabeth Kelly, Health and Human
Services Department.
Jolene Church, Human Resources Department.
Greg Plucker, Community Development Department.
Mike Azevedo, Public Works Department.
Arnie Gross, Assessor's Office.
Kaline Moore, CAO's Office.
Anastacia Allen, Casey Ryan, Ag Commissioner's Office.
Denise Conrado, Colusa City Council.
John Loudon, Colusa citizen.
Susan Meeker, Pioneer Review.

Present via Teleconference: Terry Rooney, Bonnie Briscoe, Behavioral Health.
Mark LoRusso, Ryan, LLC.

9:47 a.m. Supervisor Carter recuses herself and leaves the room.

1. **SITING AS THE AIR POLLUTION CONTROL DISTRICT**

Adopt **Resolution No. 21-008** of the Governing Board of the Colusa County Air Pollution Control District Approving and Authorizing the Application to Administer The Carl Moyer Program and the Moyer Rural Assistance Program.

Comments received by Ms. Allen and Mr. Ryan.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Smith
SECONDER:	Boes
AYES:	Boes, Smith, Evans, Corona
ABSENT:	Carter

Chair Evans adjourns as the Colusa County Air Pollution Control District at 9:50 a.m. and states that they are now sitting as the Board of Equalization with all Directors present.

Present: Marcos Kropf, County Counsel's Office.
Wendy G. Tyler, Ann Nordyke, Melissa Kitts,
CAO, Clerk of the Board.
Elizabeth Kelly, Health and Human
Services Department.
Jolene Church, Human Resources Department.
Greg Plucker, Community Development Department.
Mike Azevedo, Public Works Department.
Arnie Gross, Assessor's Office.
Kaline Moore, CAO's Office.
Anastacia Allen, Casey Ryan, Ag Commissioner's Office.

Denise Conrado, Colusa City Council.
John Loudon, Colusa citizen.
Susan Meeker, Pioneer Review.

Present via Teleconference: Terry Rooney, Bonnie Briscoe, Behavioral Health.
Mark LoRusso, Ryan, LLC.

9:51 a.m. Chair Carter rejoins the session and is now seated.

VII. ASSESSOR

1. SITTING AS THE BOARD OF EQUALIZATION

Approve Stipulation Agreements with Remsun LLC for changed valuation in property assessment for Application No.'s 21-02, year 17/18; 21-03, year 18/19; and 21-04, year 20/21.

Comments received by Mr. Gross.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Carter
SECONDER:	Smith
AYES:	Boes, Smith, Evans, Corona, Carter

2. SITTING AS THE BOARD OF EQUALIZATION

Approve applicant Olam Tomato Processing Inc.'s second request for a continuance of the Assessment Appeal Hearing scheduled for March 2, 2021 under Application No. 20-06, APN 017-090-062-000, and continue hearing to the June 8, 2021 meeting.

Comments received by Mr. Gross.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Smith
SECONDER:	Corona
AYES:	Boes, Smith, Evans, Corona, Carter

Chair Evans adjourns as the Board of Equalization at 10:00 a.m. and states that they are now sitting as the Colusa County Board of Supervisors with all Supervisors present.

Present: Marcos Kropf, County Counsel's Office.
Wendy G. Tyler, Ann Nordyke, Melissa Kitts,
CAO, Clerk of the Board.
Elizabeth Kelly, Health and Human
Services Department.
Jolene Church, Human Resources Department.
Greg Plucker, Community Development Department.
Mike Azevedo, Public Works Department.
Arnie Gross, Assessor's Office.

Kaline Moore, CAO’s Office.
Anastacia Allen, Casey Ryan, Ag Commissioner’s Office.
Denise Conrado, Colusa City Council.
John Loudon, Colusa citizen.
Susan Meeker, Pioneer Review.

Present via Teleconference: Terry Rooney, Bonnie Briscoe, Behavioral Health.
Mark LoRusso, Ryan, LLC.

VIII. COMMUNITY DEVELOPMENT DEPARTMENT/PLANNING & BUILDING

1. Adopt **Ordinance No. 812** amending Section 11-7.7 of Chapter 11 of the Colusa County Code extending the February 22, 2021 expiration date by one year to February 22, 2022.

Comments received by Mr. Plucker.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Boes
SECONDER:	Carter
AYES:	Boes, Smith, Evans, Corona, Carter

2. Introduction, by title only, of a proposed Ordinance that would add Industrial Hemp Cultivation in the Upland Conservation (U-C) zoning district. Further, direct staff to review Upland Conservation zoning.

Comments received by Mr. Plucker.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Carter
SECONDER:	Boes
AYES:	Boes, Smith, Evans, Corona, Carter

IX. BOARD OF SUPERVISORS/APPOINTMENT/REGIONAL HOUSING AUTHORITY

1. Appoint John Loudon to serve a 4-year term as Commissioner on the Regional Housing Authority effective January 31, 2021 through January 30, 2025. **(Applications Received: John Loudon)**

Comments received by Ms. Tyler.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Smith
SECONDER:	Carter
AYES:	Boes, Smith, Evans, Corona, Carter

2. Discussion and possible direction to staff concerning renaming of Lone Star Road.

Comments received by Ms. Tyler, Ms. Kelly, and Ms. Meeker. Letter received by

Mr. Green. (Letter on file in Clerk's Office)

Supervisors' Boes and Corona will speak with the County Veterans Service Officer to discuss ideas.

Chair Evans declares a recess at 10:32 a.m. and reconvenes at 10:40 a.m. with all Supervisors present.

Present: Marcos Kropf, County Counsel's Office.
Wendy G. Tyler, Ann Nordyke, Melissa Kitts,
CAO, Clerk of the Board.
Elizabeth Kelly, Health and Human
Services Department.
Jolene Church, Human Resources Department.
Greg Plucker, Community Development Department.
Mike Azevedo, Public Works Department.
Arnie Gross, Assessor's Office.
Kaline Moore, CAO's Office.
Anastacia Allen, Casey Ryan, Ag Commissioner's Office.
Denise Conrado, Colusa City Council.
John Loudon, Colusa citizen.
Susan Meeker, Pioneer Review.

Present via Teleconference: Terry Rooney, Bonnie Briscoe, Behavioral Health.
Mark LoRusso, Ryan, LLC.

X. SUPERVISORS' REPORTS OR COMMENTS

Supervisor Boes

Meetings/functions attended:
COVID Briefing
CSAC Rural Caucus
Williams Broadband meeting
LAFCo meeting
CSAC Board of Directors meeting

Supervisor Smith

Meetings/functions attended:
COVID Briefing
CCP/One Stop meeting
Behavioral Health Board meeting
Rotary meeting
Citizen calls

Supervisor Carter

Meetings/functions attended:
CSAC Rural Caucus meeting
CSAC Rural Caucus COVID working group
LAFCo meeting
Sac Valley Basinwide Air Pollution Control Council

COVID Briefing
RCRC Board of Directors meeting
RCRC Executive Committee meeting
4-H Presentation Day judge
Colusa Farm Show Virtual Breakfast
Tri-Counties Juvenile Detention Facility Groundbreaking

Supervisor Corona

Meetings/functions attended:

COVID Briefing
LAFCo meeting
Tri Counties Juvenile Detention Facility Groundbreaking
Meeting with CAO

Supervisor Evans

Meetings/functions attended:

COVID Briefing
Sites meetings
Agenda Review

XI. STATE OR FEDERAL LEGISLATION/GENERAL BUDGETARY MATTERS

Chair Evans states that those concerned about 2nd Amendment rights should follow HR 127.

XII. COUNTY ADMINISTRATIVE OFFICE

1. Approve FY 20/21 Intra Budget Adjustment No.'s: B-21008 - B-21012; B21016-B21021.

Comments received by Ms. Moore.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Carter
SECONDER:	Boes
AYES:	Boes, Smith, Evans, Corona, Carter

2. Approve FY 20/21 Revenue and Appropriations Inter-Budget Adjustments No.'s 008-020. **(4/5 vote required)**

Comments received by Ms. Moore.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Carter
SECONDER:	Smith
AYES:	Boes, Smith, Evans, Corona, Carter

3. Review FY 2020-21 County Budget at mid-year and discuss FY 2021-22 budget preparation.

Comments received by Ms. Tyler and Ms. Moore.

Chair Evans declares a recess at 11:26 a.m. to convene in Closed Session.

XIII. CLOSED SESSION/COUNTY COUNSEL

1. **LIABILITY CLAIM**

California Government Code section 54956.95.

Claimant: Fire Insurance Exchange/Steven McAllister

2. **PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**

California Government Code 54957.

3. **REAL ESTATE NEGOTIATIONS**

California Government Code 54952.6

Chair Evans adjourned the meeting at 12:43 a.m. to reconvene in Regular Session on March 2, 2021 at the hour of 9:00 a.m.

Gary J. Evans, Chair

Attest: Wendy G. Tyler,
Clerk to the Board of Supervisors

BY _____
Melissa Kitts, Deputy Clerk